



1. CALL THE MEETING TO ORDER



2. ADOPTION OF THE AGENDA

Agenda
Village of Nampa
Council Meeting
January 15, 2019
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held December 18, 2018

4. Business Arising out of the Minutes

- 4.1 Community Planning Association of Alberta (CPAA) 2019 Annual Conference, April 29th - May 1st, 2019 in Red Deer, AB. RE: Conference Participation and Sponsorship Support
- 4.2 Floating Pump Costs

5 New Business

- 5.1 7:00 p.m. with Orren Ford, Councillor for Town of Peace River RE: Crime Prevention through Environmental Design (CPTED) Presentation
- 5.2 Carnaval de St Isidore, February 15 - 17, 2019 in St Isidore, AB.
**Invitation Request
- 5.3 Del Gardner, Secretary, Golden Pioneers December 18. 2018,
RE: Board Appointee Request
- 5.4 Luree Williamson, CEO, Ag for Life, January 2019 RE: Bumper Sticker Campaign Donation of \$ 1500.00
- 5.5 Karen Diebert, Manager, Mackenzie Municipal Services, January 2, 2019
RE: 2019 Municipal Services Contract
- 5.6 2019 Road Improvements Update & Road Infrastructure Plan
- 5.7 Skid Steer Quotes

6 Reports

Financial Reports

- 6.1a Cheque Listing # 20180663-20190018 Dec 20, 2018 - Jan 10, 2019
- 6.1b Nov 2018 Bank Rec
- 6.2 CAO Report January 15, 2019
- 6.3 Public Works Report December 17, 2018 - January 11, 2019
- 6.4 Mayor/Deputy Mayor/Councilor Reports January 15, 2019
- 6.5 Council Calendars February 2019

7. Correspondence

- 7.1 Carolyn Kolebaba, Reeve, Northern Sunrise County, December 27, 2018 RE: Intermunicipal Collaboration Framework (ICF) between Northern Sunrise County and Village of Nampa
- 7.2 David Berrade, M Dev AHP Dev Corp, December 21, 2018 RE: Amisk Project Schedule Update
- 7.3 Lori Sigurdson, Minister of Seniors and Housing January 2019 RE: 2019 Ministers Seniors Service Awards

8. Closed Session

- 8.1 Village of Nampa Bank Account Information

9 Adjournment



3. ADOPTION OF PREVIOUS MINUTES



4. BUSINESS ARISING OUT OF THE MINUTES

Request for Decision (RFD)
Council Meeting January 15, 2019

Topic:

Community Planning Association of Alberta (CPAA) 2019 Annual Conference Request for Attendance and Sponsorship Support

Background:

This item was included in last month's council meeting agenda, and council deferred to January 15, 2019 council meeting

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: January 11, 2019



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

2019 CPAA
CONFERENCE
RED DEER

PLANNING

P
O
L
I
T
I
C
S

EXPLORING THE
INTERSECTION
OF PLANNING
& POLITICS

4.1



November 14, 2018

Mayor Perry Skrlík
Village of Nampa
PO Box 69
Nampa, AB T0H 2R0

Dear Mayor Perry Skrlík,

**Re: Community Planning Association of Alberta (CPAA) 2019 Annual Conference
Request for Attendance and Sponsorship Support**

The Community Planning Association of Alberta (CPAA) is a non-profit Association incorporated in 1977 as an organization dedicated to the promotion of community planning in the Province of Alberta. Through various means, the Association provides a forum for all stakeholders to discuss community planning-related concepts, ideas and issues with a view towards solutions.

CPAA has been and remains instrumental at bringing together varying perspectives on community planning related challenges and prides itself on broad based representation and participation from rural and urban environments. Events and outreach coordinated throughout the year and the annual CPAA conference bring together individuals with varying and diverse perspectives from political, administrative, planning and post – secondary backgrounds throughout Alberta.

The 2019 annual conference will be held from April 29th – May 1st 2019 at the Black Knight Inn in Red Deer, Alberta. This year's conference is themed the "**Intersection of Planning and Politics**". This theme gets to the core of the CPAA's reason for being: bringing together planners, administrators and politicians from throughout Alberta, so that each might better appreciate and understand the others knowledge, priorities and perspectives. The conference creates a space for planners, administrators and politicians to explore how planning can help influence, shape and enhance our communities and municipalities.

As part of CPAA's conference planning this year, the conference planning committee is reaching out directly to municipalities and previous conference partners throughout the Province to consider conference attendance for Council members, Chief Administrative Officers, Planners or other staff who would benefit from conference participation. Concurrent with this, we are also reaching out to municipalities and previous partners, to consider sponsorship, funding or in kind contributions to support the CPAA conference.



COMMUNITY PLANNING
ASSOCIATION of ALBERTA

P
O
L
P
L
A
N
N
I
N
G
T
I
C
S

2019 CPAA
CONFERENCE
RED DEER

EXPLORING THE
INTERSECTION
OF PLANNING
& POLITICS

All sponsorship funding or in kind contributions received will be used to support conference activities and to support annual scholarships awarded by CPAA to students advancing post secondary education and a career in planning.

In support of this request, we have appended the following information to support your consideration of participation and / or formal support in this important annual event. Please find enclosed with this correspondence the following:

- Conference Registration Form
- Conference Exhibitor Form
- Conference Sponsorship Form and Information
- Conference Call for Abstracts

CPAA wishes to thank you in advance for your consideration to support this event. Should you have any questions in regards to this request, please do not hesitate to contact the CPAA Secretary, Vicki Hackl, at 780-432-6387 or cpaa@cpaa.biz or Chair of the 2019 Conference Committee, Candace Banack at 403-851-2578 or Candace.Banack@cochrane.ca.

We look forward to your participation and support.

Regards,

Candace Banack, RPP, MCIP

Chair, 2019 CPAA Conference Planning Committee

2019 CPAA
CONFERENCE
RED DEER
APRIL 29th - MAY 1st, 2019

P O L PLANNING

T
I
C
S
EXPLORING THE
INTERSECTION
OF PLANNING
& POLITICS



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

CALL FOR ABSTRACTS

WELCOME

The 2019 Community Planning Association of Alberta (CPAA) conference is being held from April 29th to May 1, 2019 at the Black Knight Inn in Red Deer Alberta, the CPAA's home for close to 18 years. As part of this year's conference kick off festivities, CPAA is exploring a meet and greet golf tournament and follow up social to be held at Riverbend Golf Course on April 28th, 2019. Please refer to finalized conference program and registration form for details.

The upcoming conference is themed and titled the **"Intersection of Planning and Politics"**. This theme gets to the core of the CPAA's reason for being: bringing together planners, administrators and politicians from throughout Alberta, so that each might better appreciate and understand the others knowledge, priorities and perspectives. The conference creates a space for planners, administrators and politicians to explore how planning can help influence, shape and enhance our communities and municipalities.

You can expect this year's conference to cover a wide variety of topics that consider the impact and influence of both politics and planning. We encourage politicians, planners and administrators from municipalities across Alberta to attend and participate the conference.

At the intersection of planning and politics is a nexus of influences, information and impacts. As such we encourage proposals from a wide variety professionals including: planners, politicians, engineers, administrators, landscape architects, developers, architects, builders, policy analysts, community advocates, journalists and students.

POTENTIAL TOPICS INCLUDE, BUT ARE NOT LIMITED TO:

- From Planner to Politician – perspectives from someone who's crossed over
- Planning and Power
- Limits to planning and political authority
- Setting the agenda – how planning can support strategic priority setting
- Rural economic development and community building
- Planning in the rural environment
- Planning in low growth communities
- Engagement at the far end of the spectrum – Collaboration and Empowerment
- Your municipal planning framework – What is it? Why is it important? When and how can it be changed?
- Community change – Setting a framework or proactive action – what is a municipality to do?
- Knowledge is power – information that improves planning processes and where to get it.

HOW TO SUBMIT YOUR PROPOSAL:

Abstract Submissions must outline the following information:

- Title of the presentation, which clearly indicates the topic
- Name(s) of presenter(s), job title, biography, organization affiliation and contact information, including e-mail address and telephone number
- Presenter's previous speaking experience, including relevant speaking engagements
- Proposed presentation format
- Clear and concise description or abstract of the session, no more than 300 words in length
- A typical AV package will be available: screen, laptop, remote, LCD projector and mics. Please list any other equipment/ AV requirements.

The conference program will include a mix of plenary and concurrent sessions that are designed to appeal to a variety of learning styles.

Sessions may include panel discussions, workshops, mobile tours, and training sessions. Innovative approaches to presentations are encouraged!

All proposals must be submitted to the CPAA office, cpaa@cpaa.biz

SUBMISSION DEADLINE IS DECEMBER 31, 2018.

PRESENTATION & WORKSHOP FORMATS

Proposal formats could fit one of the following:

SHORT PRESENTATION

30 minutes in length, including 5 to 10 minutes for any questions and discussion (1-2 speakers).

LONG PRESENTATION

1 to 2 hours in length, including 20 minutes for any questions and discussion (1-3 speakers). May include interactive presentations, panel discussions and workshops conducted within the conference venue.

TRAINING WORKSHOP

2 or more hours in length on a particular topic (1-2 speakers)

MOBILE TOURS & WORKSHOPS

2 or more hours in length (1-2 leaders). May be walking workshops or involve transportation to local venues and attractions. (Please note the conference venue is in Red Deer.)

