



Agenda  
Village of Nampa  
Council Meeting  
April 18, 2023  
Village of Nampa Council Chambers  
7:00 p.m.

**1. Call the meeting to order**

**2. Adoption of the agenda**

**3. Adoption of Previous Minutes**

- 3.1 Minutes of the Regular Council Meeting held March 21, 2023

**4. Business Arising out of the Minutes**

4.1

**5 New Business**

- 5.1 RFD: Dana Laliberte, Secretary, Peace River Art Club, March 17, 2023 RE: Presentation Request
- 5.2 Genesis Reciprocal Insurance Exchange Annual General Meeting on May 9, 2023 on Calgary, AB. \*\* Genesis AGM & Proxy 2023
- 5.3 Mike Haanen, President Alberta Public Works Association, March 16, 2023, RE: National Public Works Week, May 21-27, 2023
- 5.4 Peace River Art Club Official Opening on April 22, 2-232 in Peace River, AB. on April 22, 2023
- 5.5 RFD: Participation in Regional Emergency Partnership
- 5.6 RFD: 18<sup>th</sup> Annual Peace River Pow Wow, June 3&4, 2023, RE: Donation Request
- 5.7 RFD: Review of Bylaw #381, a Bylaw of the Village of Nampa to License and Control Dogs and Domestic Animals Within the Corporate Limits of the Village of Nampa

**6 Reports**

- 6.1a Cheque Listing for Council #20230100-20230139 March 14, 2023 – April 12, 2023
- 6.1b February 2023 Bank Rec
- 6.2 CAO Report
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councillor Reports & Upcoming Meetings

**7. Correspondence**

- 7.1 M.A. (Marlin) Degrand, Assistant Deputy Minister, Alberta Public Safety & Emergency Services, March 1, 2023, RE: Annual Notification of the Government of Alberta Legislation for Collecting a Municipalities' Police Cost Share
- 7.2 NPHF Board Meeting Synopsis March 1, 2023
- 7.3 Carol Broadribb, March 7, 2023 RE: 2022 ATCO Franchise Report
- 7.4 Mayor Dave McKenzie, Town of Barrhead, April 3, 2023 RE: Exemption of Newspaper Media from EPR Program Revisions
- 7.5 Mayor Dueck, Tofield, April 12, 2023 RE: Exemption of Newspaper from EPR Program Revisions
- 7.6 RCMP AB - K Division Victim Services Newsletter April 2023

**8. Closed Session**

**9 Adjournment**

**From:** [Dana Laliberte](#)  
**To:** [cao@nampa.ca](mailto:cao@nampa.ca)  
**Subject:** Peace River Art Club  
**Date:** March 17, 2023 2:39:28 PM

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Hello. I am the Secretary of the Peace River Art Club. We have just opened the first ever regional fine arts centre -ART HUB. THIS We have members from all over our region and several from the Nampa area. We would like to present to your Town Council just to update them on our progress and future plans. We are always looking for partnerships and collaborative ideas. If you are interested in having us present at a Town Council meeting, we would love to accommodate you. Our presentation, with questions and answers, would take up to 30 minutes.

Dana Laliberte  
780-618-7767  
[Danalaliberte.prac@gmail.com](mailto:Danalaliberte.prac@gmail.com)  
Secretary  
Peace River Art Club

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Dana Laliberte  
Secretary  
Peace River Art Club  
780-618-7767

**From:** [Kelsie Leonhardt](#)  
**To:** [Kelsie Leonhardt](#)  
**Subject:** Notice of Genesis 2023 AGM  
**Date:** March 24, 2023 11:38:29 AM  
**Attachments:** [image001.jpg](#)  
[image002.jpg](#)  
[image003.jpg](#)  
[image004.png](#)  
[Genesis Reciprocal Insurance Exchange AGM Proxy 2023.doc](#)

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### **ATTN: Genesis Subscriber**

Please note that this is the official notice of the AGM for Genesis Reciprocal Insurance Exchange. The meeting will take place on **May 9, 2023, from 2:00 p.m. – 3:00 p.m. at the Grey Eagle Resort & Casino in Calgary during RMA's RiskPro symposium.** It will also be administered by Zoom for those who cannot attend in person, further details to follow.

