



Village of Nampa
Council Meeting
November 16, 2021
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held October 26, 2021

4. Business Arising out of the Minutes

5 New Business

- 5.1 Minutes of the Organizational Meeting held October 26, 2021
- 5.2 RFD: Nampa Hotel Sign Installation Donation Reimbursement from NDHS
- 5.3 RFD: Peace Regional Subdivision and Development Appeal Board members
- 5.4 RFD: 2022 Budget Meeting Date Change

6 Reports

- 6.1a Cheque Listing for Council # 20210474-20210506 October 25, 2021 - November 9, 2021
- 6.1b October 2021 Bank Rec
- 6.2 CAO Report
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councillor Reports & Upcoming Meetings

7. Correspondence

8. Closed Session

- 8.1 Disclosure Harmful to Personal Privacy, FOIP, Section 17

9 Adjournment



**Minutes
Village of Nampa
Organizational Meeting
October 26, 2021 at 7:00 p.m.**

Present: Councillor Bulford
Councillor Evan Matiasiewich
Councillor Roshuk
Councillor Lee

In Attendance: CAO Dianne Roshuk

1. Call the meeting to Order

CAO Dianne Roshuk called the meeting to order at 7:00 p.m.

2.1. Election of the Mayor

CAO, Dianne Roshuk called for nominations for the position of Mayor. Councillor Roshuk nominated Councillor Matiasiewich for Mayor. Councillor Matiasiewich accepted the nomination.

CAO Dianne Roshuk called for nominations for Mayor a second time. Councillor Matiasiewich nominated Councillor Bulford. Councillor Bulford accepted the nomination.

Nominated parties were asked to leave the room. Councillor Lee declared Councillor Bulford as Mayor. **CARRIED**

2.2 Election of the Deputy Mayor

CAO, Dianne Roshuk called for nominations for the position of Deputy Mayor. Mayor Roshuk nominated Councillor Matiasiewich for Deputy Mayor. Councillor Matiasiewich accepted the nomination.

CAO Dianne Roshuk called for nominations for position of Deputy Mayor a second and final time, there were no other nominations.

As there were no further nominations for the position of Deputy Mayor, CAO Dianne Roshuk declared Councillor Matiasiewich as Deputy Mayor by acclamation **CARRIED**

Oath of Office

Oath of office was taken by Mayor Bulford, Deputy Mayor Matiasiewich and Councillor Roshuk and Councillor Lee.

Dianne Roshuk then turned the running of the meeting over to Mayor Bulford



3. Adoption of Agenda

MOVED by Deputy Mayor Matiasiewicz that council accept the agenda as presented.

CARRIED

4. Board & Committee Appointments

MOVED by Deputy Mayor Matiasiewicz that Council appoint the Council representatives as per the attached Boards and Committees list dated October 26, 2021

6. Appointment of Weed Inspector

MOVED by Councillor Roshuk that Northern Sunrise County Ag Services be appointed as the weed inspectors for the Village of Nampa.

CARRIED

7. Appointment of Development Officer

MOVED by Councillor Roshuk that CAO Dianne Roshuk be appointed the Development Officer for the Village of Nampa.

CARRIED

8. Appointment of Assessor

MOVED by Councillor Lee that Council appoint Rod Guttinger with Northern Sunrise County as assessor for the Village of Nampa.

CARRIED

9 Appointment of Auditor

MOVED by Deputy Mayor Matiasiewicz that Council appoint Myers Norris Penny (MNP) as the auditors for the Village of Nampa.

CARRIED

10. Regular Council meeting dates

MOVED by Councillor Roshuk that the regular scheduled council meeting dates remain as every third Tuesday of the month at 7:00p.m.

CARRIED

11. Appointment of Financial Institution

MOVED by Councillor Lee that council appoint the Alberta Treasury Branch as the financial Institution for the Village of Nampa.

CARRIED



12. Signing Authority

MOVED by Councillor Roshuk that the signing authority for the Village of Nampa be the Mayor, and in the absence of the Mayor, the Deputy Mayor, together with the CAO **AND THAT** they be authorized to sign all cheques, documents and vouchers for the Village of Nampa.

