



Agenda
Village of Nampa
Council Meeting
May 16, 2023
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held April 18, 2023
- 3.2 Minutes of the 2023 Operating & Capital Budget Meeting held April 24, 2023

4. Business Arising out of the Minutes

- 4.1 Review of Bylaw # 381

5 New Business

- 5.1 7:30 pm with Cheri Peterson, MNP RE: 2022 Audited Financial Statements
** Documents will be handed out at mtg
- 5.2 RFD: 2023 Weed Inspectors
- 5.3 RFD: VON Properties for Sale
- 5.4 RFD: CNJ Request to Forgive Utility Costs
- 5.5 RFD: Donation Request for Farmers Day Activities on June 10, 2023
- 5.6 Kelinda McRoberts, Corporate Services, Administration Assistant, Town of Peace River,
May 3, 2023 RE: Peace Regional Healthcare Attraction Committee Request and Information

6 Reports

- 6.1a Cheque Listing for Council #20230142-2023185 April 17, 2023 - May 11, 2023
- 6.1b April 2023 Bank Rec
- 6.2 CAO Report
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councillor Reports & Upcoming Meetings

7. Correspondence

- 7.1 Honourable Rebecca Schultz, Minister of Municipal Affairs, April 11, 2023, RE: Intermunicipal Collaboration Framework Agreements
- 7.2 Kate White, Deputy Minister, April 25, 2023, RE: Response Letter to VON Carbon Tax Concerns
- 7.3 Honourable Rebecca Schultz, Minister of Municipal Affairs, April 19, 2023 RE: Minister Awards for Municipal & Public Library Excellence
- 7.4 Art Sawatzky, General Manager, PRWMC, April 25, 2023 RE: Quarterly Report, January 20, 2023 Minutes & February 17, 2023 Minutes
- 7.5 Teresa Tupper, Executive Assistant to CAO, County of Northern Lights, May 3, 2023
RE: Motion Proclaiming Health Week
- 7.6 NPHF Board Meeting Synopsis, March 29, 2023
- 7.7 NSC Canada Day Celebration, June 14, 2023
- 7.8 Wade Williams, Mayor Yellowhead County, May 10, 2023, RE: Alberta Provincial Election

8. Closed Session

9 Adjournment

**VILLAGE OF NAMPA
BY LAW NO. ~~381~~ 472**

A BYLAW OF THE VILLAGE OF NAMPA TO LICENSE AND CONTROL DOGS AND DOMESTIC ANIMALS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF NAMPA

WHEREAS the Council deems it expedient to license dogs and cats in the Village of Nampa, and

WHEREAS the Council wishes to control the running at large of dogs and cats in the Village of Nampa, and

WHEREAS under Section 164 of the Municipal Government Act the Council has the authority to pass such a bylaw.

NOW THEREFORE, THE COUNCIL OF THE VILLAGE OF NAMPA ENACTS AS FOLLOWS:

PART I

TITLE

1. This Bylaw may be cited as the "Animal Control Bylaw"

INTERPRETATION AND APPLICATION

2. In this Bylaw unless the context otherwise requires:

- (a) "Animal" includes cats, dogs, fowl and horses.
- ~~(b) "Animal Sanctuary" means an area maintained for the protection of animal wildlife.~~
- (b) "Animal Services Centre" means the Village facility established for the holding of impounded animals as set out in this Bylaw.
- (c) "Animal Services Supervisor" means the Senior Bylaw Enforcement Officer in charge of the Animal Services Section.
- ~~(d) "Athletic Park" means an area designed for formal individual, team or competitive sport activities and shall include all property within the external boundaries of such field.~~
- ~~(e) "Bird sanctuary" means an area maintained for the protection of birds.-NSC municipality not
VON~~
- (d) Bylaw Enforcement Officer" means a person appointed by the Village pursuant to the provisions of Section 111.1 of the Municipal Government Act.
- (e) "Cat" shall mean either a male or female cat over the age of three months.
- ~~(f) "Cemetery" means all municipally owned cemeteries.~~

- (f) "Dangerous" dog means any dog, whatever its age, whether on public or private property, which has
 - (i) without provocation, chased, injured, or bitten any other domestic animal or human; or
 - (ii) without provocation, damaged or destroyed any public or private property; or
 - (iii) without provocation, threatened or created the reasonable apprehension or a threat to other domestic animals or humans; and which, in the opinion of a Justice, presents a threat of serious harm to other domestic animals or humans; or
 - (iv) been previously determined to be a dangerous dog under Bylaw.
- (g) "Dog" shall mean either a male or female dog over the age of three months.
- ~~(h) "Floral Park" means a park area cultivated for floral plant display.~~
- (h) "Former Owner" means the person who at the time of impoundment was the owner of an animal which has subsequently been sold or destroyed.
- (i) "Fowl" includes chickens, ducks, turkeys, and geese.
- ~~(j) "Holiday" shall mean Saturday, Sunday and any other day declared to be a holiday by Federal, Provincial or Municipal Statute.~~
- (j) "Justice" has the meaning as defined in the Provincial Offenses Procedure Act SR 1988 Chapter P215 as amended or replaced from time to time.
- (k) "Leash" means a chain or other material capable of restraining the dog on which it is being used.
- (l) "License" shall mean an injection of a microchip implant under the skin of the animal and or a tag that is attached to the collar worn by the animal.
- (m) "Owner" means a natural person or body corporate who has legal title to the animal, and includes any person who has possession or custody of the animal, either temporarily or permanently, or harbours the animal, or allows the animal to remain on his premises.
- (n) "Provincial Court" means The Provincial Court of Alberta,
- (o) "Regional Pathway" means a formal pathway designed for pedestrian and bicycle traffic which traverses a park area and is a part of an integrated pathway system
- (p) "Running at large" means
 - (i) a dog or dogs or cat or cats which are not under the control of a person responsible by means of a leash and is or are actually upon property other than the property in respect of which the owner of the dog or dogs or cat or cats has the right of occupation, or upon any highway, thoroughfare, street, road, trail, avenue, parkway, lane, alley, square, bridge, causeway, trestleway, sidewalk (including the boulevard portion of the sidewalk) park or another public place; or
 - (ii) a dog or dogs which are under the control of a person responsible by means of a leash which causes damage to persons, property or other animals.
- (q) "S.P.C.A." means the Society for the Prevention of Cruelty to Animals and their office located within the Town of Peace River.
- (r) "School Ground" means that area of land adjacent to a school and that is property owned or occupied by the Peace River School Division #10 ~~or the North Peace Separate School Division~~

and includes property owned or occupied with another party or the Village of Nampa.

- (s) "Tot Lot" means an area on which various children's play apparatus is located. The area may be isolated on a site or may be part of a larger park and shall include that area with twenty (20) meters in all directions from the outside dimensions of any such play apparatus unless the park boundary is a lesser distance.
- (t) "Village" means the Municipal Corporation of the Village of Nampa or the area contained within the boundary thereof as the context requires.
- (u) "Village Council" or "Council" shall mean the Village Council for the Municipal Corporation of the Village of Nampa, Alberta.
- ~~(q) "Wading or Swimming Area" means any area designated as an outdoor wading or swimming area. This includes any decks surrounding such facility and shall include that area within twenty (20) meters in all directions of the outside dimensions of such facility unless the park boundary is a lesser distance.~~

PART II DOGS

RESPONSIBILITIES OF DOG OWNERS

1. Except as provided in Section 2 (d) (i) the owner of a dog shall ensure that such dog is not running at large.

NUISANCE

2. (a) The owner of a dog shall ensure that such dog shall not
 - (i) bite a person or persons whether on the property of the owner or not;
 - (ii) do any other act to injure a person or persons whether on the property of the owner or not;
 - (iii) chase or otherwise threaten (such as lunging at fence) a person or persons whether on the property of the owner or not, unless the person chased or threatened is a trespasser on the property of the owner;
 - (iv) bite, bark at, or chase stock, bicycles, automobiles, or other vehicles;
 - (v) **be a nuisance by consistently barking, howling or otherwise disturbing any person(s);**
 - (vi) cause damage to property or other animals;
 - (vii) upset any waste receptacles or scatter the contents thereof either in or about a street, lane, or any other public property or in or about premises not belonging to or in the possession of the owner of the dog;
 - (viii) be left unattended in any motor vehicle unless the dog is restricted so as to prevent access to persons as long as such restraint provides for suitable ventilation.
- (b) (i) The owner of the dog shall not permit his dog on any School Ground, Tot Lot, ~~Athletic Park, Floral Park, Cemetery, Wading or Swimming Area~~ except as provided in subsection (ii).
- (ii) Unless otherwise posted, where a Regional Pathway passes through an area prohibited to dogs, dogs are permitted provided they remain on the defined pathway or sidewalks and are not running at large.

~~(e) — No owner shall permit his dog in any bird sanctuary or animal sanctuary.~~

- (d)
 - (i) Council shall, in consultation with the relevant Community Association(s) and Councilors, designate areas where dogs are permitted to run when off leash, and may designate areas where organized and controlled canine events may be held by causing signs to be posted in such areas indicating such designations.
 - (ii) The owner of a dog shall ensure that his dog is under control in any areas which Council has designated pursuant to subsection (1).
 - (iii) Council may designate park facilities and areas where dogs are prohibited by causing signs to be posted in such areas indication such designation.
 - (iv) The owner of a dog shall not permit his dog in any park facilities or areas which Council has designated pursuant to subsection (iii).
- (e) If a dog defecates on any public or private property other than the property of its owner, the owner shall remove such defecation immediately.

~~(f) — No owner shall permit his dog to enter a pool of water located in a park.~~

- 2.1 The owner of a dog alleged to be dangerous shall be provided notice of a hearing for the determination by the Provincial Court ten (10) clear days before the date of the hearing.
- 2.2 Upon application, if it appears to the Justice that the dog should be declared to be a dangerous dog, he shall make an order in a summary way declaring the dog as a dangerous dog.
- 2.3 The owner of a dangerous dog shall insure that:
 - (a) such dog does not, without provocation:
 - (i) chase a person; or
 - (ii) injure a person; or
 - (iii) bite a person; or
 - (iv) chase other domestic animals; or
 - (v) injure other domestic animals; or
 - (vi) bite other domestic animals.
 - (b) such dog does not damage or destroy public or private property,
 - (c) when such dog is on the property of the owner
 - (i) either such dog is confined indoors and under the control of a person over the age of eighteen (18) years, or
 - (ii) when such dog is outdoors it is in a locked pen or other structure, constructed to prevent the escape of the dangerous dog and capable of preventing the entry of any person not in control of the dog, or
 - (iii) such dog is kept as if the provisions of section 2.3(e) applied to such dog while on the property of the owner.
 - (d)
 - (i) the locked pen or other structure shall have secure sides and a secure top, and if it has no bottom secured to the sides, the sides must be embedded in the ground to a minimum depth of thirty (30) centimeters.

