



Agenda
Village of Nampa
Council Meeting
December 19, 2023
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held November 21, 2023
- 3.2 Minutes of the Public Hearing held on November 21, 2023

4. Business Arising out of the Minutes

5 New Business

- 5.1 7:00 pm with Staff Sgt Browne, Peace Regional RCMP Detachment, Re: Second Quarter Policing Report Update
- 5.2 RFD: Account Receivable Write Off
- 5.3 RFD: Brian Turpin, Regional Coordinator, Peace Regional Victim Services December 1, 2023
Re: Financial Support

6 Reports

- 6.1a Cheque Listing for Council # 20230456-20230505 November 17, 2023 - December 15, 2023
- 6.1b October & November 2023 Bank Rec
- 6.2 CAO Report
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councillor Reports & Upcoming Meetings

7. Correspondence

- 7.1 Carolyn Kolebaba, Chair, New water Ltd, November 22, 2023 Re; 2024 Water Rate Increase
- 7.2 Tammy Menssa, Executive Director, North Peace Housing Authority, Re: NPHF Board Meeting Synopsis November 1, 2023
- 7.3 Honourable Devin Dreeschen, ECA, Minister of Transportation & Economic Corridors, October 4, 2023
Re: Rural Transportation Needs, (Cold Shot Bus Lines)
- 7.4 PLS Board Meeting Highlights, November 25, 2023
- 7.5 STARS: ALLY Impact Report

8. Closed Session

9 Adjournment

From: [Browne, David \(RCMP/GRC\)](#)
To: cao@nampa.ca
Cc: [K WAD Admin / K WAD Admin; K OSB General Mailbox](#)
Subject: 2023-24 Quarter #2: Policing Report
Date: November 24, 2023 2:21:59 PM
Attachments: [2023-24 Q2 Peace Regional Community Report.pdf](#)
[2023-24 Q2 Peace Regional Provincial Crime Stats.pdf](#)
[2023-24 Q2 Community Letter.pdf](#)

Good afternoon Dianne,

Please find attached, the 2023-24 quarter #2 (July-September) policing report and crime statistics for Peace Regional provincial detachment. I'd also be looking for an opportunity to meet with reeve and council to present the same and discuss any matters of policing related concern that have arisen in the last quarter. Would you happen to have any upcoming council meeting dates that would be available? The attached documents would serve as my materials for the meeting.

Thank you in advance,
Dave.

S/Sgt. Dave Browne
Detachment Commander / Chef de détachement
Peace Regional RCMP Detachment
Detachement de Peace Regionale
780-624-6630



Agenda Item # 5.2

Request for Decision (RFD)
Council Meeting December 19, 2023

Topic:

Account Receivable Write off - Account # 636210

Background:

Administration issued a fine on August 9, 2022 in the amount of \$100 to a former resident for contravention of Bylaw #472, A Bylaw to license and control dogs and domestic animals within the limits of the Village of Nampa. The account remains unpaid to date and Administration has no reasonable expectation of payment forthcoming. The account holder does not reside in the Village anymore and Administration has no forwarding address.

Administration Recommendation:

That council approve the write off of Account # 636210 in the amount of \$100.00



Bag 500, 9200 – 99 Street
Peace River, Alberta T8S 2A4

Tel: 780.624.6626
Fax: 780.624.6650

Dec. 1, 2023

Village of Nampa
Box 69
Nampa, AB T0H 2R0



Re: Annual Request for Financial Support

Dear Council:

On behalf of the Board of Directors of Peace Regional Victim Services I am once again requesting financial support in the amount of \$2.00 per capita for 2024. We request this yearly commitment from all municipal councils within the RCMP catchment areas and are extremely appreciative for years of past support.

The Victim Services program assists victims of crime and trauma in partnership with the RCMP and is a valuable resource for citizens in your region.

Continued financial support from all municipal councils is vital for the continued stability of the program and to ensure that the needs of victims of crime residing within Village of Nampa are met.

Thank you for considering our request again this year. Your continued support is greatly appreciated.

If you have any questions or would like more information, please feel free to contact me at the Peace River RCMP detachment at (780) 624-6664.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Turpin".