Do you have a creative approach to presenting your topic? Please describe in your submission.

SELECTION CRITERIA & REVIEW PROCESS

The Conference Committee, composed of volunteers from practice and academia, will review all proposals and selection will be based on the following criteria:

- The relevance of the topic to planning and to the conference theme (s).
- The consistency of the submission
- The presenter's expertise, knowledge and ability to engage and challenge delegates
- The proposed session's fit within the conference structure

The Conference Committee may determine that a proposal could or should be presented in a format other than that proposed by the submitter. The submitter will be consulted regarding this option.

The Conference Committee will notify those who have submitted proposals of its decision by email **by January 15, 2019.**

PRESENTERS

Each presenter or group of presenters:

- Must have their presentation, a summary of their presentation (no more than 300 words), a brief biography (no more than 300 words) and a photo submitted to the CPAA office at **cpaa@cpaa.biz**
- Must indicate intent to attend and register for the conference.
- Approved presenters will be responsible for 100 % of the following expenses - travel, accommodation, non-sponsored meals and miscellaneous charges. Approved presenters will not be responsible for conference registration or education session expenses should they choose to attend the duration of the conference.
- A presenter registration form and presenter contract shall be sent out to all successful presentation submissions upon confirmation by the conference committee.

If you have any questions, please contact:

Vicki Hackl, CPAA Secretary

P | 780-432-6387

E | cpaa@cpaa.biz

Reminder: you must submit your proposal in accordance with the requirements by December 31, 2018 in order to be considered for this year's conference.

CPAA thanks you for your interest in our conference. While we strive to include all proposals submitted, CPAA reserves the right to select those proposals that best reflect the conference theme and format.



CPAA
COMMUNITY PLANNING
ASSOCIATION OF ALBERTA

**P
O
L
I
C
S**
2019 CPAA
CONFERENCE
RED DEER
APRIL 29th - MAY 1st, 2019
PLANNING
EXPLORING THE
INTERSECTION
OF PLANNING
& POLITICS

2019 ANNUAL PLANNING CONFERENCE & EDUCATION SESSION

REGISTRATION FORM

Delegate Name(s) [with title/positions for name tags]:

.....

Firm or Organization:

Address: City:

Postal Code: Email: Phone:

Contact person and email for invoicing and payment:

Dietary Restrictions: ☐ No ☐ Yes,

Conference registration fee includes: Welcome Reception, Conference Sessions, Hot Buffet Breakfasts, Hot Luncheon & Banquet.
Pre Conference Golf Tournament (April 28, 2018) fee includes: Green fees (9 holes), Welcome lunch, two (2) drink tickets,
appetizers and tournament prizes - Golf Tournament to be held at Riverbend Golf Course in Red Deer.

Education Session fee includes: Education Session, Hot Buffet Breakfast, Buffet Lunch

PRE CONFERENCE GOLF TOURNAMENT & SOCIAL

- ☐ Registration Fee: \$125.00 for CPAA members
☐ Registration Fee: \$150.00 for CPAA non-members

CONFERENCE REGISTRATION

- ☐ Conference Registration Fee: \$500.00 for CPAA members
☐ Registration Fee: \$575.00 for non-members
☐ Registration Fee included with Sponsorship - If yes, please indicate sponsorship level
☐ Student Registration Fee: \$50.00 Students must be current members of CPAA.

Full-time students please indicate Institution:

.....

EDUCATION SESSION REGISTRATION

- ☐ Education Session Registration Fee: \$150.00 for CPAA members
☐ Education Session Registration Fee: \$175.00 for CPAA members

Total Amount Owning: ☐ Payment Enclosed ☐ Payment to Follow ☐ Invoice

GST is not applicable. Credit card payment is not available. However, payment may be made by e-transfer, direct deposit or by cheque, made payable to Community Planning Association of Alberta.

Cancellation Policy: There will be no refunds, but you may transfer the registration to another person, or conference and/or education session to another individual with the same organization

Please complete the form and return with payment to

CPAA Office
205 - 10940 166A Street NW
Edmonton, AB
T5P 3V5

P | 780-432-6387
E | cpaa@cpaa.biz

205 - 10940 166A Street NW
Edmonton AB T5P 3V5

780-432-6387
cpaa@cpaa.biz

Visit us at:
www.cpaa.biz

2019 CPAA CONFERENCE SPONSOR PACKAGE

SPONSOR FORM

Contact Name:

Firm or Organization:

Address: City:

Postal Code: Email: Phone:

TERMS AND CONDITIONS:

1. Benefits will be allocated on a "first come, first served" basis
2. A sponsorship is secured only upon receipt of contribution.
3. CPAA reserves the right to amend the rules and regulations governing sponsorship at any time.

SPONSORSHIP & PAYMENT DETAILS

- ☐ Sponsorship Amount \$
- ☐ Payment amount enclosed
- ☐ Payment to follow
- ☐ Please invoice sponsorship amount of to above organization

GST not applicable. Credit card payment is not available. Payment by e transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

I have read and agree to the terms of the sponsorship/partnership agreements contained herein:

Signature:

Date:

*Please note the deadline for sponsorship is **March 15, 2019***

Please return both sponsor forms to:

CPAA Office
205 - 10940, 166A Street NW
Edmonton, AB
T5P 3V5

Questions regarding sponsorship should be directed to:

Vicki Hackl, CPAA Secretary
P | 780-432-6387
E | cpaa@cpaa.biz

2019 CPAA CONFERENCE SPONSOR PACKAGE

SPONSOR BENEFITS

☐ DIAMOND \$3,000

There will only be one sponsor in this category. The diamond sponsor shall be recognized as **Principal Sponsor** in all conference materials. A sponsor representative will be invited to speak as part of conference welcoming and closing remarks.

BENEFITS

- One free registration for Conference (Value: \$500)*
- One free registration for Education Session (Value: \$150)*
- One free registration for Golf Tournament (Value: \$125)
- One free exhibitor space (Value: \$250)
- Primary sponsor in all conference materials and publications
- Primary recognition through prominent on-site signage
- First opportunity to sponsor conference delegate swag items

☐ PLATINUM \$2,000

Sole Sponsor for one activity. Please choose:

- ☐ Golf Tournament
- ☐ Education Session
- ☐ Keynote Speaker
- ☐ Conference Banquet
- ☐ Closing Plenary
- ☐ Silent Auction
- ☐ Student Participation

BENEFITS

- One free registration for Conference (Value: \$500)* **OR**
- One free registration for Education Session (Value: \$150)*
- One free exhibitor space (Value: \$250)
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ GOLD \$1,250

Sole Sponsor for one activity. Please choose:

- ☐ Concurrent Sessions (12 to choose from)
- ☐ Banquet Beverages
- ☐ Tuesday Plenary Session
- ☐ Wednesday Plenary Session
- ☐ Refreshment breaks (4 to choose from)

BENEFITS

- One free registration for Conference (Value: \$500)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ SILVER \$750

Sole Sponsor for one activity. Please choose:

- ☐ Education Session Lunch
- ☐ Conference Lunch
- ☐ Banquet Entertainment

BENEFITS

- Two free tickets for the Conference Luncheon and the Banquet (Value: \$220)
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ BRONZE \$500

Sole Sponsor for one activity. Please choose:

- ☐ Conference Program
- ☐ Conference Management

BENEFITS

- One free ticket for the Conference Luncheon and Banquet (Value: \$110)
- Recognition on the on-site Master Board of Sponsors.
- Logo placement and listing in conference program

☐ Silent Auction / Scholarship Sponsor (less than \$500)

May include financial or in kind contribution which supports annual CPAA silent auction hosted at conference banquet. The CPAA silent auction raises funds directly for student scholarships to pursue and advance education and a career in planning. Contributing sponsors supporting the silent auction and student scholarships are listed in the conference program.

**Conference Registration includes one ticket for all conference meals.*

**Education Session Registration includes one ticket for all education session meals.*

GST NOT APPLICABLE

2019 CPAA CONFERENCE EXHIBITOR FORM

Contact Name:

Firm or Organization:

Address: City:

Postal Code: Email: Phone:

Exhibitor cost is \$250. You may register separately for the conference which includes one ticket for all meals (Value: \$500.00) and/or for the Education Session (Value: \$150).

PAYMENT DETAILS

- ☐ Payment Amount Enclosed
☐ Payment to follow
☐ Invoice amount to above organization
☐ Display included with conference sponsorship

GST not applicable. Credit card payment is not available. Payment by e transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

Name:

Signature: Date:

ARE YOU ALSO A SPONSOR?

- ☐ YES
☐ NO

IF YES, AT WHAT LEVEL?

- ☐ DIAMOND
☐ PLATINUM
☐ GOLD
☐ SILVER
☐ BRONZE
☐ SUPPORTER

EXHIBITOR SPACE DETAILS:

- Displays will be set up along the perimeter walls in Salon DE within the Conference space – spaces will be assigned.
- Each display space consists of a maximum area 8 feet wide by 5 feet deep (including any tables or chairs)
- **If requested**, a skirted table (8 feet by 2 feet) and two chairs will be included as part of the regular cost.
- Displays may start to be set up as early as 8:00 am, Monday, April 29, but must be set up and ready by Monday 1:00 pm. They must be removed from the conference space by 12:15 pm Wednesday, May 1.
- Extra Luncheon and Banquet tickets will be available through the Conference (Lunch: \$40/person; Banquet: \$70/person) if the person at the booth has not registered for the conference.