- (ii) the locked pen or other structure shall provide the dangerous dog with shelter from the elements and be of the minimum dimensions of one and one-half (1.5) meters by three (3) meters and be a minimum one and one-half (1.5) meters in height.
- (e) at all times, when off the property of the owner, such dog is securely
 - (i) muzzled, and
 - (ii) harnessed or leashed on a lead which length shall not exceed one (1) meter in a manner that prevents it from chasing, injuring, or biting other domestic animals or humans as well as preventing damage to public or private property, and
 - (iii) under the control of a person over the age of eighteen (18) years.
- (f) such dog is not running at large.

COMMUNICABLE DISEASES

- 3. An owner of such a dog or dangerous dog suspected of having rabies:
 - (a) shall immediately report the matter to Agriculture Canada, Veterinary Inspection Directorate or to the Animal Services Supervisor;
 - (b) shall confine or isolate the dog, in such a manner as prescribed so as to prevent further spread of the diseases and
 - (c) shall keep the dog confined for not less than ten (10) days at the cost of the owner.
- 3.1 An owner of a dog or dangerous dog that does not comply with the provisions of Section 5 shall be subject to a penalty as provided for in Part V Section 5 (a) of this Bylaw for each consecutive demand made by the Bylaw Enforcement officer.

LICENSING

- 4. (a) The owner of a dog
 - (i) that has not been deemed to be dangerous
 - (ii) that has been deemed to be dangerous

shall obtain an annual license for such dog at such times as specified in Section 5 or 5.1 and shall pay an annual fee as set out in Schedule "A" of this Bylaw.

 - (b) Every owner, when requested by a Bylaw Enforcement Officer, shall submit to the Bylaw Enforcement Officer a spay/neuter certificate or if unavailable a statutory declaration or other acceptable documentation establishing the dog's or dangerous dog's age or that information as the Bylaw Enforcement Officer may require in order to determine the license payable by that owner.
 - (c) No person shall give false information when applying for a dog license or dangerous dog license.
- 5. The owner of a dog shall:
 - (a) subject to the provisions of section 5(c) obtain a license for such dog on the first day on which the Village Office is open for business after the dog becomes three months of age;
 - (b) obtain a license on the first day of January each year at the Village Office during regular office

hours.

- (c) obtain a license for a dog notwithstanding that it is under the age of three months, where the dog is found running at large;
- (d) obtain the annual license for it on such day specified every year.

5.1 The owner of a dangerous dog shall:

- (a) be over the age of eighteen (18) years;
- (b) obtain a dangerous dog license pursuant to the provision of section 6.1 on the first day on which the Village Office is open for business after the dog has been declared as dangerous; or
- (c) obtain a license on the first day on which the Village Office is open for business after he becomes the owner of the dangerous dog;
- (d) obtain the annual license for the dangerous dog on such day specified by the Animal Services Supervisor every year;
- (e) notify the Animal Services Supervisor should the dog be sold, gifted, or transferred to another person or dies;
- (f) remain liable for the actions of the dog until formal notification of sale, gift or transfer is given to the Animal Services Supervisor;
- (g) notify the Village Office if the dog is running at large.

6. The owner of the dog shall ensure that his dog wears the current license purchased for that dog when the dog is off the property of the owner.

6.1 The owner of a dangerous dog shall within three (3) days after the dog has been declared dangerous have a licensed veterinarian tattoo or implant an electronic identification microchip in the animal and provide the copy of the information contained thereon to the Village Office prior to a license being issued.

7. Upon losing a dog license an owner of a dog shall present the receipt for payment of the current year's license fee to ~~a Bylaw Enforcement Officer~~, the Village Administration office who will issue a new tag to the owner without charge.

8. No person shall be entitled to a license rebate under this Bylaw.

9. Where a License required pursuant to this Section has been paid for by the tender of an uncertified cheque, the license:

- (a) is issued subject to the cheque being accepted and cashed by the bank without any mention of this condition being made on the license; and
- (b) is automatically revoked if the cheque is not accepted and cashed by the bank on which it is issued

HANDICAPPED OWNERS

10. (a) Notwithstanding Section 4(a), where the Animal Services supervisor is satisfied that a person who is handicapped is the owner of a dog trained and used to assist such handicapped person there shall be no fee payable by the owner for a license under Section 4.

(b) Where the Animal Services Supervisor is satisfied that an owner of a dog is physically handicapped in such a way that the owner cannot control the dog by means of a leash, require the use of a walker or cane, or is confined to a wheelchair, a red tag shall be issued to the

owner.

(c) Section 1 does not apply:

- (i) where a person who is handicapped is the owner of a dog trained and used to assist such handicapped person and such dog is under his control; or
- (ii) where the owner is physically handicapped in such a way that the owner cannot control the dog by means of a leash, requires the use of a walker or cane, or is confined to a wheelchair and allows his dog in a park other than a park where dogs are prohibited pursuant to Section 2(d) (iii) and such dog is under his control and wearing a red tag issued by the Animal Services Supervisor pursuant to subsection (b).

ANIMAL CONTROL OPERATION – AUTHORITY

- 11. A Bylaw Enforcement Officer of the Village or RCMP Constable of the Peace River Detachment may capture and impound any dog or dangerous dog;
 - (a) found running at large; or
 - (b) which is required to be impounded pursuant to the provisions of any Statute of Canada or of the Province of Alberta, or any Regulation made thereunder.

OBSTRUCTION

- 12. No person, whether or not he is the owner of a dog or dangerous dog which is being or has been pursued or captured shall interfere with or attempt to obstruct a Bylaw Enforcement Officer of the Village of Nampa or RCMP Constable of the Peace River Detachment who is attempting to capture or who has captured a dog which is subject to impoundment.

NOTIFICATIONS

- 13. (a) If a Bylaw Enforcement officer knows or can ascertain the name of the owner of any impounded dog, he shall serve the owner with a copy of the Notice in schedule "B" of this Bylaw, either personally or by mailing it to the last known address of the owner.
- (b) An owner of a dog to whom a notice is mailed pursuant to the provisions of subsection (a) is deemed to have received a Notice within forty-eight (48) hours of the time it is mailed.

PART III - CATS

- 1. Any person who owns a cat shall have the cat licensed either by the wearing of a license tag or microchip implant and pay the prescribed fees for licensing as set out in "Schedule A".
- 2. It is an offense for an owner of any cat to permit or otherwise allow such animal to run at large within the corporate limits of the Village.
- 3. It is an offense for any person to keep, maintain, or harbor a cat which causes damage to private or public property within the Village or which habitually howls or otherwise creates a disturbance.
- 4. The pound keeper or any person or persons as shall be authorized or appointed by the said council may capture a cat or cats, that are running at large, using humane method and shall deliver said cat or cats to the pound where said animal shall be held for a period of 72 hours and if not claimed said animals may be destroyed by the pound keeper.
- 5. Each cat impounded under the provisions of this bylaw shall be subject to impounding fees as set out in Schedule D. Any consecutive holidays, for the purpose of this section shall be deemed to be one day.

6. Any cat impounded under the provisions of this bylaw shall not be released by the pound keeper until such time as the owner can present to the satisfaction of the pound keeper that he has paid all fines and pound fees.
7. No person shall keep cats in numbers greater than two on any residential property within the Village.
8. Notwithstanding the terms and conditions of Section 9, any person removing or attempting to remove any cat from the possession of the pound keeper or any person authorized to enforce any of the provisions of this bylaw shall be guilty of an infraction of this bylaw.
9. Any cat that has not been claimed by its owner after 72 hours may then be destroyed or put out for adoption and all incurred fees including the licensing be paid by the person adopting. Any cat so acquired shall become the property of that person and no other person shall be able to claim that cat.

PART IV OTHER ANIMALS

1. No person shall keep or cause or suffer to be kept any bovine, equine, porcine or ruminant animal within the limits of the Village of Nampa

FOWL

2. No person shall keep or cause or suffer to be kept save as hereinafter specified any chicken, turkey, goose, guinea fowl, or poultry of any kind within the limits of the Village of Nampa, unless such birds or poultry are part of any commercial undertaking which is established with the approval of the Village Council.
 - (a) No person shall allow any fowl owned or controlled by him to cluck or crow or otherwise disturb any person.
3. The keeping of pigeons and rabbits in the Village of Nampa is not permitted in numbers greater than four on residential property and provided that the pens are kept in a clean and sanitary condition. In the event that damage is proven on another's property by pigeons or rabbits, then in such event Council may direct the person owning said pigeons or rabbits to restrain or destroy same. Special approval may be granted by Council for the keeping of rabbits or pigeons on larger parcels of land within the Village.
4. Animals in the Village for parades or exhibitions, under the care and supervision of competent persons are not subject to the provisions of this bylaw.

HORSES

5.
 - (a) No person shall allow a horse owned or controlled by him to be in a park except as hereinafter provided.
 - (b) Council may designate areas where horses are permitted.
 - (c) Subsection (a) shall not apply to horses owned or ridden by the Royal Canadian Mounted Police or in a local parade.

PART V GENERAL

RECLAIMING

1.
 - (a) The owner of any impounded animal or dangerous animal may reclaim the animal or dangerous animal from the Animal Services Center by paying to the Village Office the costs of impoundment as set out in Schedule "C" of this Bylaw, and by obtaining the license for such animal or dangerous animal, should a license be required under this Bylaw.
 - (b) Where an animal is claimed, the owner shall provide proof of ownership of the animal.

- (c) The owner of an animal who has been found not guilty of committing an offence under this Bylaw may request the return of any fees paid by him for reclaiming his animal.