Brian Turpin
Regional Coordinator

Assisting Victims of Crime & Trauma in Partnership with the RCMP





VILLAGE OF NAMPA

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Cheque Listing For Council

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230456	2023-11-17		3972 CAO	PAYMENT TELEPHONE BILLING CAO CELL	77.12	77.12
20230457	2023-11-23		October 2023	PAYMENT MASTERCARD PURCHASES	318.85	318.85
20230458	2023-11-24		Nov 2023	PAYMENT MTHLY M/C PURCHASES	1,457.71	1,457.71
20230459	2023-11-28		23-132562 23-1329558 23-1329561	PAYMENT GAS BILLING ELECTRICITY BILLING POWER BILLING STREETS	1,136.37 1,985.56 4,170.78	7,292.71
20230460	2023-11-28		10916	PAYMENT ADRESS SIGNS (97 ST & 101A AV	516.60	516.60
20230461	2023-11-28		Nov 2	PAYMENT MILEAGE REIMBURSEMENT	24.40	24.40
20230462	2023-11-28		5004415969	PAYMENT MONTHLY MAT RENTAL	257.67	257.67
20230463	2023-11-28		14026	PAYMENT VAC/WASHER TO CLEANOUT SE	1,516.06	1,516.06
20230464	2023-11-28		1	PAYMENT TRAINING SURMAN FIRST AID &	204.75	204.75
20230465	2023-11-28		1729211	PAYMENT MONTHLY CONTRATC	99.49	99.49
20230466	2023-11-28		2311-10	PAYMENT SLUDGE SURVEY OF LAGOON	4,725.00	4,725.00
20230467	2023-11-28		Nov 3	PAYMENT MILEAGE REIMBURSEMENT	137.25	137.25
20230468	2023-11-28		2107096245	PAYMENT OXYGEN TANK REFILLS	137.85	137.85
20230469	2023-11-28		novemebr	PAYMENT WATER, PLANTS,BLEACH,COFFI	124.84	124.84
20230470	2023-11-28		309	PAYMENT PARTNER BILLING SEP - OCT 20	22,174.35	22,174.35
20230471	2023-11-28		12918	PAYMENT VILLAGE CONTRIBUTION FCSS /	3,423.00	3,423.00
20230472	2023-11-28		24086 24087	PAYMENT TRANSFER STATION - OCTOBER TIPPING FEES - OCTOBER 2023	893.58 953.98	1,847.56
20230473	2023-11-28		November	PAYMENT MILEAGE REIMBURSEMENT	109.80	109.80
20230474	2023-11-28		Nov 1	PAYMENT MILEGE REIMBURSEMENT	97.60	97.60
20230475	2023-11-28		propane	PAYMENT REIMBURSING SURMAN FOR PR	35.88	35.88
20230476	2023-11-29					
20230477	2023-11-29					
20230478	2023-11-29					
20230479	2023-11-29					
20230480	2023-11-29					
20230481	2023-11-29					



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Cheque Listing For Council

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20230482	2023-11-29					
20230483	2023-11-29					
20230484	2023-11-29					
20230485	2023-11-30		NOV 2023	PAYMENT LAPP DEDUCTIONS NOV 2023	3,460.28	3,460.28
20230486	2023-11-30		2023 NOV	PAYMENT RG CONTRIBUTIONS NOV 2023	6,108.91	6,108.91
20230487	2023-11-30		11-2023	PAYMENT CUSTODIAL SERVICES NOV 2023	262.50	262.50
20230488	2023-12-04		Xmas bonus1	PAYMENT ANNUAL XMAS BONUS 2023	150.00	150.00
20230489	2023-12-04		xmas bonus	PAYMENT ANNUAL XMAS BONUS 2023	150.00	150.00
20230490	2023-12-04		xmas bonus	PAYMENT ANNUAL XMAS BONUS 2023	150.00	150.00
20230491	2023-12-04		xmas bonus	PAYMENT ANNUAL XMAS BONUS 2023	150.00	150.00
20230492	2023-12-11		1-3852 2-3896 3-2516 4-2100	PAYMENT TELEPHONE BILLING OFFICE TELEPHONE BILLING PW SHOP TELEPHONE BILLING FIRE HALL TELEPHONE BILLING FAX LINE C	179.87 98.75 69.98 69.98	418.58
20230493	2023-12-11		DEC 23	PAYMENT 4TH QTR REQUISITION	3,349.78	3,349.78
20230494	2023-12-11		4313	PAYMENT XMAS BULB REPLACEMENTS	105.00	105.00
20230495	2023-12-11		DEC 11	PAYMENT POSTAGE 2 ROLLS STAMPS	193.20	193.20
20230496	2023-12-11		DEC 2023	PAYMENT ANNUAL CONTRIBUTION 2023	1,500.00	1,500.00
20230497	2023-12-11		246385	PAYMENT REPAIRS TO VILLAGE TRUCK 20	2,205.37	2,205.37
20230498	2023-12-11		4th QTR	PAYMENT 4TH QTR REQUISITION	6,290.81	6,290.81
20230499	2023-12-11		YCW 2023	PAYMENT YCW GRANT 2023 PAYABLE TO N	578.47	578.47
20230500	2023-12-11		DEC 23	PAYMENT XMAS CARDS, CAKE, POSTAGE,	48.47	48.47
20230501	2023-12-11		2023	PAYMENT REIMBURSEMENT FOR CELL PH	37.75	37.75
20230502	2023-12-11		11400	PAYMENT MONTHLY WEB HOSTING DEC 20	55.00	55.00
20230503	2023-12-11		262401 262555	PAYMENT MISC PURCHASES FREIGHT ACCUFLO #3343774170	218.18 8.85	227.03
20230504	2023-12-13					
20230505	2023-12-13					



VILLAGE OF NAMPA

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Cheque Listing For Council

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice	Cheque
Cheque #	Date				Amount	Amount

Total 90,530.44

*** End of Report ***



Chief Administrative Officer Report

6.2

November 21, 2023 - December 19, 2023

Meetings/Events Attended

November 23 - 2024 Interim Budget Meeting

December 6 - MPC Meeting

December 9 - Christmas Staff Supper

December 13 - NSC Christmas Open House

December 14 - Seniors Xmas Supper - cheque and chocolates presented to Seniors

December 18 - Christmas Social with Northern Sunrise County

December 19 - Regular Council Meeting

Appeal hearing - Rescheduled to January 24, 2024

Wastewater Lagoon - Hydrasurvey conducted sludge surveys at the lagoon in October. Purpose of the survey is to map and quantify sludge accumulation in all four cells and report on the net difference in sludge volume throughout the cells. The percent of cells occupied by sludge is fairly good; 43%, 46%, 54%, 53% cells are in good shape, it is recommended to do another survey at the end of fall next year.

