



Agenda
Village of Nampa
Council Meeting
September 21, 2021
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held August 17, 2021

4. Business Arising out of the Minutes

5 New Business

- 5.1 RFD: Bylaw # 465, a Bylaw of the Village of Nampa for the Purpose of Establishing the Duties and Powers of Bylaw Enforcement Officers - 1st & 2nd Readings
- 5.2 RFD: ATCO Electric Distribution Revenue Forecast for 2022 Franchise Fees
- 5.3 RFD: ATCO Gas and Pipelines Ltd Franchise Agreement 2022
- 5.4 RFD: Bylaw # 466, A Bylaw of the Village of Nampa to Establish the Designated Officer Position of the Municipal Assessor
- 5.5 RFD: Sponsorship Request from Nampa Minor Hockey for 2021/2022
- 5.6 RFD: Funding Request from Nampa School Enhancement Society
- 5.7 RFD: Northern Sunrise County Annual Allotment
- 5.8 RFD: Funding Request from Nampa Golden Pioneers

6 Reports

- 6.1a Cheque Listing for Council # 20210359- 20210421 August 8, 2021 - September 13, 2021
- 6.1b July Bank Rec
- 6.2 CAO Report
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings

7. Correspondence

- 7.1 Mayor Leah Nelson, Village of Elnora, June 21, 2021 RE: Provincial Policing vs RCMP
- 7.2 Mayor Jo Tennant, Crossfield, AB. September 8, 2021 RE: RCMP Retroactive Pay
- 7.3 Mayor Jo Tennant, Crossfield, AB, September 8, 2021 RE: Bill C-21 Changes to the Criminal Code & Firearms Act

8. Closed Session

- 8.1 Disclosure Harmful to Business Interest of A Third Party Section 16, FOIP
- 8.2 Disclosure Harmful to Business Interest of A Third Party Section 16, FOIP

9 Adjournment



BYLAW # 465

BEING A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING THE DUTIES AND POWERS OF BYLAW ENFORCEMENT OFFICERS

WHEREAS the *Municipal Government Act*, RSA 2000, chapter M-26, as amended requires that every council must, by bylaw, specify the powers and duties of bylaw enforcement officers, and establish disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by bylaw enforcement officers;

AND WHEREAS a person who is appointed as a bylaw enforcement officer is, in the execution of enforcement duties, responsible for the preservation and maintenance of public peace;

AND WHEREAS Bylaw Enforcement Officers must take the official oath prescribed by the *Oaths of Office Act* before starting their duties

NOW THEREFORE the Council of The Village of Nampa, in the Province of Alberta, duly assembled, hereby enact as follows:

A. PURPOSE AND CITATION

1. The purpose of this Bylaw is to establish the position and define the responsibilities of a Bylaw Enforcement Officer with the Village of Nampa
2. This Bylaw may be cited as the "Bylaw Enforcement Officer Bylaw"

B. DEFINITIONS

1. In this Bylaw, unless the context requires otherwise:
 - a) "Bylaw Enforcement Officer" means any person appointed as a Bylaw Enforcement Officer for the Village of Nampa;
 - b) "CAO" means the Chief Administrative Officer for the Village of Nampa or their designate;
 - c) "Council" means the Council of the Village of Nampa;
 - d) "Village" means Village of Nampa
 - e) "Designate" means an employee of the Village of Nampa designated by the Chief Administrative Officer to temporarily perform the duties of a Bylaw Enforcement Officer;

C. APPOINTMENT

1. Council hereby appoints the CAO as the Bylaw Enforcement Officer with the authority to:
 - a) Designate one or more individuals to temporarily perform the duties of a Bylaw Enforcement Officer

- b) Responds to residents and rate payers' complaints. The Bylaw Enforcement Officer has the power to carry out any duties or functions necessary to fulfill their responsibility for the preservation and maintenance of public peace.
- 2. Council shall monitor and investigate complaints of misuse of power by the Bylaw Enforcement Officer.

D. DUTIES AND RESPONSIBILITIES

- 1. Bylaw Enforcement Officers shall:
 - a) Before starting their duties take the official oath prescribed by the *Oaths of Office Act*, as provided in Schedule A;
 - b) Act as a Designated Officer for the purpose of inspections, remedies, enforcement and actions pursuant to Section 542 of the *Municipal Government Act* and the enforcement of Bylaws pursuant to Sections 545 and 546 of the *Municipal Government Act*;
 - c) Report to and carry out the directions of Council or the Chief Administrative Officer;
 - d) Be responsible for the enforcement of all the Bylaws of the Village only at the request of residents, rate payers or by resolution of Council.