SALE OR DESTRUCTION

- 2. The Animal Services Supervisor shall not sell or destroy an impounded animal until the following conditions are met:
 - (a) After an animal is retained in the Animal Services Center for:
 - (i) five (5) days after the owner has received notice or is deemed by Section 1 to have received notice that the animal is in the Animal Services Center, when the name and address of the owner are known, or
 - (ii) seventy-two (72) hours, if the name and address of the owner is not known, or unless a person having the authority orders the retention or the destruction of the animal, or unless the owner of the animal makes arrangements with the Animal Services Supervisor for the further retention of the animal, the Animal Services Supervisor may cause the animal to be sold or destroyed.
 - (b) The Animal Services Supervisor may retain an animal for a longer period if in his/her opinion the circumstances warrant the expense;
 - (c) The Animal Services Supervisor may offer for sale all unclaimed animals which have been in the Animal Services Center for:
 - (i) seven (7) days or longer when the name and address of the owner is known; and
 - (ii) seventy-two (72) hours or longer if the name and address of the owner are not known.
 - (d) The Animal Services Supervisor may, before selling an unclaimed animal, require that the animal be spayed or neutered;
 - (e) The purchaser of an animal from the Animal Services Center pursuant to the provisions of this Section shall obtain full right and title to it and the right and title of the former owner of the animal shall cease thereupon;
 - (f) When the Animal Services Supervisor agrees to put an animal to death the owner shall pay to the Animal Services Supervisor a fee as set out in Schedule "C" of this Bylaw

INTERFERENCE WITH ANIMALS

- 3. No person shall:
 - (a) untie, loosen or otherwise free an animal which has been tied or otherwise restrained; or
 - (b) negligently or willfully open a gate, door or other opening in a fence or enclosure in which an animal has been confined and thereby allow an animal to run at large in the Village.

PENALTIES

- 4. (a) Where a Bylaw Enforcement officer or an RCMP Constable of the Peace River Detachment believes that a person has contravened any provision of this Bylaw, he may commence proceedings by issuing a summons by means of a violation ticket in accordance with Part 2 of the Provincial Offences Procedures Act, S.A. 1988, Chapter P-21.5.

- (b) The specified penalty payable in respect of a contravention of a provision of this Bylaw is the amount shown in Schedule "D" of this Bylaw in respect of that provision.
- (c) Notwithstanding Section 4(b):
 - (i) where any person contravenes the same provision of this Bylaw twice within one twelve-month period, the specified penalty payable in respect of the second contravention is double the amount shown in Schedule "D" of this Bylaw in respect of that provision, and
 - (ii) where any person contravenes the same provision of this Bylaw three or more times within one twelve-month period, the specified penalty payable in respect of the third or subsequent contravention is triple the amount shown in Schedule "D" of this Bylaw in respect of that provision.

SUMMARY CONVICTION

- 5. (a) Any Person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of not more than Two Thousand Five Hundred Dollars (\$2,500.00) and in default of payment is liable to imprisonment for a term not exceeding six (6) months.
 - (a.1) The minimum fines on summary conviction in respect to a contravention of this Bylaw with respect to dangerous dogs shall be the same amounts as shown in Schedule "D" regarding dogs.
- (b) The levying and payment of any fine or the imprisonment for any period provided in this Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs from which he is liable under the provisions of this Bylaw.
- (c) A Justice, in addition to the penalties provided in this Section, may if he considers the offence sufficiently serious direct or order the owner of the dog to stop the animal from doing mischief or causing the disturbance or nuisance complained of, or to have the animal removed from the Village, or have the animal destroyed.
- 6. A Justice, after convicting the owner of a dog of an offense under this Bylaw, may in addition to any other penalties imposed or orders made, and without further notice or hearings, declare the subject dog a dangerous dog, pursuant to the provisions of this Bylaw.
- 7. (a) A notice or form commonly called an Offence Tag having a printed wording approved by the Council of the Village of Nampa, may be issued to any person charged with a breach of any provisions of this bylaw and the said notice shall require the payment of the sum shown, to such official or officials as the Village may designate.
- (b) A notice or Offence Tag shall be deemed to be sufficiently served:
 - (i) if served personally upon the owner of the animal, or
 - (ii) if mailed to the address of the registered owner of the animal concerned, or the person concerned.
- (c) A notice or form may be issued for the offenses Specified herein but in such cases the payment shall be the amount as specified, in Schedule "D".
- (d) Nothing within this section shall restrict the person's right to plead not guilty and have the case heard before a Magistrate, Judge, or Justice of the Peace.

SCHEDULE "A"

THE ANIMAL CONTROL BYLAW

<u>ANNUAL LICENSE FEES</u>		<u>AMOUNT</u>
1.	Each spayed dog and cat 1 st year	\$ 10.00
	Each unspayed dog and cat 1 st year	15.00
2.	Each spayed dog and cat annual renewal	10.00
	Each unspayed dog and cat annual renewal	15.00
3.	Dangerous Dog License	125.00

SCHEDULE "B"

You are hereby notified that an animal bearing License No. _____ for 20____ registered under the above name and address, was impounded on _____, AD 20 ____ pursuant to the provisions of Bylaw No _____ of the Village of Nampa and that, unless said animal is claimed and all impoundment charges are paid, on or before _____, 20____ the said animal will be sold, destroyed or otherwise disposed of pursuant to the said Bylaw.

SCHEDULE "C"

AMOUNT TO BE PAID TO THE VILLAGE OFFICE BY OWNER OF ANIMAL IN ORDER TO RECLAIM
OR DESTROY A DOG AT THE ANIMAL SERVICES CENTRE

1.	Impoundment fees	\$ 25.00
1.1	Dangerous dog impoundment fee	\$ 250.00
2.	Care and sustenance (per day or portion thereof. To commence at midnight on the day of impoundment)	\$ 10.00
3.	Veterinary fees	amount expended
4.	Destruction of dog	\$ 40.00

SCHEDULE "D"

SPECIFIED PENALTIES

PART II

<u>OFFENCE UNDER</u>	<u>OFFENCE</u>	<u>AMOUNT</u>
Section 1	Running at large	\$ 50.00
Section 2	(a) (i) Biting a person(s)	\$ 350.00
	(ii) Injure a person(s)	\$ 200.00
	(iii) Chasing a person(s)	\$ 200.00
	(iv) Biting, barking at, chasing stock, bicycles, automobiles or other vehicles	\$ 200.00
	(v) Barking, howling or disturbing	\$ 100.00
	(vi) Damage to property or other animals	\$ 250.00
	(vii) Upsetting waste receptacles	\$ 100.00
	(viii) Dog unattended in motor vehicle	\$ 50.00
(b),(c),(d)	(iv) Dog in prohibited area	\$ 100.00
(e)	(ii) Not under control in designated areas	\$ 75.00
(f)	Defecation	\$ 100.00
(g)	Dog in water in park	\$ 100.00

Minimum Penalties with respect to Dangerous Dogs

Section 2.3	(a) Dangerous dog chasing injuring or biting a person or animal	\$1,500.00
	(b) Dangerous dog damaging or destroying public or private property	\$1,000.00
	(c) (i) Failure to keep a dangerous dog under the control of an adult person	\$1,000.00
	(ii) Failure to keep a dangerous dog confined	\$1,000.00
	(iii), (e) Failure to keep a dangerous dog, muzzled, harnessed, or leashed properly	\$1,000.00
	(d) Improper pen or other structure	\$1,000.00
	(f) Dangerous dog running at large	\$1,000.00
Section 3	Failure to have any dog or dangerous dog examined by a licensed veterinarian for rabies on the demand of Bylaw Enforcement Officer	\$ 500.00 per demand
Section 4	(a) Unlicensed non-dangerous dog	\$ 50.00
	Unlicensed dangerous dog	\$ 250.00
	(c) Giving false information when applying for a dog license or dangerous license	\$ 500.00
Section 5.1	(e) Failure to notify Animal Services Supervisor if the dog is sold, gifted, transferred or dies	\$ 100.00

Section 6	Dog not wearing licenses	\$ 25.00
Section 6.1	Failure to tattoo or implant dog with electronic identification microchip	\$ 1,000.00
Section 12	Obstruction	\$ 500.00

PART III

Section 2	Allow a cat to run at large, Part III, Section 2	
	- first offence	\$ 10.00
	- second offence	\$ 25.00
	- third offence	\$ 50.00
Section 7	Keeping of cats contrary to Part III, Section 7	
	- first offence	\$ 25.00
	- second offence	\$ 50.00
Section 3	The owner of a cat charged with an offence under Part III, Section 3	
	- first offence	\$ 25.00
	- each subsequent offence in the current year	\$ 50.00
Section 5	Impound Fees	\$ 10.00
	Care & sustenance (per day or portion thereof, to commence at midnight on the day of impoundment.)	\$ 5.00

PART IV

Section 1, 2 & 3	Keeping of animals contrary to Part IV, Section 1, 2 & 3	
	- first offence	\$ 25.00
	- second and subsequent offences	\$ 50.00
Section 2	(a) Fowl disturbing the peace	\$ 100.00
Section 5	(a) Horse in prohibited area	\$ 100.00

PART V

Section 3	Interference	\$ 500.00
-----------	--------------	-----------

GRANDFATHERED

Roy & Faye Armstrong are grand fathered (limited to four horses) until the property is sold, at which time no animals will be allowed. Council Meeting December 19, 2005, motion # 2732.

This bylaw shall ~~repeal Bylaw # 381 and shall come into effect take effect on the~~ when it receives third reading and is duly signed.

Read a first time this 27 day of February 2006

Read a second time this 27 day of February 2006

Read a third and finally passed this 27 day of February 2006

Mayor

CAO



Request for Decision (RFD)
Council Meeting May 16, 2023

Topic:

Appointment of Weed Inspectors

Background:

NSC provides weed inspections for the Village. Council needs to appoint the below mentioned seasonal employees as Weed Inspectors for the Village as required by the Alberta Weed Control Act (WCA). This is done annually

Inspectors

Jessie Sylvain
Caleb Dakin
Keelei Bolduc
Cloe Atkings
Jessica Raymond

Administration Recommendation:

That council appoint seasonal employees Jessie Sylvain, Caleb Dakin, Keelei Bolduc, Cloe Atkings and Jessica Raymond as Weed Inspectors for the period of their employment with Northern Sunrise County



Request for Decision (RFD)
Council Meeting May 16, 2023

Topic:

VON Properties for Sale

Background:

The Village acquired the following two properties through Public Auction:

Lot 20 Block 9 Plan 7621273KS

Lot 4 Block 7 Plan 4389KS

Appraisals were done on properties as of April 20, 2023. (Attached)
Council needs to decide what amount they want to sell each property for as well as any conditions that must be met. Need to take into consideration taxes owing, demolition costs and appraisal costs. These amounts will be provided to council at meeting.

