



Agenda
Village of Nampa
Council Meeting
January 16, 2024
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held December 19, 2023

4. Business Arising out of the Minutes

5. New Business

- 5.1 RFD: Joint Meeting with PRSD # 10 *RSVP Required
- 5.2 RFD: Bylaw # 476 Bylaw to Establish an Advisory Committee for the Nampa /Northern Sunrise County Family and Community Support Services
- 5.3 RFD Bylaw # 477, Bylaw to Establish a Beautification Committee
- 5.4 Growing the North Conference in Grande Prairie, AB on February 20 - 22, 2024 (link in email)
- 5.5 Community Planning Association of Alberta 2024 Annual Conference April 29 - May 1, 2024
Re: Sponsorship Request
- 5.6 RFD: Northern Woods & Water Highway Association, December 28, 2023 Re: Membership Request
- 5.7 RFD: 80th Anniversary of D-Day & the Battle of Normandy Commemoration Event, June 7, 8 & 9, 2024
- 5.8 RFD: Sunny Balwaria, President, COLD SHOT, January 4, 2024 Re: Support Request
- 5.9 RFD: Flags Located at Seniors Centre Property

6. Reports

- 6.1a Cheque Listing for Council # 20230506-20240005 December 18, 2023 – January 11, 2024
- 6.1b December 2023 Bank Rec N/A
- 6.2 CAO Report
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councillor Reports & Upcoming Meetings

7. Correspondence

- 7.1 Honourable Ric McIver, Minister of AB Municipal Affairs, December 15, 2023 Re: Local Government Fiscal Framework (LGFF) Launch
- 7.2 Brandy Cox, Deputy Minister of AB Municipal Affairs, December 15, 2023 Re: Local Government Fiscal Framework Program, Summary and Information
- 7.3 Honourable Ric McIver, Minister of AB Municipal Affairs, Re: Assessment Model Review
- 7.4 Doug Campbell, President, Nampa Golden Pioneers, December 22, 2023 Re: Thank you for Donation
- 7.5 Corinna Williams, Reeve Northern Sunrise County, January 11, 2023 Re: Funding for Reace Regional Women's Shelter Emergent Renovations
- 7.6 North Peace Housing Foundation Board Synopsis, December 16, 2023

8. Closed Session

- 8.1 Disclosure Harmful to Economic & Other Interests of as Public Body FOIP, Section 25

9 Adjournment



Peace River School Division

Board of Trustees

Chair
Crystal Owens

Vice Chair
Lacey Buchinski

Trustees
Marie Dyck
Moïse Dion
Lori Leitch
David Rushton
Edith Giesbrecht

Superintendent of Schools
Adam Murray

Deputy Superintendent
Jeff Thompson

Secretary-Treasurer
Rhonda Freeman

November 15, 2023

Mayor Evan Matiasiewicz
Village of Nampa
Box 69
Nampa, AB. T0H 2R0

Dear Mayor Matiasiewicz:

Re: Joint meeting (hybrid) with the Peace River School Division (PRSD) Board of Trustees

The PRSD Board of Trustees would like to invite you, your council and CAO to participate in our annual Joint Board Municipality meeting scheduled for February 7, 2024, at 7:00 p.m. The purpose of this meeting is to exchange valuable insights and work collectively to address challenges PRSD is facing as well as ways the school division may be able to support municipalities through advocacy.

Our primary goal is to deliver exceptional educational services and enhance student learning opportunities within our communities. Last year we provided information on how much the division must spend due to the carbon tax as an example of costs that are out of our control and come out of the dollars allocated to our division. Municipalities took the issue to their associations to advocate for divisions across the province which we appreciated.

PRSD in partnership with Northwestern Polytechnic, is opening the North Peace Commercial Driving Academy which will train drivers for their Class 1 driver's license. This will provide students with the opportunity to positively impact high school completion as well as provide much needed training closer to home. This has the potential to alleviate some of the problems industry in our communities are dealing with due to a shortage of trained drivers.

We believe through open dialogue and a commitment to shared objectives, we can overcome challenges and create a brighter future for our students and communities. Please email Chris Warne, Executive Assistant, with the names of attendees and

whether they will be joining virtually or in-person by January 24, 2024. If you have any questions, please contact Chris Warne by email at warnec@prsd.ab.ca or by phone at 780-624-3650 x 10140.

Our Board looks forward to meeting with our municipal and town/village councils to discuss how we can work together to create opportunities for youth in our communities.

Sincerely,



Board Chair

CO/cw

cc: CAO Roshuk



Agenda Item # 5.2

Request for Decision (RFD)
Council Meeting January 16, 2024

Topic:

Bylaw 476 Family and Community Support Services Advisory Committee

Background:

Sections 145 and 146 of the Municipal Government Act give council the authority to establish Council committees through the adoption of bylaws. These bylaws outline the functions of the committee and the procedures it must follow. As the Family and Community Support Services committee is a council created committee, Administration has drafted Bylaw 476 Family and Community Support Services Advisory Committee for council to give first and second reading.

Administration Recommendation:

That council give first and second reading to Bylaw 476 Family and Community Support Services Advisory Committee as presented AND THAT council direct Administration to bring Bylaw 476 back to council on February 20, 2024 for third reading.



BYLAW NO. 476

BEING A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA TO ESTABLISH AN ADVISORY COMMITTEE FOR THE NAMPA/NORTHERN SUNRISE COUNTY FAMILY AND COMMUNITY SUPPORT SERVICES

WHEREAS, the provisions of Section 145 and 146 of the *Municipal Government Act* R.S.A. 2000 Chapter M-26 provides that a council may establish council committee and other bodies and establish the functions of the committee and procedures to be followed by it.

AND WHEREAS, Village of Nampa is authorized under section 2 of the *Family and Community Support Services Act* to provide for the establishment, administration and operation of a Family and Community Support Services (FCSS) program; and

AND WHEREAS, Village of Nampa has entered into an agreement with the Alberta Ministry of Seniors, Community and Social Services for the establishment of an FCSS program; and

NOW THEREFORE, the Council of Village of Nampa, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. Nampa/Northern Sunrise County FCSS Advisory Committee Bylaw

- 1.1 This Bylaw shall be known as the Nampa/Northern Sunrise County "FCSS Advisory Committee Bylaw".

2. DEFINITIONS

- 2.1 In this Bylaw, the following terms shall have the following meanings:
 - 2.1.1 "Act" means the *Municipal Government Act*, R.S.A. 2000, CM-26 as amended.
 - 2.1.2 "CAO" means the Chief Administrative Officer of both Village of Nampa and Northern Sunrise County, or their designate.
 - 2.1.3 "Council" means the Council of the Village of Nampa.
 - 2.1.4 "Village" means the Village of Nampa.
 - 2.1.5 "FCSS Committee" means the FCSS Advisory Committee of the Village of Nampa.
 - 2.1.6 "Committee Member" shall mean a duly appointed public member of the FCSS Advisory Committee of the Village of Nampa.
 - 2.1.7 "Director" shall mean the employee of FCSS Advisory Committee charged with the responsibility to implement the FCSS program on behalf of the Village of Nampa.
 - 2.1.8 "Participating Municipalities" refers to the Village of Nampa and Northern Sunrise County.

3. PURPOSE

- 3.1 The purpose of the FCSS Committee is to provide the Village and County Councils and the Director of Community Services with a framework and direction on possible program opportunities in the Village of Nampa & Northern Sunrise County. Additionally, the Committee will consider regional programs that will benefit the Village and County Residents and Northwest Alberta as a whole.

4. MEMBERSHIP

- 4.1 The Committee shall consist of no more than ten members including
 - 4.1.1 One Village of Nampa Councillor and an alternate
 - 4.1.2 One Northern Sunrise County Councillor and alternate
 - 4.1.3 One public member appointment by the Village of Nampa Council
 - 4.1.4 Seven public members appointment by Northern Sunrise County representing the following communities:
 - 4.1.4.1 Cadotte Lake
 - 4.1.4.2 Harmon Valley/Reno
 - 4.1.4.3 Little Buffalo
 - 4.1.4.4 Marie Reine/Judah
 - 4.1.4.5 Nampa Rural
 - 4.1.4.6 St. Isidore
 - 4.1.4.7 Three Creeks/Wesley Creek
- 4.2 The term of membership shall be for one year. Committee members will be appointed annually by the respective Councils at their annual organizational meeting. Committee members must reapply each year and are eligible to be re-appointed at Council's discretion
- 4.3 To ensure diversity, the maximum term for each committee member, excluding Council is three years, unless otherwise directed by Council.
- 4.4 Each Committee member shall be required to volunteer for two (2) FCSS related events throughout the Village of Nampa/Northern Sunrise County during their term.
- 4.5 Persons employed in the administration of a Participating Municipality, are not eligible to serve as a Committee Member.
- 4.6 A chairperson shall be appointed from the membership of the committee at the first meeting after the annual Organizational Council Meeting. Appointment shall be a majority vote among the members.
- 4.7 The participating Municipalities may revoke the membership of their appointed Committee member for any reason deemed appropriate.
- 4.8 Any Board member may resign from the Board at any time if the resignation is sent in writing to the Participating Municipality with a copy provided to the Committee chairperson
- 4.9 If a vacancy occurs before Council's annual organizational meeting, Council may appoint a replacement for the remainder of the term.

5. ABSENTEEISM

- 5.1 Any member of the committee, who is absent for three (3) scheduled meetings of the Committee (unless such absence be caused by illness or authorized by the committee and entered into its minutes) may be removed, by a motion from Council, upon request from the FCSS Committee. The Committee must write a letter to Council outlining the request for the removal of the FCSS member.

6. MEETING ARRANGEMENT AND FREQUENCY

6.1 The Board shall meet on a monthly basis with the exception of July and August, or at the discretion of the Committee.

7. MEETING, AGENDA AND MINUTES

7.1 The Northern Sunrise County Director of Community Services shall prepare the agenda for each Committee meeting and circulate copies of the agenda, including draft minutes from the previous meeting, to each Committee member a minimum of five working days prior to each meeting.

8. FUNDING – PER DIEM AND EXPENSES

8.1 Committee members will be paid honorariums, reimbursed for travel expenses and meals, and paid mileage for time spent attending approved meetings, seminars, and conferences. Members appointed to the FCSS Committee will be compensated at the rate established by Northern Sunrise County Council as per their Policy 3.18.

9. TRAINING AND EDUCATION

9.1 Committee members are encouraged to take part in educational opportunities specific to FCSS. Northern Sunrise County will set a budget for training & education annually. The Committee may attend as many educational and training opportunities as they wish providing it stays within the set budget. Committee members will be required to report back on their conference experience at a regular FCSS Committee meeting. Committee Members will be paid as per Northern Sunrise County's Funding-Per diem and Expenses.

10. QUARTERLY GOALS AND OBJECTIVES

10.1 The Director of Community Services will submit Quarterly Goals and Objectives to Council.

11. DIRECTOR OF COMMUNITY SERVICES

11.1 The Director of Community Services will provide technical and administrative support to the Committee. The Director of Community Services is an employee of Northern Sunrise County, not the Committee, and will be solely responsible for overseeing the administration of FCSS programs and personnel matters.

12. PARTICIPATION BY OTHERS

12.1 Resource persons can be invited by the Committee to provide expertise on specific topics.

13. CONFIDENTIALITY

13.1 The Committee and the Director of Community Services may receive information that is of a confidential nature. The Committee reserves the right to review confidential information under a part of the meeting that would be closed to the general public. Information received by members at the closed meeting is not to be discussed outside the meeting. The Council member on the Committee or Director of Community Services shall provide the information discussed at the closed meeting to the respective Councils during a Closed Session of Council if necessary.

14. LIMITATIONS AND POWER

14.1 the Committee shall not pledge credit of either the Village of Nampa or the County in connection with any matters whatsoever, nor shall the Committee have any power to authorize any expenditures to be charged against the Participating Municipalities.

15. SEVERABILITY PROVISION

15.1 Should any provisions of this bylaw be invalid, then such invalid provisions shall be severed and the remaining bylaw be maintained.

EFFECTIVE DATE

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

Read a first time this 16 day of January, 2024

Read a second time this 16 day of January, 2024

Read a third time this _____ day of _____, 2024

Signed and made effective this ___ day of _____, 2024

Mayor

Chief Administrative Officer



Agenda Item # 5.3

Request for Decision (RFD)
Council Meeting January 16, 2024

Topic:

Bylaw 477 Beautification Committee

Background:

Sections 145 and 146 of the Municipal Government Act give council the authority to establish Council committees through the adoption of bylaws. These bylaws outline the functions of the committee and the procedures it must follow. As the Beautification committee is a council created committee, Administration has drafted Bylaw 477 Beautification Committee for council to give first and second reading.

Administration Recommendation:

That council give first and second reading to Bylaw 477 Beautification Committee as presented AND THAT council direct Administration to bring Bylaw 477 back to council on February 20, 2024 for third reading.



BYLAW NO. 477

BEING A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA FOR THE ESTABLISHMENT OF A BEAUTIFICATION COMMITTEE

WHEREAS pursuant to section 145 of the *Municipal Government Act*, R.S.A. 2000, Council may pass Bylaws in relation to the establishment, functions, procedure and conduct of council committees;

WHEREAS pursuant to section 203 of the *municipal Government Act*, R.S.A. 2000, Council may by bylaw delegate any of its own powers, duties or functions under this or any other enactment or a bylaw to a council committee, unless this or any other enactment or bylaw provided otherwise;

NOW THEREFORE the Council of the Village of Nampa, in the Province of Alberta duly assembled hereby enacts as follows:

TITLE

1. This bylaw maybe cited as "Beautification Committee Bylaw"

DEFINITIONS

2. In this Bylaw the following definitions shall apply:
 - a) **Agenda:** Order of business, program of a meeting;
 - b) **CAO:** Chief Administrative Officer of the Village of Nampa
 - c) **Committee:** a committee of council; in this case the Beautification Committee
 - d) **Committee Members:** shall mean a duly appointed public member of the Beautification Committee of the Village of Nampa
 - e) **Council:** means Village of Nampa Council

MANDATE

3. To provide the Village of Nampa with beautification and branding through which the committee will plan, develop, direct, and encourage beautification and associated branding to help ensure short- and long-term attention to visual character and cohesive personality going forward.