CARRIED

13. Closed Session

MOVED by Deputy Mayor Matiasiewich that council move to a closed meeting as per Section 197(2) of the municipal Government Act at 8:20 p.m. for the following reason:

13.1 Disclosure Harmful to Personal Privacy, FOIP, Section 17

MOVED by Deputy Mayor Matiasiewich that council come out of the closed meeting at 8:33 p.m.

CARRIED

MOVED by Councillor Lee that council appoint the following public members to the Village of Nampa Board and Committees:

Municipal Planning Committee

Ed Skrlík

FCSS Committee

Angela Rosin

CARRIED

14. Deputy Mayor Matiasiewich adjourned the meeting at 8:34 p.m.

Mayor Quinton Bulford

CAO Dianne Roshuk

Nampa & District Historical Society
P.O. Box 267,
Nampa, Ab T0H 2R0



October 23, 2021

Village of Nampa
9902-102 Avenue
Nampa, Ab T0H 2R0

ATTENTION: Village of Nampa Mayor & Council
RE: Nampa Hotel Sign Installation Donation Reimbursement

The historic Nampa Hotel Sign was recently installed in the Museum Grounds. The installation costs were much lower than anticipated. The actual cost of the installation was \$2152.50. The Village of Nampa donated at total of \$2400.00 towards the installation of the sign.

Do to the agreement that the Village of Nampa would pay half the amount of the installation, if requested, the Board of the Nampa & District Historical Society is willing to reimburse the Village of Nampa in the amount of \$1300.00. Please let us know how you'd like to proceed.

Regards,

Rick Helgeson, President
Nampa & District Historical Society



Agenda Item # 5.3

Request for Decision (RFD)
Council Meeting November 16, 2021

Topic: Peace Regional Subdivision and Development Appeal Board Members

Background:

The Village of Nampa entered into an agreement with the Peace Regional Subdivision and Appeal Board in 2019 with a number of other municipalities. Attached is the list of new members that have been nominated by their municipalities for re-appointment to the PRSDAB for a new 3-year term from November 30, 2021 to November 30, 2024.

All board appointments must be made by the councils of member municipalities.

Administration Recommendation:

That council approve the appointment of the following(attached) as members of the PRSDAB effective November 30, 2021 to November 30, 2024

AND THAT

Council approve the appointment of Bradley Drouin as a Member of the PRSDAB, effective November 30, 2021 to serve the remainder of the term of office for Guy Beaudoin who has resigned from the Board as the representative for the Town of Falher.



Peace Regional SDAB
P.O. Box 450, Berwyn, Alberta, T0H 0E0
5109 - 51 Street, Berwyn, Alberta
Ph. 780-338-3862 Fax 780-338-3811
Email: info@mmsa.ca

Motion# 1:

That Council approve the appointment of the following individuals as Members of the Peace Regional Subdivision and Development Appeal Board for a three-year term, effective November 30, 2021 to November 30, 2024.

MEMBER	MUNICIPALITY (representing)
Randy Morden	Village of Berwyn
Avis Gagne	Town of MacLennan
Monica Robinson	Town of Peace River
Owen Sanford	Town of Fairview
Theresa Johnson	MD of Peace No. 135
Camille Zavisha	Village of Hines Creek
Alison Bjornson	Village of Hines Creek



Agenda Item # 5.4

Request for Decision (RFD)
Council Meeting November 16, 2021

Topic: 2022 Interim Budget Meeting Date Change

Background:

At council meeting on October 26, 2021, council made a motion to set the 2022 Interim Budget Meeting discussions for November 22 & 23, 2021. Mayor Bulford will not be available for those dates so Administration is requesting that council change the dates for the 2022 Interim Budget discussions to November 29 & 30, 2021

Administration Recommendation:

That council make a motion to change the 2022 Interim Budget discussion dates to November 29 & 30