Administration Recommendation:

For discussion



Truck Services Ltd.
Box 27
Hanley, SK
S0G 2E0

May 1, 2023

Council
Village of Nampa
Box 69
9902 – 102 Avenue
Nampa, AB
T0H 2R0

Dear Council Members:

Re: Utility Billing April 3, 2023

We received the above referenced utility bill on April 12, 2023 indicating that we had used 267.2 cubic meters (58,776 gallons) of water for the time period March 1 to April 3, 2023, a copy of which is attached. We believe this to be incorrect. At the present time this location is temporarily closed. Our plumber, along with your maintenance man, inspected the building on April 27, 2023 and found that there was no water running through any appliances/fixtures. When we go back in our records the maximum that we have ever used at this location is 198.4 cubic meters and that was in April, 2014 when we were at the busiest time of our operation. In the past 6 months the maximum usage has been 38.6 cubic meters. We ask that you please review this billing and make the appropriate adjustment.

Regards,

A handwritten signature in black ink, appearing to read 'Craig Evashenko', is written over a horizontal line.

Craig Evashenko
CNJ Truck Services Ltd.

VILLAGE OF NAMPA

P.O. BOX 69
NAMPA, AB T0H 2R0
(780) 322-3852



UTILITY BILLING

BILLING DATE
April 03, 2023

NAME 274000

Billing Period March 01, 2023 To March 31, 2023

CNJ TRUCK SERVICES
BOX 27
HANLEY, SK S0G 2E0
Canada

March 22, 2023 CASH RECEIPT APPLIED

Previous Balance 86.20
20230510 (86.20)

Balance Forward 0.00 0.00

SERVICE ADDRESS

Route 1 Sequence 70
9609-101 STREET
9609 101 STREET

BASIC CHARGES

BASIC SEWER Commercial 17.24
BASIC WATER Commercial 68.96

Total Basic Charges 86.20 86.20

LEGAL DESCRIPTION

Lot 4
Block 11
Plan 8021462

Meter ID 1852363503

WATER CONSUMPTION CHARGES

Prev Read 7367.900 March 01 Consumption 267.200 m³ Actual
Curr Read 7635.100 April 03 Commercial Water 1,336.66
Commercial Sewer 335.43

G.S.T. R10817 8955 0.00

ANY PAST DUE AMOUNTS MUST BE PAID BY THE 15TH
OF CURRENT MONTH OR WATER SERVICES MAY BE
DISCONNECTED

1,758.29

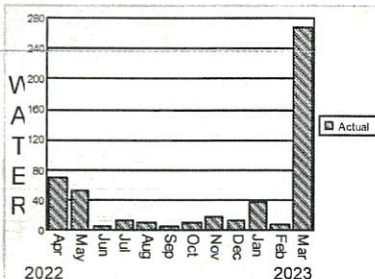
AMOUNT NOW DUE

RETAIN THIS PORTION FOR YOUR RECORDS

IMPORTANT MESSAGES

UTILITY ACCOUNTS ARE DUE AND PAYABLE IN FULL AT THE END OF EACH MONTH.

THE VILLAGE IS SET UP WITH ALL MAJOR BANKS SO YOU CAN PAY YOUR UTILITES ONLINE. PLEASE ALLOW 3 - 5 BUSINESS
DAYS FOR PAYMENT TO REACH OFFICE.



**Our records indicate that
you have a continuous leak*

RECEIVED APR 12 2023

PLEASE NOTE PENALTY DATE AND SUBMIT PAYMENT ON OR BEFORE THIS DATE.

VILLAGE OF NAMPA

P.O. BOX 69
NAMPA, AB T0H 2R0
(780) 322-3852



BILLING DATE
April 03, 2023

PAST DUE AMOUNT	CURRENT CHARGES	AFTER PENALTY DATE PAY	LAST DATE BEFORE PENALTY	AMOUNT NOW DUE	AMOUNT PAID
0.00	1,758.29	1,793.46	April 30, 2023	1,758.29	
			Account Number 274000		

CNJ TRUCK SERVICES
BOX 27
HANLEY, SK S0G 2E0
Canada

THIS ACCOUNT IS PAYABLE AT MOST FINANCIAL INSTITUTIONS

0027400011438589001

96

VILLAGE OF NAMPA

P.O. BOX 69
NAMPA, AB T0H 2R0
(780) 322-3852



UTILITY BILLING

BILLING DATE
March 01, 2023

NAME 274000
CNJ TRUCK SERVICES
BOX 27
HANLEY, SK S0G 2E0
Canada

Billing Period February 01, 2023 To February 28, 2023

February 16, 2023 CASH RECEIPT APPLIED

Previous Balance 242.67
20230303 (242.67)

Balance Forward 0.00 0.00

SERVICE ADDRESS
Route 1 Sequence 70
9609-101 STREET
9609 101 STREET
LEGAL DESCRIPTION
Lot 4
Block 11
Plan 8021462

BASIC CHARGES

BASIC SEWER Commercial 17.24
BASIC WATER Commercial 68.96
Total Basic Charges 86.20

86.20

WATER CONSUMPTION CHARGES

Meter ID 1852363503
Prev Read 7358.500 February 01 Consumption 9.400 m³ Actual
Curr Read 7367.900 March 01 Commercial Water
Commercial Sewer

0.00

G.S.T. R10817 8955 0.00

ANY PAST DUE AMOUNTS MUST BE PAID BY THE 15TH
OF CURRENT MONTH OR WATER SERVICES MAY BE
DISCONNECTED

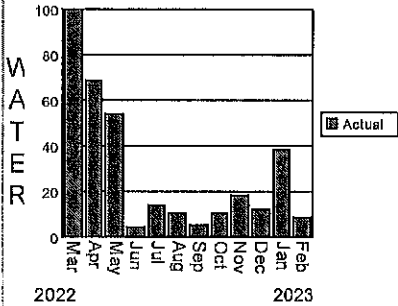
86.20

AMOUNT NOW DUE

RETAIN THIS PORTION FOR YOUR RECORDS

IMPORTANT MESSAGES

UTILITY ACCOUNTS ARE DUE AND PAYABLE IN FULL AT THE END OF EACH MONTH.
THE VILLAGE IS SET UP WITH ALL MAJOR BANKS SO YOU CAN PAY YOUR UTILITIES ONLINE. PLEASE ALLOW 3 - 5
BUSINESS DAYS FOR PAYMENT TO REACH OFFICE.



PLEASE NOTE PENALTY DATE AND SUBMIT PAYMENT ON OR BEFORE THIS DATE.

VILLAGE OF NAMPA

P.O. BOX 69
NAMPA, AB T0H 2R0
(780) 322-3852



BILLING DATE
March 01, 2023

PAST DUE AMOUNT	CURRENT CHARGES	AFTER PENALTY DATE PAY	LAST DATE BEFORE PENALTY	AMOUNT NOW DUE	AMOUNT PAID
0.00	86.20	87.92	March 31, 2023	86.20	
Account Number 274000					

CNJ TRUCK SERVICES
BOX 27
HANLEY, SK S0G 2E0
Canada

THIS ACCOUNT IS PAYABLE AT MOST FINANCIAL INSTITUTIONS

VILLAGE OF NAMPA

P.O. BOX 69
NAMPA, AB T0H 2R0
(780) 322-3852



UTILITY BILLING

BILLING DATE

February 01, 2023

NAME 274000
CNJ TRUCK SERVICES
BOX 27
HANLEY, SK S0G 2E0
Canada

Billing Period January 01, 2023 To January 31, 2023

January 17, 2023 CASH RECEIPT APPLIED

Previous Balance 86.20
20230117 (86.20)

Balance Forward 0.00 0.00

SERVICE ADDRESS
Route 1 Sequence 70
9609-101 STREET
9609 101 STREET
LEGAL DESCRIPTION
Lot 4
Block 11
Plan 8021462

BASIC CHARGES

BASIC SEWER Commercial 17.24
BASIC WATER Commercial 68.96
Total Basic Charges 86.20 86.20

WATER CONSUMPTION CHARGES

Meter ID 1852363503
Prev Read 7319.900 January 03 Consumption 38.600 m³ Actual
Curr Read 7358.500 February 01 Commercial Water 125.08
Commercial Sewer 31.39

G.S.T. R10817 8955 0.00

ANY PAST DUE AMOUNTS MUST BE PAID BY THE 15TH
OF CURRENT MONTH OR WATER SERVICES MAY BE
DISCONNECTED

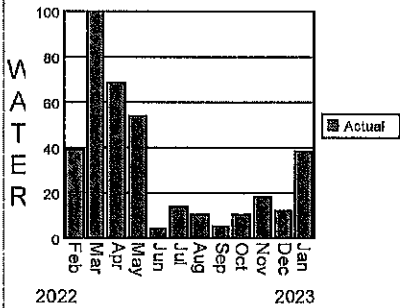
242.67

AMOUNT NOW DUE

RETAIN THIS PORTION FOR YOUR RECORDS

IMPORTANT MESSAGES

UTILITY ACCOUNTS ARE DUE AND PAYABLE IN FULL AT THE END OF EACH MONTH.
THE VILLAGE IS SET UP WITH ALL MAJOR BANKS SO YOU CAN PAY YOUR UTILITIES ONLINE. PLEASE ALLOW 3 - 5
BUSINESS DAYS FOR PAYMENT TO REACH OFFICE.



PLEASE NOTE PENALTY DATE AND SUBMIT PAYMENT ON OR BEFORE THIS DATE.

VILLAGE OF NAMPA

P.O. BOX 69
NAMPA, AB T0H 2R0
(780) 322-3852



BILLING DATE

February 01, 2023

PAST DUE AMOUNT	CURRENT CHARGES	AFTER PENALTY DATE PAY	LAST DATE BEFORE PENALTY	AMOUNT NOW DUE	AMOUNT PAID
0.00	242.67	247.52	February 28, 2023	242.67	
			Account Number 274000		

CNJ TRUCK SERVICES
BOX 27
HANLEY, SK S0G 2E0
Canada

THIS ACCOUNT IS PAYABLE AT MOST FINANCIAL INSTITUTIONS

00 274000 43858 900



May 3, 2023

* Donated \$5000
in 2022.