MEMBERSHIP

4. One (1) Village of Nampa Councillor
 - a) Five (5) members at large which includes:
 - 1) One Student Representative from the Nampa Public School
 - 2) Resource to Committee; Public Works or designate
 - b) The term of membership shall be for one year. Committee members will be appointed annually be Council at their annual organizational meeting. Committee members must re-apply each year and are eligible to be re-appointed at Council's discretion.
 - c) To ensure diversity, the maximum term for each committee member, excluding Council is three (3) years, unless otherwise directed by Council.
 - d) A chairperson shall be appointed from the membership of the committee at the first meeting after the annual Organizational Council Meeting. Appointment shall be a

majority vote amongst the members.

- e) Any Board member may resign from the Board at any time if the resignation is sent in writing to the Committee Chairperson with a copy provided to the CAO
- f) If a vacancy occurs before Council's annual organizational meeting, Council may appoint a replacement for the remainder of the term.
- g) Members are Volunteers and will adhere to the terms of Council

MEETING ARRANGEMENT AND FREQUENCY

5. The Committee shall meet three (3) times a year, or at the discretion of the Committee

MEETING AGENDA AND MINUTES

6. A member appointed by the Beautification Committee shall prepare the agenda for each Committee meeting and circulate copies of the agenda, including draft minutes from the previous meeting to each member as well as the CAO prior to each meeting.
- a) The minutes of the Beautification Committee shall be accepted by Council as a report in the regular meeting of Council, or a special meeting of Council.

LIMITATIONS AND POWER

7. The committee shall not pledge credit of the Village of Nampa in connection with any matters whatsoever, nor shall the Committee have any power to authorize any expenditures to be charged against the Village of Nampa.

SEVERABILITY

8. Should any provisions of this bylaw be invalid, then such invalid provisions shall be Severed and the remaining bylaw be maintained.

EFFECTIVE DATE

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

Read a first time this ____ day of _____, 2024

Read a second time this ____ day of _____, 2024

Read a third time this ____ day of _____, 2024

Signed and made effective the ____ day of _____, 2024

Mayor

Chief Administrative Officer

From: Alisha Mody <amody@peaceriver.ca>
Sent: December 4, 2023 6:26 PM
To: cpaa@cpaa.biz
Subject: CPAA 2024 Conference Sponsorship Program and Call for Presentations

Hello!

I am reaching out to you as a member of the Board of the [Community Planning Association of Alberta](#). I'm circulating this email in hopes of ensuring that my municipal colleagues across our north-west corner of the province are aware of upcoming events and opportunities with CPAA, including 2024 CPAA conference.

Conference

Firstly, the CPAA puts on an annual conference with the intent of connecting planners, elected officials, other related professionals, and municipal staff members and sharing how community planning can influence our communities for the better and help us to meet upcoming challenges. The 2024 Conference is themed: **Beyond Municipal Borders: Collaborating for Vibrant Communities**. It will be in Red Deer, on April 29 to May 1, 2024. The Conference [Sponsorship Program](#) and [Call for Presentations](#) are both currently open. Please consider supporting the conference by sponsoring or submitting a presentation proposal. The Board does its best every year to make sure the conference is one that we are excited to attend and relevant to northern/smaller community context. Registration rates are now posted and registration will open in the near future.

Community Award

Secondly, the CPAA awards an annual Community Award. This award is intended to recognize, celebrate, and share the success and hard work of an individual, team, or organization whose creative ideas and work has positively contributed to community building and well being anywhere in Alberta. Please consider submitting a project in your community for the [Community Achievement Award | CPA Alberta](#). The award winner is announced at the CPAA conference.

Board of Directors – Volunteer Opportunity

Thirdly, every year there is a great opportunity to become part of the CPAA Board of Directors. The Community Planning Association of Alberta is an organization dedicated to the promotion of community planning in the Province of Alberta. Through various means, the Association provides a forum for the discussion of community planning-related concepts, ideas and issues with a view towards solutions. If you feel like this is something you or you know someone who would be interested in please let me know. We will be sure to connect with you when the 2024 nomination process opens. Board members are not only planners but elected officials and those who are dedicated to community planning, so please pass this along to anyone in your organization. There will be a number of openings in 2024.

You can find out more about the CPAA on our website: [CPAA NEWS | CPA Alberta](#). Please circulate this information within your municipality and networks. I'm happy to answer any questions you might have.

I hope to see some of you at the 2024 conference. If you have any questions, please give me a call or email. I appreciate your time.

Best regards,
Alisha Mody RPP, MCIP | Manager of Planning and Development



Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4

P (780) 624.2574 Ext. 1027 | **F** (780) 624.4664

[Facebook](#) | [Twitter](#) | [Instagram](#) | [Online](#)

From: Tracy <cpaa@cpaa.biz>
Sent: December 4, 2023 12:07 PM
To: Dianne Roshuk
Subject: CPAA 2024 Conference Sponsorship and Presentation Support



* Sponsored
in 2023
Bronze pkg
\$ 500.

04/12/23

Councillor, Dianne Roshuk
Village of Nampa

Re: Community Planning Association of Alberta (CPAA) 2024 Annual Conference Request for Sponsorship

The Community Planning Association of Alberta (CPAA) is a non-profit group dedicated to the promotion of community planning across Alberta. The CPAA provides a forum for all stakeholders in planning and development – including elected officials, administrators, planners, academics and students, and private industry – to discuss community planning-related concepts, ideas, issues, and solutions.

The annual CPAA conference brings these diverse perspectives from across Alberta together.

Our next conference will be held from April 29 – May 1, 2024 at the recently refurbished Red Deer Resort & Casino. The theme for this conference is **“Beyond Municipal Borders: Collaborating for Vibrant Communities.”**

Our keynote speaker is Chris Turner, a writer, speaker, and communications strategist focused on climate change solutions and the global energy transition. The conference sessions will be thoughtful and engaging, with topics ranging from intermunicipal planning to conflict resolution to reconciliation, seeking collaborative ways to address those challenges.

We are seeking new and continued sponsors for our 2024 CPAA Conference, including municipalities and the private sector, to consider sponsorship, funding, or in-kind contributions. Conference sponsorship provides numerous benefits, including:

- Name recognition in front of ~200 elected officials, administrators, and private industry delegates from across Alberta.
- Networking, outreach, and employment opportunities.
- Showcasing your organization as a supporter of community planning and education in Alberta.
- Free or discounted events, including conference registrations, luncheons, banquets, booths, etc (depending on the sponsorship level).

Conference Sponsorship and Call for Presentations

All sponsorship funding received will be used to support conference activities and to support annual scholarships awarded by CPAA to post-secondary planning students.

Should you have any questions regarding sponsorship or this conference in general, please contact one of the Chairs of the 2024 CPAA Conference

Committee:

Kristen Harder: KHarder@dillon.ca | 403-215-8880 ext 4344

Daniel MacGregor: danielmacgregor85@gmail.com | 780-915-5977

Please also visit our website for further

information: <https://www.cpaabiz.org/content/cpaabiz-2024-annual-conference>

Thank you in advance for your consideration. We look forward to your participation and support at the 2024 CPAA Conference!

Regards,

Kristen Harder / Daniel MacGregor

Copyright © 2023 Community Planning Association of Alberta, All rights reserved.

You are receiving this email because you opted in via our website.

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).

2024 CPAA CONFERENCE SPONSOR PACKAGE



Beyond Municipal Borders

Collaborating for
Vibrant Communities

April 29 – May 1, 2024
Red Deer Resort and Casino

☐ DIAMOND \$4,000

☐ PREMIER DIAMOND Save! 3 years = \$9,500

There is only one sponsor in this category. The Diamond sponsor shall be recognized as the *Principal Sponsor* in all conference materials, including prominent locations, website / social media, and in all promotional materials (eg: banners, programs). A sponsor representative will be invited to speak as part of conference welcoming and closing remarks.

BENEFITS

Three (3) free registrations for Conference (Value: \$1950)*

Two (2) free registrations for Education Session (Value: \$400)*

- One (1) free prominent exhibitor space (Value: \$300)*
- Primary sponsor logo placement and in all conference materials
- Sole sponsor for Keynote Speaker
- Primary recognition through prominent on-site signage

☐ PLATINUM \$3,000

Sole Sponsor for one activity

- | | |
|--|---|
| <input type="checkbox"/> Education Session | <input type="checkbox"/> Conference Banquet |
| <input type="checkbox"/> Silent Auction | <input type="checkbox"/> Welcome Reception |

BENEFITS

Two (2) free registration for Conference (Value: \$1300)*

One (1) free registration for Education Session (Value: \$200)*

- One (1) free exhibitor space (Value: \$300)
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ GOLD \$2,000

Sole Sponsor for one activity

- | | |
|---|--|
| <input type="checkbox"/> Banquet Beverages | <input type="checkbox"/> Banquet Entertainment |
| <input type="checkbox"/> Plenary Session | <input type="checkbox"/> Student Participation |
| <input type="checkbox"/> Refreshment breaks | |

BENEFITS

- One (1) free registration for Conference (Value: \$650)*
- One (1) free registration for Education Session (Value: \$200)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ SILVER \$1,500

Sole Sponsor for one activity.

- | | |
|--|---|
| <input type="checkbox"/> AGM | <input type="checkbox"/> Concurrent Session (Two) |
| <input type="checkbox"/> Education Session Lunch | <input type="checkbox"/> Breakfast, choose one |

BENEFITS

- One (1) free registration for Conference (Value: \$650)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ BRONZE \$1,000

Sole Sponsor for one activity.

- | |
|---|
| <input type="checkbox"/> Concurrent Session (up to 12 sessions) |
| <input type="checkbox"/> Conference Program |

BENEFITS

- Logo placement and listing in conference program.
- Recognition on the on-site signage

☐ In-Kind Contribution (less than \$750)

May include financial or in-kind contribution which supports the annual CPAA silent auction hosted at the conference banquet. The CPAA silent auction raises funds directly for student scholarships to pursue and advance education and a career in planning. Contributing sponsors supporting the silent auction and student scholarships are listed in the conference program.

*Conference Registration includes all conference meals.

*Education Session Registration includes all education session meals.
GST NOT APPLICABLE



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

From: NWWR <info@nwwr.ca>
Sent: December 28, 2023 5:19 PM
To: evanmatwek@hotmail.com
Cc: cao@nampa.ca
Subject: Membership in Northern Woods & Water Highway Association
Attachments: 2024 Membership Rate.pdf; NWWR topo crop.pdf

Dear Mayor & Council

The Northern Woods & Water Highway is recognized and signed in the provinces of Alberta, Saskatchewan, and Manitoba. It officially runs from Dawson Creek to Winnipeg across northern Alberta, Saskatchewan, and Manitoba. Our Association is striving to extend the highway's reach by going through the province of British Columbia to the lower mainland. The acknowledgment by the British Columbia government would generate the opportunity to market the highway as the 3rd Trans-Canada Highway. This would enhance the tourism economy in all the communities along the highway, thus bringing opportunities and benefits to local businesses and residents.

The concept for the highway was formed in the mid-1970s as a holiday route and as a transportation passage for northern goods. Initially, a group of campers travelled from Dawson Creek to Winnipeg and return each year. The Association was formed, and the three provinces recognized and signed the highway. Unfortunately work of the Association ceased when the original volunteers and members aged out in the early 1990s. The Association was revived in 2016 following a hiatus of some 20 years. Since then, we have produced and distributed over 120,000 copies of our highway guide, attended several RV tradeshow, had articles published in several RV newsletters crossing Canada and the US. We developed a website www.nwwr.ca and created videos about the highway experience. We are in the process of restarting guided cavalcades to take groups of travelers along the highway. www.nwwrvtours.com for more info.

We are requesting that your community consider an annual membership in support of this initiative. This membership will strengthen our application for signing and provide much-needed funds to expand marketing the highway. Moreover, membership will offer your community an opportunity to help guide and strengthen our marketing efforts. It also comes with an increase in space in our highway guide as well as increasing online presence by linking your municipalities' website visitor's section to NWWR's website. Our role is to create a larger product to draw people from long distance to the region where they will connect with local marketing to determine where they will spend their travel dollars.

A membership from the **Village of Nampa** in the amount of **\$220** combined with others in support of this initiative would make a significant difference. We are looking forward to your positive response to our request.

Dale Harrison, President
Northern Woods & Water Highway Association
587 888-0209
Email: info@nwwr.ca
Website: www.nwwr.ca



Northern Woods & Water Highway Association Membership Fees 2024

Municipal Membership

| | |
|--|---------|
| Minimum..... | \$220 |
| includes 1/12 page space in magazine (Value \$170) plus hotlink to website | |
| Population 500-2000..... | \$550 |
| includes 1/6 page space in magazine (Value \$320) plus hotlink to website | |
| Population 2001-5000..... | \$1,100 |
| includes 1/4 page space in magazine (Value \$445) plus hotlink to website | |
| Population 5001-10,000..... | \$2,200 |
| includes 1/2 page space in magazine (Value \$850) plus hotlink to website | |
| Population 10,000 plus | \$3,300 |
| includes 1 page space in magazine (Value \$1,370) plus hotlink to website | |

Corporate Membership

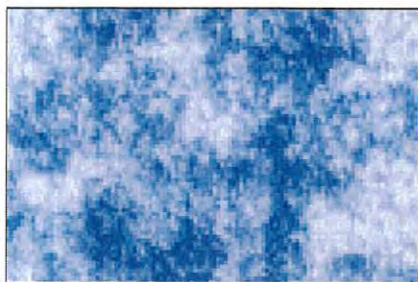
| | |
|-------------------------|---------|
| Under 10 employees..... | \$110 |
| 10-50 Employees | \$275 |
| 51-200 Employees | \$550 |
| Over 200 Employees..... | \$1,100 |

Organizations

| | |
|--|-------|
| Personal Membership | \$60 |
| Chamber of Commerce | \$110 |
| Community Futures, Regional Economic Development Groups | \$110 |

1/2 page - Word Count 295

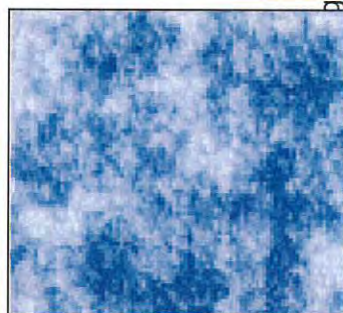
Chetwynd is located in the foothills of the eastern slope of the Rocky Mountains. The surrounding area contains mountains for hiking and skiing, lakes and rivers for swimming, canoeing and fishing, and a



countryside and park system that produces some of the best camping, snowmobiling, hunting, and wildlife spotting in Canada. The region has a diverse history, ranging from 90 million year old dinosaur tracks to the world famous World War II era Alaska Highway. The area contains

hundreds of years of First Nations history and a century of European homestead history. Thousands flock each year to the Chetwynd International Chainsaw Competition.