WE, THE ABOVE ORGANIZATION WOULD LIKE TO RESERVE DISPLAY SPACE AS FOLLOWS:

- ☐ Number of display spaces (Note one banquet ticket included with each space purchased.) - \$250 each
☐ Number of complimentary chairs required (Maximum of 2 included with space)
☐ Number of complimentary tables required (skirted) (Maximum of 1 included with space)
☐ Electric outlets required (included in price)

Community Planning Association of Alberta. Please complete the form and return with payment to **CPAA Office**

**205 - 10940 166A Street NW
 Edmonton, AB
 T5P 3V5**

**P | 780-432-6387
 E | cpaa@cpaa.biz**



NAMPA AUTO & FARM SUPPLY

PO BOX 249, 9706 - 100 ST

NAMPA, ALBERTA T0H 2R0

Phone: 780-322-3798 Fax: 780-322-2002

4.2

INVOICE

9981

04-Jan-2019 12:46 pm

Page 1 of 1

QUOTE

P.O. #

Created By: Ken

Order Writer: Ken

Sold to: 1NAMVIL
NAMPA VILLAGE (E)
BOX 69

Ship to:

NAMPA, AB T0H 2R0

Prod Item	Description	Ordered	List	Unit \$	Extended
JBS- PWP2HX	TRANSFER PUMP 2"AL 4HP H	1	792.21	595.00	595.00
SPP- SF2	2" SUPER FLO WATER FILTE	1	208.00	180.00	180.00
BYO- 200CAL	2" FEMALE COUPLER X HB	1	25.92	23.81	23.81
BYO- 200EAL	2" MALE ADAPTER X HB	1	16.10	14.79	14.79
KUR- 300EPDM200	2" SUCTION HOSE	20	6.11	5.24	104.80
GLR- PC12S	3" STAINLESS PUNCH CLAM	4	2.69	2.34	9.36
BYO- 200DAL	2" FEM COUPLER X FNPT	1	25.38	23.31	23.31
BYO- 200AAL	2" MALE ADAPTER X FNPT	1	13.20	12.13	12.13
SPP- 73254	2 MPT X CLOSE	1	4.32	3.92	3.92

Stocked Items	Non-Stocked	Cores	Enviro Charges	Misc Charges	Other Charges	GST	PST	Document Total
967.12	0.00	0.00	0.00	0.00	0.00	48.36	0.00	1,015.48

Payment online thru ATB & TD
EFT: Bank# 219 Transit# 07299
Acct# 690173524
GST# R102143922 RT0001

QUOTE

Copy #2

Village of Nampa (Dianne Roshuk)

From: Ken Gour <gourken@yahoo.ca>
Sent: January 4, 2019 2:20 PM
To: cao@nampa.ca
Subject: Water pump/ Nampa Auto
Attachments: IMG_1894.jpg; Untitled attachment 00090.txt

Pump with 400' of 6" hose
Freight extra 80.00
2555.00 for unit
Thanks Ken

WATERMASTER

The #1 Floating, Self Priming Pump

#1 in the field

— pump — 400 1/2
\$2555.1



WATERMASTER Floating Pumps allow you to drain sloughs, potholes and hay fields to keep your productive land working for you. Use Watermaster to drain them in the spring and work right through your low spots instead of around them.



5. NEW BUSINESS



December 14, 2018

Dear Mr. Skrlík,

On behalf of the organizing committee, it is my pleasure to invite you to join us for our St. Isidore Carnaval, **February 15th to 17th 2019**. We would be honored to have you assist our Opening Ceremonies on Friday February 16th at 7h30 at the St. Isidore Cultural Center. You and your family are also invited to enjoy the Carnaval activities throughout the weekend.

This year, the theme **Carnaval de St-Isidore, Forêt Enchantée** will offer a dynamic program highlighting French Canadian music, local artistes and performers, great winter fun and our famous French Canadian cuisine. Get ready to see and experience culture through decorations, activities, shows and as usual, the amazing "joie de vivre" that exists in this vitalizing community. Our website www.centreculturelstisidore.ca will provide more information.

Our unbeatable warm and friendly atmosphere will be a wonderful opportunity for you to meet with the residents of Peace River and Smoky River area and our visitors.

Thanking you for considering of our invitation, it will be a pleasure to have you amongst our guests.

Sincerely,

Chantal Monfette, president



Nampa Golden Pioneers Drop-in Center

P.O. Box 447

Nampa AB

TOH 2R0

December 18, 2018

Village of Nampa

P.O. Box 69

Nampa, AB

TOH 2R0



Dear Perry

I apologize for being so slow in replying to your letter!

We now meet alternate months, so there was no December meeting. Our next regular meeting will be Monday, January 14, 2019, and our AGM date will be set at that time. The AGM has to be prior to February 28, 2019. Your request will be on the agenda.

We have appreciated Cheryl as a liaison, and the council for all the help and financial support we have been given. I shall keep you apprised of the date of our AGM once it is established.

Sincerely

Secretary Golden Pioneers

His Worship Perry Skrlík
Village of Nampa
PO Box 69
Nampa, AB
Canada, T0H 2R0



Dear Mr. Skrlík,

As elected council for your Municipal District, Agriculture for Life (Ag for Life) knows you have a strong vested interest in ensuring rural Alberta communities remain safe. Since 2011, Ag for Life has played a vital role in educating Albertans about rural and farm safety and we are asking for your support in keeping our state-of-the-art Rural Safety Unit on the road as we work to build a culture of safety among Alberta's youngest residents and their families.



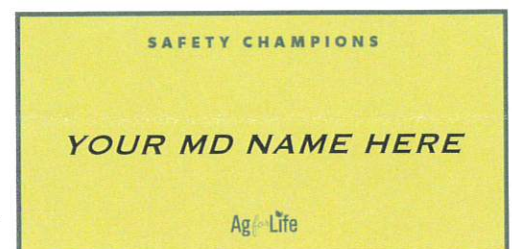
Making Safety Stick

Ag for Life's Rural Safety Unit helps to educate, encourage and promote safety on the farm, ranch and rural areas with a long-term goal of reducing the number of injuries and fatalities.

The mobile unit, filled with interactive, digital and mechanical safety learning stations, is aimed at rural grade 4 to 12 students, volunteers, teachers, young farm workers and farm families, who live on, work, play, or visit farms and ranches. Learning stations are themed around topics like *hazard identification, large equipment safety, and chemical safety*.

As part of our Bumper Sticker campaign, we are asking that you help make safety stick in rural Alberta communities by making a donation of \$1,500. Your support will ensure the Rural Safety Unit continues to deliver high quality safety education across the province in 2019.

In recognition of your support, a bumper sticker (sample pictured right) with your MD's name will be placed on the outside of the mobile unit under our Safety Champions wall showcasing your commitment to safety to the rest of the province.



Let's Connect

It would be a pleasure to have your municipality partner with Ag for Life on this initiative. We sincerely thank you for your consideration.

LUREE WILLIAMSON

Chief Executive Officer

CELL 403 862 5688

EMAIL lwilliamson@agricultureforlife.ca

LAURA HUDSON

Fund Development Manager

CELL 403 862 4542

EMAIL lhudson@agricultureforlife.ca





HELP MAKE SAFETY STICK

Your donation of \$1,500 will help Ag for Life reach more Albertans with critical rural safety programming. On behalf of rural communities across Alberta, we thank you! To make your donation please complete this form and send by mail to:

32 Priddis Creek Drive Foothills, AB T0L 1W2

Name: _____

MD Name (to be printed on sticker): _____

Email: _____

Address: _____

Payment (\$1,500): Cash ☐ Credit ☐ Cheque ☐

Name on card

Card number

Expiry date

Security code

Zip/Postal code

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------



5.5

MACKENZIE MUNICIPAL SERVICES AGENCY

5109 - 51 Street P.O. Box 450

Berwyn, Alberta T0H 0E0

Phone: (780) 338.3862 Fax: (780) 338.3811

www.mmsa.ca

January 02, 2019

Village of Nampa
Box 69
Nampa AB T0H 2R0

Attention: Dianne Roshuk
Chief Administrative Officer



Dear Dianne

Re: Municipal Service Contract – 2019

Please find enclosed the invoice for the Municipal Services Contract for 2019 which is due on or before February 15, 2019. It should be noted that the invoice amount for 2019 includes a Cost of Living Adjustment in the amount of 3.0% which is based on the Stats Canada Consumer Price Index figures for the Province of Alberta (September/17 to September/18). It should also be noted that we are entering our fifth and final year in the five year contract. We will be reviewing our strategic plan including the funding formula in order to ensure that our services meet the needs of our members in the most cost-effective manner.

The Mackenzie Municipal Services Agency appreciates your support and we look forward to providing your municipality with our planning services for the next year.

Should you have any questions, please do not hesitate to call our office.