Village of Nampa,

The Nampa Farmers Day event will be held on June 10th, 2023, at the Mill Brown Memorial Park from 12:00 p.m. - 4:00 p.m. The event will make it possible for families to come together and to connect with their neighbours at no cost. As with past years, we will be coordinating four bounce houses, foam pit, cotton candy, slushes, snow cones, face painting and glitter tattoos for families in attendance.

I am writing to you on behalf of Nampa/Northern Sunrise County Community Services, to request a financial donation in the amount of \$5000 for our upcoming Farmers Day event. The monies received would assist with the cost of the expenses. In addition to the financial request, we extend a warm welcome to the Mayor and Councillors, should they choose to attend the Farmers Day event.

Sponsorship will receive a formal thank you in local newspaper, a shout-out on the local radio station, and the Village of Nampa logo displayed around the event for all to see.

If you have any questions about this event or the donation request, please feel free to contact me.

Thank you for your consideration.

Sincerely,

Alicia Surman
Community Development Coordinator
Nampa/Northern Sunrise County Community Services
780-322-3954
asurman@northernsunrise.net

cao@nampa.ca

From: Kelinda MacRoberts <kmacroberts@peacriver.ca>
Sent: May 3, 2023 1:56 PM
To: Herlinveaux; Teresa Tupper; cao@nampa.ca; Carolyn Kalebaba; Cindy Millar
Cc: cao@mdpeace.com; Dan Boisvert; Perry Skrlík; Gary These, G
Subject: Items for your upcoming agenda
Attachments: ACFPWFD_PosterWeb.pdf; 2023-ARHW-Community-Proclamation-Template.docx

Good afternoon,

Motions were made at last night's PRHARC - Peace Regional Healthcare Attraction and Retention Committee meeting to promote and give recognition to the following:

Motion-2023-09 Family Physician's Day – May 19, 2023
Dan Boisvert moved that the PRHARC Committee inform surrounding municipalities to recognize World Family Doctor Day on May 19, 2023, and possibly make a declaration to the media.
CARRIED

Rural Health Week - May 29 - June 2, 2023

Motion-2023-10 **Dan Boisvert** moved that the information on Rural Health Care Week (May 29 - June 2, 2023) be sent to surrounding municipalities for inclusion in their agenda.
CARRIED

Please see attachments for more information.

Proclamation example: <https://rhpap.ca/about/alberta-rural-health-week/arhw-toolkit/>

Alberta College of Family Physicians at www.acfp.ca

Thank you.

Kelinda MacRoberts | Corporate Services - Administrative Assistant



Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4

P (780) 624.2574 ext. 1019 | F (780) 624.4664

Online | [Facebook](#) | [Instagram](#) | [Twitter](#)

Alberta Rural Health Week Proclamation

Rural health providers are powerful assets in their communities. Not only do their health-care skills and practices enhance their community's quality of life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their patients and community as family, friends, neighbours, volunteers, teachers, and mentors.

Community volunteers, led by local health professional attraction and retention committees, are the heart and soul of their communities. These local volunteers go above and beyond to support health care and health-care providers in their communities, developing innovative and collaborative approaches to successfully attract and retain health-care providers, and help keep health care close to home.

I, Evan Matiasiewich, Mayor, do hereby designate *May 29 – June 2, 2023* as Alberta Rural Health Week in the Village of Nampa. I urge all community residents to show appreciation for the contributions of the rural health professionals and community volunteers whose abilities and efforts enhance the quality of life in rural Alberta.

Signed the 16th day of May, 2023

Mayor Evan Matiasiewich



VILLAGE OF NAMPA

Page 1 of 2

Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230142	2023-04-17	TELUS MOBILITY INC.	APRIL 2023	PAYMENT CAO CELL PHONE BILLING	105.47	105.47
20230143	2023-04-25	TRANSALTA ENERGY MARKETING	23-1302563 23-1302568 C357170-1	PAYMENT ELECTRICITY BILLING GAS BILLING STREET LIF=GHTS	2,772.17 2,426.69 4,544.04	9,742.90
20230144	2023-04-26	1876272 ALBERTA LTD.	23-0560	PAYMENT APPRAISAL FEES 10118 98 ST &	966.00	966.00
20230145	2023-04-26	Alberta Forest Products Association	RAVNO423	PAYMENT COMM RAILWAY ADVOCACY ALL	2,000.00	2,000.00
20230146	2023-04-26	BIELOPOTOCKY, BRIAN	April 2023	PAYMENT MILEAGE REIMBURSEMENT ABC	42.70	42.70
20230147	2023-04-26	GOVERNMENT OF ALBERTA, LAND TITLES	DRR E002TF0	PAYMENT TAX ARREARS LIST & NOTICES	190.00	190.00
20230148	2023-04-26	HAE	SI-2852 SI-2853	PAYMENT DEMOLOTION 10116 98 STREET DEMOLOTION 9908 97 STREET	11,660.25 12,048.75	23,709.00
20230149	2023-04-26	HI TECH BUSINESS SYSTEMS	1701457	PAYMENT MONTHLY COPIER USAGE	73.41	73.41
20230150	2023-04-26	KIT BUSINESS EQUIPMENT	061438-00	PAYMENT MISC OFFICE SUPPLIES	214.26	214.26
20230151	2023-04-26	LEE, SHARON	2023 MARCH	PAYMENT MILEAGE REIMBURSEMENT CRI	54.90	54.90
20230152	2023-04-26	MATIASIEWICH, SHIRLEY	MARCH 2023	PAYMENT MILEAGE REIMBURSEMENT FOF	46.36	46.36
20230154	2023-04-26	NAMPA FOODS LTD	March 22	PAYMENT CLEANING SUPPLIES, WATER RI	37.33	37.33
20230155	2023-04-26	NEW WATER LTD.	292	PAYMENT PARTNER BILLING JAN & FEB 20	22,446.16	22,446.16
20230156	2023-04-26	NORTH PEACE HOUSING FOUNDATION	1st Qtr	PAYMENT 1ST QTR REQUISITION PAYMENT	6,290.83	6,290.83
20230157	2023-04-26	NORTHERN SUNRISE COUNTY	12350	PAYMENT STANDARD FIRST AID COURSES	200.00	200.00
20230158	2023-04-26	PEACE REGIONAL RCMP ADVISORY COMMITTEE	RISK	PAYMENT DONATION TO THE RISK PRGM	200.00	200.00
20230159	2023-04-26	PEACE REGIONAL WASTE MANAGEMENT COMF	23684 23685	PAYMENT TRANSFER STATION MARCH 202 TIPPING FEES MARCH 2023	552.26 1,216.17	1,768.43
20230160	2023-04-26	PR Aboriginal Interagency Committee POW WOW	april 2023	PAYMENT SPONSORSHIP TO POW WOW 21	250.00	250.00
20230161	2023-04-26	ROSHUK, AGNES	MARCH 2023	PAYMENT MILEAGE REIMBURSEMENT RUF	54.90	54.90
20230162	2023-04-26	ROSHUK, DIANNE	2023	PAYMENT MILEAGE REIMBURSEMENT	73.20	73.20
20230163	2023-04-26	TOKER, TEENA	APRIL 2023	PAYMENT APRIL CUSTODIAN FEES	237.50	237.50
20230164	2023-04-26	TRUE CONSTRUCTION	1190	PAYMENT CC VALVE STEAMING - 9719-102	553.88	553.88
20230165	2023-04-26	WORKERS COMPENSATION BOARD	2695356	PAYMENT ASPRIL 2023 PREMIUMS	942.97	942.97



VILLAGE OF NAMPA

Page 2 of 2

Cheque Listing For Council

6-1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20230166	2023-04-27	ROSHUK, DIANNE G				
20230167	2023-04-27	MATIASIEWICH, SHIRLEY A				
20230168	2023-04-27	SURMAN, STEVE C				
20230169	2023-04-27	MATIASIEWICH, EVAN M				
20230170	2023-04-27	SKRLIK, PERRY				
20230171	2023-04-27	ROSHUK, AGNES M				
20230172	2023-04-27	LEE, SHARON L				
20230173	2023-04-27	BIELOPOTOCKY, BRIAN E				
20230174	2023-04-27	ROUSSEL, STEVE				
20230175	2023-05-05	ATB FINANCIAL MASTERCARD				38.94
			Apr 2 23	PAYMENT		
			Apr 5 23	INTERNIC	27.18	
			April 10 23	TITLE SEARCH	10.00	
			April 14 23	PENS	264.39	
			april 5 23	STEEL FOR FLOWER BASKETS	84.48	
			Mar 15 23	TITLE SEARCHES	20.00	
				CREDIT INVOICE ROCKY MOUN	(367.11)	
20230176	2023-05-09	TELUS COMMUNICATIONS INC.				416.15
			MAY 2100	PAYMENT		
			MAY 2516	TELEPHONE BILLING FAX LINE	70.13	
			MAY 3852	TELEPHONE BILLING FIRE DEPT	69.98	
			MAY 3896	TELEPHONE BILLING VILLAGE C	179.87	
				TELEPHONE BILLING PW SHOP	96.17	
20230177	2023-05-11	CANADIAN LINEN AND UNIFORM				230.77
			5004252278	PAYMENT		
				MONTHLY MAT RENTAL	230.77	
20230178	2023-05-11	GOVERNMENT OF ALBERTA, LAND TITLES				20.00
			DRR E001R15	PAYMENT		
				DISCHARGE OF TAX NOTIFICATI	20.00	
20230179	2023-05-11	HOME HARDWARE				177.84
			1102283	PAYMENT		
				PAINT/ROLLERS/POSTS	177.84	
20230180	2023-05-11	RENTCO EQUIPMENT LTD.				836.51
			531718-4	PAYMENT		
				SWEEPER BRUSH	836.51	
20230181	2023-05-11	SHELLEY'S STATIONERY				289.80
			15 may 23	PAYMENT		
				STAMPS	289.80	
20230182	2023-05-11	TRUE CONSTRUCTION				75.38
			1031	PAYMENT		
				GST MISSED ON PYMT	75.38	
20230183	2023-05-11	VITAL EFFECT INC				55.00
			10803	PAYMENT		
				MONTHLY WEB SUPPPORT	55.00	
20230184	2023-05-11	ROSHUK, DIANNE G				
20230185	2023-05-11	ROUSSEL, STEVE				

Total 91,259.94

*** End of Report ***

Chief Administrative Officer Report

6.2

April 19, 2023 - May 16, 2023

Meetings/Events Attended

April 20 - Attended Volunteer BBQ @ St Isidore Firehall

April 24 – 2023 Budget Meeting

April 26 - Attended Addictions Don't Discriminate at Sagitawa Friendship Centre - Elder Dave Maltipi shared his Residential School Survivor experience, it was very emotional for all in the room to hear him speak of his trauma. There are many complex layers to addictions. Many displays of people's stories who had addictions and how they overcame their addictions.