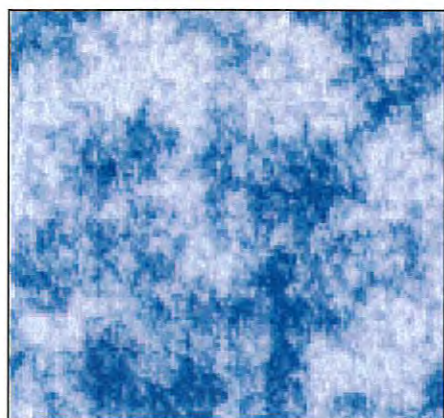
Chetwynd is known worldwide for its fantastic collection of chainsaw carvings. The annual competition has visually shaped Chetwynd into a one-of-a-kind locale. Artists from all over the world



compete in this unique competition. The District of Chetwynd keeps each intricately carved piece from the championship and places them throughout town. The collection includes more than 150 beautiful pieces, with new sculptures added each year. Pickup a free brochure from the Visitor Centre and take a self-guided tour of the carvings.

The Little Prairie Heritage Museum located just south of the community features the family life and rich history of the area. The original General Store houses unique collections from early settlers. The front room was once the retail shop with the living quarters of the proprietor in the rest of the house.

Outside among the several gardens and picnic tables are the BC Rail car with interesting collections of railway memorabilia and local fossils. A trapper's cabin features



trapping and hunting gear used in the territory though the many years. A popular location for weddings and photographers, Little Prairie Museum is also a pleasant stop for travellers.

1/4 page - Word Count 120

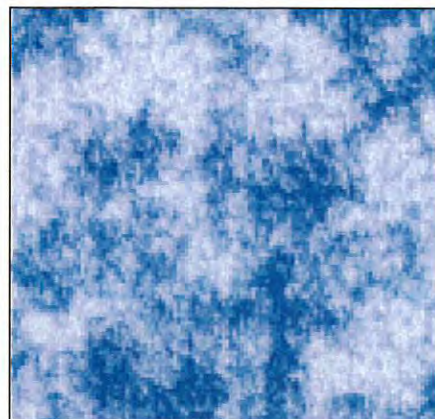
The Town of Carrot River is located 10 km north of Pasquia Regional Park and it, along with the Rural Municipality of Moose Range, are SASKATCHEWAN'S OUTBACK, a community that boasts year round outdoor activities. The combination of open and wooded terrain offer up

incredible snowmobiling, quadding, and horseback riding trails as well as numerous outfitters to look after your hunting or fishing needs.

The access to lakes and river systems gives great opportunities for kayaking, canoeing

and boating in the summer. THAT'S LIFE HERE!

The community has a population of roughly 2,100 ambassadors! More information can be found at www.carrotriver.ca. 24 room hotel located at the south entrance to Carrot River on Highway 23.



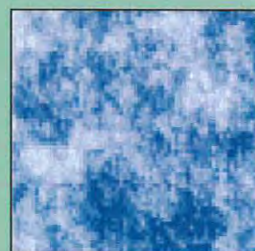
**Word
Counts are
approx and
depend on
size and
number of
photos.
Remember
a picture is
worth a
1000 words**

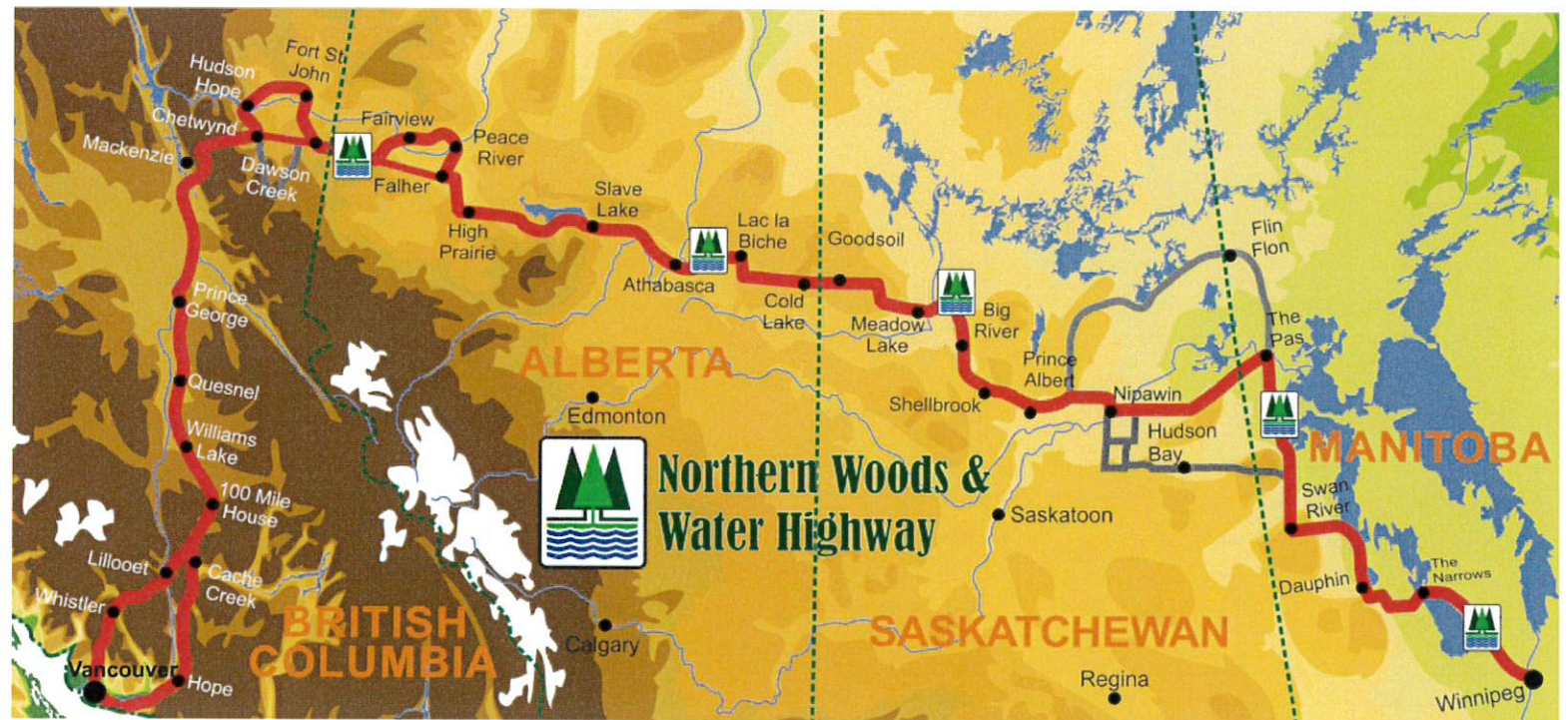
1/6 page Word Count 100

Swan River Golf and Country Club
Located 2 miles west of the Town of Swan River is a golf course ranked as one of the most scenic and well maintained

courses in Manitoba. The signature hole is the third, measuring 413 yards.

Water and bunkers guard the left and trees the right which makes a straight drive a must. The most challenging hole has been the par 4 fourteenth hole at 443 yards. The greens are large and receptive to the average player. and snack carts make the experience enjoyable for all ages and skill levels.





Commemoration Event 2024



June 7-8-9

SPONSORSHIP PROPOSAL

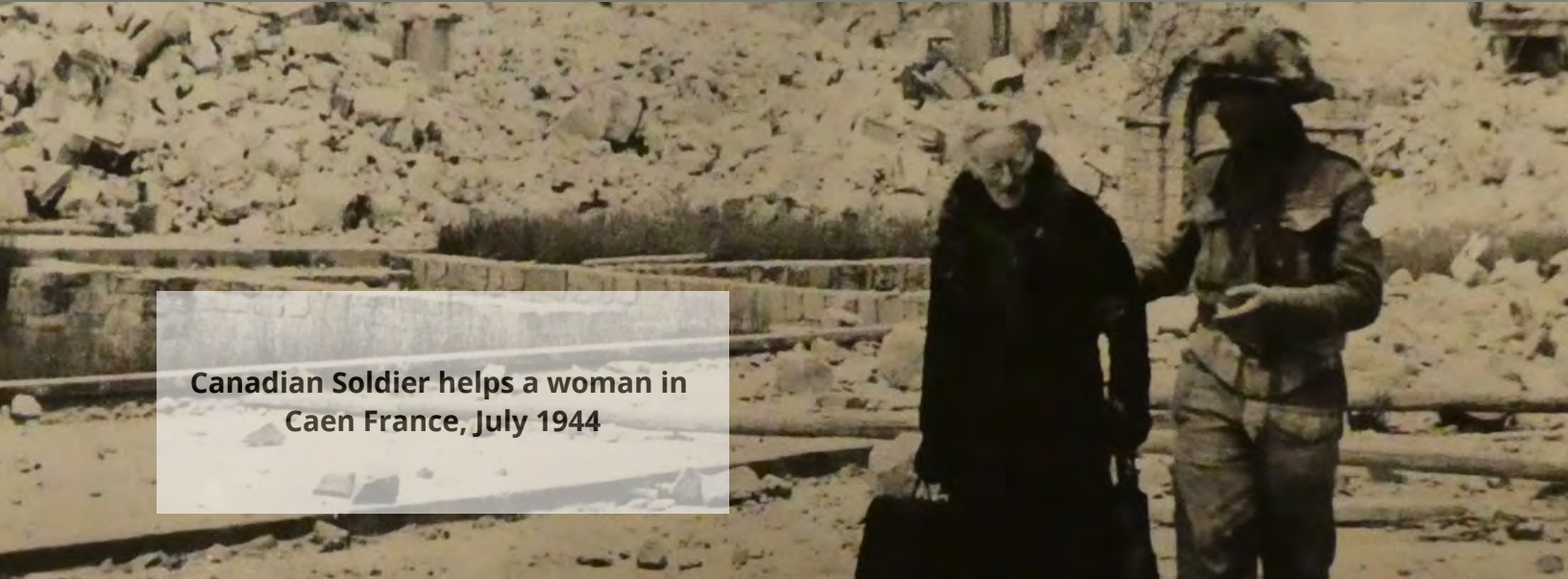


Veterans Memorial Gardens
& Interpretive Centre
10121 93 St
Grande Prairie AB T8V 1Y1
veteransmemorialgardens.com
exec.director@motorcycletourism.ca
(780) 933-0182



INTRODUCTION

The Canadian Motorcycle Tourism Association is an Alberta Registered Nonprofit with a charitable fundraising licence from the province. As part of our mandate, we own and operate Veterans Memorial Gardens & Interpretive Centre, a recognized museum with the Alberta Museums Association and a member organization of the Organization of Military Museums of Canada.



**Canadian Soldier helps a woman in
Caen France, July 1944**

2024 Marks the 80th Anniversary of D-Day and The Battle of Normandy. This region is deeply connected to D-Day and the Battle of Normandy, as 45 regional soldiers gave up their lives, representing some 20 Squadrons and Regiments. 8 of them Indigenous and many other ethnicities are represented.

The CMTA also builds projects with purpose. The Blueberry Mountain Military and Community History walk is such a project. The stories of local World War One and World War Two veterans and career soldiers like Col. James Riley Stone CM DSO & Two Bars MC CD. are told here.

SPONSORSHIP PROPOSAL | 2024



THE HISTORY & MISSION

Every year there are military events like D-Day and the Battle of Normandy that forever change lives and the world as we know it. 45 families from this region lost loved ones who answered the call during this battle.

These events need to be remembered, the soldiers who fought need to be honoured and the families whose loved ones never returned home need to be thanked for their sacrifice. 2024 marks 80 years.

Then there are men like James Riley Stone (R) who commend themselves in ways one can hardly comprehend.

Jim Stone's Canadian story started in the small farming community of Blueberry Mountain where he had purchased a quarter section of land when he immigrated to Canada via Quebec. He was a well-liked young man who played a pivotal role in spearheading the construction of the first community hall and nurses' residence in the area.

In 1939 he rode to Grande Prairie on his saddle horse Mabel and joined the Edmonton Regiment. Within five years, he rose to the rank of commanding officer. His leadership skills were evident in the Battle of Kapyong during the Korean War. Later, he assumed the role of Provost Marshal of Canada and, during his tenure, initiated the Military Police Fund for Blind Children—a registered charity unique to the Canadian Armed Forces. This philanthropic effort was motivated by his daughter Moira's blastoma diagnosis, and he was disheartened by the financial struggles faced by many children in similar situations who couldn't even afford a treat from the tuck shop, let alone go home for Christmas.

The hosting of a three-day commemoration weekend, honoring our fallen, remembering the brave, and supporting children, will now become an annual event.

It will support:

- The Military Police Fund for Blind Children
- Veterans Memorial Gardens & Interpretive Centre
- Several NW Alberta Legions and
- Our regions cadets in their development.