Public Works yard cleanup - Salvage company out of High Prairie, (MCSTEEL) took away 2 loads of steel. Most of the steel was from years ago, from people being allowed to put their "junk" in yard. Paid \$ 1379.60

2024 Interim Budget Meeting - Council needs to set a date in January 2024; Administration is suggesting 24th or 25th

2023 Audit - The auditors will be here first week of February 2024 to start the audit

Upcoming Meetings/Events

January 11 - IC Mtg with NSC

January 16 - Regular Council Meeting

December 2023

Village of Mampa Month End Report

6.3

- haul & stack scrap metal in public works yard picked up by Mc Steel Salvage
- put up Xmas lights on street poles
- put up Xmas lights at office & in lawn area.
- clean yard of ties & old power poles
- have Dodge 1/2 ton fixed at Mampa Repair
- do AEMA course at office 2 day.
- haul fire wood to campground
- haul dirt & fill in sunken C-C holes.

Councillor Committee Report

Name: Brian Bielopotocky

Date: Dec/2023

Meetings/Events Attended:

Nov 21/23 Public Hearing

Nov 21/23 Council Meeting

Nov 23/23 Budget Meeting

Nov 29/23 Emergency Management Course

Nov 30/23 ICS Course

Dec 9/23 Village Staff Christmas Supper

Upcoming Meetings/Events

Dec 13/23 County Open House

Dec 14/23 Seniors Christmas Supper

Dec 18/23 Supper with NSC

Dec 19/23 Council Meeting

Councillor Committee Report

Name: Sharon Lee

Date: 12 12 2023

Meetings/Events Attended:

Beautification and Branding -Kelly Rogers -Agriculture theme -Community map/ kiosk -Railway theme	Dec 5/ 23	7:00pm
Village of Nampa hosting Mackenzie Municipal Services Advisory Mtg -prep and conclude hosting -Organizational Meeting first -General Meeting followed -Mapping is completed and accessible to administration; training to come	Dec 8/ 23	10:00am
Northern Sunrise County – Open House	Dec 13/ 23	4:00pm
Senior's Supper	Dec 14/ 23	5:00pm

Upcoming Meetings/Events:

Northern Sunrise County & Village of Nampa Christmas Social	Dec 18/ 23	
Village of Nampa, Regular Meeting	Dec 19/ 23	7:00pm
Nampa & District Historical Society Meeting	January 2024	
Economic Development and Tourism Board	January 2024	

Name: Evan Matiasiewicz

Date: December 11, 2023

Meetings/Events Attended:

RCMP CAC – November 22, 2023

- Apex Security is looking into transporting prisoners from Peace River
- Public Transportation grants are available & 5 Alberta Companies have applied
- Joint meeting with Mental Health Task Force & RCMP CAC to happen in January
- Crime Watch will have a Town Hall meeting in Grimshaw on January 24

VON Interim Budget November 23, 2023

- Passed Operating & Capital Interim Budget

Basic Emergency Management Training November 29, 2023

MPC – December 6, 2023

Nampa Golden Pioneers – December 7, 2023

- Discussions on upcoming supper
- Security System for the building has been completed
- AED paddles & batteries replaced

Upcoming Meetings/Events:

RCMP CAC - January, 2024

Golden Pioneers AGM – February 22/24

Peace Waste Management



Councillor Committee Report

6.4

Name: Agnes Roshuk

Date: 12/12/23

Meetings/Events Attended:

11/23/23- Village Budget Meeting

11/28/23- Nampa & District Day Care

This is ongoing, one day there could be only 4 children and the next there could be 13. The board is still actively looking for more fund-raising things to do.

11/29&30/23-Emergency Management Training

This was very interesting and I am sure I am not the only one who thought that. Hopefully a disaster will not happen in our Village but if it does, we will be ready for it or at least we know we can call on Allan to help.

12/05/23- Nampa Library Board.

We are actively looking for more members. We will be adding the Harassment Policy as soon as we get it all straight.

12/06/23- MPC Meeting

12/12/23- FCSS Meeting- will report at Council Meeting

12/14/23- AG Society- will report at Council Meeting

12/19/23- Council Meeting.

Upcoming Meetings/Events:

01/11/24- IC Meeting

Councillor Committee Report

6.4

Name: Perry Skrlík
Date: December 14, 2023

Meetings/Events Attended:

Nov 23 Budget
Nov 28 training
Nov 30 training
Dec 1 PREDH
Dec 6 North Peace Housing
Dec 18 Village + County meeting
Dec 19 Village Council

Upcoming Meetings/Events:

Village Council



Bag 1300
Peace River, AB T8S 1Y9
Administration: 780.624.0013
Fax: 780.624.0023

November 22, 2022

Mayor and Council
Village of Nampa
Box 69
Nampa, AB T0H 2R0

Dear Mayor & Council:

RE: 2024 Water Rate Increase

At the Board of Directors Meeting on November 20, 2023, the 2024 operations and capital budget was reviewed and approved. Included in this review and approval, was the increase in water rate that the Company bills to its partners. The increase in the water rate will be 4% which will be effective January 1, 2024. The new rate billed to the partners will be \$4.98/m³. The new rate billed to Truckfill customers will be \$5.49/m³.

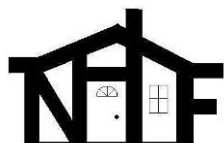
As discussed during the meeting, the actual cost of producing potable water is higher than the rate that the Board charges to its partners. This year's 4% increase on the water rate is due to the increased costs that are being experienced by NwL. Our costs continue to rise and we must continue to do incremental annual increases to keep the spread between our rates and what it costs us to produce potable water for our partners.

We look forward to working together over the next year.

Sincerely,

A handwritten signature in cursive script, reading "Carolyn Kolebaba".

Carolyn Kolebaba, Chairperson
NEW water Ltd.