Yours truly

Karen Diebert
Manager
Mackenzie Municipal Services Agency

Enclosure: Invoice

2018
contract
costs
\$23,831.00



MACKENZIE MUNICIPAL SERVICES AGENCY

5109 - 51 Street P.O. Box 450
Berwyn, Alberta T0H 0E0
Phone: (780) 338.3862 Fax: (780) 338.3811
www.mmsa.ca

INVOICE

Customer
Name VILLAGE OF NAMPA
Address BOX 69
City NAMPA Prov AB Code T0H 2R0
Phone _____

Invoice No MC-19-001
Date 1/2/2019

Qty	Description	Unit Price	TOTAL
1.00	2019 Service Agreement with the Village of Nampa Payment is due on or before February 15, 2019	\$24,546.00	\$ 24,546.00

SubTotal \$ 24,546.00

Make cheques payable to : Mackenzie Municipal Services Agency

Comments _____

TOTAL \$ 24,546.00

Office Use Only

Thank you!

Village of Nampa (Dianne Roshuk)

From: Jason Schuler <jason@velocitygroup.ca>
Sent: November 30, 2018 2:05 PM
To: Dianne Roshuk
Subject: Road Improvements 2019
Attachments: 18 11 30 Road Infrastructure-2019.pdf

Hi Dianne,

Enclosed is the overall drawing that shows the roads that we recommend for the 2019 project. The majority of these areas were constructed in 1992, one in 1994 and the small area at the Fire Hall in 2000.

Once we review the costs associated an updated overall Project plan will be provided along with the cost summary.

Regards,

Jason Schuler, P.Eng.

Branch Manager – Peace River

Velocity Group - Surveying & Engineering

#3 8909 96th Street, Peace River, AB T8S 1G8

Cell: 780-618-4674 | Office: 587-748-0569 | Fax: 780-882-6460

jason@velocitygroup.ca | www.velocitygroup.ca

Road Improvements 2019 -

I will have larger paper copies for Council's to review at Tuesday's mtg.

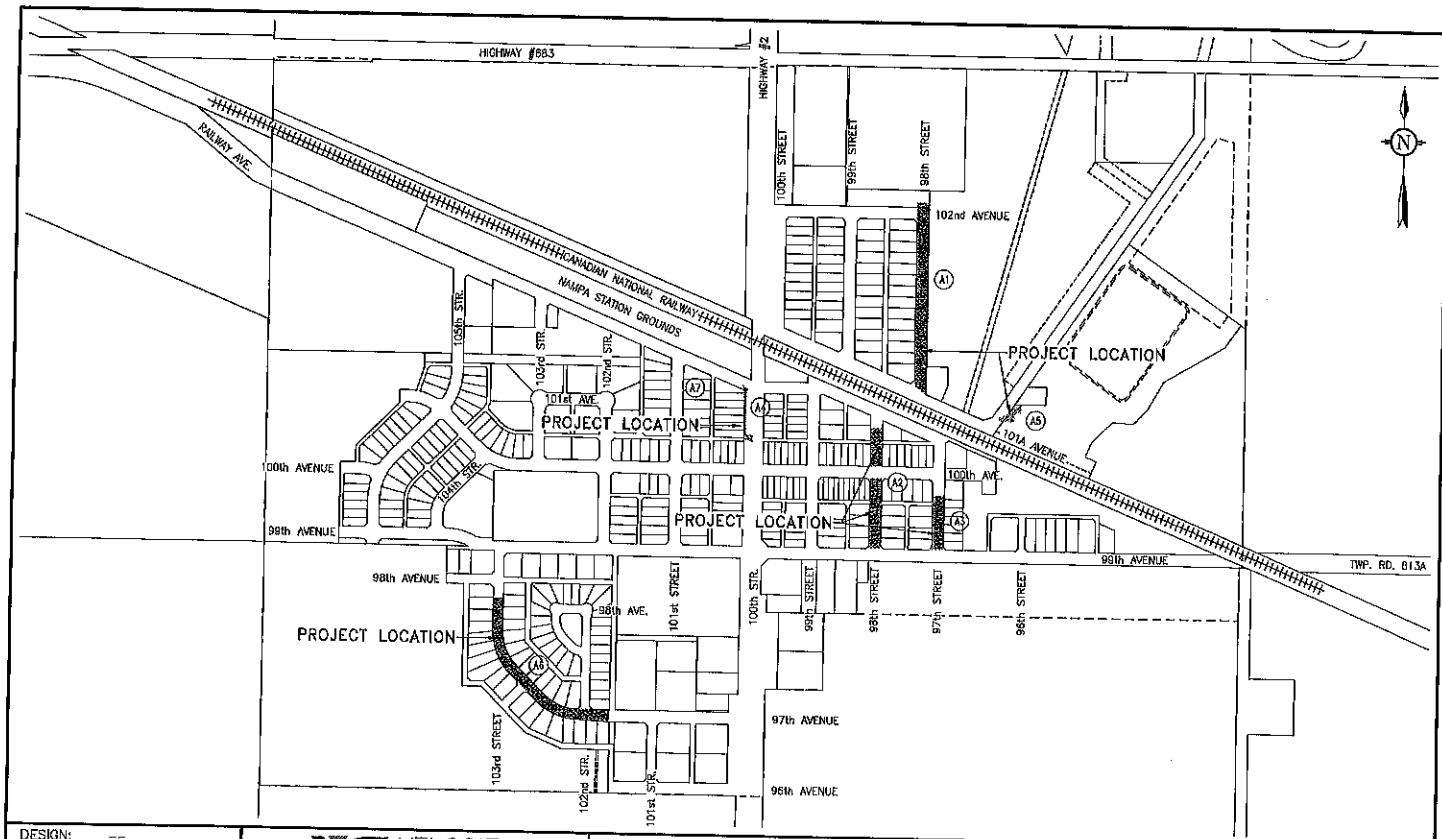
Date: December 14, 2018
File No. 180-031


**VILLAGE OF NAMPA
ROAD IMPROVEMENTS - 2019**

PRELIMINARY COST ESTIMATE

<u>AREA</u>	<u>LOCATION</u>	<u>COST</u>
A1.	98 th Street from 101A Avenue to 102 nd Avenue	\$ 96,500.00
A2.	98 th Street from 99 th Avenue to S. Railway Avenue	82,600.00
A3.	97 th Street from 99 th Avenue to 100 th Avenue	38,600.00
A4.	100 th Street Service Road W. of Hwy. 2 & S. of Railway Avenue	30,500.00
A5.	Firehall / Public works access Rehabilitation	39,700.00
A6.	103 rd Street and 97 th Avenue	127,500.00
A7.	Miscellaneous Repairs	<u>\$ 34,500.00</u>
Total Estimated Project Cost		\$449,900.00
<i>Budget</i>		<i>\$450,000.00</i>

Note: The above estimates include a contingency allowance and a value for Engineering. They do not include a value for G.S.T. or other internal Municipal costs.



DESIGN: ---	 VELOCITY GROUP Surveying & Engineering Corporation - a subsidiary of VELOCITY ENGINEERING INC.	CLIENT: VILLAGE OF NAMPA	CLIENT FILE No.
DRAWN: K.L.K.		PROJECT: ROAD IMPROVEMENTS - 2019	VELOCITY FILE No. 180-031
DATE: December 13, 2018		OVERALL LOCATION PLAN	SHEET 1 OF 1 REV. 00
SCALE: N.T.S.			

THIS DRAWING AND DESIGN IS PROTECTED UNDER COPYRIGHT, AND ANY USE, REPRODUCTION OR REVISION IS STRICTLY PROHIBITED WITHOUT THE WRITTEN PERMISSION OF VELOCITY ENGINEERING INC. THESE DIMENSIONS SHOULD NOT BE SCALED. IF BEING USED FOR CONSTRUCTION THE CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS, AND SHALL REPORT ANY DISCREPANCIES OR OMISSIONS PRIOR TO COMMENCEMENT OF ANY WORK.

S:\PROJECTS\Nampa_Village of Nampa\Road Improvements 2019\2 Drawings\1 Preliminary Drawings\180-031 Road Improvements Dec 14, 2018 - 4:27pm

VILLAGE OF NAMPA EXISTING ROAD IMPROVEMENTS PLAN SUMMARY

YEAR/COLOR CODE	TYPE OF WORK
1992	ROAD BASE AND PAVING
1994	ROAD BASE AND PAVING
1998	ROAD BASE AND PAVING
1999	ROAD BASE AND PAVING
2000	ASPHALT OVERLAY
2006	ROAD BASE AND PAVING
2005	ASPHALT OVERLAY
2009	ASPHALT OVERLAY
2011	ASPHALT OVERLAY
2014	ASPHALT OVERLAY
2014	ROAD BASE AND PAVING
2015	ASPHALT OVERLAY
2017	ASPHALT OVERLAY
2018	ASPHALT OVERLAY
2019	ASPHALT OVERLAY
	LIP OF GUTTER
	EDGE OF ASPHALT
	EDGE OF GRAVEL

NOTE:
MISCELLANEOUS ASPHALT AND CONCRETE REPAIRS
WERE COMPLETED IN 2012 AND 2013.



DESIGN: --
DRAWN: K.L.K.
DATE: November 30, 2018
SCALE: N.T.S.