COMMEMORATION | 2024



Jim Stone: PA-142233

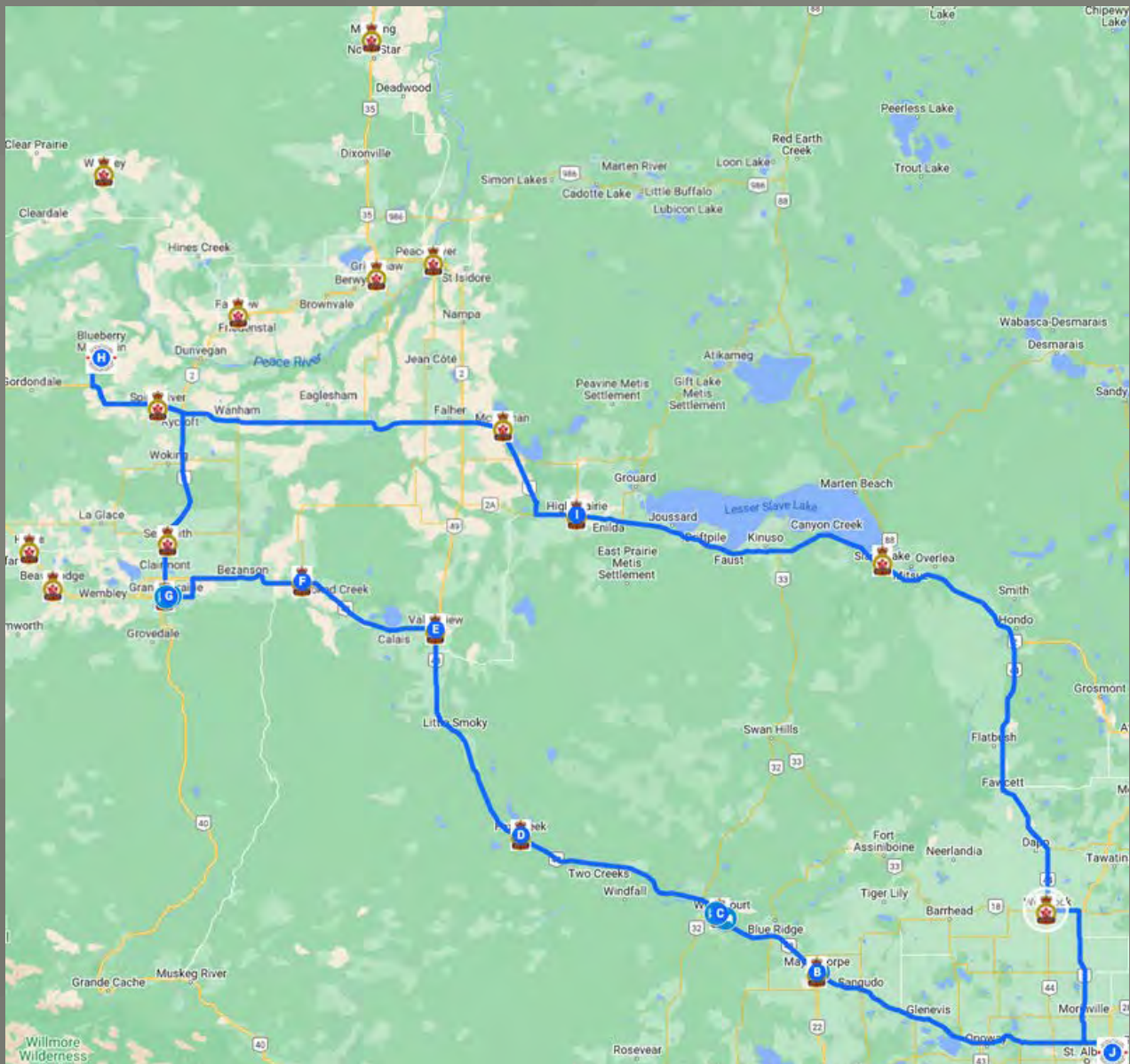


THE THREE DAY CIRCLE TOUR

Live Link to the Map
[Click Here](#)



Ride with Heart, Inspire Valour



SPONSORSHIP PROPOSAL | 2024

3 Day Ride - Drive Schedule + Packages

Friday - June 7, 2024

Leave CFB Edmonton: 5:30 PM

Arrive Mayerthorpe: 7:00 PM - Boxed Supper

Leave Mayerthorpe: 7:45 PM

Arrive Whitecourt Hotels 8:15 PM

Arrive Whitecourt Legion: 9 PM

Saturday, June 8, 2024:

Leave Whitecourt: 8:30 AM

Arrive Fox Creek Legion: 9:30 AM - Coffee Break

Leave Fox Creek Legion: 10:15 AM

Arrive Valleyview Legion: 10:45 - Coffee Break

Leave Valleyview Legion: 11:30

Arrive Bezanson Legion: 12:15PM - Box Lunch

Leave Bezanson Legion: 1:00 PM

Arrive Sandman Hotel: 1:30 PM

Veterans Memorial Gardens & Interpretive Centre - Ceremony: 4:00 PM

Arrive Sandman Hotel for Meet 'n' Greet: 5:00 PM

Arrive at D Coy Armouries for Dinner: 6:30 PM

Sunday, June 9, 2024

Leave Sandman Hotel: 9:30 AM

Arrive Blueberry Mountain: 11:00 AM

Ceremony: 11:15 AM

Depart Blueberry Mountain for High Prairie Legion: 1:30 PM

Arrive High Prairie Legion: 3:45 PM - Coffee Break

Depart High Prairie Legion: 4:30 PM

Arrive Slave Lake Legion: 5:30 PM - Boxed Supper

Depart Slave Lake Legion: 6:15 PM - Stop at Westlock only if needed

Arrive CFB Edmonton: 8:30 PM

Early Bird - Full Ride Package - Per Person - Available until Jan 31- \$375.00

Hotels \$140/Night based on double occupancy (70/Person/Night) 1 (one) Box Lunch

+ 2 (two) - Boxed Suppers 3 (three) - on road Coffee Breaks - Ceremony - Veterans

Memorial Gardens Meet n Greet - Sandman Hotel Dine & Dance - 1 ticket

D Company Armouries 9005 101 St, Grande Prairie, AB T8V 6V3

Commemoration + BBQ Ticket *Swag Bag (Blueberry Mountain) - 1 ticket

Full Ride Package - Per Person - \$399.00

Hotels \$140/Night based on double occupancy (70/Person/Night) 1 (one) Box Lunch

+ 2 (two) - Boxed Suppers 3 (three) - on road Coffee Breaks - Ceremony - Veterans

Memorial Gardens Meet n Greet - Sandman Hotel Dine & Dance - 1 Ticket

D Company Armouries 9005 101 St, Grande Prairie, AB T8V 6V3

Commemoration + BBQ Ticket *Patch (Blueberry Mountain)

No Rooms Ride Package - Per Person - \$275.00

1 (one) Box Lunch + 2 (two) - Boxed Suppers 3 (three) - on road Coffee Breaks

Ceremony-Veterans Memorial Gardens Meet n Greet Sandman Hotel

Dine & Dance - 1 Ticket

D Company Armouries 9005 101 St, Grande Prairie, AB T8V 6V3

Commemoration Ticket + BBQ Luncheon Blueberry Mountain - 1 Ticket



Please note:

The prices quoted to participate in the ride/drive event **do not** include any amount for fundraising for either of the organizations supported.

To Book yourself in for the Ride Drive Event visit our Zeffy Page:
[Ride for Vision & Valour](#)



JUNE 8TH D-DAY & THE BATTLE OF NORMANDY



At 4 PM on June 8th, 2024; there is a ceremony to honour the 45 regional KIA's of our region who died during D-Day and the Battle of Normandy. That ceremony will be held at Veterans Memorial Gardens & Interpretive Centre.

The 45 soldiers we will remembering came from 12 Counties/MD's and 29 communities. 8 soldiers were Indigenous or Metis. The loss of all of these soldiers is still felt today.

The ceremony is free to attend.

A meet 'n' greet takes place following the ceremony at the Sandman Hotel, our host hotel.

A dinner and dance follows that at 'D' Company Armouries, home of the 2805 Army Cadets and the 577 Air Cadets.

To reserve your seat for the Ceremony or purchase your Dinner & Dance seat, visit our Page on Zeffy: [Ceremony & Dinner](#)

SPONSORSHIP PROPOSAL | 2024



Ride with Heart, Inspire Valour

SATURDAY JUNE 8, 2024
D-DAY & THE BATTLE OF NORMANDY
REMEMBERING 45 REGIONAL KIA'S

COMMEMORATION CEREMONY - 4:00 PM
VETERANS MEMORIAL GARDENS & INTERPRETIVE CENTRE
10121-93 ST GRANDE PRAIRIE
FREE TO THE PUBLIC



MEET N GREET WITH APPETIZERS - 5:00 PM - 6:30 PM
SANDMAN HOTEL

9805 100 ST, GRANDE PRAIRIE, AB T8V 6X3

Cost:

\$125/pp

\$225/Couple

\$900/Table of 8



DINNER & DANCE AT D COY ARMOURIES

9005 101 ST, GRANDE PRAIRIE, AB T8V 6V3

DOORS OPEN 6:30 PM, DINNER AT 7PM

MUSIC STARTS AT 8 PM



SILENT AUCTION

SUPPORTING VETERANS MEMORIAL GARDENS
& INTERPRETIVE CENTRE AND
THE MILITARY POLICE FUND FOR BLIND CHILDREN

VETERANSMEMORIALGARDENS.COM/COMMEMORATE24

Call Renee - 780-933-0182 or Email: exec.director@motorcycletourism.ca



JUNE 8, 2024

JUNE 9TH BLUEBERRY MOUNTAIN MILITARY + COMMUNITY HISTORY WALK



Honouring the veterans of Blueberry Mountain will include honours for Col James Riley Stone CM DSO & Two Bars MC CD whose Alberta story started in Blueberry Mountain. Then off to High Prairie and Slave Lake Legions and back to CFB Edmonton.

The ceremony is free, the BBQ is \$20 per person. You can reserve/purchase Ceremony & BBQ Tickets on our Zeffy Fundraising page:
[Commemoration Ceremony - Blueberry Mountain](#)



Jim Stone: PA-142233



SPONSORSHIP PROPOSAL | 2024



SUNDAY JUNE 9, 2024

DEDICATION & COMMEMORATION OF THE BLUEBERRY MOUNTAIN MILITARY AND COMMUNITY HISTORY WALK

CEREMONY 11:30 AM
BBQ \$20 DONATION 12 - 1:30 PM



JUNE 9, 2024

VETERANSMEMORIALGARDENS.COM/COMMEMORATE24

Call Renee - 780-933-0182 or Email: exec.director@motorcycletourism.ca



BENEFITS FOR SPONSORS

Sponsoring this weekend filled with commemorative events shows our cadets and their parents that honouring our military is important to our community and region.

- You are seen as a company/organization that supports our youth and veterans
- A solid marketing plan that includes radio, online, live streaming and print marketing.
- News coverage of the events as all media outlets will be invited.

SPONSORSHIP PACKAGE



Master Warrant Officer: \$15,000

Presenting Sponsor: 200 Radio Ads, Web Ads, Poster Ads, Content Marketing, Name mentions at all of the events all weekend long.

3 Tables - Saturday Night, June 8th; Dinner at D Coy Armouries - 6 seats sponsored for soldiers, 18 for sponsor & their staff or guests - BBQ Luncheon for 24 (6 seats sponsored for soldiers, 18 for sponsor & their staff or guests on Sunday June 9th in Blueberry Mountain

WARRANT OFFICER \$10,000

100 Radio Ad tags, Web Ads, Posters, Content Marketing, Name Mentions at events + in Commemorative Brochure

- 2 Tables - Saturday Night Dinner at D Coy Armouries (4 sponsored seats for soldiers, 12 for guests of sponsor)
- BBQ Luncheon for 16 on Sunday June 9th in Blueberry Mountain

SERGEANT \$7,500

50 Radio Ad tags, Web Ads, Posters, Content Marketing, Name Mentions at events + in Commemorative Brochure

- 1 Table - Saturday Night Dinner at D Coy Armouries (2 sponsored seats for soldiers, 6 for guests of sponsor)
- BBQ Luncheon for 8 on Sunday June 9th in Blueberry Mountain

MASTER CORPORAL \$5,000

25 Radio Ad tags, Web Ads, Posters, Content Marketing, Name Mentions at events + in Commemorative Brochure

- 1 Table - Saturday Night Dinner at D Coy Armouries (2 sponsored seats for soldiers, 6 for guests of sponsor)
- BBQ Luncheon for 8 on Sunday June 9th in Blueberry Mountain

SPONSORSHIP PACKAGE



COPORAL 2,500

25 Radio Ad tags, Web Ads, Poster presence, Content Marketing, Name Mentions at events + in Commemorative Brochure

- Saturday Night Dinner at D Coy Armouries for four (4)
- BBQ Luncheon for 4 on Sunday June 9th in Blueberry Mountain

PRIVATE (TRAINED) \$1,000

Web Ad tags, Poster presence, Content Marketing, Name Mentions at events + in Commemorative Brochure

- Saturday Night Dinner at D Coy Armouries for two (2)
- BBQ Luncheon for 2 on Sunday June 9th in Blueberry Mountain

PRIVATE (BASIC) \$500

Poster presence, Content Marketing, Name Mentions at events + in Commemorative Brochure

- Saturday Night Dinner at D Coy Armouries for two (2)
- BBQ Luncheon for 2 on Sunday June 9th in Blueberry Mountain

OTHER OPPORTUNITIES

- Corporate table: \$900 includes dinner for 8
- Meet 'n' Greet Cocktail Reception Sandman Inn: \$2,500, includes a table for 8 for dinner on Saturday plus 8 BBQ tickets for Sunday in Blueberry Mountain
- BBQ Sponsor for Blueberry Mountain - \$3,500 - includes a table for 8 for dinner on Saturday plus 8 BBQ tickets for Sunday in Blueberry Mountain
- Bussing for veterans, serving soldiers, military museum personnel - \$7,000 - includes a table for 8 for dinner on Saturday plus 8 BBQ tickets for Sunday in Blueberry Mountain
- Livestreaming Sponsor \$3,500 for two days - includes a table for 8 for dinner on Saturday plus 8 BBQ tickets for Sunday in Blueberry Mountain
- Sign for the Blueberry Mountain Military & Community History Walk - Let's talk!