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – November 1, 2023

1. Executive Director

ASCHA North Region Meeting

On Thursday, October 5, 2023, I attended the Alberta Social and Community Housing Association (ASCHA) North Region meeting along with Board Members Dan Boisvert and Kayln Schug.

We would like to acknowledge that our Board member Kayln Schug put her name forward for the position of Director – ASCHA North Region. While she was not successful, we appreciate her dedication and are proud of her willingness to serve our communities.

The Senior Housing roundtable discussion gave providers of seniors housing (public, private and non-profit) the opportunity to share their experiences and challenges, brainstorm solutions together, and hear from *Citizen Marketing* on maximizing marketing and branding strategies to address occupancy challenges.

The Community Housing roundtable discussion gave providers from across the province the opportunity to discuss impacts on organizations including implementing changes aligned with the Affordable Housing Strategy, identification of key information and gaps, and sector priorities including sustainability and operations.

The meeting was well attended and allowed for valuable networking opportunities.

APHAA Conference

In addition to networking opportunities, the Fall Conference included engaging education and learning, led by Dr. Janice Muench and Brad Kotowich. Keynotes included Organizational and Societal Crises and A Path Forward – Leadership is an Attitude.

Breakout sessions included Trauma – It's in Our Workplace and Collective Efficacy – What, Why & How? with Dr. Janice Muench; and People Leadership – Understanding Inherent Tendencies & Collective Dynamics and Strategic Sustainability with Brad Lotowich.

The Conference closed out with a GOA presentation from ADM David Williams followed by a roundtable Q&A session with the ADM and his team. Topics included Capital Maintenance and Renewal, Lodge Review, policy (including recent changes to the Social Housing Accommodation Regulation), the Rent Supplement Program, and current budget constraints due to hold-the-line budgeting.

Round Table with the Honourable Jason Nixon, Minister of Seniors, Community and Social Services

On Thursday, October 19, 2023, I had the privilege of attending a Housing Roundtable hosted by the Honourable Jason Nixon, Minister of Seniors, Community and Social Services.

Topics of discussion included:

- Hold-the-Line Budgets:
 - The escalating cost of materials adding budget pressures while maintaining an aging supply of government-owned units
 - Inflationary pressures affecting all areas of operations
 - The escalating cost of utilities and fuel
 - Current budget pressures do not allow for tenant support positions to assist with high-risk tenancies and eviction prevention
 - HR costs including Cost of Living increases
- Delayed Capital Maintenance funding has resulted in a backlog of maintenance issues. When these issues become critical, the work is done through regular operating maintenance budgets, affecting providers ability to complete other necessary work.
 - Much of the Province's housing stock was built prior to, or in the 1980's, and requires significant ongoing maintenance and upgrades. Substantial capital maintenance and renewal funding is being requested to allow housing providers to address life and safety issues, as well as improve the condition and curb appeal of its housing stock, significantly enhancing the marketability of available housing in the communities served.
 - Building exteriors require upgrades or repairs to keep the properties appealing to the public and to protect the building envelope from damage.
- Lodge Review
 - The bulk of the funding for the lodge program is collected through rents and requisition; the Province funds only a small portion of the Lodge program.

Long Service Awards

Long Service Awards were held on Saturday, October 21, 2023, in Fairview.

The awards banquet was well attended by Board Members and Staff as we came together to celebrate and acknowledge the dedication and commitment of 37 long serving members of our organization.

The Foundation awarded 14, 5-year; 12, 10-year; 7, 15-year; 2, 20-year; 1, 25-year; and 1, 35-year long service awards.

The essence of a long service award is not merely the passage of time, but the wealth of experience, wisdom, and perseverance that time brings. Each one of these individuals has played a vital role in the success of our organization, ensuring that we continue to strive toward our Vision and Mission while upholding the values of our organization. They have shown extraordinary dedication, working to ensure

that our clients are housed in a safe environment, that they have not just a roof over their head, but a true home filled with kindness, sympathy, and unwavering support.

We are honored to have them as part of the North Peace Housing Team.

Garden Court Flood

At approximately 5:15 pm, on Wednesday, October 25, a flood of water released from the attic onto the four floors below.

In the short time before the alarm company called NPHF employees, tenants were already calling the Manager to report that they had heard a big bang and had water coming into their units.

At the sound of the alarm, the residents did an exceptional job evacuating to the stairwells (in the case of limited mobility) or the front of the building in time for our Maintenance Department and the emergency crews (Peace River, The County of Northern Lights - Weberville and Northern Sunrise County Fire Departments) to assess the situation.

Once cleared to do so, the tenants were allowed to return into the lobby out of the cold while next steps were organized.

Mellissa Henitiuk, Manager of the Peace River senior portfolio, was quick to respond and did an excellent job organizing the relocation of tenants to a number of local hotels and the Heritage Tower Lodge. There were some tenants who made the decision to stay with family. A volunteer bus driver assisted with the transportation of tenants without vehicles. Within approximately an hour from the start of the flooding, all tenants were out of the building.

Crews did their best to redirect and clean up water, hang tarps to protect tenant belongings, and clean up insulation and fallen ceiling tiles/drywall. Chase Cleaning and Restoration was on site within the hour extracting water. The Foundation is extremely grateful for how quickly everyone responded and how much care and compassion they showed to the tenants and Foundation staff.

The Foundation contacted Apex Security out of Grande Prairie to secure and monitor the building, as a 24-hour fire watch was required due to the nature of the incident. Additionally, we had to ensure that no tenants or visitors entered the building for their health and safety.