VILLAGE OF NAMPA

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Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210474	2021-10-25	BEKEWICH, JOANNE	Oct 2021	PAYMENT LANDSCAPE MAINTENANCE CIV	175.00	175.00
20210475	2021-10-25	CANADIAN LINEN AND UNIFORM	5003829003	PAYMENT MONTHLY MAT RENTAL	258.70	258.70
20210476	2021-10-25	GOUR, DONNA	Oct 2021	PAYMENT 2021 ELECTIONS WORKER	312.50	312.50
20210477	2021-10-25	HI TECH BUSINESS SYSTEMS	1634547	PAYMENT MTHLY FEE	107.85	107.85
20210478	2021-10-25	KIT BUSINESS EQUIPMENT	34588 34606	PAYMENT PAPER/DESK CALENDARS/ENVE PENCILS - ELECTION	179.51 24.14	203.65
20210479	2021-10-25	KRALL, LUCIE	Oct 21	PAYMENT ELECTIONS 2021	57.84	57.84
20210480	2021-10-25	MACKENZIE MUNICIPAL SERVICES AGENCY	PRSDAB 002-21	PAYMENT ANNUAL FEE	100.00	100.00
20210481	2021-10-25	MUNICIPAL INFORMATION SYSTEMS	20211586	PAYMENT MONTHLY SUPPORT	587.82	587.82
20210482	2021-10-25	PHONECO INC	PR12996	PAYMENT PW SECURITY SYSTEM	196.88	196.88
20210483	2021-10-25	RMA FUEL	PF973494932	PAYMENT FUEL	2,405.46	2,405.46
20210484	2021-10-25	TOKER, TEENA	OCTOBER 2021	PAYMENT CUSTODIAN SERVICES OCTOBE	287.50	287.50
20210485	2021-10-25	VELOCITY ENGINEERING INC.	3000 3002	PAYMENT 2021 ROAD REPAIRS 2021 LANE DRAINAGE/STORM SI	581.44 437.06	1,018.50
20210486	2021-10-25	TELUS MOBILITY INC.	October 14	PAYMENT CAO CELL PHONE	91.98	91.98
20210487	2021-10-27	FORGET, STEPHAN	202110271	PAYMENT CREDIT BALANCE PAID	122.95	122.95
20210488	2021-10-27	ROSHUK, DIANNE G				
20210489	2021-10-27	MATIASIEWICH, SHIRLEY A				
20210490	2021-10-27	SURMAN, STEVE C				
20210491	2021-10-27	MATIASIEWICH, EVAN M				
20210492	2021-10-27	BULFORD, QUINTON				
20210493	2021-10-27	NOVAK, CHERYL				
20210494	2021-10-27	BUTZ, CLYNTON				
20210495	2021-10-27	SKRLIK, PERRY				
20210496	2021-10-27	MURPHY, CARSON				
20210497	2021-10-27	ROSHUK, AGNES M				
20210498	2021-10-27	LEE, SHARON L				
20210499	2021-10-29	ATB FINANCIAL MASTERCARD	Oct 13 21 Oct 15 21 Oct 2 21 Oct 7 21 Oct 9 21 October 15 21 Sept 28 21	PAYMENT ZOOM MUSEUM ELECTION SUPPLIES MTHLY DOMAIN FEES MUSEUM OFFICE SUPPLIES PW ASSISTANT 5 YR GIFT ELECTION SUPPLIES ELECTION BOXES	21.00 16.80 20.95 1,469.98 166.92 21.34 70.98	1,868.30



VILLAGE OF NAMPA

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Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210499	2021-10-29	ATB FINANCIAL MASTERCARD	Sept 29 21	PW CHAINSAW	80.33	1,868.30
20210500	2021-11-03	LEE, SHARON L				
20210501	2021-11-03	LOCAL AUTHORITIES PENSION PLAN	202110	PAYMENT LAPP DEDUCTIONS OCTOBER 21	3,565.17	3,565.17
20210502	2021-11-03	RECEIVER GENERAL - PAYROLL	202110	PAYMENT OCTOBER 2021 DEDUCTIONS	5,300.17	5,300.17
20210503	2021-11-05	IWANTWIRELESS CA LTD	128494	PAYMENT INTERNET MUSEUM	52.45	52.45
20210504	2021-11-08	TELUS COMMUNICATIONS INC.	2100 October 2516 october 2777 october 3852 october 3896 October	PAYMENT VILLAGE OFFICE FAX LINE FIRE DEPT PHONE MUSEUM PHONE VILLAGE OFFICE PHONE PUBLIC WORKS SHOP PHONE	69.92 69.85 110.80 179.59 93.66	523.82
20210505	2021-11-08	LEE, SHARON L				
20210506	2021-11-09	CAMPUS ENERGY PARTNERS LP	1419 October 1420 October 622C October	PAYMENT ELECTRICITY BILLING OCTOBER ELECTRICITY STREET LIGHTS GAS BILLING OCTOBER 2021	2,544.81 2,302.51 996.41	5,843.73