Please find the proxy document attached. The proxy allows for a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis' Principal Attorney. The Agenda, 2022 Audited Financials and 2022 Actuarial Report will be sent out 7 days prior to the AGM.

For any questions regarding this meeting please contact Kelsie Leonhardt at [kelsie@rmainsurance.com](mailto:kelsie@rmainsurance.com) or 780-720-4894, or Sheila Ashton at [sheila@canoeprocurement.ca](mailto:sheila@canoeprocurement.ca) or 780-920-0080.

Sincerely,



Duane Gladden  
Genesis Principal Attorney

### **Kelsie Leonhardt**

*Administrative Coordinator*



Office: 825.319.2244  
Mobile: 780.720.4894  
[RMAAlberta.com](http://RMAAlberta.com)

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639



This email and any files transmitted with it are confidential and intended solely for the use of the individual or



March 16, 2023

**Attention: Honourable Mayor/Reeve,  
Members of Council and Chief Administrative Officers**

**Re: National Public Works Week, May 21-27, 2023 – "Connecting the World Through Public Works"**

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 21 - 27, 2023 as National Public Works Week in your community. This year's theme is "Connecting the World Through Public Works". Public works is the thread that connects us all, no matter where we live in the world. Every public works professional strives to improve the quality of life for the community they serve, leading to healthier, happier communities.

The "Connecting the World Through Public Works" theme highlights the way public works professionals connect us physically, through infrastructure, and inspirationally, through service to their communities, whether as first responders, or daily workers carrying out their duties with pride.

Public works connectors help keep communities strong by providing an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. Join us in celebrating the quiet work these professionals do that makes life better for all of us.

National Public Works Week is observed each year during the third full week of May and this is the 63<sup>rd</sup> year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to [www.publicworks.ca](http://www.publicworks.ca) for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. [www.cpwa.net](http://www.cpwa.net) If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to  
[office@publicworks.ca](mailto:office@publicworks.ca) or by mail to:  
APWA Alberta Chapter  
PO BOX 44095 Garside Postal Outlet  
EDMONTON AB T5V 1N6

Yours truly,

A handwritten signature in blue ink, appearing to read 'Mike Haanen'.

Mike Haanen, APWA President

RECEIVED

APR 05 2023

*by mail*



## ART HUB

YOU ARE CORDIALLY INVITED  
TO  
OUR  
OFFICIAL OPENING

*April Saturday 22, 2023  
2:00 p.m. to 4:00 p.m.*

*10018-101 Street  
Peace River, Alberta*

**From:** [Cindy Millar](#)  
**To:** [Theresa van Oort](#); "[CAO](#)"; [Rita Therriault](#); "[Brian Allen](#)"; [cao](#); [Barb Miller](#); [Dianne Roschuk](#)  
**Cc:** [David Leblanc](#); [Julien Bergeron](#)  
**Subject:** Regional Emergency Partnership  
**Date:** April 12, 2023 9:35:44 AM  
**Attachments:** [image001.png](#)  
[image003.png](#)

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Hello,

At the regular meeting of Council, the following motion was made regarding the proposed Regional Emergency Partnership:

Regional Emergency Partnership  
227/03/28/23

MOVED by Deputy Reeve Kolebaba that Council direct Administration to send a letter to neighbouring municipalities requesting confirmation that their municipality would like to participate in a Regional Emergency Partnership. CARRIED

As such, I would ask that you take this motion forward to your Council for approval to proceed. Once we get confirmation, we can schedule a follow up planning meeting for how we will proceed, as well as some goals, objectives, and timelines. At this time, I have sent this to the municipalities that were in attendance at our meeting on March 7, 2023. If you think that we have missed any municipalities within the geographical circle we discussed, please let me know.

Feel free to share this with your DEM or Fire Chief.

Any questions, let me know. I look forward to hearing back from you at your convenience.

