



Agenda  
Village of Nampa  
Council Meeting  
October 20, 2020  
Village of Nampa Council Chambers  
7:00 p.m.

**1. Call the meeting to order**

**2. Adoption of the agenda**

**3. Adoption of Previous Minutes**

3.1 Minutes of the Regular Council Meeting held September 15, 2020

**4. Business Arising out of the Minutes**

4.1 RFD: Bylaw # 459 - First Reading

**5 New Business**

5.1 Village of Nampa /Northern Sunrise County, Community Support Services, September 23, 2020, RE: Volunteer Gala, November 24, 2020, in Harmon Valley, AB. **\*\*RSVP Required**

5.2 RFD: Pascal Ryffel, Director of Government Relations, Alberta Counsel, September 16, 2020  
RE: Stollery Open Letter

5.3 RFD: 2020 LAPP Policy

5.4 **RFD: Amendment to VON Personnel Policy Section 6 (e)**

5.5 **RFD: Terms of Reference - FCSS Committee and Economic Development Committee**

**6 Reports**

**Financial Reports**

6.1a Cheque Listing For Council # 20200449-20200508 - September 5 - October 15

6.1b September 2020 Bank Rec

6.2 CAO Report October 20, 2020

6.3 Public Works Report September/October 2020 \*not available

6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings October 20, 2020

**7. Correspondence**

7.1 Peace Regional Subdivision Appeal Board Annual General Meeting Minutes, September 16, 2020

7.2 NAEL Draft Minutes, Web Ex/Teleconference, September 11, 2020

7.3 Christopher Parker, CAO, Town of Peace River, October 2, 2020, RE: PREDA 2021  
Membership, Town of Peace River Membership

7.4 NSC FCSS Committee Minutes, September 16, 2020

7.5 Sean Finn, CN, July 27, 2020 RE: CN in Your Community Publication

**8. Closed Session**

**9 Adjournment**



Agenda Item # 4.1

**Request for Decision (RFD)**  
Council Meeting October 20, 2020

**Topic:** Amendments to Bylaw # 420R and 1<sup>st</sup> Reading of Bylaw # 459 Unsightly Bylaw (which will repeal Bylaw # 420R)

**Background:**

At last month council meeting, council had more discussions on the proposed amendments to Bylaw #420R. Council directed Administration to follow up with more information and to bring back to the next scheduled council meeting on October 20, 2020.

Administration was in contact with other neighboring municipalities. The Unsightly Bylaws are similar and each municipality more or less follows the same enforcement process: letters are sent out for infractions, and if no compliance, then fines are issued. One difference is they have contracted Peace Officers as Bylaw Officers who do the work for them; one municipality has a Peace Officer who comes out twice a month to enforce. It is more effective for them to do it as they are in uniform. The non-compliance offenses fines correspond with other municipalities.

Administration has made some recommended amendments to Bylaw # 459 ( in red).

Attachment - Bylaw # 459 with Administration's recommended amendments

**Administration Recommendation:**

That council approve the amendments recommended by Administration and that Council give Bylaw # 459 first reading

**BYLAW - 459  
VILLAGE OF NAMPA  
PROVINCE OF ALBERTA**

A BYLAW OF THE VILLAGE OF NAMPA, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ABATEMENT OF NUISANCE, PESTS AND TO REGULATE UNTIDY AND UNSIGHTLY PREMISES

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**WHEREAS** Council may pursuant to the provisions of Section 546 of the Municipal Government Act, RSA 2000, Chapter M-26 enact legislation to among other things remedy dangerous, un-kept and unsightly property and;

**WHEREAS** the Council of the Village of Nampa deems it proper and expedient to pass legislation that grants powers to administration to deal with property that is deemed unsightly, dangerous to public safety and in a derelict or un-kept condition in an efficient and expedient manner.

**NOW THEREFORE** under the authority granted by Section 546 of the Municipal Government Act, RSA 2000, Chapter M-26 the Council of the Village of Nampa, in the Province of Alberta enacts as follows:

**SECTION 1 - GENERAL**

- 1.1 This Bylaw shall be referred to as the Unsightly, Un-kept and /or Dangerous Property Bylaw.
- 1.2 The Chief Administrative Officer or his/her designate is hereby authorized to enforce the provisions of this Bylaw in a manner deemed consistent with the provisions contained herein.

**SECTION 2 - DEFINITIONS**

- 2.1 **"Building material"** means all construction and demolition material accumulated on a premise while constructing, altering, repairing or demolishing any structure and includes, but is not limited to, earth, vegetation or rock displaced during such construction, alteration or repair.
- 2.2 **"Chief Administrative Officer"**, hereinafter called "the Officer", shall mean the person appointed by Council to administer the affairs of the Village of Nampa in Accordance with the provisions of the Municipal Government Act, RSA 2000, Chapter M-26.
- 2.3 **"Council"** shall mean the Council of the Village of Nampa in the Province of Alberta.
- 2.4 **"Dangerous to Public Safety"** shall mean property that in the opinion of the Officer presents a threat to public safety because of its derelict, un-kept or untidy condition.
- 2.5 **"Designate"** shall mean the person, hereinafter who shall also be called the "Officer" appointed by the Chief Administrative Officer to enforce the provisions of this Bylaw.
- 2.6 **"Nuisance"** shall mean any disturbance that conflicts with the peace and quiet of the neighborhood and is the subject of a complaint.
- 2.7 **"Nuisance" in respect of land**, means land or any portion thereof, that shows signs of serious disregard for general maintenance and upkeep, whether or not it is detrimental to the surrounding area and;
  - a) excessive accumulation of material including but not limited to building materials, appliances, household goods, boxes, tires, vehicle/machinery parts garbage or refuse, whether of any apparent value or not.
  - b) any loose litter, garbage or refuse whether located in a storage area, collection area or elsewhere on the land.
  - c) damaged, dismantled or derelict vehicles or motor vehicles, whether insured or registered or not.
  - d) smelly or messy compost heaps.
  - e) unkempt grass or weeds in excess of 20 centimeters in length

- 2.8 **"Nuisance Weeds"** shall include weeds that are not defined as noxious or restricted under the "Noxious and Restricted Weed Act" of the Province of Alberta.
- 2.9 **"Noxious or Restricted Weeds"** shall mean weeds that are defined as noxious or restricted under the "Noxious or Restricted Weed Act" of the Province of Alberta.
- 2.10 **"Order"** means a written statement from the Officer requiring the Owner to remedy a condition contravening the provisions of this Bylaw.
- 2.11 **"Owner/Owners"** shall mean the person/persons of record as shown of the tax records of the Village of Nampa as being the owner of the property that is subject to this Bylaw or a person who is the occupant of the property under a lease, license or permit.
- 2.12 **"Unightly or Untidy"** shall mean property that is in the opinion of the Chief Administrative Officer or his/her designate considered to be unsightly or untidy.
- 2.13 **"Unightly Premises"** means any property or part of it which is characterized by visual evidence of a lack of general maintenance and upkeep by the excessive accumulation on the premises of;
- a) any rubbish, refuse, garbage, papers, packages, containers, bottles, cans, manure, human excrement or sewage or the whole or a part of an animal carcass, dirt, soil, gravel, rocks, sod, petroleum products, hazardous materials, disassembled equipment or machinery, broken household dishes and utensils, boxes, cartons and discarded fabrics.
  - b) the whole or part of any motor vehicle or vehicles which has no current license plate attached to it and in respect of which, no registration certificate has been issued for the current year, and which is inoperative by reason of removed parts, or equipment.
  - c) equipment or machinery which has been rendered inoperative by reason of its disassembly, age or mechanical condition and includes any household appliances.
  - d) animal material, yard material, ashes, building material and garbage as defined in this Bylaw.
  - e) All Owners/Occupants of property shall control noxious or restricted weeds on their property as required by Provincial Legislation.
  - f) All Owners/Occupants of property shall maintain their property in a manner such that all nuisance weeds and grass are maintained in a manner consistent with the intent of this Bylaw.
  - g) All Owners/Occupants of property shall maintain the boulevards adjacent to the property they own or occupy in a manner consistent with the intent of this Bylaw by:
    - a) removing any accumulation of fallen leaves or other debris and
    - b) no parking of motor vehicles; recreational vehicles; equipment or machinery on boulevard.
- 2.14 All Owners/Occupants of property shall maintain the lanes and grass walkways adjacent to their property in a manner consistent with the intent of this Bylaw.
- 2.15 All Owners/Occupants shall maintain trees and shrubs on their property in a manner such that they do not overhang onto public property so as to cause a threat to public safety.
- 2.16 No Owner/Occupant of property shall allow the proliferation of, or harbor any insect, animal or pest that is likely to spread disease, be destructive, dangerous or otherwise become a nuisance.
- 2.17 No Owner/Occupant shall cause or permit a nuisance to exist in respect of any building on land they own or occupy.