THANK YOU!



CONTACT



780.933.0182



veteransmemorialgardens.com



exec.director@motorcycletourism.ca



Office: 10908 102 St Grande Prairie AB T8V 2X3
Gardens: 10121 93 St Grande Prairie AB T8V 1Y1

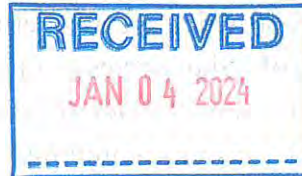


COLD SHOT

A division of Bahvaria Empire Pvt. Ltd.
11550 154 Street, Edmonton. AB, T5M 3N8
PH: - 780-705-5466 FAX: - 780-426-5455



DATE- 21st December 2023



His Worship Evan Matiasiewich
Mayor
Village of Nampa
PO Box 69,
Nampa, AB T0H 2R0

Re: Urgent Support Needed to Sustain Vital Transportation Services

Dear Mayor,

I am writing to bring to your attention the critical situation faced by COLD SHOT, Alberta's largest rural bus network, and to seek your support in ensuring the continued provision of essential transportation services to your community.

Since the departure of Greyhound from Alberta in 2018, Cold Shot has played a pivotal role in filling the void, offering 11 vital routes, and becoming Alberta's largest rural bus network. We take pride in providing the most affordable inter-city transport options, catering to the diverse needs of our communities. However, the challenges of inflation, coupled with the aftermath of COVID, are now threatening our operations.

Despite rising input costs, we have maintained stable prices to ensure accessibility for all passengers. However, the financial strain has forced us to reduce our routes from 11 to 6. If this trend continues, it could lead to further route closures, impacting the very people who depend on our services for their daily transportation needs.

We have diligently pursued assistance by making multiple attempts and sending various letters from the year 2021 to July 2023 to both the Federal and Provincial government. We also sought support from several Mayors, and although we witnessed supportive gestures and requests sent to the Provincial Government on our behalf, regrettably, no favorable outcomes have materialized. Enclosed with this letter, you will find copies of the letters we sent and the responses we received. Now, as a final recourse, we turn to you as our last source of support before we are compelled to shut down our services.

COLD SHOT

A division of Balwaria Empire Pvt. Ltd.

11550 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



I want to emphasize the invaluable role our services play in connecting people to their families and supporting those who cannot afford or drive personal vehicles. COLD SHOT is more than a transportation provider; we are a crucial lifeline for many marginalized individuals in your community. Cold Shot serves as the sole transportation option for many residents who, due to economic constraints, cannot afford personal vehicles. This includes seniors, First Nations members, and workers commuting to camp jobs—individuals who rely on our services as a lifeline for connecting with their families and meeting essential travel needs.

Our financial situation is dire, and without immediate support, we may be forced to make more route closures. I respectfully request that the Village of Nampa consider providing loss relief to help us navigate the current inflationary pressures. Your support will enable us to continue serving the residents of Nampa who rely on our affordable transportation services.

To put it candidly, we find ourselves at a crossroads. Without the necessary support, we may have no choice but to make difficult decisions, including the withdrawal of our services from Nampa. This is not a decision we take lightly, but we must consider all options to navigate the current challenges and ensure the long-term viability of our operations.

Enclosed with this letter is a detailed breakdown of the significant impact Cold Shot has on the Village of Nampa including the number of residents benefiting from our service. I understand that there may be competitors that can take our place, but I point out that start-up costs are likely prohibitive. Therefore, I appeal to you to support a homegrown Alberta-based company that has been dedicated to serving and supporting Albertans for an extended period. We are already a well-established company with all the assets in place and supporting us would be more beneficial than investing in a new venture.

To sustain our operations, we estimate a fixed daily cost of **\$20.40** covering driver wages, insurance, fuel, maintenance, and cleaning. This amounts to a total of **\$5,120.00** over 12 months, and the detailed breakdown for all the cities/towns' daily costs will be mentioned at the end of this letter. We expect to get an answer from you by the 31st of January 2024. If we don't receive any help from your municipality, we will have no choice but to shut down the services for the Village of Nampa as we will no longer be able to afford the expenses. It is essential to note that any funds received will be allocated exclusively to operating expenses, ensuring the continuation of our services.

As it is our duty to inform the people of Alberta that we might be shutting down services if we don't receive funds/help from their municipality. Therefore, we are providing this letter copy to the media so people can be aware of this impacting situation.

COLD SHOT

A division of Balwaria Empire Pvt. Ltd.

11550 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



Should the Village of Nampa decide to assist COLD SHOT in maintaining services, we are open to collaborating on media announcements and displaying notices on our buses and facilities, acknowledging the invaluable support of your Council or wording of your preference.

I appreciate your attention to this matter and look forward to your positive response. Your support will not only help sustain our operations but also contribute to the well-being of the residents who rely on COLD SHOT for their transportation needs in Alberta.

This Letter is also CC to the Mayors of towns / Cities mentioned on next page.

Thank you for considering our request, and I am available to discuss this matter further at your convenience.

Sincerely,

Sunny Balwaria (President)

sunny@balwariaempire.com or Direct Line: 780-994-0491

Head Offices Address: 11550 154 Street, Edmonton, AB, T5M 3N8

Office Ph: 780-705-5466 | Fax: 780-426-5455

Website for Bus Tickets: www.coldshot.ca or Call: 587-557-7719

Website for Freight: www.coldshotca.com or Call: 587-557-7718

COLD SHOT

A division of Balwaria Empire Pvt. Ltd.

11550 154 Street, Edmonton. AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



Here is a breakdown of the towns and cities for which we've sought financial support, along with the respective number of residents who have utilized our services in the respective years: Please note- the Funds are Calculated based on Volume of Passengers and the Annual Expense.

| TOWNS / CITIES | No. of residents used our service in 2022 | No. of residents used our service in 2023 | Funds Requested (1 Year) |
|--------------------|---|---|--------------------------|
| AIRDRIE | 610 | 207 | \$ 47,080.00 |
| ATHABASCA | 211 | 202 | \$ 44,960.00 |
| BEAVERLODGE | 60 | 90 | \$ 28,400.00 |
| BONNYVILLE | 395 | 409 | \$ 47,960.00 |
| BOYLE | 13 | 0 | \$ 10,040.00 |
| CALGARY | 8044 | 9490 | \$ 843,680.00 |
| COLD LAKE | 562 | 692 | \$ 72,640.00 |
| DAWSON CREEK | 470 | 533 | \$ 58,920.00 |
| EDMONTON | 26595 | 26177 | \$ 985,500.00 |
| FORT MCMURRAY | 6624 | 5811 | \$ 662,360.00 |
| FORT ST. JOHN | 649 | 837 | \$ 85,400.00 |
| FOX CREEK | 318 | 287 | \$ 36,920.00 |
| GIBBONS | 16 | 0 | \$ 1,280.00 |
| GRANDE PRAIRIE | 6835 | 7422 | \$ 543,680.00 |
| GRASSLAND | 244 | 184 | \$ 26,880.00 |
| HIGH PRAIRIE | 324 | 379 | \$ 61,080.00 |
| HYTHE | 49 | 54 | \$ 33,000.00 |
| NAMPA | 35 | 58 | \$ 5,120.00 |
| PEACE RIVER | 817 | 961 | \$ 243,800.00 |
| RED DEER | 1177 | 1331 | \$ 247,400.00 |
| RED WATER | 25 | 10 | \$ 24,000.00 |
| SLAVE LAKE | 564 | 618 | \$ 79,840.00 |
| SMOKY LAKE | 52 | 56 | \$ 32,000.00 |
| ST PAUL | 149 | 202 | \$ 22,500.00 |
| VALLEYVIEW | 542 | 579 | \$ 86,520.00 |
| WESTLOCK | 50 | 58 | \$ 6,320.00 |
| WHITECOURT | 538 | 566 | \$ 65,680.00 |
| Grand Total | 55864 | 57213 | \$ 4,402,960.00 |

We'd like to highlight that there are several locations mentioned in the table above from which we have never received any response, even after seeking support in our letters to ministers. If we don't receive any response from these locations regarding our funds request, we kindly request you all to coordinate with other municipalities and explore options to adjust funds from those areas where support has not been forthcoming. Your guidance in this matter would be greatly appreciated.

COLD SHOT

A division of Balwaria Empire Pvt. Ltd.

11550 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



Should the Village of Nampa decide to assist COLD SHOT in maintaining services, we are open to collaborating on media announcements and displaying notices on our buses and facilities, acknowledging the invaluable support of your Council or wording of your preference.

I appreciate your attention to this matter and look forward to your positive response. Your support will not only help sustain our operations but also contribute to the well-being of the residents who rely on COLD SHOT for their transportation needs in Alberta.

This Letter is also CC to the Mayors of towns / Cities mentioned on next page.

Thank you for considering our request, and I am available to discuss this matter further at your convenience.

Sincerely,

Sunny Balwaria (President)

sunny@balwariaempire.com or Direct Line: 780-994-0491

Head Offices Address: 11550 154 Street, Edmonton, AB, T5M 3N8

Office Ph: 780-705-5466 | Fax: 780-426-5455

Website for Bus Tickets: www.coldshot.ca or Call: 587-557-7719

Website for Freight: www.coldshotca.com or Call: 587-557-7718

COLD SHOT

A division of Bahwalia Empire Pvt. Ltd.

11550 - 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



July 5th, 2023

The Honourable Devin Dreeshen
Minister of Transportation and Economic Conditions
127 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Dreeshen:

Re: Emergency rural bus line support

Congratulations on your re-election and your re-appointment to the position of Minister of Transportation and Economic Conditions. Now that the election and cabinet appointments have been completed, I write in response to your letter of January 16 of this year. In it, you indicated that your department is evaluating the 2018 Rural Transportation Pilot Program to determine 'Next Steps' for rural transportation in Alberta. I hope that the intervening six months have been sufficient to assess the situation and identify solutions.

Because, as Alberta's largest rural bus network (and the only major system which is Albertan owned), I bring to your attention the serious threat to Alberta's rural bus services. My company, Cold Shot bus lines, continues to provide bus services to rural Albertans in 24 municipalities in some 65 constituencies. Our operations serve the far reaches of the province—the so-called "milk runs", as opposed to the "cream runs" between larger centres which are operated by major corporations headquartered in Quebec and Saskatchewan. When others were getting awarded funding, cold shot wasn't even got acknowledged by our own Alberta Government.

Despite the massive rise in costs brought on by post-COVID inflation, we continue to provide the best possible service at the best possible prices. Our prices remain stable, but unless we receive support, we will not survive long enough to participate fully in the recovery from COVID—already, we have had to reduce our routes from 11 to 6.

Further, if Alberta's largest rural bus company is allowed to fail, the cost and the effort to replace us will be prohibitive, amounting to the removal of an essential service. How will rural Albertans cope without our service?

According to the Alberta government policies under your predecessor, we are a 'for-profit' enterprise, which justified them in turning down repeated requests for assistance. But for the almost three years where we were not turning a profit—in fact, for two years during COVID, we lost money on every bus which we sent out—we sourced financing to keep providing rural bus services which we have now exhausted.

Therefore, I request that you review your government's policies in light of the damage done by COVID, and the ongoing impact of Inflation.

COLD SHOT

A division of Balwaria Empire Pvt. Ltd.

11550 - 154 Street, Edmonton, AB, T5M 3N8

PH: - 780-705-5466 FAX: - 780-426-5455



If you decide that your government will assist Cold Shot in maintaining services, we would be pleased to cooperate with any form of media announcement that would provide good news for rural Albertans. We would also be willing to post notices in our buses and facilities, apprising our rural customers that, "This bus is operated through the support of the Government of Alberta", or verbiage of your choice.

Thank you for your attention and I would be pleased to meet you in person to discuss a solution to the threat facing rural Albertans.

Sunny Balwaria (President)

sunny@balwariaempire.com Or Direct Line: 780-994-0491

Head Offices Address: 11550 154 Street, Edmonton, Alberta | T5M 3N8

Office Ph: 780.705.5466 | Fax: 780.426.5455

Web Site for Bus Tickets: www.coldshot.ca or Call: 587.557.7719

Web Site for Freight: www.coldshotca.com or Call: 587.557.7718

cc:

Paul McLauchlin, President
Rural Municipalities of Alberta
2510 Sparrow Dr, Nisku, AB T9E 8N5
pmelauchlin@RMAAlberta.com

cc:

The Honourable Tim Uppal
House of Commons
Ottawa, Ontario,
Canada K1A 0A6
Tim.Uppal@parl.gc.ca

cc:

The Honourable Pierre Poilievre
House of Commons
Ottawa, Ontario,
Canada K1A 0A6
pierre.poilievre@parl.gc.ca



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*

October 4, 2023

AR 93844

Mr. Sunny Balwaria
President
Cold Shot
11550 154 Street
Edmonton, AB T5M 3N8

Dear Mr. Balwaria:

Thank you for your July 5, 2023 letter to follow up on the department's evaluation of the 2018 Rural Transportation Pilot Program, and to provide an update on the challenges Cold Shot bus lines encounters in providing bus services to rural Albertans.

Once again, thank you for your dedication and commitment to helping rural Albertans meet their transportation needs and thereby improve access to education, health services, and employment opportunities for many.

While Transportation and Economic Corridors (TEC) does not have any grant programs that support operational expenses or subsidies for private bus companies, I have consulted with my colleague the Honourable Matt Jones, Minister of Minister of Jobs, Economy and Trade (JET), and can provide some information that be of assistance to you. Though JET does not provide grants directly to businesses, the following are partners for funding and resources, which JET recommends to small- and medium-sized businesses for consideration.

Business Link, a non-profit funded by the provincial and federal governments, provides free advice, coaching, and information on supports, including financial resources, to Alberta businesses. Contact 1-800-272-9675 and www.businesslink.ca.