CLIENT: VILLAGE OF NAMPA
PROJECT: EXISTING ROAD INFRASTRUCTURE
OVERALL PLAN

CLIENT FILE No.
VELOCITY FILE No.
180-031
SHEET 1 OF 1 REV. 00

THIS DRAWING AND DESIGN IS PROTECTED UNDER COPYRIGHT, AND ANY USE, REPRODUCTION OR REVISION IS STRICTLY PROHIBITED WITHOUT THE WRITTEN PERMISSION OF VELOCITY ENGINEERING INC. THESE DRAWINGS SHOULD NOT BE SCALED. IF BEING USED FOR CONSTRUCTION THE CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS, AND SHALL REPORT ANY DISCREPANCIES OR OMISSIONS PRIOR TO COMMENCEMENT OF ANY WORK.

Request for Decision (RFD)
Council Meeting January 15, 2019

Topic:

Skid Steer Quotes

Background:

The skid steer that is being used by Public Works department is an old model, in poor working condition and needs to be replaced. It constantly leaks oil, even after being repaired several times.

Council had directed Administration to have Public Works obtain quotes for new and used skid steers. Please review the attached information.

There are 4 different quotes provided. Public Works first choice is the S595 T4 Bobcat Skid Steer Loader. It is new, comes with a government discount, plus warranty.

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: January 11, 2019

First choice.

Government discount.
Plus warranty.

New

Quote
#1**Bobcat®****Product Quotation**

Quotation Number: 30216D030366

Date: 2018-12-20 14:09:26

5.7

Ship to	Bobcat Dealer	Bill To
VILLAGE OF NAMPA Attn: JEREMY McNEIL	Bobcat of the Peace, Peace River, AB 7913 - 100 AVENUE PEACE RIVER AB T8S 1M5 Phone: (780) 624-4646 Fax: (780) 624-8620	VILLAGE OF NAMPA Attn: JEREMY McNEIL
NAMPA, AB Phone: (780) 322-3852	PEACE RIVER AB T8S 1M5 Phone: (780) 624-4646 Fax: (780) 624-8620	NAMPA, AB Phone: (780) 322-3852

Contact: Ken Diachuk Phone: (780) 538-0791 Fax: (780) 538-1812 Cellular: 780-876-1617 E Mail: Kendiachuk@bobcatofthepeace.ca		

Description	Part No	Qty	Price Ea.	Total
S595 T4 Bobcat Skid-Steer Loader	M0247	1	\$38,521.91	\$38,521.91
74.0 HP Tier 4 Turbo Diesel Engine	Lift Arm Support			
2-Speed Travel	Lift Path: Vertical			
Auxiliary Hydraulics: Variable Flow	Lights, Front & Rear			
Backup Alarm	Operator Cab			
Bob-Tach	Includes: Adjustable Suspension Seat, Top & Rear			
Bobcat Interlock Control System (BICS)	Windows, Parking Brake, Seat Bar & 3-Point Seat Belt			
Controls: Bobcat Standard	Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471			
Cylinder Cushioning - Lift, Tilt	Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)			
Engine/Hydraulic Systems Shutdown	Spark Arrestor Exhaust System			
Glow Plugs (Automatically Activated)	Tires: 31 x 12-16.5, 10 PR, Bobcat Heavy Duty			
Horn	Machine Warranty: 12 Months, unlimited hours			
Instrumentation: Engine Temperature & Fuel Gauges, Hourmeter, RPM and Warning Lights	Bobcat Engine Warranty: Additional 12 Months or total of 2000 hours after initial 12 month warranty			
A91 Option Package	M0247-P01-A91	1	\$7,279.46	\$7,279.46
Cab enclosure with Heat and AC	Power Bob-Tach			
High Flow Hydraulics	Deluxe Instrument Panel			
Sound Reduction	Keyless Start			
Hydraulic Bucket Positioning	Attachment Control Kit			
	Cab Accessories Package			
Selectable Joystick Controls (SJC)	M0247-R01-C04	1	\$676.70	\$676.70
Two Speed SJC	M0247-R04-C04	1	\$0.00	\$0.00
Heated Air Ride Suspension Seat - Cloth	M0247-R05-C12	1	\$389.85	\$389.85
Radio	M0247-R26-C02	1	\$408.58	\$408.58
Telematics CANADA	M0247-R51-C03	1	\$0.00	\$0.00
Engine Block Heater	7328972	1	\$101.08	\$101.08
Strobe Light Kit, Amber	7129301	1	\$341.14	\$341.14
	Total for this Machine			\$47,718.72
Description	Part No	Qty	Price Ea.	Total
68" Low Profile Bucket	6731418	1	\$868.22	\$868.22
--- Bolt-On Cutting Edge, 68"	6718006	1	\$224.43	\$224.43
	Total for these items			\$1,092.65

Total of Items Quoted
Dealer P.D.I.\$48,811.37
\$450.00

Freight Charges		\$1,338.22
Other Charges:	TIRE TAX, \$4.00 PER TIRE	\$16.00
Sales total before Taxes		\$50,615.59
Taxes:	NET SALES	\$2,530.78
Quote Total - Canadian dollars		\$53,146.37

Notes:

YOUR NET GOV DISCOUNTED PRICE ON A NEW UNIT

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ **Sign:** _____ **Date:** _____

Finance Worksheet

QuoteFinance

**Bobcat®****Product Quotation**

Quotation Number: 30216D030367

Date: 2018-12-20 14:18:28

Used Quote
#2

Ship to	Bobcat Dealer	Bill To
VILLAGE OF NAMPA Attn: JEREMY McNEIL	Bobcat of the Peace, Peace River, AB 7913 - 100 AVENUE PEACE RIVER AB T8S 1M5 Phone: (780) 624-4646 Fax: (780) 624-8620	VILLAGE OF NAMPA Attn: JEREMY McNEIL
NAMPA, AB Phone: (780) 322-3852	----- Contact: Ken Diachuk Phone: (780) 538-0791 Fax: (780) 538-1812 Cellular: 780-876-1617 E Mail: Kendiachuk@bobcatofthepeace.ca	NAMPA, AB Phone: (780) 322-3852

Description	Part No	Qty	Price Ea.	Total
S595 T4 Bobcat Skid-Steer Loader <i>USED UNIT, 2017 MODEL YR, APPROX 400 HRS.</i> 74.0 HP Tier 4 Turbo Diesel Engine 2-Speed Travel Auxiliary Hydraulics: Variable Flow Backup Alarm Bob-Tach Bobcat Interlock Control System (BICS) Controls: Bobcat Standard Cylinder Cushioning - Lift, Tilt Engine/Hydraulic Systems Shutdown Glow Plugs (Automatically Activated) Horn Instrumentation: Engine Temperature & Fuel Gauges, Hourmeter, RPM and Warning Lights	M0247	1	\$42,865.44	\$42,865.44
	Lift Arm Support Lift Path: Vertical Lights, Front & Rear Operator Cab Includes: Adjustable Suspension Seat, Top & Rear Windows, Parking Brake, Seat Bar & 3-Point Seat Belt Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471 Falling Object Protective Structure (FOPS) meets SAE- J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts) Spark Arrestor Exhaust System Tires: 31 x 12-16.5, 10 PR, Bobcat Heavy Duty Machine Warranty: used unit, 90 day, 50/50 cost split			
A71 Option Package Cab enclosure with Heat and AC Deluxe Instrument Panel Keyless Start Power Bob-Tach	M0247-P01-A71	1	\$5,848.54	\$5,848.54
	Sound Reduction Attachment Control Kit Cab Accessories Package			
Selectable Joystick Controls (SJC)	M0247-R01-C04	1	\$723.33	\$723.33
Two Speed SJC	M0247-R04-C04	1	\$0.00	\$0.00
Heated Air Ride Suspension Seat - Cloth	M0247-R05-C12	1	\$416.71	\$416.71
Hydraulic Bucket Positioning	M0247-R11-C02	1	\$489.50	\$489.50
Radio	M0247-R26-C02	1	\$436.73	\$436.73
Telematics CANADA	M0247-R51-C03	1	\$0.00	\$0.00
Engine Block Heater	7328972	1	\$105.63	\$105.63
Strobe Light Kit, Amber	7129301	1	\$355.00	\$355.00
	Total for this Machine			\$51,240.88
Description	Part No	Qty	Price Ea.	Total
68" Low Profile Bucket	6731418	1	\$1,024.05	\$1,024.05
--- Bolt-On Cutting Edge, 68"	6718006	1	\$235.07	\$235.07
	Total for these items			\$1,259.12

Total of Items Quoted	\$52,500.00
Sales total before Taxes	\$52,500.00
Taxes: NET SALES	\$2,625.00

Quote Total - Canadian dollars

\$55,125.00

Notes:

USED UNIT

All prices subject to change without prior notice or obligation. This price quote supersedes all preceding price quotes.

Customer Acceptance:

Purchase Order: _____

Authorized Signature:

Print: _____ **Sign:** _____ **Date:** _____

Finance Worksheet

QuoteFinance



New *Quote #3*
EQUIPMENT QUOTE PROPOSAL

Finning (Canada) a division of Finning International Inc.