- (a) For the purpose of greater certainty a nuisance, in respect of a building, means a building, or any portion thereof, showing signs of a serious disregard for general maintenance and upkeep, whether or not it is detrimental to the surrounding area, which includes:
- (b) Any damage to the building;
- (c) any graffiti displayed on the building that is visible from any surrounding property
- (d) Any rot or deterioration within the building; and
- (e) Any inappropriate infiltration of air, moisture or water into the building due to peeling, unpainted, untreated surfaces, missing shingles or other roofing materials, broken or missing windows or doors, or any other hole or opening in the building
- (f) Fencing - No owner of a property shall allow the fence to become dilapidated
  - 1) All fencing must be made of approved fencing material
  - 2) All screening must be kept in a reasonable state of repair

2.18 **“Unoccupied Building”** means a building normally intended for human habitation which is unoccupied then any door or window opening in the building may be covered with a solid piece of wood but only if the wood is:

- a) Installed from the exterior and fitted within the frame of the opening in a watertight manner;
- b) Of a thickness sufficient to prevent unauthorized entry into the building;
- c) Secured in a manner sufficient to prevent unauthorized entry into the building; and
- d) Coated with an opaque protective finish in a manner that is not detrimental to the surrounding area.

2.19 If a building normally intended for human habitation is unoccupied then every walkway and driveway on the property shall be maintained clear of snow and ice by the person who owns the property.

**2.20** No Owner/Occupant of property shall allow lawn clippings, dirt or other debris to be stored, piled or deposited loose on public property.

### **SECTION 3 - ENFORCEMENT**

- 3.1 The Officer shall have the authority to enter upon lands of the Owner/Occupant for the purpose of enforcing the provisions of this Bylaw.
- 3.2 When in the opinion of the Officer a condition exists which in the opinion of the Officer contravenes any of the provisions of this Bylaw the Officer may direct the Owner to take whatever action the Officer deems appropriate in order to rectify the condition.
- 3.3 The Officer shall provide to the Owner an Order stating;
  - a) The nature of the infraction
  - b) The remedy to be taken
  - c) The time the Owner has to remedy the infraction.
  - d) The action that may be taken by the Officer in order to enforce the Order.
  - e) How the costs to enforce the Order are to be recovered by the Village in the event the Order is enforced using Village crews or contractors.
  - f) The right the Owner has pursuant to the provisions of the Municipal Government Act to appeal the Order.

First Non - Compliance Offense - Failure to comply with order will result in owner of the property being fined \$100.00.

Second Non Compliance Offense - Owner of property being fined \$200.00 and issued a final clean up notice (7 day notice).

Third Non-compliance offense will result in the home owner being fined \$400.00 and that the Village may take any action or measure reasonably necessary to remedy the contravention at the expense of the property owner. If a company/contractor is hired by Village to perform the cleanup, costs will be borne by the owner of the property.

- 3.4 In the event the Officer is required to take action to remedy the conditions of an Order the costs to enforce the Order shall be borne by the Owner and may be added to the tax roll of the property that is the subject of the Order.
- 3.5 Any person/persons entering the property for the purposes of enforcing an Order that has been issued is doing so under the direction and authority of Council and shall not incur any liability related to damages caused accidentally.

#### **SECTION 4 - EFFECTIVE DATE**

4.1 Bylaw # 420R is hereby repealed.

This Bylaw shall come into force and effect when it receives third and final reading and is duly signed.

**READ** a first time this 20<sup>th</sup> day of October 2020.

**READ** a second time this \_\_\_\_\_ day of \_\_\_\_\_

**CONSENT** to proceed with third Reading this \_\_\_\_\_ day of \_\_\_\_\_

**READ** a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

**From:** [Amber Houle](#)  
**To:** ["cao@nampa.ca"](mailto:cao@nampa.ca)  
**Subject:** Volunteer Gala - Invitation to Council  
**Date:** September 23, 2020 9:13:35 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[Volunteer Gala - Invitation to Council .pdf](#)

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Good Morning Dianne,

Nampa/Northern Sunrise County Community Services is hosting the annual Volunteer Gala on November 24, 2020 at 5:00pm at the Harmon Valley Hall and would like to extend an invitation to Mayor and Council. In addition to the invitation, we would welcome the Mayor or an alternate to bring greetings on behalf of the Village of Nampa and to assist with presenting the awards. If the Mayor and Councillors wish to attend we ask that they please RSVP by November 13, 2020. Invitation attached.

Due to the pandemic, we are limiting seating to nominees, nominators, Council members from Northern Sunrise County and the Village of Nampa, and Community Services staff.

**Amber Houle | Director of Community Services | Northern Sunrise County**

Bag 1300 | Peace River | AB | Canada | T8S 1Y9  
Office: 780-625-3287 | Fax: 780 624-0023

[ahoule@northernsunrise.net](mailto:ahoule@northernsunrise.net) | [www.northernsunrise.net](http://www.northernsunrise.net)

**Village of Nampa (Dianne Roshuk)**

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**From:** Pascal Ryffel <pr@albertacounsel.com>  
**Sent:** September 16, 2020 3:06 PM  
**To:** cao@nampa.ca  
**Subject:** Following up on Stollery Open Letter  
**Attachments:** 2020-08-25 - Open Letter from municipalities to Premier re Stollery (Final).pdf

Hi Dianne,

I'm just following up with all the NAEL members who attended the September 11<sup>th</sup> meeting to see if is a willingness to sign – or at least further discuss – the Open Letter that the Stollery Children's hospital has put forward.

A few important points relating to the letter:

- The Stollery Children's Hospital Foundation wants the Government of Alberta to prioritize children's health – a commitment that could significantly improve the province's long-term financial situation.
- Putting more focus on children's health is preventative health care - could take care of a host of long-term, chronic physical and mental health problems, potentially saving billions down the road in adult health care costs.
- According to Statistics Canada, 25 per cent of Alberta's population is under the age of 18, and by 2041 the annual number of births in Alberta is expected to grow by 26.4 per cent, highlighting the need for long-term planning for children's health in this province.
- Only two of Alberta's 113 hospitals are dedicated to children's health. Many children and their families must travel great distances to Edmonton or Calgary for services that could be brought into local hospitals. These current travel requirements add costs to both the provincial government and Albertan families.
- The Stollery Children's Hospital Foundation is already working with a number of rural municipalities and health foundations to both improve health outcomes locally and to build up the capacity of local health foundations.

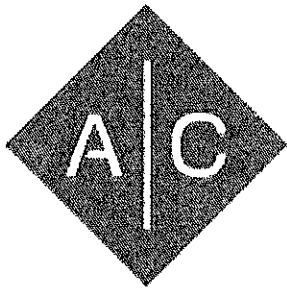
Please let me know if the Village of Nampa would be willing to sign the letter, or if you would like to get more information on anything written in the letter.

Thank you in advance for your time!

Pascal

Pascal Ryffel M.A., B.A.  
Director of Government Relations  
[pr@albertacounsel.com](mailto:pr@albertacounsel.com)





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July xx, 2020

OPEN LETTER

Honourable Jason Kenney  
Premier, President of Executive Council  
307 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6

Dear Premier Kenney,

There can be no doubt that the economic fallout from the COVID-19 pandemic and collapse in oil prices is putting significant pressure on Alberta's health care budget. We understand and appreciate that you and your government are facing difficult decisions to keep Alberta financially sustainable. One cost-effective solution that might be overlooked, and worth considering, is the lasting economic benefits to investing in children's health. We believe that if Alberta's health care system prioritized children's health, that commitment could significantly improve the province's long-term financial situation.

The health of our province starts with the health of our children. By focusing on the beginning of life, rather than the end of life—as ours and most health systems do—we could take care of a host of long-term, chronic physical and mental health problems, potentially saving billions down the road in adult health care costs. The right policy emphasis and decisions today would revolutionize health care in a way that simultaneously lowers costs and paves the way for long and healthy lives.

We are writing to ask you to lead the way in providing true equity and fairness in children's health in our province to ensure long-term, positive outcomes for Alberta's next generation of adults.

According to Statistics Canada, 25 per cent of Alberta's population is under the age of 18, and by 2041 the annual number of births in Alberta is expected to grow by 26.4 per cent, highlighting the need for long-term planning for children's health in this province. Despite this, however, children are a neglected demographic in Alberta's health care plans.

Only two of Alberta's 113 hospitals are dedicated to children's health. Many children and their families must travel great distances to Edmonton or Calgary for services that could be brought into local hospitals. These current travel requirements add costs to both the provincial government and Albertan families.

Children's health care is different than that of adults: their bodies are smaller and they arrive in our health care system with family in tow, meaning that family supports are an essential component of children's health care. Furthermore, children are also particularly vulnerable to illnesses and infections, many of which bear lifelong ramifications if not properly treated. Treating children close to home also has proven health benefits and can help bend the cost-curve on the overall health expenditures for the Government of Alberta.

We are encouraged by the UCP Government's ongoing support for stable, sustainable health care funding in Alberta. We now ask that you invest in children's health through policy development that will place the physical and mental health of kids and youth at the forefront. It is the best way to ultimately lower the cost burden of our overall healthcare system and to ensure a healthy future for the next generation of Albertans.

Sincerely,

[Supporter's name, title & contact information]



Agenda Item # 5.3

**Request for Decision (RFD)**  
Council Meeting October 20, 2020

**Topic:** Local Authorities Pension Plan (LAPP)

**Background:**

Upon joining LAPP, each employer is required to formulate a written policy addressing the Plan eligibility and participation rules for its employees. The Village did not have a policy plan in place. Administration developed a policy that addresses plan eligibility and participation.