Should you wish to explore loan programs, you may wish to consider these options:

- Community Futures Alberta has 27 offices in rural Alberta communities and provides flexible loans, business tools, and expert guidance on how to improve business plans or marketing strategies. It can provide loans of up to \$150,000 to business owners living in rural and remote communities in the province. Contact 1-877-482-3672 and www.albertacf.com.
- ATB Financial provides financial services for Alberta businesses, including corporate credit, crowdfunding, commercial mortgages, loans, and other industry-specific financing. It has over 280 locations in the province, including four business entrepreneur centres in the cities of Calgary, Edmonton, Grande Prairie, and Lethbridge. ATB is a Crown corporation owned by the province of Alberta. Contact 1-800-332-8383 and www.atb.com.

.../2

- Business Development Bank of Canada (BDC) is a Crown corporation owned by the federal government that helps create and develop businesses through financing, growth and transition capital, venture capital, and advisory services, with a focus on small- and medium-sized enterprises. With over 100 business centres throughout Canada, BDC offers a wide range of business loans with a higher percentage of financing than other financial institutions, flexible repayment terms, and limited personal risk. Contact 1-888-463-6232 and www.bdc.ca/en/contact_us/pages/default.aspx.
- The Canada Small Business Financing Program provides a loan-guarantee program between the federal government and financial institutions across Canada and helps small- and medium-sized businesses access affordable asset-based financing. Contact www.ic.gc.ca/eic/site/csbfp-pfpec.nsf/eng/Home.

I am pleased to note the federal government has undertaken formal engagement with the provinces on the Canadian Public Transit Fund through way of engagement papers and questionnaires. The federal government provided a high-level overview of the funding approaches being considered, current status, and anticipated next steps at a meeting in the summer and will be providing further details at a meeting scheduled for the fall. There was also confirmation that \$3 billion annually has been approved by Federal Cabinet and the program parameters are in draft form. Over the next few months, the federal government will work closely with transit partners to refine program design and strengthen our collective ability to deliver high-quality and accessible public transit and active transportation for Canadians. TEC will assess this program for gaps and look at potential areas of alignment as we consider next steps following the conclusion of an evaluation of the Rural Transportation Pilot Program.

In addition, the federal government launched the \$250 million-dollar Rural Transit Solutions Fund (RTSF) to target the development of transit solutions in rural and remote communities in 2021. This federal funding is provided over five years to support the development of locally-driven transit solutions that will help people living in rural communities get to work, school, appointments, and to visit loved ones. Funding will help rural, remote, Northern, and Indigenous communities to develop and offer new public transit options to their residents including on-demand services, publicly-owned ride shares, and volunteer community car-pooling. Unfortunately, this funding restricts eligibility to capital investments and planning studies, therefore excludes operating costs and the private intercity busing industry.

Be assured TEC intends to work with rural municipalities to hear concerns and consider practical options to support public transportation for rural residents.

Thank you for taking the time to write and for your kind words of congratulations. I hope this information will be of assistance to you.

Sincerely,



Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Matt Jones, Minister of Jobs, Economy and Trade
Shane Getson, Parliamentary Secretary for Economic Corridor Development



Agenda Item # 5.9

Request for Decision (RFD)
Council Meeting January 16, 2024

Topic:

Flags Located at Seniors Centre

Background:

The Village has been supplying and changing out the flags at the Seniors centre for numerous years, at the Villages cost. The flags are usually replaced at least 2 -3 times per year. Costs per flag is now \$80.00 Since this is not municipal owned property, Administration feels that the Village should not be responsible anymore for the costs of replacing the flags.

If the seniors would still like to keep the flags, the Village can supply them at their cost. Public Works can continue to replace the flags.

Administration Recommendation:

For discussion



VILLAGE OF NAMPA

Page 1 of 2

Cheque Listing For Council

| Cheque | | Vendor Name | Invoice # | Invoice Description | Invoice Amount | Cheque Amount |
|----------|------------|--------------------------------------|--|--|----------------------------------|---------------|
| Cheque # | Date | | | | | |
| 20230506 | 2023-12-18 | TELUS MOBILITY INC. | DEC 14 | PAYMENT TELEPHONE BILLING CAO CELL | 77.12 | 77.12 |
| 20230507 | 2023-12-22 | 2326571 AB LTD. | 100501 | PAYMENT FIREHALL ROOF REPAIRS | 3,097.50 | 3,097.50 |
| 20230508 | 2023-12-22 | CANADIAN LINEN AND UNIFORM | 5004463554 | PAYMENT MTHLY MAT RENTAL | 257.67 | 257.67 |
| 20230509 | 2023-12-22 | HANKINS, DENISE | 306604 | PAYMENT MMSA LUNCH | 350.00 | 350.00 |
| 20230510 | 2023-12-22 | HI TECH BUSINESS SYSTEMS | 1732509 | PAYMENT MTHLY CONTRACT | 280.96 | 280.96 |
| 20230511 | 2023-12-22 | KETCHUM MANUFACTURING INC. | 442787 | PAYMENT PURCHASE OF DOG TAGS | 182.02 | 182.02 |
| 20230512 | 2023-12-22 | LEE, SHARON | Dec 8/23 | PAYMENT MMSA LUNCH | 161.32 | 161.32 |
| 20230513 | 2023-12-22 | MATIASIEWICH, SHIRLEY | Dec 2023 | PAYMENT STAFF MILEAGE | 57.34 | 57.34 |
| 20230514 | 2023-12-22 | NAMPA & DISTRICT HISTORICAL SOCIETY | DEC 8/23 | PAYMENT MMSA LUNCH MEETING | 150.00 | 150.00 |
| 20230515 | 2023-12-22 | NAMPA FOODS LTD | Dec 2023 | PAYMENT P/W COFFEE SUPPLIES/WATER | 76.80 | 76.80 |
| 20230516 | 2023-12-22 | NAMPA SUNRISE CAFE | 31 | PAYMENT STAFF/COUNCIL AEMA TRAINING | 273.53 | 273.53 |
| 20230517 | 2023-12-22 | PEACE REGIONAL WASTE MANAGEMENT COMF | 24134 24135 | PAYMENT TRANSFER STATION TIPPING FEES | 672.04 897.94 | 1,569.98 |
| 20230518 | 2023-12-22 | SKRLIK, EDWARD | Dec/23 | PAYMENT MPC MEETING | 75.00 | 75.00 |
| 20230519 | 2023-12-22 | SKRLIK, PERRY | Dec/23 | PAYMENT PREDA MEETING | 183.00 | 183.00 |
| 20230520 | 2023-12-22 | WORKERS COMPENSATION BOARD | 26824359 | PAYMENT WCB PYMT | 942.97 | 942.97 |
| 20230521 | 2023-12-27 | TRANSALTA ENERGY MARKETING | 23-1333415 23-1333417 23-1333419 | PAYMENT STREET LIGHTS MTHLY ELECTRICITY MTHLY GAS CHARGES | 4,555.37 2,679.58 2,140.70 | 9,375.65 |
| 20230522 | 2023-12-27 | TOKER, TEENA | December 2023 | PAYMENT CUSTODIAN | 237.50 | 237.50 |
| 20230523 | 2023-12-28 | NAMPA AUTO & FARM SUPPLY | 263772 | PAYMENT HALOGEN LIGHTS/TIMER/GEN S | 570.14 | 570.14 |
| 20230524 | 2023-12-28 | ROSHUK, DIANNE G | | | | |
| 20230525 | 2023-12-28 | MATIASIEWICH, SHIRLEY A | | | | |
| 20230526 | 2023-12-28 | SURMAN, STEVE C | | | | |
| 20230527 | 2023-12-28 | MATIASIEWICH, EVAN M | | | | |
| 20230528 | 2023-12-28 | SKRLIK, PERRY | | | | |
| 20230529 | 2023-12-28 | ROSHUK, AGNES M | | | | |
| 20230530 | 2023-12-28 | LEE, SHARON L | | | | |
| 20230531 | 2023-12-28 | BIELOPOTOCKY, BRIAN E | | | | |
| 20230532 | 2023-12-28 | ROUSSEL, STEVE | | | | |



VILLAGE OF NAMPA

Page 2 of 2

Cheque Listing For Council

| Cheque | | Vendor Name | Invoice # | Invoice Description | Invoice Amount | Cheque Amount |
|----------|------------|--------------------------------|--|--|-----------------------------------|---------------|
| Cheque # | Date | | | | | |
| 20240001 | 2024-01-03 | LOCAL AUTHORITIES PENSION PLAN | 23 Dec | PAYMENT LAPP DEDUCTIONS DEC 2023 | 3,460.28 | 3,460.28 |
| 20240002 | 2024-01-03 | NAMPA FOODS/PO | 2024 JAN | PAYMENT POSTAGE STAMPS | 144.90 | 144.90 |
| 20240003 | 2024-01-03 | RECEIVER GENERAL - PAYROLL | DEC 2023 | PAYMENT RG DEDUCTIONS DEC 2023 | 6,214.99 | 6,214.99 |
| 20240004 | 2024-01-08 | TELUS COMMUNICATIONS INC. | 2100 04 2516 03 3852 01 3896 02 | PAYMENT TELEPHONE BILLING FAX LINE TELEPHONE BILLING FORE DEP TELEPHONE BILLING OFFICE TELEPHONE BILLING PW SHOP | 69.97 69.97 179.84 98.74 | 418.52 |
| 20240005 | 2024-01-11 | ATB FINANCIAL MASTERCARD | December 18/23 | PAYMENT M/C CHARGES | 1,142.54 | 1,142.54 |

Total 48,637.72

*** End of Report ***



Chief Administrative Officer Report

6.2

December 20, 2023 - January 16, 2024

Meetings/Events Attended

January 11 - IC meeting with Northern Sunrise County
January 16 - Regular council meeting

Upcoming Meetings/Events

January 17 - Regional Emergency Services Meeting
January 18 - 2024 Interim Budget Meeting
TBD February - Auditors Annual Audit
February 20 - Regular Council Meeting

Village of Nampa Month End Report

- install some new street number signs that were faded out
- fill & level sink hole on Railway Ave
- Ben from HAF came to look at sewer lagoons to give quote on clean out
- Danoe came to look at quoting for sewer line flushing in summer
- Martin Thibault came to look at sewer lagoons to give quote on clean out
- check & fire up furnace in fire hall - do every day.
- pump out sumps in shop & clean.
- change oil & filter on GMC pick-up
- change out water meters not registering
- remove & unplug Xmas decorations

Councillor Committee Report

Name: Brian Bielopotocky

Date: Jan 2024

Meetings/Events Attended:

Dec 13/23 County Open House

Dec 18/23 Supper with NSC

Dec 19/23 Council Meeting

Upcoming Meetings/Events:

Jan 16/24 Council Meeting

Jan 18/24 Village Budget Meeting

Feb 7/24 PRSD Meeting

Feb 20/24 Council Meeting



Councillor Committee Report

6.4

Name: Sharon Lee

Date: 01 11 24

Meetings/Events Attended:

| | | |
|---|----------------|--------|
| Nampa & District Historical Society Meeting | January 9/ 24 | 7:00pm |
| Economic Development and Tourism Board | January 10/ 24 | 5:30pm |
| Village of Nampa, Regular Meeting | January 16/ 24 | 7:00pm |

Upcoming Meetings/Events:

| | | |
|--|----------------|--------|
| Village of Nampa, Interim Budget Meeting | January 18/ 24 | 6:30pm |
| Peace River School Board of Trustees Meeting | Feb 7/ 24 | 7:00pm |
| Nampa & District Historical Society Meeting | Feb 13/ 24 | 7:00pm |
| Village of Nampa, Regular Meeting | Feb 20/ 24 | 7:00pm |
| Economic Development and Tourism Board | April 2024 | 5:30pm |

Name: Evan Matiasiewicz

Date: January 10, 2024

Meetings/Events Attended:

No Meetings Attended after December Council

Upcoming Meetings/Events:

Budget January 18, 2024

Peace Waste Management January 18, 2024

RCMP CAC – January 24, 2024

Golden Pioneers AGM – February 22/24



Councillor Committee Report

6.4

Name: Agnes Roshuk

Date: 1/11/2024

Meetings/Events Attended:

1/9/24- FCSS Meeting

Final numbers for the community gift cards are out and 72 was the total cards that were given out. There is no carry over for next year, we used all the money. There are a couple more courses with the Imagine Institute coming up. Jan 24&25 one on senior care and on Jan 30 for child safety.

There was no Library Board Meeting this month.

Upcoming Meetings/Events:

1/11/24- IC Meeting

1/11/24- AG Society Meeting. Tentative

1/16/24- Council Meeting

1/18/24- Budget Meeting



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113125

December 15, 2023

Dear Chief Elected Officials:

The Alberta government recognizes local infrastructure is critical to Albertans and to supporting the province's economy, and we are committed to providing predictable, long-term infrastructure funding for all communities. As part of this commitment, I am pleased to announce the launch of the Local Government Fiscal Framework (LGFF) program, which will enable municipalities and Metis Settlements to build infrastructure and serve their communities more effectively.

With LGFF capital funding starting at \$722 million in 2024, the LGFF strikes a fair balance between predictable funding for communities and fiscal responsibility for government. To ensure no community experiences a year-over-year decrease from capital funding allocated under the Municipal Sustainability Initiative (MSI) in 2023, top-up funding will be available for affected communities as part of the transition to the LGFF in 2024. In addition to the legislated LGFF capital funding, based on *Budget 2023* targets and subject to Budget 2024 approval, local governments will have access to \$60 million in LGFF operating funding.

LGFF capital funding in future years will reflect the percentage change in provincial revenues from three years prior. This means in 2025, Alberta communities will receive \$820 million, an increase of nearly 14 per cent, in accordance with growth in provincial revenues between 2021/22 and 2022/23.

For local governments other than Calgary and Edmonton, the LGFF includes a new allocation formula that is substantially different than the one used under the MSI. While the new allocation formula has a greater focus on communities with limited local assessment bases, the formula was chosen to balance the needs of all types of communities – small and large, rural and urban – over the long term. In keeping with our commitment for predictable funding, 2024 and 2025 LGFF capital allocations for all local governments are now available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding), to help you plan for the use of this funding. The website also includes a description of the new funding formula.