Thanks,

**Cindy Millar** | **Chief Administrative Officer** | **Northern Sunrise County**  
Bag 1300 | Peace River | AB | Canada | T8S 1Y9  
Reception: 780.624.0013 | Direct: 780.625.3290 | Cell: 780.625.6154 | Fax: 780 624-0023

[cmillar@northernsunrise.net](mailto:cmillar@northernsunrise.net) | [www.northernsunrise.net](http://www.northernsunrise.net)

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Please consider the environment before printing this email.

**From:** [Wendy Goulet](#)  
**To:** [Dianne Roshuk](#)  
**Subject:** Peace River Pow Wow June 3 & 4, 2023  
**Date:** April 12, 2023 1:23:22 PM  
**Attachments:** [PRPW 2023 - Balance Sheet.pdf](#)  
[Save the date PRPW 2023 Square.png](#)  
[PRPW 2023 - Budget.pdf](#)  
[PRPW 2023 Donation Letter.pdf](#)  
[SPONSORSHIP 2023.pdf](#)

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tansi,  
Please accept our request, thank you in advance for your consideration.

Wendy Goulet

780-219-5789

[wendygoulet3@gmail.com](mailto:wendygoulet3@gmail.com)

Box 7382, Peace River, AB T8S 1T1

*I acknowledge the homeland of the many diverse First Nations, Inuit and Metis people whose ancestors have walked this land since time immemorial. I am grateful to work, live and learn on the traditional territory of Treaty 8.*

*Pronouns: she/her*





## VILLAGE OF NAMPÁ

Page 1 of 2

### Cheque Listing For Council

6.1a-

Cheque		Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date Vendor Name				
2027110	2028-08-14 POSTAL BANK INC				
2027111	2028-08-14 POSTAL BANK, STEVE				
2027112	2028-08-21 K.C.A. ENTERPRISES INC	2027112	PAYMENT REPAIR WORK (ON BACK) OF	1,220.00	1,220.00
2027113	2028-09-25 LOGAN LTD (HILL, KIMBERLY)	2027113	PAYMENT JULY 2028 (CONTRACT 2028)	1,330.00	1,330.00
2027114	2028-09-25 BENEFIT GENERAL - PAYROLL	2027114	PAYMENT BENEFIT ELIGIBLE TTD 2027	5,231.00	5,231.00
2027115	2028-09-25 THE HENRIQUEL MASTER CARD CO	2027115	PAYMENT MASTER CARD - SUPERMARKET	1,000.00	1,000.00
2027116	2028-09-25 A. D. HARRIS (MASTER CARD)	2027116	PAYMENT MIS. EXPENSE - SUPERMARKET	2,219.00	2,219.00
2027117	2028-09-27 TRANSCITY ENERGY MARKETING	2027117	PAYMENT STREET LIGHTS (ELECTRICITY) OF 1.6	1,907.75	1,907.75
2027118	2028-09-27 POSTAL BANK INC	2027118	ELECTRICITY (ELECTRICITY) OF 1.6	2,041.11	2,041.11
2027119	2028-09-27 POSTAL BANK INC	2027119	GAS BILLING	2,147.00	2,147.00
2027120	2028-09-27 POSTAL BANK INC				
2027121	2028-09-27 HILL, KIMBERLY				
2027122	2028-09-27 SURVIVAL STORE CO				
2027123	2028-09-27 MATAS INC (LUTHERAN)				
2027124	2028-09-27 5400 K. BERRY				
2027125	2028-09-27 POSTAL BANK INC				
2027126	2028-09-27 1175 S. BERRY				
2027127	2028-09-27 HILL, KIMBERLY - GRANT				
2027128	2028-09-27 HARRIS, S. L.				
2027129	2028-09-27 NAME ADDRESS & A. BERRY	2027129	PAYMENT FIRE INSURANCE (ON BACK) OF 1.6	1,000.00	1,000.00
2027130	2028-09-27 BENEFIT GENERAL - PAYROLL	2027130	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027131	2028-09-27 GOVERNMENT OF ALBERTA, KIMBERLY	2027131	PAYMENT POLICE FUNDING (CONTRACT) OF 1.6	1,000.00	1,000.00
2027132	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027132	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027133	2028-09-27 NAME ADDRESS & A. BERRY	2027133	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027134	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027134	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027135	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027135	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027136	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027136	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027137	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027137	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027138	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027138	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027139	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027139	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027140	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027140	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027141	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027141	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027142	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027142	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027143	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027143	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027144	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027144	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027145	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027145	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027146	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027146	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027147	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027147	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027148	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027148	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027149	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027149	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027150	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027150	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027151	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027151	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027152	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027152	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027153	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027153	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027154	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027154	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,000.00
2027155	2028-09-27 HILL, KIMBERLY - SYSTEMS	2027155	PAYMENT CONTRACT (CONTRACT) OF 1.6	1,000.00	1,0