Attachment: LAPP Policy

**Administration Recommendation:**

That council approve the LAPP Policy as presented

Section: Local Authorities Pension Plan

Date Approved: October 20, 2020

**Statement:**

Local Authorities Pension Plan (LAPP) is a defined benefit plan, which means that as a member of LAPP, the Village of Nampa employees will receive a pension based on their pensionable salary and years of pensionable service. The Village of Nampa contributes the employers' share of pension contributions as established by the Board, for the Local Authorities Pension Plan.

Permanent Employees contribute to the Local Authorities Pension Plan, as established by the Board for the Local Authorities Pension Plan. Local Authorities Pension Plan Membership is mandatory for permanent Village of Nampa employees who work at least 30 hours per week.

Permanent Part Time Employees who are regularly scheduled to work between 14 and 29 hours per week will be given the option to participate in the Local Authorities Pension Plan. The option to enroll will be available any time after becoming eligible. Once enrolled, unless an employee becomes ineligible, they must remain enrolled in the pension plan for the duration of their employment.

Permanent Part Time Employees who are regularly scheduled to work less than 14 hours per week are not eligible to participate in the Local Authorities Plan.

Casual, Seasonal and Temporary Employees are not eligible to participate in the Village of Nampa LAPP pension plan.

**Calculation of Service:**

All eligible Village of Nampa employees shall contribute to LAPP on a per pay period basis. Service hours are calculated according to Full Time Equivalency (FTE).

- a) Full-time Service Year
  - 1. 7 hours/day = 1820 hours annually
  - 2. 8 hours/day = 2080 hours annually
  - 3. 44 hours/week = 2288 hours annually

**Employees on WCB:**

It is a provincial mandatory requirement that employees in receipt of temporary disability benefits (either total or partial) from Workers' Compensation continue to contribute to their pension plans, in this case the Local Authorities Pension Plan. Employees must make arrangements with the Payroll and Benefits Officer regarding the monthly remittance of these funds.

**Employees on Maternity and/or Paternal Leave:**

If employees wish to earn pensionable service for this leave they may continue Local Authority Pension Plan contributions during the term of this leave or they can purchase this service when they return to employment as per pension legislation and the receipt of the leave costing from Alberta Pensions Services Corporation (APS).

**Employees on Leave of Absence without Pay:**

Employees may choose to purchase the period of leave of absence without pay as pensionable service. The employees will only be responsible for paying their share of costs until their total accumulative leave of absence without pay exceeds one year, at which time the employee is responsible for both the employee and employer share of costs. Employees may choose to continue LAPP contributions during the term of their leave of absence without pay or they can purchase this service when they return to regular employment upon receipt of the leave costing from Albert Pensions.

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Mayor Perry Skrlík

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CAO Dianne Roshuk





Agenda Item # 5.4

**Request for Decision (RFD)**  
Council Meeting October 20, 2020

**Topic:** Village of Nampa Personnel Policy Section 6 (e) Workers Compensation

**Background:**

It was discovered that a statement in our Personnel Policy under Section 6 (e) Workers Compensation was incorrect as it referred to Long Term Disability (LTD) and not WCB. Administration has made the correction and has added in the appropriate WCB requirement (f)

*See attached: page 4 of Personnel Policy Section 6 (e)*

**Administration Recommendation:**

That council approve the amendment to Village of Nampa Personnel Policy Section 6 (e) Workers Compensation as presented

overtime at one and a half times (1 ½) the rate it was earned and will be taken as time in lieu within the following 30 days from which it was earned.

- c. Overtime compensatory time off shall be calculated to the nearest quarter hours and shall not be allowed twice for the same hours;
- d. All overtime must be approved by the employee's Supervisor
- e. Banked time must be used within three (3) month from when it was accumulated, unless approved by the CAO. (i.e. banked time from January must be used by April).

#### **4. CALL-BACK PAY**

- a. When an Employee is called back to work, the Employee shall be compensated a minimum of two (2) hours at one and a half times (1 ½) the regular rate, which is taken as time in lieu.

#### **5. REPORTING PAY**

- a. An Employee shall be paid a minimum of three (3) hours pay at the Employee's hourly rate when an expected work period is cancelled and the Employee was not notified of such cancellation.
- b. An Employee who reports for a regularly scheduled shift and who is assigned, without prior notification, to an alternate work shift commencing at a later time shall receive an additional three (3) hours pay at the Employee's hourly rate, which is taken as time in lieu.

#### **6. WORKERS COMPENSATION**

- a. In accordance with the Worker's Compensation Act and the Village of Nampa Occupational Health and Safety Policy, when an Employee sustains an injury in the course of the Employee's duties with the Village of Nampa, the Employee and the Employee's Supervisor shall report the injury to the department head at the place of work. The department head shall record the date, time, and nature of the injury on a form to be signed by the injured Employee. If the injury causes the Employee to be absent from work the Employee and the Employer shall complete the required forms for Worker's Compensation;
- b. The Employee and the department head shall ensure that forms are signed and submitted according to timelines required by Workers' Compensation;
- c. An Employee who is injured on the job during working hours and who is required to leave the job site for treatment, or is sent home as a result of such accident or injury, shall not suffer loss of pay for that day's work, regardless of the time of injury;
- d. An Employee who receives Worker's Compensation benefits and who, at the commencement of absence from work, is participating in the Village of Nampa Group Benefits Plan shall continue to be covered under these plans throughout the period the Employee is receiving Workers' Compensation benefits. Premium contributions shall continue to be paid by the Employer and the Employee;
- e. It is the responsibility of both the Employee and the Employer to ensure that monthly Village of Nampa Benefit plan premiums are paid. ~~The Employee may also choose to continue to contribute to Village of Nampa pension plans.~~
- f. It is a provincial mandatory requirement that employees in receipt of temporary disability benefits (either total or partial) from Workers Compensation continue to contribute to their pension plans, in this case Local Authorities Pension Plan (LAPP). Employees must make arrangements with the payroll and benefits officer regarding the monthly remittance of these funds.
- g. Every effort will be made to accommodate a return-to-work program for an employee who has been receiving Worker's Compensation benefits and is able to return to work on modified duties. The modified

**From:** [Olive Toews](#)  
**To:** [Dianne Roshuk](#)  
**Subject:** Committee Terms of Reference  
**Date:** October 19, 2020 2:18:55 PM  
**Attachments:** [image001.png](#)  
[image003.png](#)  
[FCSS Committee TOR.pdf](#)  
[Economic & Tourism Development Committee TOR.pdf](#)

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Council reviewed and amended the attached Terms of Reference for the FCSS committee and the Economic Development committee on October 13, 2020. Please bring to your council for approval and let us know when your council has approved the TORs. Thank you!

**Olive Toews | Director of Legislative Services & Human Resources |  
Northern Sunrise County**

Bag 1300 | Peace River | AB | Canada | T8S 1Y9  
Office: 780 625-3271 | Fax: 780 624-0023

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# VILLAGE OF NAMPA

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## Cheque Listing For Council

6.1a

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20200449	2020-09-11	BELL MOBILITY	Sept 2020	PAYMENT PUBLIC WORKS CELL PHONE	121.21	121.21
20200450	2020-09-11	CAMPUS ENERGY PARTNERS LP	1001419 Sept 21 1001420 Sept 21 2462ZC	PAYMENT ELECTRICAL BILLING STREET LIGHTS GAS BILLING	3,206.04 2,406.78 508.75	6,121.57
20200451	2020-09-11	ALBERTA ONE CALL CORP.	IN161482	PAYMENT MTHLY CALLS	50.40	50.40
20200452	2020-09-11	CANADIAN LINEN AND UNIFORM	5003546756	PAYMENT MTHLY MAT RENTAL VON/MUSEI	298.51	298.51
20200453	2020-09-11	GOVERNMENT OF ALBERTA, LAND TITLES	August 2020	PAYMENT LAND TRANSFER FEE	60.00	60.00
20200454	2020-09-11	KIT BUSINESS EQUIPMENT	013597-01	PAYMENT BACKUP BATTERY	83.99	83.99
20200455	2020-09-11	MACKENZIE MUNICIPAL SERVICES AGENCY	PRSDAB 002-20	PAYMENT ANNUAL FEE ADMIN ASSISTANT	100.00	100.00
20200456	2020-09-11	MNP	9432360	PAYMENT YEARLY AUDIT FEES	21,360.94	21,360.94
20200457	2020-09-11	PHONECO INC	PR12744	PAYMENT SET CAMERAS AT PW	131.25	131.25
20200458	2020-09-11	POSTMEDIA	375207 388433	PAYMENT ADVERTISING PUBLIC AUCTION ADVERTISING PUBLIC HEARING	541.80 541.80	1,083.60
20200459	2020-09-11	RURAL MUNICIPALITIES OF ALBERTA	AB012043	PAYMENT PLAYGROUND SIGNS	94.56	94.56
20200460	2020-09-11	VALLEY PRINTERS LTD.	15245	PAYMENT ENVELOPES	979.34	979.34
20200461	2020-09-11	VELOCITY ENGINEERING INC.	2542 2553	PAYMENT INFRASTRUCTURE SURVEY INFRASTRUCTURE SURVEY	2,134.66 609.26	2,743.92
20200462	2020-09-11	VITAL EFFECT INC	7283	PAYMENT MTHLY WEB SUPPORT/HOSTING	55.00	55.00
20200463	2020-09-14	ROSHUK, DIANNE G				
20200464	2020-09-14	SURMAN, STEVE C				
20200465	2020-09-14	MCNEIL, JEREMY D				
20200466	2020-09-14	BOARD OF TRUSTEES	Third Qtr	PAYMENT 3RD QTR PAYMENT	4,845.19	4,845.19
20200467	2020-09-14	NORTH PEACE HOUSING FOUNDATION	SEPT QTR PAYI	PAYMENT 3RD QTR PAYMENT	5,270.25	5,270.25
20200468	2020-09-23	TELUS MOBILITY INC.	9618 Sept 2020	PAYMENT CAO CELLPHONE	105.47	105.47
20200469	2020-09-25	ATB FINANCIAL MASTERCARD	Aug 19 20 Aug 21 20 Aug 25 20 August 19 20 August 20 20 August 25 20 Sept 02 2020 Sept 14 2020 Sept 2 20 Sept 2 2020	PAYMENT SPEAKERS CAO COMPUTER SPEED BUMPS GIFT CARDS FCSS PANTRY PW WATER GRASS SEED COFFEE SUPPLIES MUSEUM TRAINING LAPTOP/DESKTOP MTHLY DOMAIN FEE TITLE SEARCH	31.11 1,121.18 500.00 6.89 173.24 14.86 500.00 3,565.61 20.95 10.00	5,943.84