E. COMPLAINTS AND DISCIPLINE

- 1. Any complaint concerning the misuse of power by the Bylaw Enforcement Officer shall be dealt with in accordance with the provisions set out in this Part and shall be directed to the CAO to be brought to Council.
- 2. Investigation:
 - a) All complaints shall be in writing, any complaints received verbally shall be confirmed in writing prior to investigation;
 - b) Within 30 calendar days of receipt, Council shall provide written acknowledgement of the complaint, and to the Bylaw Enforcement Officer against whom the complaint was made;
 - c) Review any relevant files, documents or recordings pertaining to the occurrence;
 - d) Provide the Bylaw Enforcement Officer a reasonable opportunity of providing relevant evidence on their defense at the hearing;
 - a. Permit the Bylaw Officer to understand the facts or allegations;
 - b. Afford relevant time to provide evidence that contradict or explain the allegations;
 - c. Provide the Bylaw Enforcement Officer or their representative an opportunity to make representations by way of argument at the hearing.
 - e) Upon conclusion of the investigation into the complaint against the Bylaw Enforcement Officer, Council shall dispose of the complaint by making one of the following decisions:
 - a. Complaint is unfounded: on basis of a thorough investigation, it has been determined that the complaint has no merit or basis;
 - b. Complaint is unsubstantiated: on the basis of a thorough investigation, it has been determined that there is insufficient evidence to determine the facts of the complaint and that it may or may not have occurred;
 - c. Complaint has merit in whole or in part:
 - i. "in whole" – the Bylaw Enforcement Officer involved engaged in misconduct in regards to the entirety of the complaint;
 - ii. "in part" – the Bylaw Enforcement Officer involved engaged in misconduct in regards to a portion of a complaint but not in its entirety.
- 3. Council will provide the complainant with written notification if they choose to refuse to

investigate or discontinue the investigation for the following reasons:

- a) The complainant is determined to be frivolous, vexatious or made in bad faith;
- b) The complaint is determined not to be a complaint regarding the conduct of the Bylaw Enforcement Officer but rather a complaint regarding the interpretation or suppliance of legislation, the outcome of an investigation or an action taken as a result of an investigation by the Bylaw Enforcement Officer;
- c) Having regard to all the circumstances, no investigation is deemed necessary.

4. If Council deems the Bylaw Enforcement Officer guilty of misconduct, Council shall in writing with reasons:

- a) Reprimand the Bylaw Enforcement Officer;
- b) Suspend without pay the Bylaw Enforcement Officer from acting as a Bylaw Enforcement Officer for the Municipality for a term not exceeding six months;
- c) Terminate the appointment of the Bylaw Enforcement Officer.

F. MISCONDUCT

1 For the purpose of the Bylaw Enforcement Officer Bylaw misconduct shall constitute;

- a) Acts in a disorderly or inappropriate manner, likely to bring discredit upon the reputation of law enforcement;

Contravening:

- i. An Act of the Parliament of Canada;
- ii. An Act of the Legislation of Alberta;
- iii. Any regulation made under an Act of either the Parliament of Canada or the Legislature of Alberta;
 - (i) Where the contravention is of such a character that it would be prejudicial to discipline or likely to bring on the reputation of law enforcement;
- ii. Withholding or suppressing a complaint or report made to a Bylaw Enforcement Officer;
- iii. Differential application of the law or exercise of authority on the basis of race, colour, religion, sex, physical disability, marital status, age, ancestry, or place of origin.
- b) Neglect of duty; without lawful excuse to promptly or diligently perform their duties as a Bylaw Enforcement Officer;
- c) Deceit; where the Bylaw Enforcement Officer:
 - i. Willfully or negligently makes or signs a false, misleading or inaccurate statement or entry in any official document or record;
 - ii. Without lawful excuse destroys, mutilates or conceals an official document or record or alters or erases any entry therein;
- d) Breach of confidence; where the Bylaw Enforcement Officer divulges any matter which is their duty to keep in confidence;
- e) Corrupt practice; where the Bylaw Enforcement Officer:
 - i. Fails to account for or make prompt and true return of money or property received in an official capacity
 - ii. Directly or indirectly solicits or receives a payment, gratuity gift, pass, subscription or testimonial related to the discharge of duty;
 - iii. Places themselves under a financial, contractual or other obligation to a person of whom it could reasonably be expected they may be required to report or give evidence;

- iv. Without lawful excuse use their position as a Bylaw Enforcement Officer for their own or another person's personal advantage;
- f) Consumption of or use of intoxicants while on duty.

G. SEVERABILITY

1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the Bylaw is deemed valid.

H. EFFECTIVE DATE

1. This Bylaw shall come into force and effect when it receives third reading and is duly signed.

Read a first time this 21 day of September, 2021

Read a second time this 21 day of September, 2021

Read a third time this ____ day of _____, 2021

Signed and made effective this ____ day of _____, 2021

Mayor

Chief Administrative Officer

SCHEDULE "A"

Oath of Office

Village of Nampa Bylaw Enforcement Officers

[If Swearing]

I, _____, swear that I will diligently, faithfully and to the best of my ability execute according to law the office of Bylaw Enforcement Officer for The Village of Nampa.

So help me God.

Sworn before me in the _____ of)
_____, in the Province of Alberta, this)
_____ day of _____)
_____)
Commissioner for Oaths)
in and for the Province of Alberta)

Signature

[If Affirming or Declaring]

I, _____, solemnly affirm that I will diligently, faithfully and to the best of my ability execute according to law the office of Bylaw Enforcement Officer for The Village of Nampa.

Sworn before me in the _____ of)
_____, in the Province of Alberta, this)
_____ day of _____)
_____)
Commissioner for Oaths)
in and for the Province of Alberta)

Signature

Request for Decision (RFD)
Council Meeting September 15, 2021

Topic: ATCO Electric Distribution Revenue Forecast for 2022 Franchise Fee/Fee Percentage Rate Change

Background:

Council renewed the franchise agreement (for electric distribution services) with ATCO Electric Ltd. in June 2020 for another five-year term.