# VILLAGE OF NAMPA

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## Cheque Listing For Council

6/1/21

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20204127	2020-03-30	ELDERBUSH Y INC.	20001	2023	106.47	106.47
20204128	2020-03-30	GLOBAL FLOWERS PERSONAL	2020	2023	5,500.00	5,500.00
20204129	2020-03-30	RECOVER CREDITAL- PHILIP	01	2023	7,000.00	7,000.00
20204130	2020-03-31	TRIPLE TITAN	2023	2023	100.00	100.00
20204131	2020-04-08	WATSON & WATSON INC.	2020	2023	77.00	77.00
20204132	2020-04-14	TELUS COMMUNICATIONS INC.	2020	2023	418.06	418.06
20204133	2020-04-12	CANDOR STEEL AND WIRE INC.	2020	2023	280.00	280.00
20204134	2020-04-13	CONCRETE REPAIRMENT GROUP OF CANADA	2020	2023	1,000.00	1,000.00
20204135	2020-04-12	ELDERBUSH PERSONAL LTD	2000	2023	77.00	77.00
20204136	2020-04-12	WAT	2020	2023	16,500.00	16,500.00
20204137	2020-04-12	MILK BERRY BERRY INC. (C/O) INC.	2020	2023	200.00	200.00
20204138	2020-04-12	PHILIPSON & SONS INC.	2020	2023	100.00	100.00
20204139	2020-04-12	WAT	2020	2023	100.00	100.00

Total: 41,410.00

\*\*\* End of Report \*\*\*



## **Chief Administrative Officer Report**

**6.2**

March 22, 2023 - April 18, 2023

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### **Meetings/ Events Attended**

March 24 & 25 - Rural Crimewatch Symposium & AGM

April 3 - Meeting with Allan Down, Village Assessor

April 13 - IC Meeting

April 18 - Regular Council Meeting

### **Upcoming Meetings/ Events**

April 24 - 2023 Budget Meeting

May 16 - Regular Council Meeting

APRIL 2023

# Public Works Month Report

6.3

- install repaired front drive axle in backhoe with Hilbert B.
- Hydro Vac & find G.C. at C.H.S. big shops (water issues)
- was graded etc with water for water when in off
- stream water running & waterfalls
- back & front view from campsite (lot) issues from Mamp. for
- pump water around Village
- repair pot holes on water road by Mamp. Repair

## **Councillor Committee Report**

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Name: Brian Bielopotocky

Date: April/2023

### Meetings/ Events Attended:

Mar21/23 Council Meeting

April 3/23 Meeting with NSC Assessor

### Upcoming Meetings/Events

April 18/23 Council Meeting

April 20/23 Volunteer BBQ St. Isidore

April 24/23 Budget Meeting



## Councillor Committee Report

6.4

Name: Sharon Lee

Date: 04 12 2023

### Meetings/ Events Attended:

Village of Nampa, Assessor Update	Apr 3/ 23	6:30pm
Economic Development and Tourism Board	Apr 5/ 23	cancelled
Nampa & District Historical Society Regular Mtg	Apr 11/ 23	7:00pm
Village of Nampa, Regular Meeting	Apr 18/ 23	7:00pm
Village of Nampa, Budget	Apr 24/ 23	6:30pm

### Upcoming Meetings/ Events:

Mackenzie Municipal Services Advisory, Manning	April 28/ 23	10:00am
Nampa & District Historical Society	May 9/ 23	7:00pm
Economic Development and Tourism Board	May 10/ 23	5:30pm
Village of Nampa, Regular Meeting	May 16/ 23	7:00pm



## Councillor Committee Report

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**Name:** Evan Matiasiewich

**Date:** April 13/23

**Meetings/Events Attended:**

ICF with NSC April 14

Met with Assessor- April 3

**Upcoming Meetings/Events:**

RCMP CAC April 19

Golden Pioneers May11

PRWMC - April 21

Name: Agnes Roshuk

Date: 04/13/23

**Meetings/ Events Attended:**

03/22/23 – Nampa & District Day Care Society

They are in the process of advertising for a Level 3 position. We need that before we can even open the doors. The Society number has finally come through, so now we can open a bank acct. and get on a Casino list. There is another meeting on the 17, so I will report more at the meeting.