# VILLAGE OF NAMPA

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## Cheque Listing For Council

6.1a

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20200470	2020-09-25	FAMILY & COMMUNITY SUPPORT SERVICES	Sept 2020	PAYMENT FAMILY PUMPKIN CARVING FIES	350.00	350.00
20200471	2020-09-25	HI TECH BUSINESS SYSTEMS	1589450	PAYMENT MTHLY CONTRACT	68.62	68.62
20200472	2020-09-25	MUNICIPAL INFORMATION SYSTEMS	20201201	PAYMENT MONTHLY SUPPORT	587.82	587.82
20200473	2020-09-25	MURPHY, CARSON	Sept 2020	PAYMENT MUSEUM PURCHASES	227.50	227.50
20200474	2020-09-25	NEW WATER LTD.	209	PAYMENT PARTNER BILLING JULY & AUGU	20,640.96	20,640.96
20200475	2020-09-25	PEACE REGIONAL WASTE MANAGEMENT COMF	21707 21708	PAYMENT TRANSFER STATION TIPPING FEES	189.76 262.97	452.73
20200476	2020-09-25	PROCESS COLOR PRINT LTD.	0000081157	PAYMENT FLAGS	739.83	739.83
20200477	2020-09-25	THE COMPUTER STORE/A440 MUSIC	2378	PAYMENT TRANSFERING OF FILES COMPL	262.50	262.50
20200478	2020-09-25	TOKER, TEENA	Sept 2020	PAYMENT JANITORIAL	125.00	125.00
20200479	2020-09-25	TRI LINE CONTRACTING SERVICE	4150	PAYMENT REPAIR FIRE HYDRANT BCI	4,092.07	4,092.07
20200480	2020-09-29	ROSHUK, DIANNE G				
20200481	2020-09-29	MATIASIEWICH, SHIRLEY A				
20200482	2020-09-29	SURMAN, STEVE C				
20200483	2020-09-29	MCNEIL, JEREMY D				
20200484	2020-09-29	MATIASIEWICH, EVAN M				
20200485	2020-09-29	BULFORD, QUINTON				
20200486	2020-09-29	NOVAK, CHERYL				
20200487	2020-09-29	BUTZ, CLYNTON				
20200488	2020-09-29	SKRLIK, PERRY				
20200489	2020-09-29	MURPHY, CARSON				
20200490	2020-09-29	LOCAL AUTHORITIES PENSION PLAN	2020 September	PAYMENT LAPP SEPTEMBER 2020 DEDUC	4,271.58	4,271.58
20200491	2020-09-29	RECEIVER GENERAL - PAYROLL	Sept 2020	PAYMENT SEPTEMBER 2020 DEDUCTIONS	6,057.96	6,057.96
20200492	2020-10-05	HELL N BACK WELDING COMPANY	1834	PAYMENT MUSEUM PROGRAMMING - POP	2,500.00	2,500.00
20200493	2020-10-06	TELUS COMMUNICATIONS INC.	2777	PAYMENT MUSEUM PHONE	110.80	110.80
20200494	2020-10-09	BELL MOBILITY	8616 Oct 20	PAYMENT PW CELL PHONE	121.21	121.21
20200495	2020-10-09	CAMPUS ENERGY PARTNERS LP	1001419 Oct 20 1001420 2462ZC Oct 20	PAYMENT ELECTRICITY BILLING ELECTRICITY STREET LIGHTS GAS BILLING	2,813.73 2,258.25 506.59	5,578.57
20200496	2020-10-09	IWANTWIRELESS CA LTD	101787	PAYMENT INTERNET - MUSEUM	52.45	52.45
20200497	2020-10-09	NAMPA AUTO & FARM SUPPLY	201948	PAYMENT WIPES/WINDEX	20.53	56.21



# VILLAGE OF NAMPA

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## Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200497	2020-10-09	NAMPA AUTO & FARM SUPPLY	202104	WD40/MOMO FOAM	35.68	56.21
20200498	2020-10-14	ROSHUK, DIANNE G				
20200499	2020-10-14	SURMAN, STEVE C				
20200500	2020-10-15	ALBERTA ONE CALL CORP.	62192	PAYMENT AB ONE CALL NOTIFICATIONS	6.30	6.30
20200501	2020-10-15	MACKENZIE MUNICIPAL SERVICES AGENCY	018-20	PAYMENT PRASDAB SHARED EXPENSES -	25.78	25.78
20200502	2020-10-15	MUNICIPAL INFORMATION SYSTEMS	20201305 20201374	PAYMENT BILLABLE OUT OF SCOPE WORK MONTHLY SUPPORT NOVEMBER	105.00 587.82	692.82
20200503	2020-10-15	NORTHERN SUNRISE COUNTY	10163 10164	PAYMENT FCSS SUPPORT JAN - DEC 2020 GARBAGE PICK UP SEPT - OCT	14,260.00 4,000.00	18,260.00
20200504	2020-10-15	PEACE REGIONAL WASTE MANAGEMENT COMI	21796 21797	PAYMENT NAMPA TRANSFER STATION FEE TIPPING FEES - GARBAGE PICKI	209.60 271.56	481.16
20200505	2020-10-15	SHELLEY'S STATIONERY	SEPT 2020	PAYMENT STAMPS	193.20	193.20
20200506	2020-10-15	TOKER, TEENA	001	PAYMENT REIMBURSEMENT FOR GARBAG	6.27	6.27
20200507	2020-10-15	VELOCITY ENGINEERING INC.	2582 2583	PAYMENT INFRASTRUCTURE REVIEW 2020 NAMPA LANE DRAINAGE IMPROV	2,782.50 2,462.25	5,244.75
20200508	2020-10-15	VITAL EFFECT INC	7408	PAYMENT MONTHLY WEB SUPPORT/HOS	55.00	55.00

**Total 143,011.03**

\*\*\* End of Report \*\*\*





## **Chief Administrative Officer Report**

**6.2**

October 20, 2020

September 22 - Staff Evaluation

September 23 - NWL Meeting- The water intake lines need to be inspected. The intake is old and showing signs that repairs/new intake is required. NWL is increasing its rates - Current rate: \$ 4.64; New rate: \$ 4.73  
Truck Fill - Current rate: \$ 4.76; New rate: \$ 4.85

October 6 - Met with MLA Dan Williams

October 9 - Met with Jason Schuler -Discussions on the lane drainage improvements, once report is completed he will present to council for discussion

October 20 - Regular Council Meeting

October 20 - Organizational Meeting

### **CAO Evaluation**

Council needs to set date for CAO performance evaluation.

### **2021 interim Budget Meeting**

Administration is asking council to set a date for the 2021 Interim Budget meeting, Administration suggests second week of November, morning or evening meeting

### **Culvert Placement at Tracks Update**

Waiting to hear back from rep with CN. I also spoke with Jason Schuler with Velocity and he mentioned that it could be just a matter of standard practise to clean out the culverts that are on North side of tracks, (do some ditching & cleaning out) and keep the ditches cleaned out to prevent any flooding issues that may arise.

### **Nuisances at the Grass/Brush Pile**

Public Works foreman asked me to bring his concerns about the use of the grass/brush site on East Ridge Road to council as people are abusing it by dropping off bags of garbage, tree stumps( along with the dirt), tree trunks, shingles, wood chips, tire rubber, some of which is hard to burn or doesn't burn. A sign is erected saying what can and can't be dropped off there. Any suggestions from council on how to deal with this issue?