May 16 - Milrate Bylaw Meeting

May 16 - Regular Council Meeting

Annual Christmas Social with NSC - Does December 18th work for council?

Upcoming Meetings/Events

June 1 - Unconscious Bias Course (office will be closed so all administrative staff can attend)

June 14 - NSC Canada Day Celebrations

June 20 - Regular Council Meeting

MAY 2023

6.3

Public Works Month End Report

- cut out overgrown chain curbs and clean haul 10 backhoe loads to dump site
- sweep Village streets
- fabricate & weld new brackets to fit hanger plates for changing flowers.
- repair & paint picnic tables
- cut & paint 4x4 posts for dog bag dispenser
- install new signs & posts for handicap parking at office
- hydrovac & dig to find leak at CVS shop. do chlorine tests at site & building
- install some speed bumps.

Councillor Committee Report

Name: Brian Bielopotocky

Date April 2023

Meetings/Events Attended:

April 18/23 Council Meeting

April 20/23 Volunteer BBQ St. Isidore

April 24/23 Budget Meeting

Upcoming Meetings/Events:

May 16/23 Council Meeting

May 30/23 WAC Meeting

July 20/23 WAC ALUS Project tour??

Councillor Committee Report

6.4

Name: Sharon Lee

Date: 05 10 2023

Meetings/Events Attended:

Village of Nampa, Budget Meeting April 24/ 23 6:30pm

Mackenzie Municipal Services Advisory, Manning April 28/ 23 10:00am

- Beneficial to be a part of this for power in numbers to advocate for Northern challenges and progress; voice for ambulance service, fixed wing medical service; all AHS issues = more power in voicing grievances
 - Invoice for each municipality for mapping; grant money yet to come from FCM; March 17 met with FCM to discuss application for extension to the MAMP grant
 - Brian Allen and Koniete Tetteh are pursuing more municipalities to join MMSA, example Town of Sexsmith
 - AHS is demanding upgrades and requirements to runways but cannot provide specs; pilots refuse/ inexperienced to land on rural runways
 - GIS Update: Priority 1 Asset Management for data collection = easier access information for grant applications specific to sidewalks, culverts for example; Priority 2 EXRIE Web Map to new platform, Falher will be rolling it out shortly; mobile for public works to access while working; training will be included; Priority 3 Goal to compile all data sources to one data base for efficiency; Flat Rate = 'credits' to use, will not run out, distributed annually
 - MMSA presented Long Range Planning, Special Projects, Current Planning, GIS table of activities
 - K. Steeves resigned; New Executive Member John Przybylski; new REW Panel Member Sasha Martens
 - Town of Manning, Host: demo of 2 schools, new K-12 school, fighting for larger CTS lab; soil contamination at new lodge addition; bridge work – subcontractor = influx for economy (\$1 million/ month revenue to Peace River with bridge crew)
 - Grimshaw new splash park, mental health office
 - Rainbow Lake struggling to keep residents and arena
 - MD of Peace pursuing hydropower with MLA, lack of police force, NWP ag focus = Farm Tech
 - High Prairie has Tim Hortons and DQ, bitcoin FNMI
 - MD of Smoky River two G3 seed cleaning plants, airport assistance
 - Next Meeting: MD of Spirit River, August 24, 2023
- Village of Nampa host December 8, 2023 MMSA Meeting

Nampa & District Historical Society Meeting May 9/ 23 7:00pm

- Priority 1 United Church: emergency door reno almost complete, railing plans, plug at stage; Priority 2 is second floor of museum, Wendy Goulet in attendance; Priority 3 is Reno church. Budget breakdown will be provided for three priorities
- Second Floor of museum: Wendy Goulet gave planning history from time with Carson; tour of upstairs with brief goals presented; May 15 work bee; part of CFAP grant funding being considered for first people display; CFAP grant extension will be requested

- Gaylene Whitehead moved Blanket Exercise be hosted at Civic Centre with Historical Society and Village Council; Blanket Exercise gives oral history lessons
- Fundraiser, Duane Steele June 3: 50 tickets, Kervin Brown Building
- Live Theatre June 22: after school event; Red Hat Club, Falher; drama tour begins every 15 minutes, lasts 45 minutes; theatre group 11-7pm
- Casino November 15 and 16
- Next Meeting: September 12

Economic Development and Tourism Board	May 10/ 23	5:30pm
Mighty Peace Tourism AGM and Regular Meeting	May 15/ 23	6:30pm
Village of Nampa, Milrate Meeting	May 16/ 23	6:30pm
Village of Nampa, Regular Meeting	May 16/ 23	7:00pm

Upcoming Meetings/Events:

Nampa & District Historical Society, Duane Steele	June 3/ 23	5:00pm
Village of Nampa, Regular Meeting	June 20/ 23	7:00pm
Economic Development and Tourism Board	June 21/ 23	tentative
Nampa & District Historical Society, Live Theatre	June 22/ 23	tba

Name: Evan Matiasiewicz

Date: May 9, 2023

Meetings/Events Attended:

April 19/23 – RCMP CAC (Supper meeting with the Peace River Seniors)

- Town Hall meeting April 15 to discuss homelessness & crime
- New Peace Officer coming in to help with Bylaw enforcement
- Sagitawa Homeless Center shut down for the season April 31/23 was at capacity
- Rural Crime Watch is 906 members & Is working with provincial members with sextortion in the schools
- Suicide Resource Center is now open in Grimshaw in the old Town Office

April 21/23 – Peace Waste Management

- Discussions on Budget
- Manager's Reports
- Discussions on Eco Center, new gates to be installed
- Discussions on new capital project for Peace Waste Management

April 24/23 – VON Capital Budget Meeting

April 28/23 – Peace Waste Management

- Tour of Landfill and Pilot project with Todd Lowen

May 5/23 – Peace Waste Management

- Discussions on project

Upcoming Meetings/Events:

Golden Pioneers May 11/23

RCMP CAC May 17/23

Peace Waste Management May 30/23



Councillor Committee Report

6.4

Name: Agnes Roshuk

Date: 05/09/23

Meetings/Events Attended:

04/24/23- Final Budget Meeting

05/09/23- Library Board Meeting

05/16/23- Council Meeting

Upcoming Meetings/Events:

05/18/23- FCSS Meeting

06/01/23- Unconscious Bias Conference



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rebecca Schulz'.

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.



Rebecca Schulz
Minister of Municipal Affairs

Deputy Minister
9th Floor, Queen Elizabeth II Building
9820 – 107 Street NW
Edmonton, Alberta T5K 1E7
Canada
Telephone: 780-415-4515
www.finance.alberta.ca

AR 55974

April 25, 2023

His Worship Evan Matiasiewicz
Mayor
Village of Nampa
cao@nampa.ca

Dear Mayor Matiasiewicz:

The Honourable Rebecca Schulz, Minister of Municipal Affairs, and the Honourable Adriana LaGrange, Minister of Education, have forwarded copies of your recent letter regarding the federal carbon tax. As Deputy Minister of Alberta Treasury Board and Finance, I am happy to respond on their behalf.

The Government of Alberta eliminated the provincial carbon tax on May 30, 2019. Following this elimination, the federal government introduced its own carbon tax on January 1, 2020. Alberta challenged the constitutionality of the federal carbon tax in court and argued that the federal government's imposition of a carbon tax on Albertans and Alberta businesses was an unconstitutional intrusion into provincial powers. While the Supreme Court of Canada ruled in the federal government's favour in their decision issued in March 2021, Alberta's government has continued to fight for the elimination of the carbon tax. As the carbon tax is a federal tax, I encourage you to contact the federal Minister of Environment and Climate Change, the Honourable Steven Guilbeault, by email at Steven.Guilbeault@parl.gc.ca with your concerns.

Over the past year, Albertans and Alberta institutions have been affected by high inflation as a result of rising costs. The Province has acted to ease these pressures, including pausing the collection of fuel taxes on gasoline and diesel until at least June 30, 2023. In July 2023, fuel tax rates for gasoline and diesel will once again be determined quarterly based on average oil prices – providing fuel tax relief when oil prices are high. These actions are expected to save Albertans about \$1.7 billion in 2022-23 and 2023-24.

Alberta has also committed to supporting school boards with high fuel costs. As announced last year, the Student Transportation Fuel Price Contingency Program will help offset the impact of fuel price increases for school authorities from April 1, 2022, to March 31, 2026, by keeping fuel prices at a base rate of \$1.25 per litre.

Thank you for taking the time to write.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kate White', with a stylized, cursive script.

Kate White
Deputy Minister

cc: Honourable Rebecca Schulz
Minister of Municipal Affairs

Honourable Adriana LaGrange
Minister of Education

April 19, 2023

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2023 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services. It promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

This is the second year we are bringing together two of the ministry's recognition programs under one umbrella. This broader program recognizes innovation and excellence by both municipalities and library boards. Award submissions will continue to be evaluated by your peers and colleagues in the field, and winning initiatives will be highlighted in future communications.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures) and community services initiatives.
- **Partnership (open to all municipalities)** – award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to library boards serving a population over 10,000)** – award will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Public Library Services (open to library boards serving a population under 10,000)** – two awards will be given for a library service initiative that demonstrates excellence and/or innovation. The initiative should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.

- **Service Delivery Enhancement (open to all municipalities)** – award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – award will be given for a municipal initiative that demonstrates leadership, resourcefulness, or innovation, or both, to better the community.