**Q-00020501
236D**

INDUSTRIAL PARK WEST P.O. BOX 6120, 8610 87
AVENUE
PEACE RIVER AB
T8S 1S2

Sales Representative: Kurtis Lunn
Sales Representative Email: klunn@finning.com
Sales Representative Mobile: +1 (780) 6251152

Ship To

VILLAGE OF NAMPA

COD ACCT-PAYMENT REQUIRED BOX 69
NAMPA AB
T0H 2R0 CA



Customer Information

Account Number: CA-0053436
Sales Contact:
PO Number:
Required Date: 3/29/2019
Owner Class: Municipal Government

Quote Information

Proposal Date: 1/7/2019 1:37:42 PM
Proposal Expiry: 2/6/2019
Delivery Method: TRK - Truck
Delivery Term: EXW - Customer Picks Up At
Serial Number:

Item	Qty	Description
MACHINE		
	1	236D SSL TIER 4 FINAL HRC
	1	BATTERY, HEAVY DUTY, DISC
	1	BELT GP-SEAT
	1	CERTIFICATION ARR, (US/CANADA)
	1	CONTROL, ISO, PROP, WT
	1	CONVERSION ARRANGEMENT
	1	DISPLAY, ADVANCED, LCD, CAMERA
	1	DOOR, CAB, GLASS
	1	FAN, COOLING, DEMAND
	1	FILM, RIDE CONTROL, ISO
	1	HEATER, ENGINE COOLANT, 120V
	1	INSTRUCTIONS, ISO
	1	LIGHTS, LED
	1	PACKAGE, PERFORMANCE (H2)
	1	PRODUCT LINK, CELLULAR PL240
	1	QUICK COUPLER, HYDRAULIC
	1	RADIO, AM/FM, BLUETOOTH
	1	RETURN TO DIG/WRKTL POSITIONER
	1	ROPS, ENCLOSED WITH A/C (C3)
	1	SEAT, AIR SUSPENSION, CLOTH, HEAT
	1	SERIALIZED TECHNICAL MEDIA KIT
	1	TIRES, 12/16.5 CAT 10PR
	1	TWO SPEED WITH RIDE CONTROL



EQUIPMENT QUOTE PROPOSAL

Finning (Canada) a division of Finning International Inc.

Q-00020501

INDUSTRIAL PARK WEST P.O. BOX 6120,
8610 87 AVENUE
PEACE RIVER AB
T8S 1S2

Proposal Date 1/7/2019 1:37:42 PM
Proposal Expiry 2/6/2019
Sales Representative Kurtis Lunn

Item	Qty	Description
<hr/>		
ATTACHMENTS		
	1	SSL-BG-68 CAT GP BCKT BOCE
<hr/>		
FREIGHT		
	1	CUSTOM FREIGHT OUT
<hr/>		
WARRANTY		
	1	STD FULL MACHINE 24MO / 2000HR
<hr/>		
LOCAL SHOP		
	1	2,000 HOUR COMPLIMENTARY CUSTOMER SUPPORT AGREEMENT WITHOUT LABOUR: REMOTE FLEET MONITORING, SOS, ADVANCED MAINTENANCE
	1	FIRST AID AND SOS KIT FOR ALBERTA
	1	10LB FIRE EXTINGUISHER SUPPLY & INSTALL
<hr/>		

Equipment Total

62,000.00 CAD

Taxes and levies are not included in the Equipment Total, Any sale resulting from this Equipment Quote Proposal is subject to Finning's standard sale terms and conditions unchanged, which will be attached to the Sales Agreement that documents the transaction. Sales documentation provided by the Customer will be of no force or effect.

21



EQUIPMENT QUOTE PROPOSAL

Finning (Canada) a division of Finning International Inc.

Q-00020501

INDUSTRIAL PARK WEST P.O. BOX 6120,
8610 87 AVENUE
PEACE RIVER AB
T8S 1S2

Proposal Date 1/7/2019 1:37:42 PM
Proposal Expiry 2/6/2019
Sales Representative Kurtis Lunn

Finance Notes:

Finance Option: Cash Sale

Finance Terms:

used

Quote
#4

236D

>

236D

>

236D



Skid Steer Loaders

Location

Acheson Supercentre

Price

\$39,500.00

Hours

487

Year

2015

Serial Number

RG701631



Skid Steer Loaders

Location

Acheson Supercentre

Price

\$41,000.00

Hours

515

Year

2016

Serial Number

RG702832



Skid Steer Loaders

Location

Acheson Supercentre

Price

\$39,900.00

Hours

363

Year

2015

Serial Number

RG701622

Could not get any other information



6 REPORTS



VILLAGE OF NAMPA

Page 1 of 3

Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20180663	2018-12-20	ATCO ELECTRIC	1015 Dec 18	PAYMENT STREET LIGHT	22.86	22.86
20180664	2018-12-20	DIRECT ENERGY	0371 DEC 18 1950 DECEMBE 2223 dec 18 5476 DEC 18 6189 DEC 18 6577 DEC 18 6793 DEC 18 6932 DEC 18 7130 DEC 18 7641 DEC 18 7960 DEC 18 7971 DEC 18 8666 DEC18	PAYMENT ELECTRICITY OLD OFFICE ELECTRICITY CHRISTMAS LIGH GAS CIVIC CENTER ELECTRICITY 97TH LIGHTS ELECTRICITY FIRE HALL ELECTRICITY TENNIS CRTS GAS OFFICE ELECTRICITY SEWER LIFT GAS SEWER LIFT ELECTRICITY FOOD BOOTH CIVIC CENTER ELECTRICITY STREET LIGHTS GAS FIRE HALL	151.06 268.98 811.82 211.24 450.67 100.05 150.08 406.80 109.75 26.32 1,667.60 3,086.57 455.02	7,895.96
20180665	2018-12-20	TELUS COMMUNICATIONS INC.	0918 DEC 18	PAYMENT TELEPHONE - MUSEUM	110.81	110.81
20180666	2018-12-20	TELUS MOBILITY INC.	9618 DEC 18	PAYMENT CAO CELL PHONE	105.46	105.46
20180667	2018-12-20	ALFRED, MELANIE	Dec 2018	PAYMENT JANITORIAL SERVICES OFFICE	312.50	312.50
20180668	2018-12-20	BULFORD, QUINTON	Dec 18	PAYMENT MTHLY COUNCIL FEES	525.00	525.00
20180669	2018-12-20	BUTZ, CLYNTON	Dec 18 December 2018	PAYMENT TRAVEL FEES MTHLY COUNCIL FEES	25.00 600.00	625.00
20180670	2018-12-20	CANADIAN TIRE	11201979	PAYMENT BENCH GRINDER	154.28	154.28
20180671	2018-12-20	CROWLEY, MARY.	Dec 18	PAYMENT JANITORIAL SERVICES - MUSEU	75.00	75.00
20180672	2018-12-20	HI TECH BUSINESS SYSTEMS	1522648	PAYMENT MTHLY COVERAGE	52.84	52.84
20180673	2018-12-20	MATIASIEWICH, EVAN	Dec 18	PAYMENT MTHLY COUNCIL FEE	450.00	450.00
20180674	2018-12-20	MUNICIPAL INFORMATION SYSTEMS	20181634 20181750	PAYMENT SUPPORT - JAN 19 WEBINAR - TRAINING	576.29 157.50	733.79
20180675	2018-12-20	NOVAK, CHERYL	Dec 18 December 18	PAYMENT TRAVEL FEES MTHLY COUNCIL FEES	56.00 825.00	881.00
20180676	2018-12-20	SKRLIK, PERRY	Dec 18 Dec 2018 December 2018	PAYMENT TRAVEL FEES MEALS MTHLY COUNCIL FEES	230.00 50.00 900.00	1,180.00
20180677	2018-12-20	VEKVED, RANDY D.	DEC 2018	PAYMENT DEPOSIT ON UTILITY TRAILER	500.00	500.00
20180678	2018-12-27	Roshuk, Dianne G				
20180679	2018-12-27	MATIASIEWICH, SHIRLEY A				
20180680	2018-12-27	SURMAN, STEVE C				
20180681	2018-12-27	BOUCHARD, GISELE				
20180682	2018-12-27	MCNEIL, JEREMY D				
20180683	2018-12-28	LOCAL AUTHORITIES PENSION PLAN		PAYMENT		4,614.89