03/24&25/23 – Rural Crime Watch Convention. A long bunch of speakers.

04/03/23 – Meeting with Assessor for the Village.

04/05/23 – Proposed Windmill Meeting in Falher.

04/06/23 – FCSS

Volunteer Appreciation is on April 20 at the St. Isidore Gazebo, 5:30-7pm. Addictions Don't Discriminate is coming up at the end of the month. Feel free to stop by and check it out.

04/17/23 – Day Care Meeting.

**Upcoming Meetings/ Events:**

04/18/23- Library AGM and Regular Meeting

04/20/23- Volunteer Appreciation

04/24/23- Final Budget Meeting

04/25,26&27/23- Addictions Don't Discriminate

05/02/23- Library Board

05/11&12/23- Mental Health First Aid



**From:** [Maria Yumul](#)  
**To:** [I CAO](#)  
**Subject:** Government of Alberta - 2022-23 Police Funding Model (PFM) Chargeback  
**Date:** March 23, 2023 10:03:10 AM  
**Attachments:** [image002.png](#)  
[Invoice Village of Nampa 2022-23.pdf](#)  
[Village of Nampa 2022-23 PFM.pdf](#)  
[GoA EFT-Wire Deposit Form PSES.pdf](#)

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Hello,

This is an annual notification of the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM). Attached is information regarding the costs associated with the shared responsibility between the Government and Provincial Police services in Alberta for the 2022 calendar year.

Attachments:

- A letter outlining the context of the shared initiative with cost breakdown based on data from your municipality;
- An associated invoice from Alberta Public Safety & Emergency Services;
- An Electronic Funds Transfer (EFT)/Wire Deposit form for purposes of submitting payment (the preferred method) by EFT/Wire Deposit. **Please submit the completed form to Olga Khruzina at [olga.khruzina@gov.ab.ca](mailto:olga.khruzina@gov.ab.ca), using the invoice number as the Remit Identifier Number.**

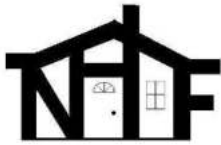
If you have any further questions please contact Alberta Public Safety and Emergency Services Financial Services at [JSG.FinancialOperations@gov.ab.ca](mailto:JSG.FinancialOperations@gov.ab.ca).

Thank you and have a great day,

**Government of Alberta**  
**Public Security Division**  
**10th Floor, John E. Brownlee Building**  
**10365 97 Street**  
**Edmonton, Alberta, Canada T5J 3W7**



Classification: Protected A



# *North Peace Housing Foundation*

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: [tammy.menssa@nphf.ca](mailto:tammy.menssa@nphf.ca)

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## **North Peace Housing Foundation Board Meeting Synopsis – March 1, 2023**

### **1. Executive Director**

#### **Board Asset Transfer**

The signed agreements have been forwarded to Alberta Seniors, Community and Social Services; they will be returned in the coming weeks once executed by Alberta Social Housing Corporation (ASHC).

Once signed, ASHC will pay the Foundation 80% of the Maintenance Reserve (MR) funding (\$56,000.00). The remaining 20% of the MR funding will be disbursed upon our first annual audited financial statement demonstrating the funds are in a reserve account.

#### **Nominal Sum Properties**

No updates to report.

#### **Sustainable Remote Housing Initiative (SRHI) - Cadotte Lake Trailers**

Upon the recent discovery of the 2 damaged trailers in Cadotte, the Foundation investigated the possibility of submitting an insurance claim to cover the cost of repairs. It has been determined that the deductible in both cases is \$20,000.00 for this type of occurrence, even though another party is responsible for the damage.