Further details about eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is June 15, 2023.

I encourage you to share your success stories and offer my gratitude to you for the service you provide to Albertans.

Sincerely,

A handwritten signature in black ink, reading "Rebecca Schulz". The signature is fluid and cursive, with the first name "Rebecca" and last name "Schulz" clearly legible.

Rebecca Schulz
Minister

cao@nampa.ca

From: Art Sawatzky <asawatzky@prwmc.ca>
Sent: April 25, 2023 11:46 AM
To: cmillar@northernsunrise.net; Barb Miller; cao@nampa.ca (cao@nampa.ca)
Cc: Kim Schlitz; Shelly Shannon; Carolyn Kalebaba; cwilliams@northernsunrise.net; danboisvert2013@gmail.com; evanmatwek@hotmail.com; Elaine Manzer; Brad Carr
Subject: Quarterly Report
Attachments: 1. January 20, 2023 Minutes Signed.pdf; 2. February 17, 2023 Signed Minutes.PDF

Good Morning.

The PRWMC Board has asked me to send quarterly reports to our Member Municipalities. The minutes from our monthly meetings should tell you the whole story. We did not have a meeting in March.

A couple of highlights are:

First quarter revenues are up. This is because of busier than normal oilfield drilling and the resulting oilfield waste. Our Pilot Project is successful. We are working to move forward to the next stage of Waste to Energy. We have applied to renew our Provincial Landfill Approval. This will include Waste to Energy.

Regards,

Art Sawatzky
 General Manager
 780 625 1610 Cell
 780 624 4182 Office
asawatzky@prwmc.ca
www.prwmc.ca



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Please consider the environment before printing this email.



FRIDAY, JANUARY 20, 2023
PEACE REGIONAL WASTE MANAGEMENT COMPANY OFFICE
20160 TOWNSHIP ROAD 840
AT 8:59 A.M.

Present:

Shelly Shannon	Chair (Town of Peace River)
Carolyn Kolebaba	Vice Chair (Northern Sunrise County)
Corinna Williams	Director (Northern Sunrise County)
Elaine Manzer	Director (Town of Peace River)
Brad Carr	Director (Town of Peace River)
Evan Matiaslewich	Director (Village of Nampa)

In Attendance:

Arthur Sawatzky	General Manager, PRWMC
Robert Madore	Treasurer, PRWMC
Kim Schlitz	Office Manager, PRWMC

Not In Attendance:

Daniel Boisvert	Director (Northern Sunrise County)
Michael Atkinson	Eco Centre Manager, PRWMC

CALL THE MEETING TO ORDER

Chair Shannon called the meeting to order at 8:59 a.m.

2. ADOPTION OF THE AGENDA
(ADDITIONS OR DELETIONS)

1500/01/20/23

MOVED by Director Williams that the Board approve the PRWMC Board meeting Agenda dated January 20, 2023 with the following addition:

9.4 General Manager's Annual Review

CARRIED

3. ADOPTION OF THE MINUTES

- 3.1 Minutes from the December 14, 2022 Annual General Meeting
- 3.2 Minutes from the PRWMC December 14, 2022 Board Meeting

1501/01/20/23

MOVED by Director Kolebaba that the Board approve the Minutes from the December 14, 2022 Annual General Meeting and the Minutes from the PRWMC December 14, 2022 Board Meeting.

CARRIED

5. **NEW BUSINESS**

5.2 Accomplishments 2022

1502/01/20/23

MOVED by Director Williams that the Board accept the Accomplishments 2022 presented by General Manager Sawatzky as information.

CARRIED

5.3 Alberta Circular Plastics Day 2023 – Wednesday, March 15, 2023 -Edmonton AB

1503/01/20/23

MOVED by Vice Chair Kolebaba that the Board direct Chair Shannon and General Manager Sawatzky to attend the Alberta Circular Plastics Day 2023 on Wednesday, March 15, 2023 in Edmonton, AB. **CARRIED**

7. **SITE OPERATIONS / GENERAL MANAGER'S REPORT**

7.1 General Manager's Report

1504/01/20/23

MOVED by Director Matiasiewich that the Board accept the General Manager's report as information. **CARRIED**

7.2 Eco Centre Manager's Report / Bale Graphs

1505/01/20/23

MOVED by Director Williams that the Board accept the Eco Centre Manager's Report/Bale Graphs as information. **CARRIED**

Treasurer Madore arrived at 10:00 a.m.

4. **UNFINISHED BUSINESS**

4.1 Finance Policy 3.4 – Accounts receivables Collections

1506/01/20/23

MOVED by Director Williams that the Board direct Administration to amend Finance Policy 3.4 – Accounts Receivables Collections as directed.

CARRIED

5. **NEW BUSINESS**

5.1 Request for Decision – Cost of Living Allowance

1507/01/20/23 **MOVED** by Vice Chair Kalebaba that the Board approve a two percent (2.0%) Cost of Living Adjustment to the Peace Regional Waste Management Company employees' wages and the Board of Directors honorarium effective January 1, 2023. **CARRIED**

6. FINANCIAL REPORT

6.1 PRWMC Accounts Payable Cheque List #8590 to #8681

1508/01/20/23 **MOVED** by Director Carr that the Board approve the PRWMC Accounts Payable Cheque List #8590 to #8681 as presented. **CARRIED**

6.2 PRWMC Financial Statements for the period ending December 31, 2022

1509/01/20/23 **MOVED** by Director Manzer that the Board approve the PRWMC Financial Statement for the periods ending December 31, 2022 as presented. **CARRIED**

Treasurer Madore left the meeting at 11:00 a.m.

9. CLOSED MEETING

1510/01/20/23 **MOVED** by Director Matiasiewicz that the Board go into a closed meeting at 11:01 a.m. **CARRIED**

1511/01/20/23 **MOVED** by Director Williams that the Board come out of the closed meeting at 11:26 a.m. **CARRIED**

9.1 Secure Energy Report

1512/01/20/23 **MOVED** by Director Manzer that the Board approve the Secure Energy Report as information. **CARRIED**

9.2 Maxim Update

1513/01/20/23 **MOVED** by Director Williams that the Board accept the Maxim update as information. **CARRIED**

9.3 ONECONNECT Update

1514/01/20/23

MOVED by Director Matiasiewicz that the Board accept the ONECONNECT update as information. **CARRIED**

9.4 Personnel – General Manager’s Annual Review

1515/01/20/23


MOVED by Director Carr that the Board direct Chair Shannon to forward the General Manager’s Annual Review to the PRWMC Board Members and the PRWMC Manager’s and Supervisors for completion and bring the results back to the next PRWMC Board Meeting. **CARRIED**

10. NEXT MEETING DATE

The next PRWMC Board meetings will be on Friday, February 17, 2023 at 9:00 a.m. at the PRWMC Administration office.

11. ADJOURNMENT

Chair Shannon adjourned the board meeting at 11:28 a.m.



Chair – Shelly Shannon

General Manager – Art Sawatzky



FRIDAY, FEBRUARY 17, 2023
PEACE REGIONAL WASTE MANAGEMENT COMPANY OFFICE
20160 TOWNSHIP ROAD 840
AT 8:59 A.M.

Present:

Shelly Shannon	Chair (Town of Peace River)
Carolyn Kolebaba	Vice Chair (Northern Sunrise County)
Corinna Williams	Director (Northern Sunrise County)
Elaine Manzer	Director (Town of Peace River)
Brad Carr	Director (Town of Peace River)
Daniel Boisvert	Director (Northern Sunrise County)

In Attendance:

Arthur Sawatzky	General Manager, PRWMC
Robert Madore	Treasurer, PRWMC
Kim Schlitz	Office Manager, PRWMC
Michael Atkinson	Eco Centre Manager, PRWMC

Not In Attendance:

Evan Matiasiewich	Director (Village of Nampa)
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CALL THE MEETING TO ORDER

Chair Shannon called the meeting to order at 8:59 a.m.

2. ADOPTION OF THE AGENDA
(ADDITIONS OR DELETIONS)

1516/02/17/23 **MOVED** by Director Boisvert that the Board approve the PRWMC Board meeting Agenda dated February 17, 2023 as presented.
CARRIED

3. ADOPTION OF THE MINUTES

3.1 Minutes from the PRWMC January 20, 2023 Board Meeting

1517/02/17/23 **MOVED** by Director Williams that the Board approve the Minutes from the PRWMC January 20, 2023 Board Meeting.
CARRIED

4. UNFINISHED BUSINESS

4.1 Swana Northern Lights Conference – Yellowknife – June 13-16, 2023

1518/02/17/23 **MOVED** by Director Kolebaba that the Board direct that the General Manager may attend and any of the Board Members that wish to go may do so.
CARRIED

General Manager Sawatzky will attend.
Director Shannon will attend.
Director Manzer will advise Administration if she will be attending.

4.2 Letter from Town of Peace River – Eco Centre hours

1519/02/17/23

MOVED by Director Manzer that the Board write a letter to the Town of Peace River advising that PRWMC is currently working on some changes at the Eco Centre and upon completion of these changes, they will inform the Town of Peace River of the change in hours. **CARRIED**

Bob Madore arrived at 9:40 a.m.

6. **FINANCIAL REPORT**

6.1 PRWMC Accounts Payable Cheque List #8682 to #8708

1520/02/17/23

MOVED by Director Williams that the Board approve the PRWMC Accounts Payable Cheque List #8682 to #8708 as presented. **CARRIED**

6.2 PRWMC Financial Statements for the period ending January 31, 2023

1521/02/17/23

MOVED by Director Boisvert that the Board direct Administration to change the payroll payment plan from quarterly to monthly. **CARRIED**

1522/02/17/23

MOVED by Director Williams that the Board approve the PRWMC Financial Statement for the periods ending January 31, 2023 as presented. **CARRIED**

Treasurer Madore left the meeting at 10:00 a.m.