VILLAGE OF NAMPA

Page 2 of 3

Cheque Listing For Council

2019-Jan-11
11:00:16AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20180683	2018-12-28	LOCAL AUTHORITIES PENSION PLAN	201812	LAPP DEDUCTIONS DEC 2018	4,614.89	4,614.89
20180684	2018-12-28	RECEIVER GENERAL	DEC 2018	PAYMENT GARNISHEE OF WAGES	875.39	875.39
20180685	2018-12-28	RECEIVER GENERAL - PAYROLL	122018	PAYMENT PAYROLL DEDUCTIONS DEC 201	6,140.18	6,140.18
20180686	2018-12-28	ATB FINANCIAL MASTERCARD	DEC 10 18 DEC 2 18 DEC 4 18 DEC 5 18 DEC 6 18 DEC 6 2018 DEC 7 18 Nov 21 Nov 29 NOV 29 18	PAYMENT TITLE SEARCH MTHLY EMAIL FEE IRON PUBLIC WORKS ANNUAL FEE MUSEUM CLEANING SUPPLIES CLEANNING SUPPLIES OFFICE CHOCOLATES - SENIORS PILINGS PW FOR YEARD LIGHT MEMBERSHIP FEE MUSEUM BATTERIES/PADS AED MACHINE	10.00 20.95 66.15 65.00 38.00 71.74 44.60 2,572.50 100.00 359.10	3,348.04
20190001	2019-01-02	VEKVED, RANDY D.	JAN 2	PAYMENT PURCHASE OF 2011 CARGO TR/	4,435.00	4,435.00
20190002	2019-01-02	VEKVED, RANDY D.	JAN 2 TRAVEL	PAYMENT TRAVEL FEE	200.00	200.00
20190003	2019-01-10	CANADIAN LINEN AND UNIFORM	1330 1330 VON 4076 4076 VON	PAYMENT MONTHLY MAT FEE - MUSEUM MTHLY MAT FEE MONTHLY MAT FEE MUSEUM MTHLY MAT FEE	93.70 98.62 93.70 98.62	384.64
20190004	2019-01-10	DARN MACHINES	157	PAYMENT REPLACE WATER PUMP GRAVEI	606.38	606.38
20190005	2019-01-10	GOLDEN WEST ELECTRIC CO	5668	PAYMENT FIREHALL UPGRADES	5,886.84	5,886.84
20190006	2019-01-10	KIT BUSINESS EQUIPMENT	103435	PAYMENT BINDERS/DIVIDERS	182.16	182.16
20190007	2019-01-10	MACKENZIE MUNICIPAL SERVICES AGENCY	MC-19-001	PAYMENT 2019 SERVICE AGREEMENT	24,546.00	24,546.00
20190008	2019-01-10	NAMPA MUNICIPAL LIBRARY	20190110	PAYMENT 2019 ANNUAL ALLOTMENT	14,500.00	14,500.00
20190009	2019-01-10	NEPTUNE TECHNOLOGY GROUP (CANADA) LTC	90025062	PAYMENT GST ON SERVICE AGREEMENT 2	234.00	234.00
20190010	2019-01-10	NORTHERN SUNRISE COUNTY	9107 9127	PAYMENT GARBAGE PICKUP NOV/DEC 18 ASSESSMENT SERVICE FEES 2C	4,000.00 7,861.85	11,861.85
20190011	2019-01-10	OLLENBERGER, TERRY	Jan 9 2019	PAYMENT FURNACE REPLACEMENT AS PE	2,520.00	2,520.00
20190012	2019-01-10	PEACE LIBRARY SYSTEM	2019	PAYMENT SEMI-ANNUAL ALLOTMENT	1,159.34	1,159.34
20190013	2019-01-10	PEACE REGIONAL VICTIMS SERVICES	2019	PAYMENT 2019 DONATION VICTIM SERVI	746.00	746.00
20190014	2019-01-10	PEACE REGIONAL WASTE MANAGEMENT COMI	20059 20060	PAYMENT NAMPA TRANSFER STATION TIPPING FEES	175.84 169.46	345.30
20190015	2019-01-10	PEACE RIVER BROADCASTING CORP	4964-1	PAYMENT SEASON GREETING ADVERTISE	225.75	225.75
20190016	2019-01-10	PHONECO INC	PR12323	PAYMENT 2019 SECURITY MONITORING FE	377.37	377.37
20190017	2019-01-10	SHELLEY'S STATIONERY		PAYMENT		267.75



VILLAGE OF NAMPA

Page 3 of 3

Cheque Listing For Council

2019-Jan-11
11:00:16AM

Cheque

Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20190017	2019-01-10	SHELLEY'S STATIONERY	Jan 3 2019	STAMPS	267.75	267.75
20190018	2019-01-10	VITAL EFFECT INC	4785	PAYMENT MTHLY WEB HOSTING	40.95	40.95

Total 109,733.32

*** End of Report ***



Chief Administrative Officer Report

6.2

December 19, 2018 - January 15, 2019

December 19 - Attended Northern Sunrise County Xmas Open House
January 4 - Annual Xmas Staff & Council Supper
January 5 - Economic Development Strategic Meeting with council
January 10 - Park Study Meeting
January 11- Annual Supper Meeting with NSC
January 15 - Regular council meeting
January 16th & 17th - away from office

Evelyna would like to meet with council again to go over the documents and priorities that council chose, she would like to put some thoughts together, etc. She is available January 21 to February 1, however unavailable on January 24 & 28
She said the meeting would probably be about 2 hours, she would prefer a day meeting if possible.

**** Council needs to pick a date and time to meet with Evelyna**

All electrical in the Fire hall is complete now. Total costs for ALL renovations for the Fire hall and Public Works shop was \$ 37,578.78, grant money available covered \$ 25,711.00, so it cost the Village \$ 11,867.78 out of our pocket.

Daily office duties

December 17, 2018 - January 11, 2019

62

Dec 2018 month end

- Took water meter readings
- Took sewer lift station readings every day
- Garbage's every Monday and Friday
- Alberta one calls as required
- Dump runs as needed
- CC shut off/on as needed
- Maintenance and repairs on equipment as needed
- Water meter repair/replacement as needed
- RF water meter readings as needed
- Clean up yard and all sheds, dump runs (in progress)
- Deliver water shut off notices as needed
- Snow removal as needed
- Haul out piles of snow as needed (complex etc)
- Scrape ice in front of truck fill station as needed
- Called county to book them for sanding the roads
- Sand parking lots as needed
- Dig trench, bury cable for light pole, back fill trench.
- Replace skid steer snow bucket blade
- Bought enclosed trailer for hotsy set up
- Quotes for new skidsteer
- Put up no smoking signs on vehicles and shop
- Made designated smoking area

- Took down decorations
- Lift station pump one plugged up. I pulled it and unplugged it, put it back into place.
- Lowered sound barriers at office
- MMSA meeting
- Replaced all light bulbs in museum with LED lights

2019

FEBRUARY

SUNDAY

6.5 Council Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27	28	29	30	31	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
17	18	19 Regular council meeting	20	21	22	23
24	25	26	27	28	01	02
03	04	05	06	07	08	09




7. CORRESPONDENCE



December 27, 2018

Honourable Shaye Anderson
Minister of Municipal Affairs
132 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Honourable Anderson: 

RE: Intermunicipal Collaboration Framework (ICF) between Northern Sunrise County and Village of Nampa

At the regular meeting of Northern Sunrise County on October 23, 2018, the attached ICF Bylaw B336/18 passed third and final reading.

In lieu of the official fillable form coming out in the new year, and as per the *Municipal Government Act*, we are submitting, in writing the County's signed ICF bylaw with the Village of Nampa.

We trust the above is satisfactory.

Sincerely,



Carolyn Kalebaba
Reeve
Northern Sunrise County

Enclosures:

- Northern Sunrise County October 23, 2018 Minutes (Signed)
- Northern Sunrise County Bylaw B336/18
- Intermunicipal Development Plan (IDP) with Village of Nampa

c: Village of Nampa Council
Dianne Roshuk, Chief Administrative Officer, Village of Nampa





NORTHERN SUNRISE COUNTY

BYLAW NO. B336/18

BEING A BYLAW FOR THE PURPOSE OF ADOPTING THE INTERMUNICIPAL COLLABORATION FRAMEWORK BETWEEN NORTHERN SUNRISE COUNTY AND THE VILLAGE OF NAMPA

WHEREAS, Section 708.28(1) of the *Municipal Government Act*, being Chapter M-26 of the Statutes of Alberta, as amended, mandates that municipalities that have common boundaries must create an Intermunicipal Collaboration Framework with each other that identifies the services provided by each municipality, which services are best provided on an intermunicipal basis, and how services to be provided on an intermunicipal basis will be delivered and funded;

WHEREAS, Northern Sunrise County and the Village of Nampa share a common border;

AND WHEREAS, Northern Sunrise County and the Village of Nampa share common interests and are desirous of working together to provide services to their ratepayers;

NOW THEREFORE, by mutual covenant of the parties hereto it is agreed as follows:

DEFINITIONS

1. In this Agreement
 - a. "Services" mean those services that both municipalities provide to their residents,
 - i. Transportation (construction and maintenance of roads)
 - ii. Water
 - iii. Wastewater
 - iv. Solid Waste
 - v. Emergency Services
 - vi. Recreation
 - b. "CAO" means Chief Administrative Officer
 - c. "Capital Costs" means new facilities, expansions to existing facilities and intensification of use of existing facilities; and,
 - d. "County" means Northern Sunrise County
 - e. "Intermunicipal Committee" refers to the Committee that has been struck by Northern Sunrise County and the Village of Nampa for the purpose of intermunicipal collaboration discussions.
 - f. "Village" means Village of Nampa
 - g. "Year" means the calendar year beginning on January 1st and ending on December 31st.

TERM AND REVIEW

1. In accordance with the *Municipal Government Act*, this is a permanent Agreement that shall come into force on the passing of the bylaws by both municipalities.
2. This Agreement may be amended by mutual consent of both parties unless specified otherwise in this Agreement.
3. It is agreed by the County and the Village that the Intermunicipal Committee shall meet at least once every four years commencing no later than 2022 to review the terms and conditions of the agreement.