Christmas Supper for Staff & Council - Briefly discussed at the September 15, 2020 council meeting but no decision was made, possible dates suggested: Dec 4<sup>th</sup> / 5<sup>th</sup> OR Dec 11<sup>th</sup> / 12<sup>th</sup> or even late November

### **Upcoming Meetings/Events**

CAO Meeting - TBD

November 17 -Regular council meeting



## Councillor Committee Report

Name: Evan Matiasiewich

Date: October

Meetings/Events Attended:  
(With comments)

September 23, 2020 - Watershed Meeting

- Discussion on 2021 Budget
- Discussions on upcoming projects
- The bat house work shop was a success
- 

September 29, 2020 - FCSS 101

- Overview of how FSCC is run and how it helps the community

September 30, 2020 – RCMP Board

- Lightcatch App. Administrators will be monitoring people's comments
- Crimewatch is getting fridge magnets & cards made up with numbers/email address to contact if there is a crime happening in our area
- November 24/20 a tour of Nampa will happen in regards to CPTED and the 2<sup>nd</sup> phase
- Stats from Speed-reader board for a month will be downloaded and sent to VON for info
- Fire Prevention Week is October 5 - 11<sup>th</sup>

October 1, 2020 - Nampa Golden Pioneers Meeting

- Update on the building
- Plans for a soft opening supper

October 6, 2020 - Meeting with MLA Dan Williams

- General Discussion

### **Upcoming Meetings**

Watershed - October/20

RCMP Board – November 4/20



Peace Regional SDAB  
P.O. Box 450, Berwyn, Alberta, T0H 0E0  
5109 - 51 Street, Berwyn, Alberta  
Ph. 780-338-3862 Fax 780-338-3811  
Email: info@mmsa.ca

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## **ANNUAL GENERAL MEETING – MINUTES**

September 16, 2020 at 10:00

Berwyn Elks Community Center, Berwyn, Alberta

### **IN ATTENDANCE**

Corinna Williams .....	Member .....	Northern Sunrise County
Owen Stanford .....	Member .....	Town of Fairview
Peter Gunning .....	Member .....	Manning
Avis Gagne .....	Member .....	Town of McLennan
Guy Beaudoin .....	Member .....	Town of Falher
Theresa Hrab .....	Member .....	Municipal District of Fairview No. 136
Brian Harcourt .....	Member .....	Clear Hills County
Dave van Tamelen .....	Member .....	Northern Sunrise County
James Adams .....	Chair .....	Municipal District of Fairview No. 136
Randy Morden .....	Member .....	Village of Berwyn
Rod Burr .....	Member .....	Town of Peace River
Lyle McKen .....	Member .....	Municipal District of Peace No. 135
Robert King .....	Member .....	County of Northern Lights
Marvin Dueck .....	Member .....	Town of Grimshaw
Camille Zavisha .....	Member .....	Village of Hines Creek
Bonnie Morgan .....	Clerk .....	Clear Hills County
Shirley Matiasiewich .....	Clerk .....	Village of Nampa
Barb Schofield .....	Clerk .....	Village of Berwyn
Delayna Lund .....	Clerk .....	Village of Hines Creek
Fiona Ness .....	Clerk .....	Municipal District of Fairview No. 136
Larissa Hempler .....	Clerk .....	Municipal District of Peace No. 135
Susan Ouellette .....	Clerk .....	Town of McLennan
Constance Hampton .....	Clerk .....	Town of Grimshaw
Gordon Shaw .....	Director .....	MMSA
Komiete Tetteh .....	Municipal Planner .....	MMSA
Darlene Hachey .....	Admin. Assistant .....	MMSA

### **REGRETS**

Denis Boisvert .....	Member .....	Village of Girouxville
Orest Luka .....	Member .....	Clear Hills County
Gerry Noel .....	Member .....	Village of Donnelly
George Leger .....	Member .....	Municipal District of Peace No. 135
Quinton Bulford .....	Member .....	Village of Nampa
Agnes Roshuk .....	Member .....	Village of Nampa
Orren Ford .....	Member .....	Town of Peace River
Quinn Lambert .....	Clerk .....	Town of Manning
Greg Towne .....	Clerk .....	Town of Peace River
Viola Marcoux .....	Clerk .....	Town of Falher
Olive Toews .....	Clerk .....	Northern Sunrise County
Teresa Tupper .....	Clerk .....	County of Northern Lights

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## **A. GENERAL**

**Item A1. CALL TO ORDER**

Chairman J. Adams, called the meeting to order at 10:05 a.m.

**Item A2. INTRODUCTIONS**

Members, Clerks and Staff introduced themselves around the table.

**Item A3. ADOPTION OF THE AGENDA**

C. Williams moved to adopt the agenda as presented.

**RESOLUTION #01/20  
CARRIED**

**Item A4. ADOPTION OF THE MINUTES**

**(a) ORGANIZATIONAL MEETING OF JULY 17, 2019**

T. Hrab moved to adopt the Organizational Meeting minutes of July 17, 2019

**RESOLUTION #02/20  
CARRIED**

**Item A 5. BUSINESS ARISING FROM THE MINUTES**

No items

**Item A 6. ELECTIONS**

Election of Vice Chair – one position:

L. McKen nominated P. Gunning

Seconded by C. Williams.

P. Gunning accepted the nomination.

O. Stanford moved

Nominations cease.

Seconded by D. van Tamelen

**RESOLUTION #03/20**

**CARRIED**

P. Gunning elected Vice Chair by acclamation.

## **B. NEW BUSINESS**

**Item B1. PROPOSED CHANGE TO ANNUAL GENERAL BOARD MEETING DATE AND ESTABLISH A REGULAR ANNUAL MEETING DATE**

K. Tetteh explained that the 2019 July 17 PRSDAB initial meeting was the Organizational Meeting and that future annual meetings will be referred to as General Board Meeting.

He further explained that the annual meeting should take place after the municipal annual organizational meetings that occur in October/November

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and suggested to establish the 3<sup>rd</sup> Monday in January as an annual date. Since the 2020 September meeting is being held 4 months from what would be the next meeting date of January 2021, K. Tetteh suggested omitting the 2021 meeting and arranging the next meeting in January 2022. Discussion was had that led to the following:

P. Gunning moved that the PRSDAB Organizational Meeting will be referred to as the PRSDAB Annual General Meeting; that the annual meeting date will be the third Monday in January and that the next meeting will take place in January of 2022.

**RESOLUTION #04/20  
CARRIED**

**Item B2. ANNUAL REPORTING TO MINISTER**

G. Shaw explained that the PRSDAB annual reporting to the Minister is part of the member municipalities' responsibilities.

K. Tetteh elaborated that it is part of statistical collection by Municipal Affairs as an account of information.

Questions were asked about member training. K. Tetteh explained that due to Covid-19 protocol, training will likely be delayed; but will possibly be available online in the future. Assurance was given that as soon as administration hears of any training available the CAOs and Board Members will be notified immediately.

C. Zavisha moved to accepted the information as presented on the Annual Reporting to Minister.

**RESOLUTION #05/20  
CARRIED**

**Item B3. CLERK RESPONSIBILITIES – UPDATE AND REVIEW**

A handout printed from the PRSDAB Clerks' Administrative Page, on the MMSA website, was provided to the clerks for reference.

K. Tetteh went over the following points:

- Due to questions raised in regard to a recent appeal, the PRSDAB sought legal advice as to whether the clerk can be a signing authority for the Board.  
The information provided is that the clerk cannot be signing authority for the Board except for legislative exemptions.
- A gentle reminder was given to follow up on expense claim reimbursement in a timely manner.
- The importance of providing the administrative assistant with post hearing documentation as soon as possible was explained and stressed. In order to assist the clerk with this process the administrative assistant has created a fillable PDF checklist that is to accompany submitted documents. This checklist has been added to the clerks' area of the website and is meant to assist the clerk in

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confirming all necessary information has been submitted to the administrative assistant.

A. Gagne moved to accepted the information on clerk responsibilities as presented.

**RESOLUTION #06/20  
CARRIED**

**Item B4. ALTERNATE MEMBER PARTICIPATION IN SUBSEQUENT HEARINGS**

K. Tetteh consulted the Board as to whether or not an Alternate who did not take part in the decision-making process for an Appeal should be given “Right of 1<sup>st</sup> Refusal” for the next appeal or added to the bottom of the outgoing list with the Board Members who attended the hearing.

There was discussion asking for clarity and several possible options.

L. McKen shared that due to the small number of hearings he felt that an alternate who participated in any manner should go to the bottom of the list in order to give more members an opportunity to participate in a hearing. The majority of member showed agreement through a show of hands.

C. Zavisha moved that an alternate who participates in a hearing in any manner shall be placed at the bottom of the outgoing list in the rotational system with the Board Members who attended the hearing.

**RESOLUTION #07/20  
CARRIED**

Broke for 10 minutes recess at 10:50 am resumed at 11:00am

**Item B5. BOARD MEMBERSHIP AND CLERK UPDATE**

K. Tetteh briefly explained the PRSDAB Agreement terms for member rotation appointments.

D. Hachey provided a handout and explained the following for clarity. Going forward each “Term” would be assigned a Group number as follows:

Group 1 - One Year Term

Group 2 - Two Year Term

Group 3 – Three Year Term

As per the agreement, all future appointments will be 3 years in length; thus, the use of “Group” will serve to differentiate between the three terms.

A question was raised as to whether administration would notify members and clerks to advise of their training expiry due date.

D. Hachey responded that advance notice would be sent to the CAOs, the members and the clerks. Once a notification plan is established this information will be sent to CAOs, members and clerks, e.g. annual or bi-annual notice.