7. **SITE OPERATIONS / GENERAL MANAGER'S REPORT**

7.1 General Manager's Report

1523/02/17/23

MOVED by Director Williams that the Board write a letter to MLA Todd Loewen inviting him to come to the PRWMC Landfill to take a tour of the Waste to Energy Pilot Project. **CARRIED**

1524/02/17/23

MOVED by Director Kolebaba that the Board approve the General Manager's Report as presented. **CARRIED**

7.2 Eco Centre Manager's Report / Bale Graphs

1525/02/17/23 **MOVED** by Director Carr that the Board accept the Eco Centre Manager's Report/Bale Graphs as information. **CARRIED**

9. CLOSED MEETING

1526/02/17/23 **MOVED** by Director Kalebaba that the Board go into a closed meeting at 10:14 a.m. **CARRIED**

1527/02/17/23 **MOVED** by Director Carr that the Board come out of the closed meeting at 11:15 a.m. **CARRIED**

9.1 Secure Energy Report

1528/02/17/23 **MOVED** by Director Williams that the Board approve the Secure Energy Report as information. **CARRIED**

9.2 General Manager's Performance Appraisal

1529/02/17/23 **MOVED** by Director Kalebaba that the Board approve the General Manager's Performance Appraisal as information. **CARRIED**

10. NEXT MEETING DATE

The next PRWMC Board meetings will be at 9:00 a.m. on Friday, April 21, 2023, Wednesday, May 31, 2023 and Thursday, June 29, 2023 at the PRWMC Administration office.

11. ADJOURNMENT

Chair Shannon adjourned the board meeting at 11:20 a.m.


Chair – Shelly Shannon
General Manager – Art Sawatzky

cao@nampa.ca

From: Teresa Tupper <tuppert@countyofnorthernlights.com>
Sent: May 3, 2023 2:32 PM
To: Kelinda MacRoberts; Herlinveaux; cao@nampa.ca; Carolyn Kolebaba; Cindy Millar
Cc: cao@mdpeace.com; Dan Boisvert; Perry Skrlík; Gary These
Subject: RE: Items for your upcoming agenda

Kelinda

Thank you for the information. The County of Northern Lights Council at their April 11th meeting made the following motion:

157/11/04/23 MOVED BY Councillor These to acknowledge receipt of the Health Week in May Report and proclaim Health weeks and promote them on social media and acknowledge Rural Health Week through the Attraction and Retentions Committees.
 CARRIED

We will bring awareness and recognition to the several health associated dates in May including the ones indicated in your email through the County's social media channels.

Best Regards,

Teresa Tupper | Executive Assistant to the CAO | County of Northern Lights

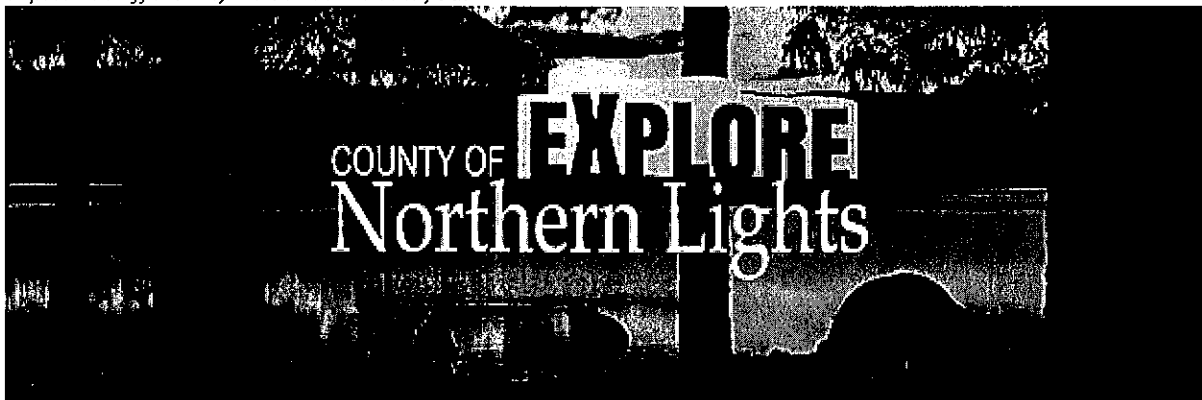
600-7th Ave NW | Box 10 | Manning, AB | T0H 2M0

Office: 780.836.3348 ext. 235 | 1.888.525.3481 | Fax: 780.836.3663

tuppert@countyofnorthernlights.com | www.countyofnorthernlights.com

www.explorecountyofnorthernlights.com | facebook.com/countyofnorthernlights

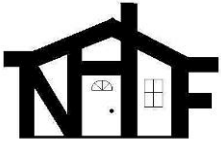
This email may contain confidential information which is for the sole use of the intended recipient. If you believe that you have received this email in error; immediately contact Teresa Tupper. Please ensure that all electronic copies are deleted and all paper copies are effectively shredded. Thank you.



From: Kelinda MacRoberts <kmacroberts@peaceriver.ca>

Sent: Wednesday, May 3, 2023 1:56 PM

To: Herlinveaux <kherlinveaux@mdpeace.com>; Teresa Tupper <tuppert@countyofnorthernlights.com>;



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – March 29, 2023

1. Executive Director

Asset Transfer

On March 24, we received an email from the province thanking the Foundation for our collaboration throughout the implementation of asset transfers under the Affordable Housing Asset Management Framework.

As previously communicated, the transfer agreements are not considered final until executed by the Alberta Social Housing Corporation (ASHC). Unfortunately, due to unforeseen circumstances, ASHC is unable to execute the asset transfer agreements by March 31, 2023, as previously committed. ASHC will remain the property owner until the agreements are fully executed.

We expect to have an updated timeline for the transfer agreement execution in the upcoming weeks.

The Foundation has not received word on when the second round of transfers will be initiated.

Nominal Sum Properties

No update to report.

Sustainable Remote Housing Initiative (SRHI) - Cadotte Lake Trailers

No update to report.

West View Condominium Project

No update to report.

Del-Air Lodge Redevelopment

The nurse call RFP submissions have been received and 3 bid packages are under review. We will be meeting on Thursday, March 30 for final review.

The new Grade Beam in the building has been completed; installation of Radon membrane, foundation membrane, weeping tile, insulation, and drainage membrane is ongoing; steel beams are scheduled and framing

pre-fabrication is ongoing; framing installation has started; mechanical rough-ins are being worked on; mechanical room rough-ins are completed; and the front entrance grade beams and slabs will be poured.

North Peace Housing has reviewed appliances for the sub kitchen, tub room, and the commercial laundry room. We wanted to utilize existing brands for the commercial washer and dryer, as well as for the assisted bathing system.

JMAA is in the process of producing color boards which will be delivered at the next in-person site meeting on April 28. This will allow the Foundation to color match the converted 1-bedroom west wing units.

The Foundation has made the project team aware that there is a dip in the main road at the front of the Lodge that is causing water to accumulate. Chandos has agreed to investigate further during the spring months when asphalt repairs are being done.

JMAA is also looking into new exterior signage.

Completion date is scheduled for April 4, 2024.

Regional Needs Assessment

The Foundation has requested a follow-up meeting with a consultant and are waiting for a scheduled date.

General

Heritage Tower HVAC System Replacement

- The kitchen unit installation is complete and has undergone final inspection. There are minor deficiencies that are being resolved before the contract is fulfilled.
- The new condensing units are in place and installation is in progress.

Human Resources

The Foundation continues to post the Human Resources Manager position, as a suitable candidate has not been found. We are investigating other options, such as a talent management firm, to assist in our recruitment efforts.

Interviews are scheduled for the Administrative Assistant (Fairview) position.

The Community Housing Manager position has been posted.

We have interviewed for the Maintenance Worker position and have made an offer. A formal announcement will be made once it is appropriate to do so.

We continue to advertise for summer students to assist with groundskeeping and maintenance and hope to receive Canada Summer Jobs Grant funding for 3 positions.

Avanti Time and Attendance Payroll System

There is no update on the Community Services Recovery Fund grant application.

We have had our first scope of work call with the Avanti Time and Attendance project team and hope to hear back from them soon with the cost of the implementation and a schedule.

Wi-Fi Availability

An update on Wi-Fi Availability has been moved to 4.a.ii. as part of the Regular Agenda.

Board Actions and Decisions

The Board approved the North Peace Housing Foundation Audited Financial Statements for the year ending December 31, 2022.

The Board adopted the 4.15 Health and Wellness Program Policy, 6.6 Software License Policy, and 6.7 Termination of Access Policy.

Tammy Menssa
Executive Director

COUNTY CELEBRATION

CANADA DAY

JUNE 14, 2023

CECIL THOMPSON PARK

4:00 p.m. – 7:00 p.m.

**FOOD, MUSIC, BOUNCY
CASTLES, GLITTER TATTOOS
& MORE**



**NORTHERN SUNRISE
COUNTY**

We've got it all!

COUNTY CELEBRATION

CANADA DAY

JUNE 14, 2023

4:00 p.m. – 4:45 p.m. Jason Cheeseman

5:00 p.m. Welcome Message

5:15 p.m. – 5:50 p.m. Honey Cowboy Band

6:00 p.m. – 7:00 p.m. Billy Ivory Band



**NORTHERN SUNRISE
COUNTY**

We've got it all!



10 May 2023

Dear Alberta Municipalities:

Re: Alberta Provincial Election

It is time for all parties running in this upcoming election to band together, get a hold of elections Alberta and postpone this Provincial Election.

This election is nothing but a distraction at this point. When we, Albertans, need every government official to roll up their sleeves and fight for this province before we don't have a province to come back to.

At this time, we ask that you postpone this election and form a non-partisan collaborative government for the betterment of all Albertans.

The forecast is for high temperatures again in the near future, and we need to be ready.

I'm calling on all Albertans, all mayors and reeves across Alberta to contact your MLAs to help me get this message out.

Regards,

Wade Williams
Mayor Yellowhead County

Cc: Premier of Alberta
RMA
AB Munis

From: [Tammy Menssa](#)
To: [CAOs](#)
Cc: [Don Good](#); [Board Members](#)
Subject: Board Meeting Synopsis for May 3, 2023
Date: May 12, 2023 8:00:48 AM
Attachments: [image001.png](#)
[Board Meeting Synopsis for May 3, 2023.pdf](#)
[NPHF Strategic Plan 2023-2028.pdf](#)

Good morning,

Attached please find the NPHF Board Meeting Synopsis for our May 3 meeting, as well as our 2023-2028 Strategic Plan for your perusal.

Best regards,



Tammy Menssa – Executive Director

North Peace Housing Foundation
6780 - 103 Ave., Peace River, AB, T8S 0B6, PH: 780-624-2055
www.nphf.ca