It has been decided that we will not submit an insurance claim on either trailer due to the price of the deductible.

#### **West View Condominium Project**

No update at this time.

#### **Del-Air Lodge Redevelopment**

The nurse call requirements have been finalized and the RFP is being drafted.

Concrete work continues and the radon rock is being installed.

The estimated date for total completion is April of 2024.

#### **Regional Needs Assessment**

Preliminary discussions with a consultant have begun to determine a scope of work for the needs assessment.

We will be meeting again after March 15 to discuss further.

## General

### Heritage Tower HVAC System Replacement

- On February 6, 2023, the contractors were on site to do the final tune-up on the 3 make-up air units and determine when to start on the replacement of the kitchen make-up air unit.
  - The kitchen unit installation is on hold until weather conditions improve.
- The new condensing units are in Grande Prairie and are scheduled to be delivered when weather permits.

### Human Resources

The Foundation continues to post the Human Resources Manager position, as a suitable candidate has not been found. We have reached out to an executive recruiting company to assist with filling this position.

We continue to post the Administrative Assistant (Fairview) and Maintenance Worker positions (Peace River and Grimshaw area), as suitable candidates have not been found.

We will be posting for the Community Housing Accommodations Manager position shortly; the current Manager has resigned effective March 15, 2023.

### Avanti Time and Attendance Payroll System

The Foundation submitted a Community Services Recovery Fund grant application to assist with the cost of Avanti Time and Attendance implementation.

“The Community Services Recovery Fund is a \$400 million investment from the Government of Canada to support charities and non-profits as they focus on how to adapt their organizations for pandemic recovery. Now more than ever, charities and non-profits are playing a key role in addressing persistent and complex social problems faced by all communities. The Community Services Recovery Fund responds to what charities and non-profits need right now and supports organizations as they adapt to the long-term impacts of the pandemic.”

Eligible organizations were asked to select a primary focus area that best reflected the main intention of the project. We selected *Investing in Systems and Processes*:

*“Funding will support one-time projects that invest in the systems and processes involved in creating the internal workings of an organization’s overall structure.”*

We have requested \$30,000.00 to cover the cost implementing a fully integrated time and attendance payroll system allowing for:

- Improved accuracy: An integrated system can help reduce errors and inaccuracies in payroll processing, as it eliminates the need for manual entry of time and attendance data.
- Time-savings: An integrated system can automate time-consuming tasks, such as data entry and calculations, freeing up time for other important tasks.

- Reduced labor costs: With accurate tracking of employee hours and attendance, an integrated system can help ensure that employees are paid fairly and for the actual time they worked, reducing unnecessary labor costs.
- Increased compliance: An integrated system can help ensure compliance with labor laws and regulations by automatically tracking employee time and attendance data, reducing the risk of errors and penalties.
- Better decision-making: An integrated system provides real-time data that can help managers make informed decisions regarding scheduling, labor costs, and productivity.
- Employee satisfaction: With accurate and timely payroll processing, employees are more likely to be satisfied with their pay and benefits, leading to increased motivation and productivity.

The application deadline for the Community Services Recovery Fund was February 21, 2023. Submitted applications are now being reviewed, and results will be available by early summer 2023.

We will be proceeding with the Time and Attendance implementation regardless of the outcome of our funding application.

#### Wi-Fi Availability

Administration has been in discussions with Telus regarding the installation of Wi-Fi in our Lodges, allowing residents, guests, and other users fast, reliable internet connection.

Floor plans for our buildings have been forwarded to Telus for review. They will be reaching out once they have developed potential solutions.

#### Board Actions and Decisions

The Board adopted the 2023 Market Rent Survey.

The Board adopted 4.13 Vacation Policy, 6.4 Social Media Policy and 6.5 Remote Access Policy.

Tammy Menssa  
Executive Director

# YOUR COMMUNITY. OUR COMMITMENT.

Report to Communities

The ATCO logo is displayed in a large, bold, white sans-serif font. A thick yellow horizontal line is positioned directly beneath the letters 'T' and 'C'.