As per the notification (attached) from ATCO Electric the Village of Nampa has the ability to change the franchise fee percentage for 2022. The franchise fee is collected from customers in the municipality based on a percentage of ATCO Electric delivery tariff. The current fee percentage is 2%.

Administration Recommendation:

No change - That the franchise fee percentage remain at the current rate of 2%

September 1, 2021

Village of Nampa
Attn: Dianne Roshuk
Box 69
Nampa AB
T0H 2R0

Re: Distribution Revenue Forecast for 2022 Franchise Fee

Dear Dianne Roshuk,

Your Franchise Agreement allows for an annual change to the franchise fee percentage. However, specific procedures must be followed before the fee can be changed and take effect. This letter is intended to provide you with an overview of the franchise fee change procedure as follows:

1. Your Municipality must decide if a change is required and what the new fee percentage should be. ATCO Electric will provide revenue estimates to help you with this (if the new fee is greater than the pre-approved cap in your franchise, a different process is required).
2. In accordance with the Alberta Utilities Commission (AUC) Decision approving your Franchise Agreement, you must publish a public notice of the proposed change in the local newspaper with the greatest circulation. This notice must include the effect of the proposed change for the average residential customer. ATCO Electric can estimate the new charges and the impact on an average customer bill. We recommend that fee change notices be published before **October 15, 2021**.
3. Residents must have at least 14 days from the publication of the notice to make their concerns known to the Municipality and the Municipality is to respond to these concerns.
4. The Municipality will advise ATCO Electric by letter the new desired fee percentage. This letter must include a copy of the public notice with publication details (date and name of newspaper), and any comments the Municipality wants to include on the public response.
5. ATCO Electric will apply to the AUC to change the rate. Copies of the Municipality's letter and public notice will be included with the application. ATCO Electric must receive the municipality's request (complete with a copy of the notice) by **November 12, 2021** in order to obtain AUC approval and commence billing the new fee effective January 1, 2022.
6. The AUC must approve the change to ATCO Electric's rates. Provided the Commission is satisfied that proper notice was given they do not receive any objections or concerns from the public, the approval is anticipated to be issued quickly.
7. Once the rate change is approved, ATCO Electric will commence charging and remittance of the new fee.

The following information will help you decide the appropriate fee percentage for your community.

Current Fee Percentage	Current Fee Cap	Distribution Revenue Previous calendar year	Estimated 2021 Distribution Revenue	Estimated 2022 Distribution Revenue
2% of distribution revenue	20%	\$597,230	\$654,011 Estimated on first 6 months of data	\$757,999 Amortized (inflation index)

To estimate the franchise fee amount, multiply the Estimated Distribution Revenue by the fee percentage. When calculating your revenue requirements please remember that this fee is paid in addition to the linear taxes on the distribution system.

Estimated revenues are calculated based on best available information and are subject to change due to AUC final approved tariffs, Alberta Electric System Operator (AESO) flow-thru charges or changes in load growth.

We are available to discuss this with you in more detail if required. If you have any questions or comments, please call me at 780-219-6558.

Yours truly,

Carol Broadribb
Customer Sales Representative
ATCO Electric
780-219-6558
Carol.Broadribb@atco.com

Request for Decision (RFD)
Council Meeting September 15, 2021

Topic: ATCO Gas and Pipelines Ltd. Franchise Agreement

Background:

Council renewed the franchise agreement with ATCO Gas and Pipelines Ltd in 2016, the agreement is for a minimum term of ten years and will expire on January 1, 2026.

As per the notification (attached) from ATCO Gas and Pipelines Ltd the Village of Nampa has the ability to change the franchise fee percentage for 2022. The franchise fee is collected from customers in the municipality based on a percentage of ATCO Gas delivery tariff. The current fee percentage is 6.84%.

Administration Recommendation:

No change - That the franchise fee percentage remain at 16.84%



August 20, 2021

Village of Nampa
PO Box 69
Nampa, AB T0H 2R0

Attention: Ms. Dianne Roshuk, Chief Administrative Officer

RE: ATCO Gas and Pipelines Ltd. Franchise Agreement

Pursuant to our franchise agreement, your municipality has the ability to change the franchise fee percentage in 2022; this request must be received by ATCO Gas in writing prior to November 1st, 2021. If you are considering changing the franchise fee in 2022, please contact us as soon as possible to begin the process.

As you are aware, ATCO Gas pays the Village of Nampa a franchise fee. The franchise fee is collected from customers in the community based on a percentage of our Delivery Tariff. In the Village of Nampa, this percentage is 16.84%.

In 2020, our Delivery Tariff revenue in the Village of Nampa was \$156,613. Our forecast Delivery Tariff revenue for 2022 is \$188,540. Therefore, based on the current franchise fee percentage, the forecast 2022 franchise fee revenue would be \$31,750.

We trust you will find this information useful, and, if you have any questions or require anything further, please do not hesitate to contact me at Adam.Chambers@atco.com.

Yours truly,

A handwritten signature in blue ink, appearing to read "Adam Chambers", is located to the left of the printed name and contact information.