Upon investigation, it was determined by the fire suppression specialist that a 1-1/2" coupling on one of the attic system branch lines blew apart. After inspection, it was discovered that the coupling that failed was not correctly installed. Further looking into the matter, another coupling on the opposite side of the attic was also found to be improperly connected. Unfortunately, due to below freezing temperatures, some ice buildup had also accumulated in the 4" mains.

Going forward, in order to rectify the issue and return the system back to service, the main sprinkler feed in the attic will need to be thawed and drained; actions have been put in place to have this completed. Once completed, the other fittings on the attic system will be inspected.

Since the initial flood, due to the extent of the damage, tenants have not been allowed into the building to collect their belongings unattended. Therefore, NPHF was required to book appointments with tenants and escort them to their unit in ½ hour increments to collect belongings. Staff concentrated on booking appointments with tenants of the 3rd and 4th floors, as demolition started Saturday afternoon.

The 1st and 2nd floors did not sustain as much damage, and we hope to book appointments with those tenants early next week once the restoration company gives us clearance to do so.

The Project Manager with ServiceMaster Restore of Edmonton has informed the Foundation that the project will take a minimum of 15 days to complete, working round the clock.

Both the Adjuster with Claimspro and Project Manager with ServiceMaster have been exceptional to deal with. We are hopeful that this will be a quick turnaround and that we can get people back into their homes as soon as possible.

Capital Maintenance and Renewal (CMR)

As recently announced, the Capital Maintenance and Renewal (CMR) program received an additional influx of funding for the 2023/24 fiscal year. North Peace Housing was allocated \$250,000.00 for Alberta Social Housing Corporation (ASHC) owned facilities.

The Foundation will be providing a list of projects that can be completed by the fiscal year end of March 31st, 2024.

Asset Transfer

No update to report.

Nominal Sum Properties

The sale of the property located at 5201-42 Avenue in Grimshaw fell through. We will be posting it for sale once again.

We have had no further interest in the unit located at 4823-45 Street, Grimshaw.

Westview Development

No updates to report. The next Committee meeting is scheduled for December 6, 2023.

Del-Air Lodge Redevelopment

Stonework is done, however there are a few deficiencies that are being dealt with; railing is 90% done; millwork installation has started in the new wing; laundry area is being worked on; nurse call installation

will be starting; HVAC installation is behind due to staffing; washed rock installation is finished; landscaping is nearing completion with hydroseeding happening next week, weather permitting; siding on the new wing and existing building is nearing completion; trees and shrubs will be planted next year; all site concrete work is complete; existing kitchen equipment on the roof will be removed and capped off when the new kitchen is operational.

Commissioning meetings with AHS have started and are scheduled on a monthly basis for the time being.

Full turn-over continues to be scheduled for February 2024.













Community Housing Unit Demolition - Fairview

The house demolition in Fairview is complete.

Regional Needs Assessment

No update to report.

Human Resources

The Foundation is very happy to introduce Kelly Penner as the new Director of Housing Operations and Special Projects.

The Foundation is currently interviewing for a vacant Maintenance position; no decisions have been made at the present time.

Avanti Time and Attendance Payroll System

No update to report.

Wi-Fi Availability

Mighty Peace Wireless is configuring the hardware and preparing for installation at the Harvest Lodge. We expect that the project will be complete by the end of November, barring unforeseen circumstances.

Homesteader Lodge Emergency Back-up Generator

The 130-kW emergency generator is due to be delivered at the end of November 2023. The screw piles are on order, as is the material required for the base. We do not have confirmation on the delivery date at this time.

Harvest/Homesteader Nurse Call System Replacement

We have entered into an agreement with ASCCI (All Systems Communications Contracting Inc.) North for the nurse call system replacement at the Harvest Lodge.

We have not received an official quote on the Homesteader Lodge upgrade but hope to complete the installation at the same time as Harvest Lodge.

Board Actions and Decisions:

Organizational Meeting:

The Board Organizational meeting was held and our new member, Brad Carr (Peace River) was welcomed.

Hazel Reintjes (Village of Hines Creek) was named as Chair, with Dan Boisvert (Northern Sunrise County), as Vice-Chair.

Hazel Reintjes, Sandra Eastman (MD of Peace), Dan Boisvert, Kayln Schug (County of Northern Lights), and Brad Carr, were named to the Westview Development Committee with Sandra Eastman as Chair.

Regular Meeting:

The Board Accepted the Preliminary Lodge Budget presentation and the Preliminary Affordable Housing presentation as information.

The Board had discussions regarding Garden Court Apartments, options for Fairview property development, the Del-Air Lodge redevelopment, and the Long Service Awards.

Tammy Menssa
Executive Director



ALBERTA

TRANSPORTATION AND ECONOMIC CORRIDORS

*Office of the Minister
MLA, Innisfail-Sylvan Lake*



October 4, 2023

AR 94325

His Worship Evan Matiasiewich
Mayor
Village of Nampa
PO Box 69
Nampa, AB T0H 2R0

Dear Mayor Matiasiewich:

Thank you for your letter regarding the challenges that Cold Shot bus lines encounters in providing bus services to rural Albertans.

I applaud your dedication to assist rural Albertans in meeting their transportation needs and improve access to education, health services, and employment opportunities. Unfortunately, there is no provincial program to fund private bus companies. However, Transportation and Economic Corridors (TEC) acknowledges the private intercity busing industry is a critical backbone of the transportation system for individuals who live in rural and remote communities without access to transit options and who would otherwise be left without access to essential services.