## The Village of Nampa

### Serving 336 Customer Sites in the Village of Nampa

ATCO Electric strives to improve the lives of our customers by providing reliable, sustainable, innovative and comprehensive electricity solutions to our franchise communities.

### Customer Breakdown

Rate Class	2021 Number of Sites	2022 Number of Sites
Company Farm	0	0
General Service	33	34
Industrial	5	6
Oilfield	0	0
Residential	187	188
Sentinel Lights	4	4
Streetlights	99	104
Total Number of Sites	328	336

### Franchise Fee and Taxes

	2022 Actual	2023 Forecast
Wires Distribution Revenue	\$735,494	\$687,745
Franchise Fee %	@ 2%	@ 2%
Franchise Fee on Revenue	\$14,715	\$13,694
Distribution Linear Taxes	\$9,664	\$11,129
Total Estimated Fee + Tax	\$24,379	\$24,823

Based on 2022 actual revenue, a franchise fee increase of 1% would increase fee payments by \$7,354 per year.

### System Reliability

Reliability data is derived from the number of outages (frequency) and length of outage (duration). Most unplanned outages are due to weather or third-party contact with lines. ATCO requires planned outages to conduct maintenance and repair work or to build a new electrical line. (\*SAIDI/SAIFI definitions under Supporting Information)

Outages	2021	2022
*SAIFI (Feeder Average)	0	8.5
*SAIDI (Feeder Average)	0.8	3.2
ATCO Electric (System Average) SAIFI (Major Events Included)	1.6	1.6
ATCO Electric (System Average) SAIDI (Major Events Included)	4.9	4.8

# YOUR COMMUNITY. OUR COMMITMENT.

## Report to Communities

The ATCO logo is displayed in a large, bold, white sans-serif font. A thick yellow horizontal line is positioned directly beneath the letters 'T' and 'C'.

## Distribution Asset Maintenance Programs

Completed in 2021	Completed in 2022	Proposed for 2023
<ul style="list-style-type: none"><li>Patrol and Consenting Program</li><li>Brushing Mechanical Program</li></ul>	<ul style="list-style-type: none"><li>Regular System Maintenance</li><li>LED Streetlight Conversion</li></ul>	<ul style="list-style-type: none"><li>Patrol and Consenting Program</li><li>Davit Testing</li></ul>

## Street Lights

### Inventory Summary

Lamp Type	Investment Rate
High Pressure Sodium	1
LED	102
Total	103

- Number of “lights-out” identified from the streetlight patrols: 3
- Number of temporary overhead repairs of streetlights: 0
- Number of underground repairs made: 0

## Community Engagement

Our ATCO EPIC program is a grassroots initiative involving employee-led committees that plan, implement and administer workplace fundraising campaigns within the company. The program combines fundraising events, auctions, friendly team competitions and employee pledges that support more than 800 charitable and non-profit organizations. **In 2022, our people raised \$2.8 million.**

## Regulatory Information

- The ATCO Electric Annual Rule 002 Service Quality and Reliability Performance Report for 2022 can be found at: [https://www.auc.ab.ca/regulatory\\_documents/service-quality-and-reliability-plans](https://www.auc.ab.ca/regulatory_documents/service-quality-and-reliability-plans)
- 0 Customer complaints were received by the Alberta Utilities Commission for the Village of Nampa
- ATCO Electricity rates: <https://www.atco.com/en-ca/for-home/electricity/rates-billing.html>

## Supporting Information

\*SAIFI (System Average Interruption Frequency Index): The average number of interruptions per customer.

\*SAIDI (System Average Interruption Duration Index): The total average number of hours each customer power is interrupted.



# YOUR COMMUNITY. OUR COMMITMENT.

Report to Communities

The ATCO logo is displayed in a large, bold, white sans-serif font. A thick yellow horizontal line is positioned directly beneath the letters 'ATCO'.

Active outage information can be found at: <https://electric.atco.com/en-ca/power-outages/outage-map.html>

Davit Test and Treat Program – Program to test the structural integrity of our metal poles and treat to extend the life of the structure.

Pole Test and Treat Program – Program to test the strength of our wooden poles and treat poles to extend the life of the pole.