Adam Chambers
2021.08.26 16:07:41
-06'00'

**Adam Chambers
Manager, Grande Prairie
ATCO Natural Gas Division**

BYLAW # 466

BEING A BYLAW OF THE VILLAGE OF NAMPAL IN THE PROVINCE OF ALBERTA TO ESTABLISH THE
DESIGNATED OFFICER POSITION OF THE MUNICIPAL ASSESSOR

WHEREAS Parts 9 through 12 of the *Municipal Government Act*, R.S.A. 2000 c M-26 outline the duties and responsibilities of an Assessor;

WHEREAS provisions of the *Alberta Qualifications of Assessors Regulation (Regulation 233-05)*, require that an Assessor must have certain minimum qualifications;

WHEREAS Section 210 of the *Municipal Government Act*, R.S.A. c. M-26 provides that a municipality may create a designated officer position to carry out certain duties and responsibilities;

AND WHEREAS Section 284 of the *Municipal Government Act*, R.S.A. 2000 c. M-26 requires that an Assessor be appointed as a designated officer;

NOW THEREFORE the council of the Village of Nampa, duly assembled, hereby enacts as follows:

1. PURPOSE AND CITATION

- 1.1 The purpose of this bylaw is to establish the designated officer position of Municipal Assessor and to designate powers, duties, and functions to that "position"
- 1.2 This bylaw may be cited as the "Municipal Assessor Bylaw"

2. DEFINITIONS

- 2.1 In this bylaw, unless the context otherwise requires:
 - a) "Assessor" means a person who has the qualifications set out for assessors in the *Municipal Government Act*;
 - b) "Chief Administrative Officer" means the Chief Administrative Officer of the Village of Nampa regardless of such title as may be assigned to that office by Council from time to time;
 - c) "Council" means the Council of the Village of Nampa;
 - d) "Village" means Village of Nampa;
 - e) "*Municipal Government Act*" means the *Municipal Government Act*, R.S.A. 2000 c M-26, as amended and repealed and replaced from time to time;

3. REFERENCES

- 3.1 References to any bylaws, statutes, or other enactments shall be deemed to include all amendments thereto, all regulations and orders thereunder, and any successor bylaws, statutes, or amendments

4. OPERATIVE CLAUSES

4.1 Designated Officer

The position of designated officer for the purpose of assessment and taxation is established, and the individual appointed to that position will have the title of "Municipal Assessor"

4.2 Appointment of Municipal Assessor

The Chief Administrative Officer will appoint a qualified individual to the position of Municipal Assessor and establish the terms and conditions of such appointment

4.3 Indemnity

Village of Nampa will indemnify the Municipal Assessor, provided that they act in a course and scope of their employment, and acts in good faith to comply with any applicable bylaw, statute or enactment.

4.4 Subdelegation

The Municipal Assessor is authorized to further delegate and to authorize further delegation of any powers, duties, and functions delegated to them under this or any other bylaw or resolution, to any employee of the Village of Nampa

4.5 Power of the Municipal Assessor

The Municipal Assessor will exercise the powers, duties, and functions as delegated to them by this bylaw and in accordance with Parts 9, 10, 11 and 12 of the *Municipal Government Act* and any regulations.

4.6 Accountability

The Municipal Assessor is accountable to the chief Administrative Officer for the exercise of all powers, duties, and functions delegated to the Municipal Assessor.

4.7 Authority

The Municipal Assessor may:

- a) Appoint an Acting Municipal Assessor to act during their absence;
- b) Establish and implement all policies, procedures, standards, and guidelines for all matters within their powers;
- c) Advise, inform, and make recommendations to Council about Council policies, procedures and programs as may necessary or desirable to carry out their powers, duties, and functions and;
- d) Prepare and submit to Council such reports and recommendations as may be required by Council.

4.8 The Municipal Assessor will:

- a) Prepare assessments and assessment rolls, and when required to do so by an auditor, in accordance with the procedures set out in the Alberta Assessment Quality Minister's guidelines, provide the auditor with any assessment – related information in the Assessor's custody or control.
- b) Provide any certificates or make any statutory declarations that are allowed or required under the Municipal Government Act or any other enactment or bylaw, resolution, or agreement, including certifying:
 - i) The assessment roll or any part of the roll;
 - ii) An assessment notice;
- c) Carry out the duties and responsibilities of an Assessor under the *Municipal Government Act*.

4.9 **Conflicts**

The provisions of this bylaw shall prevail in any case where there is a conflict between this bylaw and any resolution or bylaw of Council.

5 **Effective Date**

Bylaw 466 will come into force and effect when it receives third reading and is duly signed.

First reading given _____ day of _____, 2021

Second reading given _____ day of _____, 2021

Third reading given _____ day of _____, 2021

Signed this _____ day of _____, 2021

Mayor

Chief Administrative Officer



Agenda Item # 5.5

Request for Decision (RFD)
Council Meeting September 15, 2021

Topic: Sponsorship Request from Nampa Minor Hockey Association

Background:

We received a letter on September 15, 2021 from the Nampa Minor Hockey asking for a donation of \$2000.00 to help with 2021- 2022 operations.

Letter attached

The Village has donated to the Nampa Minor Hockey Association in the past as follows:

2018 - \$1500

2020 - \$1500

Administration Recommendation:

For discussion



Nampa Minor Hockey Association
Box 162
Nampa, Alberta
T0H2R0
nampaminorhockey@gmail.com

Village of Nampa
9902-102 Ave.
Nampa Regional Civic Centre

Attn: Mayor and Council,

Nampa Minor Hockey Association is excited to be heading back on the ice for the 2021-22 season. We are planning to again have three teams, a mixed Under 7, a mixed U9 and a female U11/U13. We are anticipating our registration to be close to last year at about 40 kids.