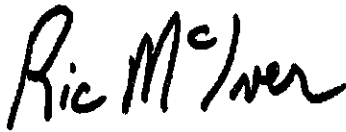
Last year, we heard through the online survey on the program design that local governments were highly satisfied with how the MSI has been administered. I am pleased to confirm the delivery of the new program will be largely similar to the MSI. While there are some changes to the LGFF capital component when compared to the MSI, we feel strongly these changes will improve the program for local governments and Alberta taxpayers alike. Additional information on the program design will be provided in an email to chief administrative officers, which they should receive shortly.

.../2

In addition, estimated 2024 LGFF operating allocations, subject to approval in Budget 2024, are available on the program website (www.alberta.ca/local-government-fiscal-framework-operating-funding). The allocations will not change from what local governments received in 2023. LGFF operating guidelines will be available in 2024.

I am grateful for your council's work and the work of Alberta Municipalities, Rural Municipalities of Alberta, and the Metis Settlements General Council to help develop the LGFF program and allocation formula. I look forward to working with you to ensure your local infrastructure and operating needs continue to be supported as we grow and strengthen Alberta's economy.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive, flowing style.

Ric McIver
Minister

cc: Chief Administrative Officers

AR113125

December 15, 2023

Dear Chief Administrative Officers:

Subject: LOCAL GOVERNMENT FISCAL FRAMEWORK PROGRAM

In follow up to today's letter from the Honourable Ric McIver, Minister of Municipal Affairs, to your Chief Elected Official, I am pleased to provide you with a summary of key information on the Local Government Fiscal Framework (LGFF) program. In addition, I strongly encourage you and your staff to review the attached program summary and to access the program guidelines and other resources available on the program website (www.alberta.ca/local-government-fiscal-framework-capital-funding).

LGFF Program Overview

The LGFF replaces the Municipal Sustainability Initiative (MSI) in 2024 as Alberta's primary funding mechanism for local governments. The LGFF has two components, a legislated capital funding component and an operating funding component, which is not legislated.

All local governments (municipalities, Metis Settlements, and the Townsite of Redwood Meadows) are eligible for capital funding, with the exception of improvement districts with no resident population. Operating funding is available to all local governments other than the cities of Calgary and Edmonton.

The LGFF capital program is designed to give local governments the flexibility to focus on local priorities within program rules and is largely similar to the current MSI capital program. A high-level overview of the LGFF capital component is provided in the attached Program Summary. Key changes include a greater focus on measuring program outcomes and infrastructure management indicators that are used to help ensure capital spending keeps pace with local needs. For detailed information on the program, please refer to the LGFF Capital Program Guidelines available on the program website.

The operating component of the LGFF will be administered in the same way as the MSI operating program. The LGFF operating program guidelines will be released in 2024 and will be very similar to the current MSI operating program guidelines.

LGFF Funding Allocation Formula

LGFF capital component funding will be distributed between communities using a new allocation formula. Capital funding for the cities of Calgary and Edmonton is allocated 48 per cent based on population, 48 per cent based on education property tax requisitions, and four per cent based on length of local roads. Capital funding for the remaining local governments is allocated 65 per cent based on population, 15 per cent based on tangible capital assets, 10 per cent based on amortization of tangible capital assets, and 10 per cent based on length of local roads.

Municipal Affairs program staff will be available to work closely with local government staff to assist in the implementation of the LGFF. Should you have any questions about the new program, please contact a grant advisor toll-free by dialing 310-0000, then 780-422-7125.

Municipal Affairs will also be conducting LGFF orientation webinars, and you will receive an invitation to participate. The webinars are expected to take place in January and/or February, prior to the new LGFF Capital system launch.

I recognize transitioning to the new program after the MSI has been in place for 17 years is a significant change, and I thank you for your work to facilitate this transition.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brandy Cox", followed by a large, stylized flourish.

Brandy Cox
Deputy Minister

Attachment: LGFF Capital Program Summary

Local Government Fiscal Framework

Capital Component

Program Summary

Program Purpose

The Local Government Fiscal Framework (LGFF) is a flexible program that enables municipalities and Metis Settlements to commit funding for capital projects of their choosing, within program rules. It provides transparent, stable, predictable, and easy-to-administer funding, all while being accountable to Albertans.

Program Objective

The LGFF program provides funding to municipalities and Metis Settlements to support projects that develop, improve, maintain, or otherwise alter infrastructure assets in Alberta communities; facilitate the resiliency and livability of local communities; and support local and provincial economic activities.

Program Administration Details

Program Eligibility

- All local governments, including municipalities, Metis Settlements, and the Townsite of Redwood Meadows, are eligible to receive funding under the program.
 - Improvement Districts without population are excluded.
- LGFF is allocation-based, meaning local governments are eligible for funding each year, with the amount determined through a funding formula that is either established in the *Local Government Fiscal Framework Act* (for Calgary and Edmonton), or determined by the Minister (for all remaining local governments).
 - Though the program requires local governments to apply to use the funding, the amount of each local government's funding is not subject to a competitive process, only verification of eligibility.

Grant Agreements

- All eligible local governments will be required to sign a Memorandum of Agreement that establishes the roles and responsibilities of each party, program objectives, and actions and criteria applicable to the LGFF program as prescribed or determined by the Minister.

Project Eligibility

- Eligible functional categories are outlined in detailed program guidelines and include those related to:
 - Infrastructure Management;
 - Libraries;
 - Parks, Sport, and Recreation;
 - Public Security and Safety;
 - Public Transit;
 - Roads and Bridges;
 - Solid Waste Management;
 - Water; and
 - Wastewater.

- Land purchases are eligible provided an asset funded by any federal or provincial grant program is built on the land within five years (or 10 years for the Charter cities when constructing transportation utility corridors).
- Broadband infrastructure eligibility under LGFF includes infrastructure where the local government owns at least 51 per cent of the infrastructure. Software eligibility is also expanded to include some software licensing (details provided in LGFF guidelines).
- Projects involving harvesting trails and other culturally important sites are eligible for Metis Settlements only.
- Interest on borrowing for LGFF-funded projects is eligible for the two Charter cities only.
- All applications must commit a minimum of 10 per cent of the local government's annual allocation, or \$5 million, whichever is lower (with some exemptions as noted in the guidelines).

Application and Payment Process

- Local governments submit their project applications to the department to ensure they align with eligibility criteria. To streamline the application requirements, local governments are allowed to submit multiple projects under the same application with a streamlined amount of information, provided the list of projects falls under the same functional category. Projects relating to a unified system that fall under different but related categories can also be submitted under one application (e.g., road construction including new water and wastewater lines).
- To revise project costs after the project has been accepted by the Minister, local governments can update project details to reflect more accurate cash flows.
 - Cash flow updates to projects can be provided to the department without the need for a formal project amendment, although those with significant increases in LGFF funding committed will be given greater scrutiny by the department.
- Payments are issued when the local government has met all of the payment conditions outlined in the LGFF program guidelines. These include:
 - receipt of sufficient project applications to commit all LGFF allocations, including credit items and interest earned;
 - certification of prior years' financial and outcome reporting documentation and receipt of audited financial statements; and
 - expenditure of previous years' allocations (i.e., payment only to local governments with no more than one year's carry-forward).

Reporting and Accountability

- By May 1 of each program year, municipalities will be required to submit a Statement of Expenditures and Project Outcomes (SEPO) that reports on the previous year's expenditures and project outcomes on completed/fully funded projects.
- Metis Settlements must submit their SEPO by August 1 of each year.
- In terms of financial data, SEPOs will collect only information on:
 - total project cost of each project;
 - total LGFF funding applied;
 - other grant funding; and
 - interest/income earned.

Outcome Reporting/Performance Measures

- Local governments will be required to provide project outcomes reporting by providing information on the resulting capital assets (immediate outcomes) and some additional data to inform intermediate and ultimate outcomes to help demonstrate that the program is meeting its objective. This will be done through the SEPO.
- Program performance indicators will be aligned with the ultimate outcomes. The ultimate outcomes are:
 - increased economic activity in Alberta municipalities and Metis Settlements;
 - increased livability of Alberta municipalities and Metis Settlements; and
 - increased resilience of municipalities and Metis Settlements in response and adaptation to the effects of disasters, extreme weather events, and changing local conditions.

Flexibility

- Local governments have significant flexibility to:
 - save LGFF funding for multiple years (subject to limitations outlined in the LGFF agreement) to apply it to larger projects;
 - stack LGFF funding with any remaining MSI funding and funding from other grant programs (if permitted by those programs); and
 - withdraw and replace projects.
- Local governments will have the allocation year plus five years to carryforward funds (six years in total), and any unspent amount will be reduced from future LGFF allocations.

Infrastructure Management Indicators

- Local governments that trigger a set of infrastructure measures will, in some cases, have targeted project eligibility restrictions placed on them to ensure LGFF funds are committed and spent only on core infrastructure projects.
 - Municipal Affairs will work with those impacted local governments to confirm there are no extenuating reasons for triggering those measures, ensuring that only local governments with challenges managing their infrastructure will have the restrictions placed upon them.
- Local governments at risk of triggering these measures will be warned of potential LGFF application eligibility restrictions prior to any restrictions being placed on them.
- The measures that will trigger the restrictions are:
 - investment in infrastructure ratio; and
 - capital grants as a percentage of investment in infrastructure.

Transitional Considerations

- Unspent MSI Capital funding at the end of 2023 will not be carried over to LGFF and will continue to be administered in the current MSI Online system until MSI has been fully expended. It will continue to follow the existing MSI capital guidelines and funding agreements.
- The time limit to spend MSI funding will be strictly enforced. Local governments will be required to return any unspent funding to the Government of Alberta.
- It will be critical that the 2023 MSI Capital Statements of Funding and Expenditures and Financial Statements are received by Municipal Affairs by May 1, 2024, to facilitate the wrap-up of MSI and a smooth and efficient transition to LGFF.

Changes under LGFF Compared to MSI

| Category | | MSI | LGFF |
|----------------------|----------------------------|---|---|
| Program Objective | | Focused on managing growth pressures. | Focused on resiliency, livability of local communities, and supporting economic growth. |
| Project Eligibility | Land Purchases | Land purchases are eligible, provided an asset is built on the land within five years. | Land purchases are eligible, provided an asset funded by any federal or provincial program is built on the land within five years (10 years for Calgary and Edmonton when constructing a transportation utility corridor). |
| | Interest on Borrowing | Interest on borrowing for MSI-funded projects is eligible. | Interest on borrowing for LGFF-funded projects is only eligible for the cities of Calgary and Edmonton. |
| | Broadband and Software | Municipally owned broadband infrastructure and some software are eligible. | Broadband infrastructure eligibility is expanded to include infrastructure where the local government maintains at least 51 per cent ownership. Software eligibility is expanded to include some software licensing. |
| | Métis Harvesting Trails | Métis harvesting trails are not eligible. | Métis harvesting trails are eligible for Metis Settlements. |
| | Minimum Application Amount | Five per cent of the current year allocation. | 10 per cent of the current year allocation, or \$5 million, whichever is lower. |
| Project Applications | | Local governments are allowed to submit multiple project applications to the Minister. | Streamlined requirements, allowing local governments to submit multiple projects under the same application, provided the projects are under the same functional category. Projects that fall under different related categories in a system can also be submitted under one application (e.g., roads, water lines, wastewater lines, and storm water). |
| Project Amendments | | Changes in project details, including scope and cash flow changes, require a project amendment. | Elimination of amendment process to reduce red tape. Cash flow updates can be provided to the department through a separate streamlined financial update process or reported as actual costs on the financial report (those with significant increases in LGFF funding committed will receive greater scrutiny by the department). Major |

| Category | MSI | LGFF |
|--|--|---|
| | | changes to the scope, location changes, or category of projects where no funding has been expended requires withdrawal of the project and initiation of a new application. |
| Financial Reporting and Accountability | Detailed Statements of Funding and Expenditures. | Financial information collected in Statement of Expenditures and Program Outcomes (SEPO) is simplified to collect only information on total cost of each project, total LGFF funding applied, and other grant funding. |
| Project Outcomes Reporting | Outcomes were developed but data on them was not collected apart from financial reporting. | Outcomes have been developed. Indicators will be aligned with program outcomes. Local governments will report this information through the SEPO. |
| Payments | Payments are triggered after payment conditions are met. | Payments are triggered once payment conditions are met, only for local governments with no more than one year's allocations being carried forward. Those with more than one year will be required to notify the department if they need the payment. |
| Infrastructure Management Challenges | No spending restrictions for communities with infrastructure management challenges. | Local governments triggering flags on a suite of indicators will be warned about potential LGFF spending restrictions. If flags persist one year later, the local government will be restricted to committing LGFF funding to core infrastructure only. |



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113106

Dear Chief Elected Officials:

Since 2022, Municipal Affairs has been working with the Assessment Model Review Stakeholder Steering Committee consisting of industry representatives and municipal partners, such as Alberta Municipalities and Rural Municipalities of Alberta. The committee was tasked with designing an engagement process that will assist in updating the regulated property assessment models in a fair and transparent manner. I am now carefully considering the committee's proposed engagement plan.

As you are aware, in 2020, a number of tax incentives were put in place when Alberta's previous review of regulated property assessment was paused. A three-year property tax holiday on new wells and pipelines was introduced to promote new investment and economic activity in the energy sector. This tax holiday will end, as planned, after the 2024 municipal tax year. The Well Drilling Equipment Tax was also eliminated, and there are no plans to reinstate it.

Two assessment-based measures to support the viability of mature oil and gas assets were also implemented at that time: the continuation of the 35 per cent assessment reduction for shallow gas wells and pipelines (first introduced in 2019), and additional depreciation adjustments for lower-producing wells. These two measures were intended as a bridge to the implementation of new assessment models and will therefore be extended until the Assessment Model Review is completed and the regulated assessment models for wells are updated.

Thank you for continuing to work in partnership with the province. I look forward to sharing more information in early 2024 regarding further engagement on the Assessment Model Review.