In recognizing this, I am pleased to note the federal government has undertaken formal engagement with the provinces on the Canadian Public Transit Fund through way of engagement papers and questionnaires. The federal government provided a high-level overview of the funding approaches being considered, current status, and anticipated next steps at a meeting in the summer and will be providing further details at a meeting scheduled for the fall. There was also confirmation that \$3 billion annually has been approved by Federal Cabinet, and the program parameters are in draft form. Over the next few months, the federal government will work closely with transit partners to refine program design and strengthen our collective ability to deliver high-quality and accessible public transit and active transportation for Canadians.

In addition, the federal government launched the \$250 million-dollar Rural Transit Solutions Fund (RTSF) to target the development of transit solutions in rural and remote communities in 2021. This federal funding is provided over five years to support the development of locally-driven transit solutions that will help people living in rural communities get to work, school, appointments, and to visit loved ones. Funding will help rural, remote, Northern, and Indigenous communities to develop and offer new public transit options to their residents including on-demand services, publicly-owned ride shares, and volunteer community car-pooling. Unfortunately, this funding restricts eligibility to capital investments and planning studies, therefore excludes operating costs and the private intercity busing industry.

.../2

Please be assured that Transportation and Economic Corridors intends to continue working with rural municipalities to hear concerns and consider practical options to support public transportation for rural residents.

Thank you for taking the time to write.

Sincerely,

A handwritten signature in blue ink, appearing to read "Devin Dreeshen". The signature is fluid and cursive, with the first name "Devin" and last name "Dreeshen" clearly distinguishable.

Honourable Devin Dreeshen, ECA
Minister of Transportation and Economic Corridors

cc: Honourable Dan Williams, MLA for Peace River



Board Meeting Highlights 25 November 2023

This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.

The Board held a full Board meeting on 25 November 2023.

An orientation to the Peace Library System was provided for the benefit of new board members, and the election of officers was held.

Revisions or reaffirmations were approved for the following policies: *Reserves Policy; Leave of Absence Policy; Conflict Resolution Policy; Provision of Municipal Library Services Policy*. In addition, Terms of Reference documents for both the Personnel Committee and the Plan of Service Committee were approved.

Other items for decision included the 2024 Operating Budget, the 2024 Capital Budget and the Projected Transfer for Reserves for 2023.

The CEO reported the new courier routes have been instituted and are underway, reducing the need for the external courier service. She reported that the Paddle Prairie Métis Settlement library is still waiting on furniture and shelving, but the books and IT equipment are ready for deployment. She reported that the fall Library Manager's Council meeting took place in November, and a meeting of the Alberta library system directors took place at Peace Library System in October.

Staff reported Polaris was upgraded to version 7.4 with no issues, next upgrade is scheduled for May 2024. The SuperNet installation at Brownvale is in its final stages and should be on the network by the end of 2023. PLS IT has been able to work with Peace River Municipal Library to set up a central Minecraft server, which will be offered to all libraries soon. The Stronger Together conference saw 89 registrants from the Peace region, and in-person registration was sold out. The Fall marketing campaign was a success with 225 Barbie themed library cards distributed and 582 prize entries. TD Summer Reading Club had 568 participants from 22 libraries, over half of which were first time participants. The online CCD ordering tool has been rolled out to all libraries and the old paper forms will be discontinued where possible.

Minutes from the various fall Advisory Council meetings for Service Point Libraries were presented and accepted, as well as minutes from the Executive, Personnel and Plan of Service committees.

A representative from ALTA – the Alberta Library Trustees Association – will be invited to present at the next Board meeting.

Quick Facts 2023

Population Served: 178,009
Members: 37 municipalities & 1 Métis Settlement
Member Public Libraries: 46
Contracting Schools: 34
Chair: Carolyn Kolebaba (Northern Sunrise County)
CEO: Louisa Robison

Present:

Alain Blanchette (zoom)	MD of Smoky River
Amber Bean	Clear Hills County
Ann Stewart	Big Lakes County
Anna Underwood	Town of Wembley
Belinda Halabisky	County of Northern Lights
Brad Pearson	MD of Lesser Slave River
Cal Mosher	Town of Beaverlodge
Carmen Johnson	Town of Grimshaw
Carolyn Kolebaba, Chair	Northern Sunrise County
Dalen Richardson	MD of Fairview
Denise Joudrey	Birch Hills County
Elaine Manzer	Town of Peace River
Grant Berg (zoom)	City of Grande Prairie
Greg Pasichnuk (zoom)	Town of Manning
Harry Ezio (zoom)	Town of Spirit River
Jacqueline Maisonneuve (zoom)	Town of McLennan
James Waikle	Town of High Prairie
Jane Weber	Village of Berwyn
Leanne Beaupre (zoom)	County of Grande Prairie
Lindsay Brown	Town of Falher
Mark Liboiron (zoom)	Town of High Level
Michelle Farris (zoom)	Town of Rainbow Lake
Tahirih Wiebe	MD of Opportunity
Tanya Boman	Town of Valleyview
Theresa Johnson	MD of Peace
Tom Burton	MD of Greenview
Roxann Dreger	Village of Rycroft

Regrets:

Agnes Roshuk	Village of Nampa
Meesha Bainton	Town of Fox Creek
Nick Van Rootselaar	MD of Spirit River
Stan Golob	Town of Fairview
Vacant	Village of Donnelly
Vacant	Village of Girouxville

Absent:

Alison Bjornson	Village of Hines Creek
Dennis Stredulinsky	Town of Sexsmith
Kirsten Smith	Saddle Hills County
Reta Nooskey	Paddle Prairie Métis Settlement
Steve Adams	Town of Slave Lake

Connecting libraries, people and resources
through teamwork, technology and training

Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.