Covid has impacted us all in many ways. For our association it has affected our casino, our one major fundraiser, which was slated in 3rd Quarter 2022 and has pushed it to at least 3rd Quarter 2023. In our budgeting we had planned for that previous Casino money to carry us to the next one, but this will not be the case. We will operate one full season without the use of Casino funds. This money has allowed us in the past to try keep our fees as low as possible, to give all kids a chance to play the sport.

We are grateful for the support we have received these last few years as it has helped us as we continue to grow and bring local hockey back to our small communities. Without the support of the Village, it wouldn't have been possible.

We have players from Nampa, Harmon Valley, St. Isidore, Cadotte Lake, Peace River and surrounding rural areas. Our teams all practise at the Nampa Complex Mondays and Wednesday and our game ice is Saturday mornings.

We thank our many sponsors on our sponsorship board, which hangs on the bulletin board in the Nampa Complex. The Village of Nampa has also been thanked publicly on our Facebook page. We are currently building a website for our association, and we also give recognition there to our many supporters.

We are requesting a sponsorship of \$2000, but any amount you choose to give would be greatly appreciated. We would like to take this time to thank-you for your consideration into our request. If you have any questions, please contact me.

Kristy Provost
President, Nampa Minor Hockey Association
780-274-1100

"A fun, safe, great place to start"

Received
by email on
Sept 16/21 @

56

16 September 2021

Dear Village Council Members

Nampa School Enhancement Society is a parent volunteer board. Our purpose is to enhance the student experience at school. In past year, we have provided our children at Nampa Public School with two hot lunches per month through out the school year. We provide each child at our school with a nutritious meal for their growing minds and bodies. We have provided this through a nutrition grant in the past but as of this year we will not be receiving the grant. We are currently looking for funding to provide this program to our child for the year of 2021/2022.

We would like to ask the Village of Nampa for \$3500 in funding to continue with our hot lunch program for the next school year. This will help provide 16 meals through out the year. In return, we will acknowledge the Village though our Newsletter and our School Facebook.

Thank you

Nampa School Enhancement Society



Agenda Item # 5.7

Request for Decision (RFD)
Council Meeting September 15, 2021

Topic: Annual Allotment from Northern Sunrise County

Background:

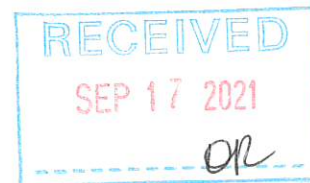
We recently received the annual (2021) allotment from Northern Sunrise County.

Administration is asking direction from council as to how much of the allocation, if any is to be transferred

Last year council directed administration to transfer \$250,000 to the Village of Nampa savings account

Administration Recommendation:

For discussion



**NAMPA GOLDEN PIONEERS
BOX 447
NAMPA, ALBERTA T0H 2R0**

September 15, 2021

Village of Nampa
Box 69
Nampa, Alberta
T0H 2R0

Dear Council,

Re: Financial Assistance Request

The Nampa Golden Pioneers respectfully are requesting financial support in the amount of \$2,500 - \$3,000 to assist with the ongoing expenses of maintaining and operating our senior facility.

Unfortunately, we have been battling with the contractors to complete the work that is required before we can open our doors for rental opportunities. In June a leak in the roof was detected after they said they were finished, as well as incomplete work in the kitchen. Since then, they have stated that they were too busy to schedule the work, and that they also required another \$5,000 - \$6,000 to complete the necessary repairs.

As a result of not being able to rent out our facility for funerals and other functions, we have suffered a great loss in revenue, putting our club in a strained financial situation. We hope that you will consider this information when making your decision. Any support will be greatly appreciated.