Ground Rod Testing – Program to test the ground rods which ensure stray electricity is grounded thus ensuring that our system is safe and reliable.

More detailed information available upon request.

## Contact Us

If you have questions about ATCO's electricity distribution operations, customer service or community involvement in your area, please contact us.

**Carol Broadribb**

Customer Sales Representative  
ATCO Electricity  
(780) 219-6558  
[Carol.Broadribb@atco.com](mailto:Carol.Broadribb@atco.com)

**Shelley Abram**

Customer Service Supervisor  
ATCO Electricity  
(780) 552-6246  
[Shelley.Abram@atco.com](mailto:Shelley.Abram@atco.com)

April 8, 2023

Office of the Minister  
Environment & Protected Areas  
724 Legislature Building  
10801 – 97 Avenue  
Edmonton AB T6K 2B6

RE: Exemption of Newspaper Media from EPR Program Revisions

Dear Minister Savage,

On March 14, Council heard from Evan Jamieson, President, Alberta Weekly Newspapers Association. Mr. Jamieson highlighted what impact changes to the EPR program would have on newspaper media.

The newspaper industry is already under extreme financial pressure due to increased costs of materials and inflation coupled with the decline in advertising spend and subscriptions. It might seem simple to discontinue physical publications in a digital world; however, digital excludes entire demographics of individuals who cannot access the internet. Newspapers serve as a source of information for those who still operate in an analogue world. A newspaper closing its doors due to additional expenses will cut an entire demographic off from access to local, national, and international news.

We urge the UPC to follow in the footsteps of jurisdictions such as Great Britain and Ontario where newspapers have become exempt from similar EPR programs. Newspapers have multiple uses, offering a secondary purpose aside from providing information about the world. Among other uses, they are conducive as insulation for temperature sensitive products during transport and protect precious family heirlooms during a move. We urge you to recognize the importance of local papers and the impact the potential closure newspaper businesses would have on the social fabric of the communities they serve. Consider the challenges already faced. Follow in the footsteps of the Ontario government, and please exempt newspapers from the revised EPR program.

Regards,



Dave McKenzie  
Mayor



cc: Glen van Dijken, MLA Westlock-Peace River  
Alberta Municipalities  
All Alberta Municipalities

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April 12, 2023

Office of the Minister  
Environment & Protected Areas  
224 Legislature Building  
10800 – 97 Avenue  
Edmonton, AB T5K 2B6

RE: Exemption of Newspaper from EPR Program Revisions

Dear Minister Savage,

Print media (newspapers) are essential to the lifeblood of Alberta. Newspapers provide a traditional sense, and source of information to our residents. In what has become ever consistent in social media and internet-based forms of news, newspapers rely on facts, sourcing their stories and identifying truths.

The past number of years have been challenging for both business and small business. The continued rise in costs, accompanied by the downturn in the economy has forced job loss and ultimately business closure. Looking to enforce further constraints on what is one of our oldest and most relied upon industries truly seems unfair.

The newspaper industry has already looked at ways to reduce costs and become both more efficient and compliant, such as reducing paper thickness, which has come at a cost. This cost is not only monetary, but also content based. The reduction in paper-based weight has also reduced the amount of content which can be provided to our residents, once again, affecting them.

By expecting newspapers to have the same level of compliance with the EPR Program as plastics, seem short-sighted and unrealistic. The Provincial Government needs to recognize the importance of newspapers to Albertans and stand to make the same move as the Ontario Government. Please exempt newspapers from the revised EPR Program.

Sincerely,

*Debora L. Dueck*

Debora Dueck  
Mayor

C.C  
Jackie Lovely, MLA Camrose  
All Alberta Municipalities  
Kerry Anderson, Tofield Mercury

**From:** [RCMP Alberta - RAVE Alert](#)  
**To:** [cao@nampa.ca](mailto:cao@nampa.ca)  
**Subject:** K Division VSU Newsletter  
**Date:** April 12, 2023 2:59:29 PM

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Please find attached K Division Victim Services Newsletter for April 2023.

Thank you,

Sgt. Martin Girard

## Attachments



[K - VSU - Newsletter Vol9 Q1 - April Newsletter - FINAL.pdf](#)