**“Without the support
STARS has from
people like you,
I wouldn’t be
here today.”**

ALLY IMPACT REPORT



You make critical care anywhere, possible.

We are sincerely grateful for your commitment to STARS. Your support has helped provide essential training, tools for critical care and necessary technology and equipment. Most importantly, you make that immediate response possible for people every day.

With your support, we can surpass obstacles and extend beyond boundaries, whether it be by air, ground, or satellite link. You allow STARS to use any transportation and tools necessary to reach patients and deliver the care that can save lives.

STARS was built by the community, for the community, and thanks to allies like you, we can continue to reach patients in communities throughout Western Canada. From all of us at STARS, and on behalf of the patients we serve, thank you.



3,365

HELICOPTER MISSIONS
FLOWN ACROSS
THE PRAIRIES



As an ally, you provide the community with reassurance for when the unthinkable happens. You allow us to provide care for everyone regardless of their social or economic circumstance. It doesn't matter who. It doesn't matter where. Our mission is to be there — physically or virtually, in whatever capacity we can help. Thank you for enabling us to be there when we're needed most.

36,390

TOTAL NUMBER OF
EMERGENCY
REQUESTS HANDLED

99

AVERAGE DAILY NUMBER
OF EMERGENCY
REQUESTS HANDLED





The first moments of a medical emergency can determine the difference between life and death, permanent damage and full recovery. Those critical moments have a direct impact on the patient, their family and on the health-care system and safety of our society.

Because of your belief in our mission to provide critical care, anywhere, we can be there for the next patient who needs us most. Whether it's in the air, on the ground or virtually, we can be there for patients like Charlotte McHugh, because of our allies.

Your support of STARS helped to save her life.

On a foggy August morning, Charlotte had just left the family farm for her nursing job in the city when a truck barreled through a stop sign and into the driver's side of her car.

Here is Charlotte's story.

07:39:31

911 dispatchers contact STARS minutes after receiving the initial call. With the severity of the accident and the uncertainty of Charlotte's condition, they request STARS be put on standby before first responders arrive on scene.

Care on the line

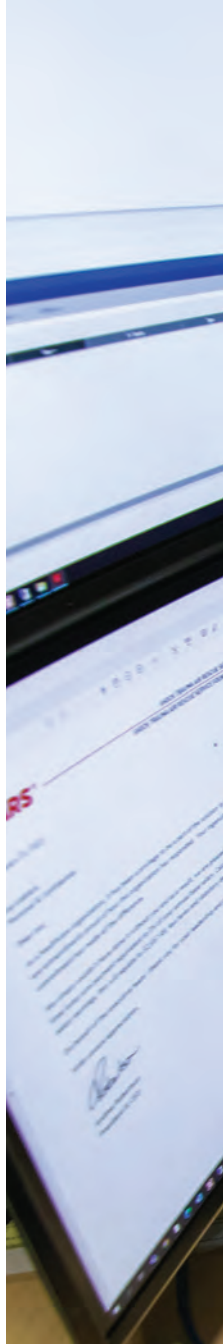
That morning, Leo Leblanc is one of the STARS communications specialists on shift when the call came into the STARS Emergency Link Centre (ELC). This is where STARS medical crew and helicopters are dispatched; local first responders or rural hospitals contact us for help and critical care is facilitated virtually. The STARS ELC is the beginning of a patient's best hope in a worst-case scenario.

STARS ELC communications specialists consult with Dr. David Lendrum, the on-call transport physician, to determine if the helicopter is needed. The answer is yes.

"STAR-1, Link Centre, you are on pre-alert for a scene call."

07:39:52

The STARS ELC alerts the pilots and critical care team, including a flight nurse and a flight paramedic.



You upgrade essential technology.

A \$400,000

Computer-aided dispatch system

D \$75,000/yr

Internet protocol phone system

B \$3,000

Ultra widescreen monitor

E \$1,500

Ergonomic dispatch chair

C \$2,500

Specialized Bluetooth headset

F \$165

STARS ELC team uniform



Readiness to respond

“Any time we get a call, pilots are notified first. We do a weather check to ensure we can get there and back safely with a critical patient on board,” says Gary Bergen, one of the two pilots on Charlotte’s mission.

“We determined it was safe to fly, but because of the fog, we wouldn’t be able to land at the scene where Charlotte needed help – we would have to land five kilometres away.”

The team in the STARS ELC coordinates with first responders to determine a landing zone while alerting the hospital where Charlotte will be flown.

07:49:24

EMS and fire department arrive on scene and determine Charlotte’s condition is critical. STARS is given the green light to launch.

“From the time that the call came in from the field, to the time that we were airborne, was **less than 10 minutes**. Her injury was such that she only had a limited time to get it fixed or she was going to die.”

- Pat Jeffery, STARS NURSE





Critical care, anywhere

In a case like Charlotte's, the new H145 automation feature allows the pilots to focus on how best to proceed when faced with hazards such as fog, so we make the safest decisions.

Communication upgrades mean that the STARS crew can contact the ELC, first responders, and allow physicians remote access to patient data in real time, all at the same time.

Thanks to the generosity of the community, the new H145 helicopters will sustain and grow our ability to provide the best care available to patients who need us most, no matter where they are.

You keep us ready to fly when needed most.

Helicopter missions flown, 2022-23



07:56:00

The STARS helicopter lifts off from the base.

We are wherever we need to be, using any transportation and tools necessary to reach our patients and deliver the care that can save their lives.

For Charlotte, it is the helicopter, even with the fog.