Thanks,


Doug Campbell
President



VILLAGE OF NAMPA

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Cheque Listing For Council

6.1a

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20210359	2021-08-12	ROSHUK, DIANNE G				
20210360	2021-08-12	SURMAN, STEVE C				
20210361	2021-08-12	MCNEIL, JEREMY D				
20210362	2021-08-12	ROLLINS, AUSTIN J				
20210363	2021-08-19	TELUS MOBILITY INC.	August 2021	PAYMENT CAO CELL PHONE	105.47	105.47
20210364	2021-08-24	DARN MACHINES SERVICES LTD	1302 1303	PAYMENT SERVICE CALL - CASE BACKHOE GRAVEL TRUCK CLUTCH ADJUS	595.35 264.60	859.95
20210365	2021-08-24	HI TECH BUSINESS SYSTEMS	1627772	PAYMENT CONTRACT COVERAGE UP TO A	99.55	99.55
20210366	2021-08-24	HOME HARDWARE	1041261	PAYMENT PAINT FOR PW	47.22	47.22
20210367	2021-08-24	KIT BUSINESS EQUIPMENT	032158-00	PAYMENT COPY PAPER PW OFFICE	9.44	9.44
20210368	2021-08-24	MACMILLAN CONSTRUCTION	163-21	PAYMENT LANE DRAINAGE PROJECT 2021	94,886.17	94,886.17
20210369	2021-08-24	MUNICIPAL INFORMATION SYSTEMS	20211142	PAYMENT MONTHLY SUPPORT SEPTEMBE	587.82	587.82
20210370	2021-08-24	NAMPA SKATING CLUB	AUGUST 2021	PAYMENT DONATION TO FIGURE SKATING	5,000.00	5,000.00
20210371	2021-08-24	PEACE REGIONAL WASTE MANAGEMENT COMI	22558 22595	PAYMENT GARBAGE PICK UP TIPPING FEE TRANSFER STATION JULY 2021	289.14 233.28	522.42
20210372	2021-08-24	RENTCO EQUIPMENT LTD. PEACE RIVER	w27668-4	PAYMENT SKID STEER REPAIRS- LEFT DRI	5,826.23	5,826.23
20210373	2021-08-24	RUEL'S CONCRETE LTD.	37249	PAYMENT 3/4 CRUSH GRAVEL 36.6 TONNE	768.60	768.60
20210374	2021-08-24	TRI LINE CONTRACTING SERVICE	5154 5161	PAYMENT FLUSH STORM LINES WEST SIDI WATER LINBE BREAK REPAIR 10	3,150.00 2,698.54	5,848.54
20210375	2021-08-24	VELOCITY ENGINEERING INC.	2878 2884	PAYMENT LANE DRAINAGE 2021 ROAD IMPROVEMENTS 2019	14,316.96 1,050.00	15,366.96
20210376	2021-08-31	ROSHUK, DIANNE G				
20210377	2021-08-31	MATIASIEWICH, SHIRLEY A				
20210378	2021-08-31	SURMAN, STEVE C				
20210379	2021-08-31	MCNEIL, JEREMY D				
20210380	2021-08-31	MATIASIEWICH, EVAN M				
20210381	2021-08-31	BULFORD, QUINTON				
20210382	2021-08-31	NOVAK, CHERYL				
20210383	2021-08-31	BUTZ, CLYNTON				
20210384	2021-08-31	SKRLIK, PERRY				
20210385	2021-08-31	MURPHY, CARSON				
20210386	2021-08-31	DOWNING, MARY JADE E				
20210387	2021-08-31	PETLUK, CHELSEA D				



VILLAGE OF NAMPA

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Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210388	2021-08-31	ROLLINS, AUSTIN J				
20210389	2021-08-31	CRANN, KADIN				
20210390	2021-08-31	BOARD OF TRUSTEES	2021 SEPT	PAYMENT THIRD QTR REQ SEPT 2021	4,368.95	4,368.95
20210391	2021-08-31	NORTH PEACE HOUSING FOUNDATION	SEPT REQ	PAYMENT THIRD QTR REQ SEPT 2021	5,374.72	5,374.72
20210392	2021-08-31	NOVAK, CHERYL	AUGUST 21	PAYMENT MILEAGE AUGUST 2021	60.00	60.00
20210393	2021-08-31	RECEIVER GENERAL - PAYROLL	AUGUST 2021	PAYMENT RECEIVER GENERAL DEDUCTIO	10,625.19	10,625.19
20210394	2021-08-31	TOKER, TEENA	2021 AUGUST	PAYMENT CUSTODIAN SERVICES AUGUST	187.50	187.50
20210395	2021-09-01	LOCAL AUTHORITIES PENSION PLAN	AUGUST 2021	PAYMENT LAPP DEDUCTIONS AUGUST 202	4,889.89	4,889.89
20210396	2021-09-02	VALIN, KAYLEN	202109021	PAYMENT CREDIT BALANCE PAID	97.80	97.80
20210397	2021-09-02	ATB FINANCIAL MASTERCARD	Aug 1 2021 Aug 13 2021 Aug 3 2021 July 21 2021 July 22 2021 July 24 21 July 26 2021 July 28 2021	PAYMENT INTERNIC DOMAIN NAME ZOOM SUBSCRIPTION MUSEUM PW GAS PW COFFEE SUPPLIES PW LUNCH TRAINING SUPPLIES FOR AUMA MEETING SUPPLIES FOR AUMA MEETING LUNCH TRAINING PW	20.95 21.00 50.00 22.47 15.00 29.15 25.48 15.00	199.05
20210398	2021-09-08	IWANTWIRELESS CA LTD	123944	PAYMENT INTERNET - MUSEUM	104.85	104.85
20210399	2021-09-08	NAMPAAUTO & FARM SUPPLY	217947 218600 218982 219331 219453 219526 219567 219578 219605 219654	PAYMENT WOOD SCREW TIRES PW PICKUP SKID STEER REPAIRS COUPLER SET/HOSE/NUT/SICKL NUT PLUGS RETURN OF PLUG BOLT FREIGHT STAND BY GENERATOR	13.65 537.60 903.95 60.91 0.15 11.81 (7.61) 3.53 20.00 137.10	1,681.09
20210400	2021-09-08	TELUS COMMUNICATIONS INC.	0091 Sept 21 4642 Sept 21 4685 Sept 21 8852 Sept 21 9534 Sept 21	PAYMENT MUSUEM TELEPHONE OFFICE PHONE PW PHONE OFFICE FAX FIRE HALL PHONE	223.82 362.77 189.26 141.31 141.10	1,058.26
20210401	2021-09-08	BELL MOBILITY	8616 Sept 2021	PAYMENT PW CELL PHONE	121.75	121.75
20210402	2021-09-10	CAMPUS ENERGY PARTNERS LP	1001419 Sept 2 1001420 Sept 2 2462ZC Sept 21	PAYMENT ELECTRICITY BILLING STREET LIGHTS GAS BILLING	3,064.68 2,393.63 499.00	5,957.31
20210403	2021-09-10	NAMPAAUTO & FARM SUPPLY	219526 -1	PAYMENT PLUG	7.61	7.61
20210404	2021-09-10	ACCU-FLO METER SERVICE LIMITED	98430	PAYMENT WATER METERS	2,444.40	2,444.40
20210405	2021-09-10	ALBERTA ONE CALL CORP.	INV69840	PAYMENT MTHLY NOTIFICATION	33.08	33.08