Sincerely,

Ric McIver
Minister

cc: Chief Administrative Officers
Tyler Gandam, President, Alberta Municipalities
Paul McLauchlin, President, Rural Municipalities of Alberta

NAMPA GOLDEN PIONEERS
BOX 447
NAMPA, ALBERTA
T0H 2R0



December 19, 2023

Village of Nampa
Box 69
Nampa, Alberta
T0H 2R0

Dear CAO & Council,

On behalf of the Nampa Golden Pioneers, we want to extend our sincerest gratitude for your generous donation of \$1,500 to our senior centre.

This money will financially assist us with maintaining and operating our senior facility as we are still recovering from the loss of revenue opportunities missed through the COVID pandemic.

You truly make the difference for us, and we are extremely grateful.

Please accept our thanks for your kindness and generosity.

Thanks,

Doug Campbell
President

A handwritten signature in blue ink, appearing to be "Doug Campbell", written over the printed name.



**NORTHERN SUNRISE
COUNTY**

Bag 1300, 135 Sunrise Road
Peace River, AB
T8S 1Y9

northernsunrise.net

January 11, 2024

Honourable Turton Searle
Minister of Children and Family Services
130 Legislature Building
10800-97 Avenue
Edmonton, AB T5K 2B6
Email: cs.minister@gov.ab.ca

Honourable Dan Williams
Minister of Mental Health & Addiction
MLA for Peace River
Box 6299
Peace River, AB T8S 1S2
Email: peace.river@assembly.ab.ca

Dear Minister Searle and Minister Williams,

RE: Funding for Peace River Regional Women's Shelter Emergent Renovations

At the January 9, 2024, regular Council meeting, Council received a presentation from the Peace River Regional Women's Shelter (PRRWS) regarding the emergent renovations required at their shelter. Following their presentation, Council passed the following motion:

048/01/09/24 MOVED by Councillor Kolebaba that Council direct Administration to send a letter to Alberta Children and Family Services and MLA Williams requesting financial assistance for the Peace River Regional Women's Shelter Society for the costs of their emergent renovations required to the shelter in Peace River, AB.

As you are aware, the women's shelter in Peace River is faced with an emergent situation due to the discovery of black mold throughout the building during their renovations. Due to this issue, the PRRWS had to find alternate housing for their clients, and from November 28, 2023 to January 8, 2024, had to turn away 57 adults and 25 children. The women's shelter in Peace River is the largest in the region and is consistently close to full capacity year-round. Therefore, the remediation and renovations must be completed promptly to be able to restore the proper services to their clients.

As the PRRWS does not have the finances to cover these additional expenses, Northern Sunrise County is requesting that you provide them with financial assistance to be able to complete the emergent renovations. We look forward to your reply.

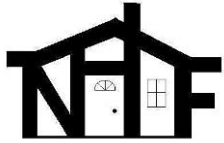
Sincerely,

Corinna Williams
Reeve
Northern Sunrise County

c: Scott Sinclair, MLA for Lesser Slave Lake
Mayor Elaine Manzer, Town of Peace River
Mayor Wendy Wald, Town of Grimshaw
Mayor Robert McLeod, Town of Manning
Mayor Evan Matiasiewicz, Village of Nampa
Reeve Robert Willing, MD of Peace
Reeve Terry Ungarian, County of Northern Lights
Paul McLaughlin, President, Rural Municipalities of Alberta



**Northern Sunrise County is a supportive
community where people can grow,
prosper, and belong.
We've got it all!**



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – December 6, 2023

Garden Court Flood

As reported last month, on October 25, at approximately 5:15 pm, a water flood from a blown coupling in the attic affected four floors of the building. Quick evacuation efforts were successfully organized, relocating tenants to hotels and the Heritage Tower Lodge, and in some cases with family.

Cleanup and restoration efforts are underway. Originally, the projected minimum completion time was 15 days. Currently, we do not have an anticipated completion date; however, we do know that tenants will not be back in before Christmas. The damage was much more extensive than originally thought, as only four units were unaffected.

The building continues to be secured, and tenants are no longer allowed access into the building due to nature of the work that is being done and number of crew members on site. All tenants were previously given access to their units to collect belongings in scheduled appointments coordinated by NPHF and ServiceMaster.

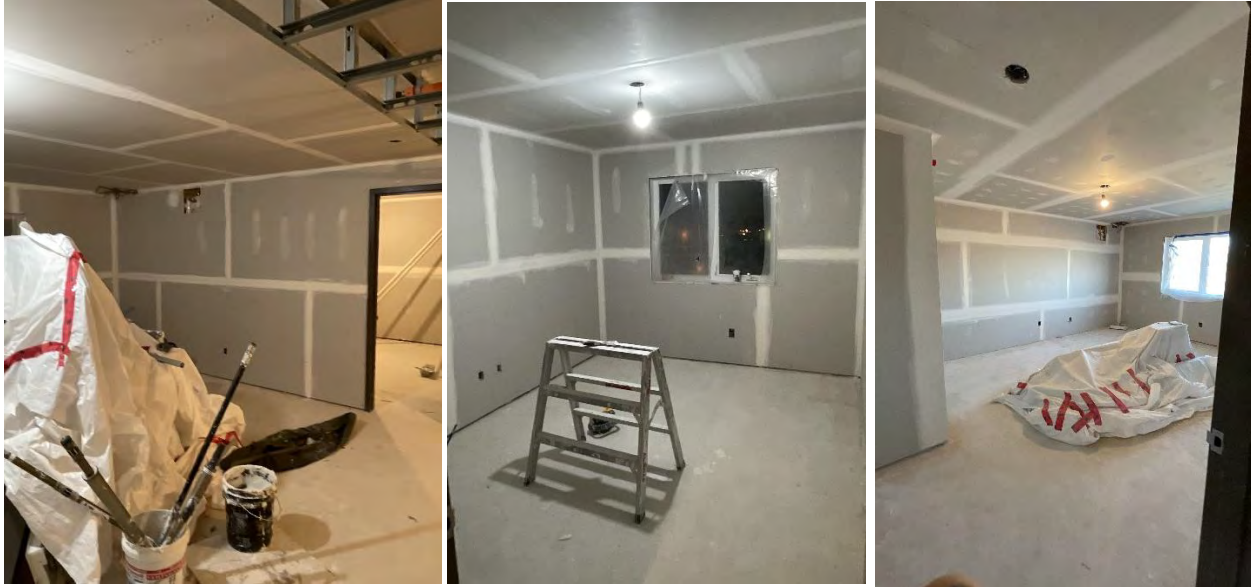
North Peace Housing Foundation has reimbursed tenants their November rent and will not be collecting rent for the time that the tenants are displaced.

Fifteen Garden Court tenants are currently residing at the Heritage Tower Lodge, five of which have transferred to Heritage Tower Lodge permanently, ten others will return to Garden Court once the restoration work is completed.

All hotel stays, including food related expenses, paid by the Foundation have been billed back to the tenants.

As of November 27, 2023, ServiceMaster reports that all unit pack outs will be completed by the end of this week. Demolition is 90% completed.





Capital Maintenance and Renewal (CMR)

As previously reported, the Capital Maintenance and Renewal (CMR) program received an additional influx of funding for the 2023/24 fiscal year. North Peace Housing was allocated \$250,000.00 for Alberta Social Housing Corporation (ASHC) owned facilities.

The Foundation was asked to provide the Province a list of projects that could be executed and completed by their fiscal year end March 31st, 2024. They also requested that some of the allocation be towards suite renewals.

North Peace Housing presented the following list of suite renewals to be completed by the established deadline:

- 1 unit at Greene Valley seniors' apartments in Peace River
- 1, 3-bedroom Community Housing unit in Manning
- 1 unit in Nampa Legion Manor seniors' apartments
- 2, 4-bedroom Community Housing units in Peace River

Work is being done to prepare the contracts for tender.

Asset Transfer

There have been no updates from the Province.

Nominal Sum Properties

No update to report.

Cadotte Lake Trailer

On November 28, 2023, the Foundation received approval from the Director, Affordable & Non-Profit Housing, to dispose of the mobile home in Cadotte that was abandoned and damaged beyond repair due to a frozen water line. Please see *Items for Information* for details.

Westview Development

No updates to report. The next Committee meeting is scheduled for December 6, 2023.

Del-Air Lodge Redevelopment

Completion of work associated to the backwater valve cover plate in the center of the south sidewalk to be completed; wheel stops to be installed in the 9 off street parking stalls; remedial work is required to the line painting on the east side of the parking lot as the lines are currently too short for the parking stalls.

Site grading on the south side of the building is complete with topsoil; sodding and hydroseeding to be completed around the perimeter of the building; filter fabric and washed gravel to be installed in the drainage swale within the courtyard and around stone clad columns.

Site grading needs to be done on the north side of the building to prepare for concrete sidewalks; installation of handrails to be completed.

The emergency generator has been installed.

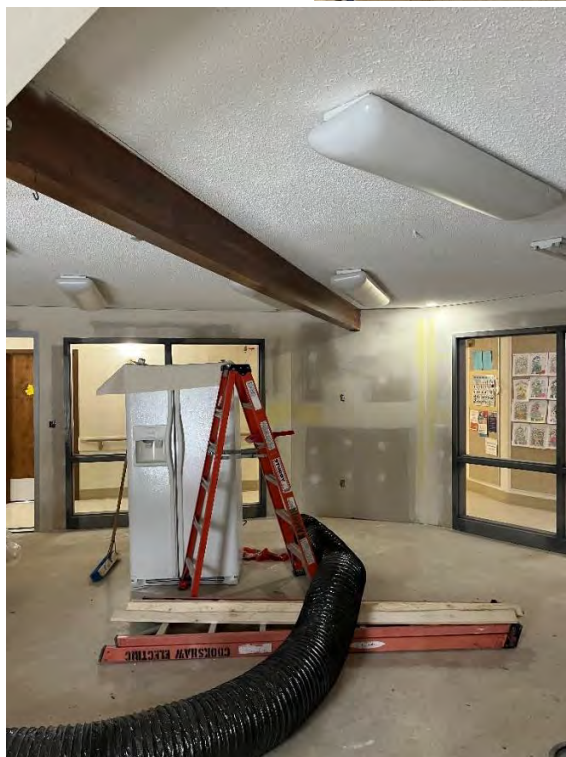
Additional work is required to welds for the patios access gates and latches to be completed; the handrail that has been installed to the north face of the building needs to be removed and re-installed in the correct location; repairs to the building will be required; all ends to the handrails to be capped off; priming and painting of all guards/handrails to be completed; parging of the vertical concrete walls at all stairs, landings, and patios to be completed.

Work continues on flashing and exterior door frame installation and fascia and eaves trough installation; exterior lights are being installed; installation of the stone veneer, stone caps, and vinyl J-trims are complete.

Work continues in the new kitchen; installation of wall panels, flooring, and coved bases approximately 75% complete; installation of the exhaust hoods and T-Bar assembly is complete; Installation of the HVAC and insulation, and sprinkler lines is approximately 90% complete; electrical and mechanical work continues throughout the building; installation of millwork is underway.

Renovations of the existing building are underway; framing of the arts and crafts room continues and modifications to the 2 new pressed steel frames/window units were completed on site as required.

Full turn-over continues to be scheduled for February 2024.







Regional Needs Assessment

The Foundation's kick-off meeting with the consultant is scheduled for Monday, December 4, 2023.

Human Resources

The Foundation is happy to announce that we have hired Jesse Nergard as the newest member of the Maintenance team. We wish Jesse all the best in his new position.

We are now fully staffed at Central Office, including our Maintenance Department.

Avanti Time and Attendance Payroll System

We have heard back from the Avanti Professional Development Team and will be kicking off the Time and Attendance implementation in the upcoming weeks.

Wi-Fi Availability

Mighty Peace Wireless has completed the Wi-Fi installation at the Harvest Lodge. We expect to go-live mid-December.

Homesteader Lodge Emergency Back-up Generator

The 130-kW emergency generator has been delivered and set on screw piles. The electrical work continues and is due to be complete in January 2024.



Harvest/Homesteader Nurse Call System Replacement

We have entered into an agreement with ASCCI North (All Systems Communications Contracting Inc.) for the nurse call system replacement at the Harvest and Homesteader Lodge. Equipment is being ordered and installation will begin in the new year.

Construct360

Construct360 is an integrated construction database and cost estimation toolkit designed for affordable housing projects in today's challenging development landscape. With rising construction costs delaying affordable home building in 2022, non-profits experienced a substantial 50% increase in construction expenses from 2021 to 2022, with a consistent 20-30% year-over-year rise.

The Construct360 project, funded by CMHC's Housing Supply Challenge, collaborates with Map Your Property to offer training to housing providers on building ProFormas for new construction. This innovative tool aims to address challenges by tracking construction material and labor costs in near real-time. Construct360's online data system automatically monitors key costs, providing detailed construction expense breakdowns for various assets and financial models. The construction database also adjusts construction estimation models from 2015-2023 to current costs, facilitating cost comparisons and identifying the most cost-effective construction methods.

In early October, ASCHA reached out to member organizations in the early stages of capital development to pilot the Construct360 toolkit at no cost, providing full assistance from Construct360 partners to track construction and labor costs, optimize approaches, and reduce overall development expenses.

Through preliminary discussion with ASCHA and Construct360 it was determined that, although NPHF is entering into exploration and design with a number of capital projects, we would be considered a good fit, and they felt the northern Alberta experience would be interesting to include in the project, due to some of the costing factors associated with construction.

Construct360 will review, with the support of CMHC funding, zoning and land use restrictions including setbacks, heights, density, shadowing, parking ratios. They will render some basic 3D massing concepts and parking (stacked townhouse, mid-rise, row/flat townhouse, triplex), as well as render some basic floorplans and unit sizes once a concept has been determined. Additionally, they will provide Class C/D Cost Estimation depending on the information available.

Construct360 has been provided information on the Westview Development project and the 2 vacant lots in Fairview.

Board Actions and Decisions:

Regular Meeting:

The Board adopted the 2024 Lodge Budget

The Board added two members to the Westview Development Committee and changed the name to the Westview – Fairview Development Committee.

Tammy Menssa
Executive Director