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K. Tetteh responded to a question in regard to a member who has been unable to acquire training. K. Tetteh clarified that a municipality can appoint someone as a member even though they have not received training; but that member would not be able to participate in a hearing until they have received their training.

**Item B6.      REPORT OF APPEALS HELD**

A brief account was given by K. Tetteh of the appeals that have been heard since the Board's inception.

**Item B7.      NEXT MEETING DATE**

(a)      The next PRSDAB Annual General Meeting will be held on January 17, 2022. Location to be determined.

B. Harcourt moved to accept Items B5, B6 and B7 as information.

**RESOLUTION #08/19  
CARRIED**

**Item B8.      ADJOURNMENT**

Meeting was adjourned at 11:25 am

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*James Adams, Chair*

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*Darlene Hachey, Recording Secretary*

**DRAFT MINUTES**  
**September 11, 2020**  
**WebEx/Teleconference**

**Attendees**

Leanne	Beaupre	County of Grande Prairie
Michelle	Farris	Town of Rainbow Lake
Bill	Givens	City of Grande Prairie
Daryl	Greenhill	Town of Fairview
Allan	Georget	Town of Spirit River
Josh	Hunter	County of Northern Lights
Peggy	Johnson	Municipal District of Fairview
Josh	Knelsen	Mackenzie County
Murray	Kerik	Municipal District of Lesser Slave River
Carolyn	Kolebaba	Northern Sunrise County
Myrna	Lancot	Village of Donnelly
Boyd	Langford	Town of High Level
Elaine	Manzer	Town of Peace River
Ken	Matthews	Big Lakes County
Crystal	McAteer	Town of High Level
Cary	Merritt	Saddle Hills County
Herman	Minderlein	Birch Hills County
Brian	Panasiuk	Town of High Prairie
Rod	Risling	Town of High Prairie
Jordan	Panasiuk	Big Lakes County
Diahann	Potrebenko	Village of Rycroft
Kate	Potter	Town of Sexsmith
Len	Racher	Mackenzie County
Jim	Rennie	Woodlands County
Rod	Risling	Town of High Prairie
Dianne	Roshuk	Village of Nampa
Dale	Smith	Municipal District of Greenview
Kristen	Smith	Saddle Hills County
Peter	Thomas	Village of Rycroft
Terry	Ungarian	County of Northern Lights
Joulia	Whittleton	County of Grande Prairie
Corinna	Williams	Northern Sunrise County
Robert	Willing	Municipal District of Peace

### Presenters:

- Crystal McAteer, Mayor, Town of High Level
- Zack Ziolkowski, Alberta Counsel

### Guests:

- Hon. Tracy Allard, Minister of Municipal Affairs
- Todd Loewen, MLA for Central Peace-Notley
- Dan Williams, MLA for Peace River

### Secretariat:

- Kim Pinnock, Manager, Northern Development
- Baiku Acharya, Sr. Northern Development Officer, Northern Development
- Lisa Williams, Administrative Assistant, Northern Development

### 1. Call Membership Meeting to Order

Chair, Jim Rennie, called the NAEL meeting to order September 11, 2020, 1:00PM.

- Chair Jim Rennie welcomed the attendees and Honorable Tracy Allard, Minister of Municipal Affairs.

### 2. Adoption of Agenda

It was **MOVED** by Carolyn Kolebaba **THAT** the agenda be adopted as presented.

**CARRIED**

### 3. Updates from Hon. Tracy Allard, Minister of Municipal Affairs

- Pleased to be appointed the Minister of Municipal Affairs. Also serves as MLA for Grande Prairie and Chair for Northern Alberta Development Council.
- A meeting regarding Municipal Representative Consultation: Assessment Model Review, is scheduled for Valleyview on September 18, 2020 to consult with municipal leaders. Meeting will be attended by northern MLAs and Minister Toews.
- Minister Allard is looking forward to working in partnership with all municipal leaders. We are in a recession and many Albertans' are out of work and many are just barely scraping by. Our province has persevered in the past and we will persevere now. In June, the government launched a 10B dollar Recovery Plan, which includes the largest infrastructure build in Alberta's history.
- Municipalities know the amount they will receive for the Municipal Stimulus Program (MSP). The program will distribute \$500 million to Alberta municipalities and is intended to support municipal capital infrastructure projects as a means to contributing to local job

creation and economic recovery. It will create 2,500 jobs in our province and give Alberta a competitive advantage. Matched 5M to get shovel ready projects underway. Matched Federal funding 6M to support projects like transit in Grande Prairie. We have a responsibility to work in partnership with one another. Municipalities are on the front lines of the challenges that Alberta faces. Together we will recover and we will rebuild Minister is ready to listen, 'because you matter.'

- Northern Alberta Development Council (NADC) updates:
  - Working with Council to re-energize and to make sure the work has momentum.
  - *Fair Deal Panel: Government's Response*, recommendation #5 (collaborate with other jurisdictions to design and advance regional strategies for northern development; pressure the federal government to implement those strategies) aligns with NADC and highlights the north.
  - Government recognizes the role the north plays in our economy, as a hub for oil and gas, forestry, agriculture and tourism. Understands that both social and economic development are important.
  - Government recognizes NADC's focus on the north and work on one or more corridors that would include broadband, utilities, roadways and rail.
  - NADC is currently working on a Northern Strategy and will need support from northern municipalities.
  - Minister referenced Grande Prairie as the choice for the Premier to host a Caucus meeting, indicating that it was no coincidence, as the northwest region is the economic engine of the province.
  - Will continue working to support transition of a new Chair for NADC. Recent appointee Loretta Lieveise recently joined Council and is based in Grande Prairie but works across the northwest.
  - Minister Allard has been working with MLA Getson on rail line in the north. He has been working with NADC on northern corridors and exploring opportunities for northern Alberta to access global markets.

Question – The meeting in Valleyview, where and when will it be held?

- September 18 at 1:00PM open to elected leaders in the north, if you are interested, please reach out to my office for more information.

Question – Update on the assessment view

- That meeting in Valleyview on Sept. 18, 2020 will cover these issues.
- Minister has had meetings across the province and it is an issue that affects all Albertans. Understands that municipalities require information to support real time budget discussions/planning.

Question – Local Government Fiscal Framework

- Assessment Review and Fiscal Framework are linked. Municipalities have limited opportunities to generate revenue.

Question – Surgical Initiative – Ministry of Health

- Access to Medical Services was an issue raised during Minister's time on NADC. Minister will connect with Minister of Health and provide an update at the meeting on the 18<sup>th</sup>.

Chair Jim Rennie thanked Hon. Tracy Allard for joining the meeting.

#### **4. Adoption of Consent Agenda**

4.1 NAEL Meeting Minutes – June 5, 2020

4.2 Financial Report – August 31, 2020

- The account balance is \$17,044.94.
- Town of Sexsmith was reimbursed \$ 1323.70 towards the hosting of January 28 meeting. This is under the \$2000 hosting max.
- Alberta Counsel was paid \$10,000 as per the contract agreement.

4.3 Briefing Note: Caribou Range Planning and Municipal Engagement – Upper Smoky.

4.4 Invitation to Hon. Tracy Allard, Minister of Municipal Affairs.

4.5 Invitation to northern MLA's in NAEL Region

4.6 NAEL member's Roundtable updates

- Updates were received from the Town of Rainbow Lake and Village of Rycroft by September 4, 2020. These and any outstanding updates received afterwards will be included in the post-meeting package.

It was **MOVED** by Myrna Lancot **THAT** the consent agenda items be adopted as presented.

**CARRIED**

#### **5. Chair Update**

5.1 ICIP Survey Summary

- 16 responses were received as of August 19, 2020.
- Seven municipalities reported that they do not have projects waiting for the ICIP funding
- Nine municipalities reported that they have projects waiting for the ICIP funding
- Only one project is reported of being approved
- Most other projects' status is either on hold, pending receipt of grant waiting for approval or over-subscribed
- Timelines of the projects vary with a range from 2018 - 2025
- Summary of the responses with a table is included in the meeting package.
- Town of Sexsmith Mayor Kate Potter updated that the town was approved of their project. They ran into some issues and were informed that some extra requirements may be required and it will delay the process.

It was **MOVED** by Leanne Beaupre **THAT** the ICIP survey summary and the discussion be accepted as information.

## **CARRIED**

### **6. Updates and Discussions**

#### **6.1 Update from Alberta Counsel**

Presenter: Zack Ziolkowski, Alberta Counsel

- Nov. 9-13 is Constituency week.
- Alberta government sat in a longer legislature session than another Canadian jurisdiction. Sat for 52 days and passed 54 bills.
- Updates on recent government spending announcements including palliative care (20M), Infra. (22M), Lab Equipment (15M) and a 24.2B deficit.
- Session will resume October 26, 2020 and is expected to last until December 23, 2020
- Request made to NAEL members for support for children's health. Letter (attached in the meeting package) is an open letter for supporting children's health is not asking for money, but support from municipalities. It is asking the government to express a desire to make children's health a priority.

Reeve Kolebaba – Noted that municipalities do support children's health, but they must weigh that against all other fiscal pressures, including infrastructure, everyone is having to cut costs.

- This situation is across the whole province; everyone is going to be faced with some sort of challenges going forward. We still can support children's health.
- The pandemic has required us to find new solutions. For instance, how to transition to a virtual environment. Alberta Counsel is offering help to municipalities and interested municipalities can reach out to Zach for more information.