VILLAGE OF NAMPA

Page 3 of 3

Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210406	2021-09-10	CANADIAN LINEN AND UNIFORM	5003809106	PAYMENT MTHLY MAT RENTAL	235.19	235.19
20210407	2021-09-10	CARIBOU CRESTING (1991) LIMITED	250 & 310	PAYMENT COVERALLS PW	294.00	294.00
20210408	2021-09-10	GOLDEN WEST ELECTRIC CO	5841	PAYMENT OUTSIDE LIGHT CIVIC CENTER	1,417.50	1,417.50
20210409	2021-09-10	HOME HARDWARE	1041876 1042625	PAYMENT LUMBER AIR COMPRESSOR	119.61 188.97	308.58
20210410	2021-09-10	MACKENZIE MUNICIPAL SERVICES AGENCY	21NAMPA001	PAYMENT MMSA BOARD MEETING	130.42	130.42
20210411	2021-09-10	MUNICIPAL INFORMATION SYSTEMS	20211266	PAYMENT PAPER	235.21	235.21
20210412	2021-09-10	MURPHY, CARSON	SEPT 2021	PAYMENT REIMBURSEMENT FOR MUSUEN	444.70	444.70
20210413	2021-09-10	NORTHERN SUNRISE COUNTY	10998	PAYMENT WATER TREATMENT PLAN LOAN	60,909.59	60,909.59
20210414	2021-09-10	PEACE REGIONAL WASTE MANAGEMENT COMI	22631 22632	PAYMENT TRANSFER STATION TIPPING FEES	450.50 532.80	983.30
20210415	2021-09-10	SHELLEY'S STATIONERY	035 Spet 21	PAYMENT STAMPS	289.80	289.80
20210416	2021-09-10	TRI LINE CONTRACTING SERVICE	4494 5187 5239	PAYMENT FLUSH SEWER LINES REPAIR WATER MAIN 99 STREET FLUSH CULVERTS	4,252.50 6,606.60 1,102.50	11,961.60
20210417	2021-09-10	VITAL EFFECT INC	8683	PAYMENT MTHLY WEB HOSTING	55.00	55.00
20210418	2021-09-10	NAMPA AUTO & FARM SUPPLY	2171963	PAYMENT DECK ASSEMBLY/SPARK PLUG//	814.67	814.67
20210419	2021-09-13	ROSHUK, DIANNE G				
20210420	2021-09-13	SURMAN, STEVE C				
20210421	2021-09-13	MCNEIL, JEREMY D				

Total 279,886.70

*** End of Report ***

Chief Administrative Officer Report
August 17, 2021 - September 21, 2021

6.2

August 18 - Completed Basic Emergency Management (BEM) course- certificate achieved
August 30 - Completed Incident Command System (ICS) 1-100 course - certificate achieved

September 7 - 10 - Vacation
September 15 - Staff Evaluation
September 17 - Met with Tyler Ellsworth, Ellsworth Digital Ltd. (Discussed council chambers revamp)

Updates

Mill Brown Park - Spoke with Ben with HAE, they will be fixing up the path walkway as discussed. The outside exercise equipment/benches/ garbage receptacles have been ordered, hope to have everything completely installed by early next summer. We are in the process of looking into getting a new Mill Brown Park sign made. All of the costs are covered by MSI grant monies. Hopefully next year we can also plant some new trees as alot of trees in the park are dead and need to be replaced.

Lane Drainage Project - Project is completed. We applied for MSI 2020 grant allocation to cover the additional costs of \$80,000 for the additional work that was required. The application was successful.

Demolition quotes - Still waiting on quotes for demolition of the two properties. Sanderson is unable to give us a quote now, does council have any other suggestions of who to contact?

Elections - As of September 17th we have 5 candidates

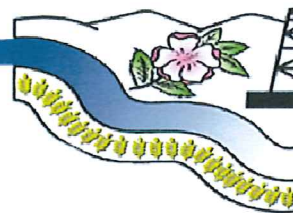
Upcoming Meetings/Event

September 22 - NWL Meeting

-
- Run lift station backup generator and put it under load on the first of the month.
 - Apply sludge mediation bacteria to lift station and lagoons every Monday
 - Maintain grass and brush pile
 - Assist HAE with Millbrown project
 - Foreman passed Level 1 wastewater collection and Level 1 water distribution exam and is now a qualified operator.
 - Replaced broken CC and box and rod at 10104-99St
 - Painted fire hydrants
 - Main line water break at 101A Ave in between 98 and 99 street. Triline repaired clamp failure, replaced it with a Hi-Max.
 - Fixed clutch on gravel truck
 - Street sweeping
 - Pulled cattails out of Anaerobic cell #2 at lagoons
 - Burn brush pile
 - Repair broken picnic tables
 - Fill in low spot in trailer park alleyway behind 9710-102St. and 9720-102St.
 - Fill in ruts, and seed East of CNJ
 - Replaced broken windshield wiper assembly on the CAT skidsteer
 - Cut down, buck up, and haul dead standing trees at the cenotaph and the campground.
 - Re-trench storm discharge ditch and haul out material
 - Haul out grass pile