INTERMUNICIPAL COOPERATION

1. The County and the Village agree to create a recommending body known as the Intermunicipal Committee (hereinafter referred to as the Committee).
2. The Committee will meet on an as required basis and will develop recommendations to the respective Councils on all matters of strategic direction and cooperation affecting residents, except

matters where other current operating structures and mechanisms are operating successfully. The topics to be discussed will include:

- a. Long-term strategic growth plans for the County and the Village as may be reflected in the Intermunicipal Development Plan, the Municipal Development Plans, Area Structure Plans and other strategic studies.
 - b. Prompt circulation of major land use, subdivision and development proposals in either municipality which may impact the other municipality; and
 - c. The discussion of Intermunicipal or multi-jurisdictional issues in lieu of a regional planning system.
3. The Committee shall consist of four members, being the Reeve/Deputy Reeve and the Mayor/Deputy Mayor from each municipality.
 4. The CAOs will be advisory staff to the Committee, responsible to develop agendas and recommendations on all matters, and for forwarding all recommendations from the Committee to their respective Councils.

MUNICIPAL SERVICES

1. The County and the Village have agreed that the best and most efficient way to provide services to residents is to continue to provide the services through the various arrangements that each municipality currently has with their respective neighbors.
2. The County and the Village have agreed that each municipality will continue to provide the following services for their residents:
 - a. The County
 - i. Transportation
 - ii. Water and Wastewater
 - iii. Solid Waste
 - iv. Emergency Services
 - v. Recreation
 - b. The Village
 - i. Transportation
 - ii. Water and Wastewater
 - iii. Solid Waste
 - iv. Emergency Services
 - v. Recreation
3. The County and the Village have a history of working together to provide municipal services to the residents, with the following services being provided on an intermunicipal basis, whether directly, or indirectly, to their ratepayers:
 - a. Transportation
 - i. Transportation services are provided independently by both municipalities.
 - b. Water
 - i. Water is provided by NEW water Ltd. to both the County and the Village. Both municipalities have Council representation on the Board of NEW water Ltd.
 - c. Wastewater
 - i. Wastewater services are provided independently by both municipalities.
 - d. Solid Waste
 - i. The Village contracts the County for solid waste removal for the Village. As well, both municipalities have Council representation on the board of the Peace Regional Waste Management Company.
 - e. Emergency Services
 - i. The Village contracts the County for Emergency services.
 - f. Recreation
 - i. Through the Intermunicipal Cooperation Agreement between the Village and the County, annual funding is provided to the Nampa and District Agricultural Society for the operations of the facility for recreation services in the Village.
 - g. Family and Community Support Services (FCSS)
 - i. The Village contracts the County for FCSS services.
 - h. Library
 - i. The County and the Village, along with other municipalities are members of regional library systems to provide library services. The County and the Village

are both part of Peace Library System. Both municipalities have additional funding agreements to provide operational funds.

- i. Assessment Services
 - i. The Village contracts the County for assessment services.
4. Additional Municipal Services
 - a. Administration services are provided independently by both municipalities.
 - b. Economic Development and Tourism
 - i. A Village Council representative sits on the board of the County's Economic Development and Tourism Committee.
 - c. Facilities (Nampa Regional Civic Centre)
 - i. The County and the Village have entered into an Agreement for the loan to the Village for their 1/3 portion of the Nampa Regional Civic Centre which houses the Village Office.
 - d. Joint-Use Agreements have been entered into by the County and the Village and include the Intermunicipal Cooperation Agreement between the Village of Nampa and Northern Sunrise County; Agreement for the Repayment Terms of the NEW water Ltd. Project Federation of Canadian Municipalities Loan and the Nampa Regional Civic Centre Loan.
 - e. Land Use Planning Services are provided independently to each municipality.
 - f. Weed Control is provided independently by each municipality.
 - g. Museum
 - i. The Village and the County entered into a two-year agreement to each provide operational funding for the Nampa and District Museum housed in the Nampa Regional Civic Centre. The Village oversees this funding allocation in conjunction with Museum staff.
 - h. Intermunicipal Development Plan
 - i. The municipalities entered into an Intermunicipal Development Plan (IDP) in 2017, in accordance with the *Municipal Government Act*. The IDP will be reviewed in conjunction with the Intermunicipal Collaborative Framework.

FUTURE PROJECTS AND AGREEMENTS

1. In the event that either municipality initiates the development of a new project and/or service that may require a new cost-sharing agreement, the initiating municipality's CAO will notify the other municipality's CAO.
2. Once either municipality has received written notice of a new project, an Intermunicipal Committee meeting must be held within 30 calendar days of the date the written notice was received, unless both CAOs agree otherwise.
3. The Intermunicipal Committee will be the forum used to address and develop future mutual aid agreements and/or cost sharing agreements. In the event that the Intermunicipal Committee is unable to reach an agreement, the dispute shall be dealt with through the procedure outlined within the Dispute Resolution section of this document.

INDEMNITY

1. The County shall indemnify and hold harmless the Village, its employees and agents from any and all claims, actions and costs whatsoever that may arise directly or indirectly out of any act or omission of the County, its employees or agents in the performance of this Agreement.
2. The Village shall indemnify and hold harmless the County, its employees and agents from any and all claims, actions and costs whatsoever that may arise directly or indirectly out of any act or omission of the Village, its employees or agents in the performance of this Agreement.

DISPUTE RESOLUTION

1. The Intermunicipal Committee will meet and attempt to resolve the dispute.
2. In the event the Committee is unable to resolve an issue, the County and the Village will seek the assistance of a mediator acceptable to both parties. The costs of mediation shall be shared equally between the municipalities.

3. In the event a dispute can not be resolved through Steps 1 and 2, the dispute may be referred to a single arbitrator mutually acceptable to both parties. Failing mutual agreement, either party may apply to a Judge of the Court of Queen's Bench of Alberta to appoint an arbitrator whose decision shall be final and binding upon both parties. The Arbitration Act of Alberta in force from time to time shall apply to arbitration proceedings commenced pursuant to this Agreement. The costs of arbitration shall be shared equally between the parties.

4. Written notice under this Agreement shall be addressed as follows:

- a. In the case of the County to:

Northern Sunrise County
c/o Chief Administrative Officer
PO Box 1300
Peace River AB T8S 1Y9

- b. In the case of the Village to:

Village of Nampa
c/o Chief Administrative Officer
Box 69
Nampa AB T0H 2R0

SEVERABILITY PROVISION

Should any provision of this bylaw be invalid then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

EFFECTIVE DATE

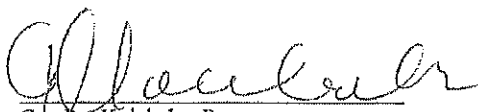
This bylaw shall come into force and effect when it receives third reading and is duly signed.

Read a first time this 9th day of October, 2018.

Read a second time this 9th day of October, 2018.

Read a third time this 23rd day of October, 2018.

Signed and made effective this 23rd day of October, 2018.


Carolyn Kolebaba, Reeve


Cindy Millar, Chief Administrative Officer

RECEIVED

DEC 21 2018

December 17, 2018

VILLAGE OF NAMPA
CAO
DIANNE ROSHUK
9810-100 AVE BOX 69
NAMPA, AB T0H 2R0

Re: AHP Development Corp. — Amisk Hydroelectric Project – Schedule Update Environmental Work

Good day

In November, 2017, we provided an update that AHP Development Corporation (AHP) continued to monitor the progress of the Renewable Electricity Program (REP) implemented and administered through the Alberta Electricity System Operator (AESO). AHP Development Corp. (AHP) was hoping that a future round of the REP would be suitable for the Amisk Hydroelectric Project. To date, this has not been the case.

As a result, AHP confirms that they will not re-start environmental data collection during the winter of 2018/2019 and cannot forecast a commencement date at this time. AHP plans to provide a more detailed update in the second or third quarter of 2019 after more information is available from the AESO and the Government of Alberta about the timing and criteria for subsequent renewable electricity procurements. AHP is exploring opportunities for a long-term power purchase contract, through government procurements and other means, and the timing of a restart of environmental work will be dependent on our ability to secure such a long-term offtake agreement.

AHP remains confident that Amisk can be a positive Project for the Province, providing reliable, low cost, long-term, baseload renewable energy for years to come.

AHP and its consultation team continues to be available for your questions and encourages you to contact David Berrade, at 1-844-455-8624, or info@amiskhydro.com with any inquiries.

Sincerely,



David Berrade, M. Dev.
Stakeholder Engagement Lead
AHP Development Corporation
Email: info@amiskhydro.com

7-3



ALBERTA
SENIORS AND HOUSING

*Office of the Minister
MLA, Edmonton-Riverview*



AR 46366

January 3, 2019

Dear Stakeholder:

The Minister's Seniors Service Awards recognize the important volunteer work that individuals and organizations provide to assist seniors and our communities in Alberta each year. To date, the awards program has honoured 145 recipients.

Enclosed is a poster and nomination booklet for the 2019 Minister's Seniors Service Awards. Please consider nominating volunteers in your community and help promote the awards by displaying the poster and spreading the word. The deadline for nominations is February 28, 2019.

Nominees will be recognized at community celebrations taking place across Alberta in the summer, and award recipients will be recognized at a ceremony in the fall. Additional information will be provided closer to the event date.

Please visit my ministry's website at www.alberta.ca/ministry-seniors-housing.aspx or email seniorsinformation@gov.ab.ca for more information.

Thank you for supporting seniors in Alberta.

Sincerely,

A handwritten signature in cursive script that reads "Lori Sigurdson".

Lori Sigurdson
Minister of Seniors and Housing

Enclosure



8. IN CAMERA



9. ADJOURNMENT