Carolyn Kolebaba – Asked if Alberta Counsel set up a NAEL meeting with the northern rural MLA's with the southern MLA's to discuss northern issues.

- Chair Rennie confirmed follow up will occur, and a meeting with Northern and Southern MLAs will be discussed as per the current contract for services that NAEL has signed with AB Counsel.

#### **6.2 Species at Rick, Target 1**

Caribou Sub Regional Taskforces Northwest (Bistcho Lake) Sub-Regional Caribou Task Force update

Presenter: Crystal McAteer, Mayor, Town of High Level

- Bistcho sub-regional area taskforce worked from November, 2019 to April, 2020. The taskforce had 52 recommendations/outcomes in the report submitted to the government for consideration.
- The 12-page report can be shared. Mayor Crystal McAteer will send a report on recommendations to share with NAEL members.

Question: Any ideas on timeframe of when you will get a response?

- Not at all.

Question: Did they indicate when the next regions would commence?

- No update available at this time. There is a meeting in a couple of days, Mayor McAteer will follow up.

It was **MOVED** by Diahann Potrebenko **THAT** the discussion be accepted as information.

## **CARRIED**

### 6.3 Municipal Fiscal Framework: Discussion for Sustainable Local Government Funding

Presenter: Vice Chair, Leanne Beaupre, County of Grande Prairie

- Reeve Beaupre indicated that City of Grande Prairie Mayor Bill Given brought it to our attention that the province is considering a cap of revenue to the municipalities. The assessment review model and the MSI are closely related. Municipalities raise revenues through grants and taxes. The government is trying to find ways to reduce both of those.
- Mayor Bill Given – Both the AUMA and the RMA are aware of this issue. In that model the province is proposing that any additional funding over 100,000 would not be include in the calculation.
- If the government brought in a Provincial Sales Tax (PST), it would increase provincial revenue. PST would bring in a huge amount of new revenue, but with policy changes additional funding over and above would be excluded.
- AUMA and/or RMA would be able to provide additional information to members.

Chair Jim Rennie suggested that this topic will be included as a standing item on the agenda and will be discussed later in the November meeting.

### 6.4 Re-opening Schools: COVID Enrolment Numbers

Chair Jim Rennie led members' discussion on the re-opening of schools.

- There is a two-week lag in between applying for online learning and being accepted, due to demand.
- No social distancing on the playground.



- Mixing schools/students together on school buses.
- Crystal McAteer - In High Level, all the children are in cohorts and each grade goes outside at different times and has scheduled bathroom times.
- A hockey player had sore legs and was sent home because sore legs is a symptom of COVID-19.
- There are lots of changes and interruptions to the school year this year due to pandemic.
- High Level - Teachers and students were given the choice for online education by the schools themselves.

Chair Jim Rennie suggested that this topic will be included as a standing item on the agenda and will be discussed later in the November meeting.

#### 6.5 Assessment: Oil and Gas Properties

Chair Jim Rennie covered this topic and encouraged municipalities to attend the Valleyview meeting with Minister Allard on September 18, 2020.

### 7. Regional Issues Updates

#### 7.1 Attending MLA Updates – NAEL region MLAs Invited

##### **Todd Loewen, MLA Central Peace-Notley**

- The assessment review is a big concern and looks forward to seeing municipal leaders in Valleyview.
- COVID-19 response - the response has become political, referenced Premier's speech and responsibility to take care of vulnerable Albertans.
- A lot of crop losses this year as well, hoping for a better year next year. Agriculture Financial Services Corporation (AFSC) will help financially. Work underway to connect AFSC with farmers to get the financial supports needed.
- We are in tough climate due to price wars between Saudis and Russia which is driving down the oil prices.
- Alberta is in a tough spot and it is going to be a tough climb out. Look forward to meeting with the municipalities and work through these issues together with infrastructure projects.
- Funds have been made available, there is a choice to be made. Government made a choice to get people to work. Thanked each municipal leader and their role on the front line.

##### **Dan Williams, MLA Peace River**

- Engaged on the Linear assessments



- Shared update on current consultations related to the Tompkins Ferry and possible bridge over the Peace River. There is budget in infrastructure with Ministry of Transportation to update the ferry. Ministry says there is only a toll bridge possible due to low use. Cost to replace ferry would be 9M.
  - The Ministry of Transportation is willing to move further if industries and residents are willing to partner.
  - Industry was very open to this and the majority would be paid by the industry, with minimal cost to passenger vehicles.
  - Consultations started just three weeks ago with High Level, La Crete and Paddle Prairie Metis Settlement communities. The process is continuing.
  - Currently there is no toll construction possible due to Alberta legislative perspective. There should be an amendment in legislation first, for any toll construction of infrastructure in Alberta.
  - Consultations are still on going and it would be a multi-year process.
- Agricultural Disasters
  - Some areas that have been hit very hard and more than one year in a row with very wet seasons.
  - MLA Williams is in conversations with the Minister of Agriculture to bring to his attention the difficult position that the farmers are in.
  - There are some areas in my constituency who are doing well. The difference of damages between a couple hundred kilometers is quite vast.
- Question – Can you comment on the announcement of managing the caribou landscape, regarding funding?
  - MLA Williams serves as Chairman of the Bistcho Lake taskforce. Mayor McAteer would be able to provide a presentation. Most of Bistcho Taskforce recommendations are around funding. MLA Williams committed to sharing an updated briefing with NAEL.

## 7.2 Toll Infrastructure (Bridge over Peace River, Highway 697)

Presenter: Len Racher, CAO, Mackenzie County

- Municipality met with many residents and had some good news on a new way to fund the bridge.
- The ferry that cross the Peace River can only float when the water is right.
- MLA Williams worked very hard on to help the municipality with this concern.
- The residents have no problem paying a toll to help pay for the bridge.
- Very pleased that the province is willing to look at different funding models.
- Insight into how do we get the north moving.
- This bridge will allow the community to grow

Chair Jim Rennie mentioned that it would be good to gather these funding ideas and share them.

- Reeve Kolebaba indicated that there may be support to explore tolls on the connector between Fort McMurray, whether it would be the roads, pipeline, rail, utilities, as long as it is not so overpriced that it does not get used.

### 7.3 Agriculture Disasters

- Big Lakes County, County of Northern Lights, Northern Sunrise County, County of St. Paul are only a few examples of the communities that declared the agricultural disaster.
- Some regions have had good days and have farmers in the fields getting crops off. Some places had complete loss of crops.
- Northern Sunrise County has a pending disaster; numbers do not add up to over 50 per cent. Several acres have not seeded. This experience continuing for 3 or 4 years in a row could lead to a loss in some young farmers.
- Reeve Ungarian shared that the County of Northern Lights has declared an agricultural disaster for the 2<sup>nd</sup> year in a row, they have had unprecedented rain. Harvest will be non-existent in a large portion of the County. Agriculture recovery through AFSC is a federally sponsored program. There has not been any movement. AFSC needs a whole revamping; it is not realistic. Canada lags way behind in global trend. There will be tough decisions made this winter. We have to keep pushing our agriculture Minister on this.
- Agriculture is a huge industry for northern Alberta. Chair Jim Rennie suggested requesting the Ministry of Agriculture to join NAEL and provide updates on this in the next NAEL meetings.
- Reeve Smith indicated that the MD of Greenview did not declare a disaster. There were many crops that were not seeded; canola is a bit below normal. Wheat crops are coming to combine. Working on the next year already. A mixed bag from real good, to real bad.

Chair Jim Rennie suggested that an update on Agriculture, including disaster updates, be included as a standing item on the agenda and should be discussed at the November meeting.

It was **MOVED** by Terry Ungarian **THAT** the secretariat invite the Agriculture Minister or a representative to the next NAEL meeting to discuss agricultural disasters and recovery in the region.

**CARRIED**

It was **MOVED** by Myrna Lanctot **THAT** the discussion during Regional Updates be accepted as information.

**CARRIED**

**8. Next meeting**

- Next meeting was proposed for 1:00 – 3:00 PM on Friday, November 27, 2020.
- Members confirmed that this would not conflict with the FCSS board's conference which will wrap up by noon on Nov. 27, 2020.

It was **MOVED** by Leanne Beaupre **THAT** the next NAEL meeting be virtually held on November 27, 2020 from 1:00PM – 3:00PM.

**CARRIED**

Regarding the meeting in Valleyview on September 18, Chair will work with the secretariat to clarify who can attend.

**9. Adjournment**

It was **MOVED** by Corinna Williams **THAT** the NAEL meeting be adjourned at 2:35PM.

**CARRIED**

# **Recommendations for the Bistcho Lake Planning Area**

## **Report for NAEL**

- In the Fall of 2019, the Northwest Caribou Sub-regional Task Force was one of three task forces established to develop recommendations for sub-regional plan.
- The focus for the Task Force is the Bistcho Lake sub-regional area, which includes the Bistcho woodland caribou range.
- The task forces were unique in the scope of participants which included First Nations, Métis, municipalities, trappers, environmental non-government organizations (ENGOS), forest industry, and energy industry.
- Our purpose was to develop recommendations that:
  - address caribou recovery priorities
  - consider multi-species conservation,
  - consider any socio economic opportunities and impacts,
  - consider recreational pursuits and other societal

interests,

-consider impact on the exercise of Treaty rights and traditional uses.