The Friendly Community



P.O. Box 629, Elnora, Alberta T0M 0Y0

Phone: 403-773-3922

Fax: 403-773-3173

Email: elnoraab@gmail.com

June 21, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
EDMONTON, Alberta T5K 2B6

Dear Minister Madu;

RE: Provincial Policing vs. RCMP

The Village of Elnora has been the recipient of numerous letters from both urban and rural municipalities forwarded to you supporting the RCMP versus the proposed provincial policing alternative. It is noted there has been no correspondence in support of provincial policing.

Each letter has reiterated numerous reasons against proceeding with provincial policing, all of which our Council is in agreement with. It is understood the cost will continue to escalate which is alarming in terms of future budgets. The Village will have no control over these costs but will be held accountable by our ratepayers for property tax increases as the municipalities will be required to collect the revenue on behalf of the province.

As stated, municipalities have developed long term partnerships with their local RCMP and have mutually worked together to resolve challenges and issues. The RCMP, through long term service and local commitment, have a keen knowledge and understanding of the communities and regions they serve.

As municipalities struggle with the realities of grant reductions, increasing servicing costs and pandemic recovery, it is not financially feasible to proceed with the proposed provincial policing. The benefit of an APPS over current RCMP policing has not been conveyed.

Yours truly,

A handwritten signature in dark ink, appearing to be 'Leah Nelson', written in a cursive style.

Leah Nelson, Mayor
VILLAGE OF ELNORA

:SW

Cc: The Honourable Jason Kenny, Premier
Barry Morshita, President Alberta Urban Municipalities
AUMA Members



September 8, 2021

Premier Jason Kenney
307 Legislature Building
10800 – 97 Avenue
Edmonton, AB
T5K 2B6

RE: ROYAL CANADIAN MOUNTED POLICE (RCMP) RETROACTIVE PAY

At the last regular meeting of Crossfield Town Council held Tuesday September 7, 2021, Council discussed the recent developments that the Royal Canadian Mounted Police (RCMP) have been drawing closer to an agreement that will require retroactive pay to be issued. This has been brought to our attention by the Alberta Urban Municipalities Association (AUMA).

Municipalities in Alberta such as ours under total population of 5,000 have recently been subjected to increasing our property tax rates on citizens and businesses in order to cover the cost of policing in our province. It is also something that we are not able to requisition for, which has further made raising the funds a contentious issue. Our tax payers are being directly affected by the increase already, and will feel the burden even more if our municipality must pay a share of the RCMP's pay increases.

Crossfield Town Council respectfully requests that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete. It should be up to the provincial and federal governments to deal with any shortfalls, and not to overload municipalities with further monetary strain.

If you have any questions or concerns regarding this issue, please contact the undersigned at your convenience.

Yours truly,

Jo Tennant
Mayor

cc: Mr. Nathan Cooper, MLA for Olds-Didsbury-Three Hills
Alberta Urban Municipalities Association (AUMA)
AUMA Member Municipalities



September 8, 2021

The Right Honourable Justin Trudeau, MP
Prime Minister of Canada Langevin Block
Ottawa, Ontario
K1A 0A2

Dear Prime Minister:

RE: Bill C-21 – Changes to the Criminal Code and the Firearms Act

On behalf of the Town of Crossfield, we are writing to express our concerns with respect to Bill C-21 to make changes to the Criminal Code and Firearms Act. With respect to the provision to allow municipalities to create handgun bylaws, which would place conditions of federal firearms licenses relating to handgun use, storage or transportation within municipalities that have passed such bylaws, Council has passed the following motion at the September 7, 2021 Council meeting in opposition to the Federal Bill C-21:


222-2021 MOVED by Deputy Mayor Harris that the Town of Crossfield send a letter opposing Bill C-21 – changes to the Criminal Code and the Firearms Act. CARRIED

With the Province of Alberta sending Bill 211 to Royal Assent on April 29th, our Provincial government is ensuring that Municipalities are not saddled with trying to find the resources to impose or enforce gun control by creating inconsistent bylaws between jurisdictions. As most Municipalities across our province are rural in nature and would be faced with the same problems in attempting to enforce legislation of this nature, we are anticipating that the sentiment will be the same across most jurisdictions and hope that those municipalities in opposition will make their position known to the Federal Government as well.

We are also concerned that Bill C-21 is only targeting citizen that have licenses, not criminals that have already obtained firearms illegally and would never comply with a municipal bylaw. This will create a very confusing system that could result in an otherwise law-abiding citizen, now being sentenced to two years imprisonment or permanent license revocation for unknowingly being in contravention of a bylaw in a community with different bylaws.

We that you for your attention in this matter and request that the federal government reconsider these changes to the Criminal Code and Firearms Act.

Sincerely,


Jo Tennant
Mayor

cc: All Alberta Municipalities
MP Blake Richards
Erin O'Toole, Leader of the Official Opposition



8. CLOSED SESSION