Total 40,465.26

*** End of Report ***



Chief Administrative Officer Report
October 27, 2021 - November 16, 2021

6.2

November 8 - MOU Committee meeting

November 9 - Zoom mtg with Kelly Bunn, MMSA Agency Director - Discussions on HR Proposals through MMSA, Expansion of Services - GIS Upgrades, moving to a newer version of software

November 11 - Attended Remembrance Day Service

November 4, 5, 12, 18 & 19 - Vacation days

November 24, 25 & 26 - off, Vacation days

Upcoming Meetings/Events

November 15 - Nomination Day for By Election

November 29 & 30 - 2022 Interim Budget Meeting

December 3 - By Election Day

December 21 - Regular Council Meeting

What are councils' thoughts on Xmas supper? Yes? No?

Public Works Report

November 2021 6.3

lock up campground - install cement barricade

stock new storm drain pipe in yard cover with tarp

take cat to SPCA

change out water meter hose & register at 4 plex - unit #2

install new tailgate cap on 2011 Dodge 1/2 ton

pull all batteries out of summer equipment

install 18 foot culvert in back alley at Berts

check & report all non working light poles

fill in holes with gravel at dig sites on main street



Councillor Committee Report

Name: Quinton Bulford

Date:

Meetings/Events Attended:

- Nov 8th Meeting with Nampa school principal and president of the parent council to discuss policy 15 which has been enacted by the school board to investigate potentially closing Nampa school. Currently in the information gathering stage, I will be meeting with them again on Nov 29th
- Nov 8th MOU meeting with NSC and Historical society
- Nov 11th Remembrance day ceremony

Upcoming Meetings/Events:

- Nov 25th Nampa ag society AGM
- Nov 29th Meeting with Nampa school
- Nov 29th Budget meeting



Councillor Committee Report

Name: Sharon Lee

Date: Wednesday, Nov 10/21

Meetings/Events Attended:

RCMP PRR Justice Advisory Committee AGM
Alternate for Evan M.

Nov 4/21 7:00 pm -
8:12

Nampa and District Historical Society
Representative

Nov 9/21 7:00 pm - 9:20 pm

Village of Nampa, Regular Meeting
Councillor

Nov 16/21 7:00 pm

Upcoming Meetings/Events:

FCSS, Regular Meeting
Alternate for Agnes R.

Nov 18/21 6:00 pm

Village of Nampa, Budget Meetings
Councillor

Nov ~~29~~³⁰/21 6:30 pm

Nampa & District Historical Society
Representative

Jan 11/22 7:00 pm



Councillor Committee Report

Name: Evan Matiasiewicz

Date: November 10, 2021

Meetings/Events Attended:

Nampa Golden Pioneers - November 5, 2021

- Discussion on upcoming casino
- Update on roof repair
- Change in membership age

Upcoming Meetings/Events:

- November 16 – Regular Council
- November 28 & 29 - Budget

6.4

cao@nampa.ca

From: Agnes Roshuk <aggymroshuk@hotmail.com>
Sent: November 11, 2021 6:16 PM
To: Dede
Subject: Councillor Report

Councillor Report

Name: Agnes Roshuk

Date: November 12, 2021

Meetings/ Events Attended:

Nov. 2, 2021- Nampa Municipal Library.

This was a quick meeting as Bobbie and Dan were Both missing. The outcome, that I got was about the t-shirts that they have for sale will probably not be sold to any children as they have the word "hell" on them. I suggested that they cut the price and just get rid of them. Not sure if this will happen or not. I am thinking there is going to be inquiries about the building and lot in the future.

Nov. 10, 2021- NPH Meeting.

This one I could not attend as it conflicted with my work schedule.

Nov. 16, 2021-

Regular Council Meeting.

Upcoming Meetings/Events:

Nov. 17, 2021:

Regional FCSS Meeting. This is another one that conflicts with my work schedule and I am unable to attend.

Nov. 18, 2021-

Regular FCSS Meeting. Sharon is going to attend this one on my behalf.

Nov. 29, 2021

Nov. 30, 2021

These are Interim Budget Meetings. Both nights if needed.

Dec. 7, 2021

Nampa Municipal Library Board Meeting.

Dec.8, 2021-

NPH Meeting.

That is all so far.

Thanks

Agnes

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7. CORRESPONDENCE