“The transport aspect of Charlotte’s mission was a single element of what needed to happen to save her life and was likely the least complicated,” said Chad Hegge, STARS paramedic.

08:19:00

The helicopter lands in a field to meet EMS. STARS nurse and paramedic begin assessing Charlotte’s condition.



Incident types, 2022-23

STARS responds to a variety of critical care calls.



VEHICLE
INCIDENT

17.8%



OTHER
MEDICAL

20.5%



OTHER
TRAUMA

19.2%



08:49:00

STARS medical crew provide sedation and paralysis before a portable video laryngoscope is used to intubate Charlotte. The team takes off for the hospital.



CARDIAC

18.2%



PULMONARY

12%



NEUROLOGICAL
(NON-TRAUMA)

10.6%



OBSTETRICAL &
GYNECOLOGICAL

1.3%



ENVIRONMENTAL

0.14%

Pat and Chad take control of Charlotte's breathing with an external mask. Their initial assessment indicates she is bleeding but can't locate the source externally. Needles inserted into her chest return blood instead of the expected rush of air. Charlotte's veins collapse, so a needle is drilled into her upper arm with an **intraosseus kit** to provide fluids and medications.

Charlotte is placed on a **transport ventilator** to help her breathe. Two units of blood are administered and an **ultrasound** is performed to confirm bleeding in her chest.

"I had no idea there was that kind of technology and skill that was required," Charlotte said. "I think they used

almost every piece of equipment in there to keep me alive long enough to get me to the hospital. It's truly amazing to me what they can do."

The vast array of equipment and tools on board, coupled with the skills and experience of the medical team, help Charlotte survive to see her family again. From the **blood we carry**, to the **video laryngoscope** we used to help secure her airway, it's because of allies like you that these vital tools and ongoing crew training are available to us.

Throughout the entire mission Dr. Lendrum remains on the line, determining hospital availability, providing medical consult and assisting with coordination.

"There are not many times where we go into a situation where someone is as critically injured as this. We had to use all of our tools and skills and it made a difference. It's great that we have donors that believe in what we're doing."

- **Chad Hegge, FLIGHT PARAMEDIC**



A

B

D

C

E

You provide the tools for critical care.

A \$37,000
Transport ventilator

B \$3,700
In-flight ultrasound

C \$400
Intraosseus kit

D \$45,000
Portable video laryngoscope

E \$700
Blood cooler

STARS
Prehospital
TRANSFUSION

More than transport

STARS is much more than a means of transportation.

The main service we provide has always been, and continues to be, critical care whether by air, ground, or satellite link.

From transport physicians on call 24/7, to nurses and paramedics who are ready to be dispatched, to the first responders and rural health care providers, who our ELC work with daily, it's always about the patient.



You give opportunities for essential training.

Air medical crew training, 2022-23

116

STARS AIR MEDICAL CREW
(AMC) MEMBERS

150

NUMBER OF HOURS OF
TRAINING/AMC MEMBER/YEAR

17,400

CUMULATIVE HOURS OF
TRAINING/YEAR

Dr. Doug Martin, a STARS Transport Physician, consults on a patient call, virtually providing assistance and direction to the STARS crew.



08:51:42

The STARS ELC connects the crew to the receiving hospital and requests a trauma team to be ready upon arrival.

08:59:00

The STARS helicopter arrives at hospital. Charlotte is transferred to the hospital's trauma team where she is rushed to the operating room.

"I was bleeding from the hole in my heart. They think it was the sheer force of the collision that caused a tear in my left ventricle. I had several ribs broken, a couple of them had to be removed during surgery, so my chest was crushed. It was a disaster."

- Charlotte McHugh, STARS VERY IMPORTANT PATIENT

09:57:16

The crew returns to the STARS base to prepare for the next patient who needs us.



Coming full circle

A few years after her mission, Charlotte is working at an immunization clinic and Pat happens to be there to receive a vaccine.

She sits down next to Charlotte, who is shocked at the name that pops up on her screen. She looks up and says, "Pat Jeffery, you saved my life!"

"Maybe, in a way, I helped save her life so down the road, she could help save mine by giving me my vaccination," Pat would later say.

Your support helps us fight for life.

\$10M

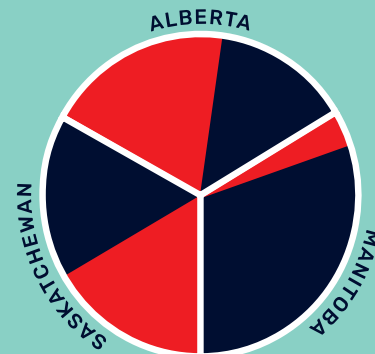
APPROXIMATE ANNUAL
COST PER BASE

34,853

ANNUAL DONORS

555

ACTIVE VOLUNTEERS



FUNDRAISING

GOVERNMENT FUNDING

“Before STARS, people died. I would not have survived by ground ambulance. Instead, I got to see my kids graduate. STARS is a wonderful thing, and I’m ever so grateful to STARS for saving my life. And if anybody’s thinking that it’ll never happen to them, they don’t know, because I didn’t think it would ever happen to me.”

- **Charlotte McHugh, STARS VIP**







You shape the future of critical care.

Your support helps save people like Charlotte, wherever they are, whenever they need critical care. Together, we are on the leading edge of advances in technology and medicine, we're expanding care methods to meet the patient's needs, and together we are providing critical care into the future.

Thank you.

Have questions about what we do
or what it means to be an ally?

We want to hear from you!



Glenda Farnden

Senior Municipal Relations Liaison

780-512-6205

gfarnden@stars.ca



1-888-797-8277 | info@stars.ca | stars.ca