- We worked together between November 2019 and April 2020.

- The Task Force identified a set of sub-regional outcomes which spanned seven main areas:

- communities,

- economies,

- indigenous,

- caribou,

- multi-species,

- forest management, and

- integrated management

- We received presentations from subject matter experts covering a variety of values and interests including:

- energy,

- forestry,

- recreation,

- tourism and

- economic development

- We worked with the information provided, to develop recommendations that met and balanced the objectives given to us in our terms of reference, using a consensus model for decision-making, which allowed us to differentiate our level of consensus or non consensus.
- This approach was important to help move discussions forward.
- Despite the disruption due to the Covid-19, we continued our work, transitioning to online meetings.

### **Recommendations Sub-regional Outcomes,**

- We discussed our vision for the sub-region, and what outcomes were most important to us and our sector.
- Seven main outcome topics emerged, including:
  - 1) Communities (Work, Live, Play);
  - 2) Social, Indigenous, and Market Economies;
  - 3) Indigenous;
  - 4) Caribou Conservation;
  - 5) Multi-species Conservation;

6) Effective Forest Management;  
and 7) Integrated Management.

There were a total of 59 outcomes identified through this process

- We Reviewed the 2017 Draft Woodland Caribou Provincial Range Plan As part of our mandate from the Minister,
- The purpose of this review was:
  - 1.To identify management approaches that may be relevant to this sub-regional planning process;
  2. To identify management approaches that require additional considerations as part of the subregional planning process; and
  3. To identify management approaches that are not applicable to this sub-region.
- While the draft range plan was reviewed as part of this process, it certainly was not considered as endorsement, or opposition, to the plan.

- Rather, the review simply provided a perspective on what was, and was not, of value for achieving its mandate.

### **Socio-economic Considerations**

- As part of the mandate, we identified socio-economic considerations
- The Task Force's mandate was not to review socio-economic scenarios, but rather to understand how the assessment would be conducted and to help identify potential data gaps or where indicators may be missing.

### **The consultants the GoA retained to complete the socio-economic impact assessment for the Bistcho Lake Sub-regional Plan**

- Nichols Applied Management (Nichols) and North Raven Consulting (North Raven) met with the Task Force and interviewed some members.
- Nichols and North Raven's participation included delivering presentations on how the socio-economic impact analysis of sub-regional planning will occur.



- In brief, the presentations provided an overview of
  - their intended approach
  - potential effect pathways
  - key indicators
  - data sources
  - potential stakeholder groups.

### **The Task Force's recommendations |**

- Task Force members had the responsibility to represent and work with their sectors to ensure recommendations considered a broad range perspectives.
- While our recommendations reflect these other interests to the best of our ability, we recognize the need for both public engagement and formal indigenous consultation on the Bistcho Lake Sub-regional Plan to ensure that others have an opportunity to understand and provide input on the plan.
- Our Task Force members provided clear advice that the GoA engage with stakeholders and consult with

Indigenous peoples on a draft plan that is based upon our recommendations.

- Additionally, Task Force members believe the sub-regional plan can only be successful if local communities are involved and engaged throughout its implementation.
- Adaptive management, including monitoring, evaluation and adaptation will be part of this iterative process, including the review, and implementation of updates to the plan every five to 10 years.
- Our recommendations were passed on to the planners of Environment and Parks earlier this summer to inform the drafting of a sub-regional plan.
- AEP planners are working with land use planners and will have a draft later on this year.

## Member Roundtable Updates

Please note below any updates that you want to record in the meeting package to be shared with the NAEL members. It is recommended that maximum top three updates are included so that it allows all member communities share and learn ideas and best practices efficiently and in less space. Items will be recorded as they are written and will be included in the meeting package.

***If you have items you wish to speak to during the meeting on September 11, 2020 (online) please email [northernalbertaelectedleaders@gmail.com](mailto:northernalbertaelectedleaders@gmail.com) to arrange time on the agenda.***

**Member Community: Town of Rainbow Lake**

**Contact:** Dan Fletcher, CAO [dfletcher@rainbowlake.ca](mailto:dfletcher@rainbowlake.ca)

1	The Town is currently racing the frost to complete a major rehabilitation to our water distribution system. This is a \$2.1 million Federal/Provincial/Municipal project from the New Building Canada Fund Small Communities Fund. This project represents phase 1 of three similar sized phases that will see the Towns aging water distribution system restored. If the Town is successful in future grant applications, once completed, the Towns oldest water distribution lines will be from 1989, allowing our current asset management plans to catch up and keep up in future.
2	Rainbow Lake is eagerly awaiting a response from our new Minister of Municipal Affairs on a community led petition submitted to the Minister's office that would see the Town of Rainbow Lake and wards 9 & 10 of Mackenzie County restructured into a new County. While there are still many unanswered questions on how and what is going to happen, we are eagerly awaiting direction from the Minister so we can appropriately plan what 2021 might bring us.
3	

***Please email your completed update to the NAEL at [northernalbertaelectedleaders@gmail.com](mailto:northernalbertaelectedleaders@gmail.com) by May 29, 2020, 4:00PM.***



# Northern Alberta Elected Leaders

206, 9621-96 Avenue, Bag 900-14  
Peace River, Alberta T8S 1T4  
Phone: 780-624-6274 Fax: 780-624-6184

## Member Roundtable Updates

Please note below any updates that you want to record in the meeting package to be shared with the NAEL members. It is recommended that maximum top three updates are included so that it allows all member communities share and learn ideas and best practices efficiently and in less space. Items will be recorded as they are written and will be included in the meeting package.

*If you have items you wish to speak to during the meeting on September 11, 2020 (online) please email [northernalbertaelectedleaders@gmail.com](mailto:northernalbertaelectedleaders@gmail.com) to arrange time on the agenda.*

Member Community: HYCROFT  
Contact: Mayor Diabann Potrenko

1	We applied for a stimulus Funding grant to relive a sewer main length for \$90,000.
2	We have replaced culverts + cleared ditches to help us with our annual flood issue.
3	We completed year 2 of our water valve exercise program, and replaced/repaired a number of water main valves.

Please email your completed update to the NAEL at [northernalbertaelectedleaders@gmail.com](mailto:northernalbertaelectedleaders@gmail.com) by May 29, 2020, 4:00PM.

P.S. PAINTED PICKLEBALL LINES IN OUR ARENA COURT



Peace Region Economic Development Alliance  
10128 95th Avenue  
Grande Prairie, AB T8V 0L4

64/111

PREDA Executive and Members,

**Re: PREDA Membership**

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Earlier this year, all PREDA members received notice that membership fees were to be increased for the 2021 membership year. Although successful economic development affects both residential and industrial tax bases, the membership fee is based solely on population.

The Town requested that PREDA consider other formulas which more closely reflect the outcomes of economic development and asked that the membership be given the option to consider a fee structure which incorporates both population and assessment in determining member rates.

The Town's proposal was presented to the Executive in July with the request that it be brought forward to the membership at the September meeting. On August 28, the Town formally submitted a request for a Special Resolution as well as advising members of the Town's intent to suggest alternate funding formulas.

We believe that the membership should have been afforded alternatives to the single model presented and given a chance to consider the issue. The Executive has stated they will present this option for the 2021 AGM and, if passed, it will go into effect in 2022. The Town of Peace River pays 9% of the fees in an organization with 26 members. The Town feels the current formula is not an accurate or reasonable reflection of the region or the outcomes of any economic development activity. As a result, Council has voted not to participate in PREDA in 2021. The Town will review this decision in 2021 to consider participating in 2022.

Regards,

A handwritten signature in black ink that reads "Christopher J. Parker". The signature is written in a cursive, flowing style.

**Christopher J. Parker, CLGM, CAO**  
**THE TOWN OF PEACE RIVER**

**MINUTES**  
**NORTHERN SUNRISE COUNTY**  
**FAMILY AND COMMUNITY SUPPORT SERVICES**  
**COMMITTEE MEETING**  
**September 16, 2020**  
**NORTHERN SUNRISE COUNTY COUNCIL CHAMBER**  
**6:00 PM**

<b>PRESENT:</b>	Audrey Gall	County Councillor/FCSS Chairperson
	Cheryl Novak	Village of Nampa Councillor
	Laurie Davoren	FCSS Member
	Gwenda Fortin	FCSS Member
	Marlene Kunstleben	FCSS Member
	Angela Rosin	FCSS Member
	Ethyl Velie	FCSS Member
	Elizabeth Whitehead	FCSS Member
<b>ABSENT WITH NOTICE:</b>	Eve Calliou	FCSS Member
	Nicole Proud	FCSS Member
<b>IN ATTENDANCE:</b>	Amber Houle	Director of Community Services

**1. CALL THE MEETING TO ORDER**

**2. ADOPTION OF THE AGENDA**

**MOVED** by Angela that the Board approve the FCSS Advisory Committee agenda dated September 16, 2020 with the addition to the agenda - New Business 7.4 COVID Programming  
**CARRIED**

**3. ADOPTION OF THE MINUTES**

Minutes of the June 29, 2020 FCSS Advisory Committee Meeting

**MOVED** by Marlene Kunstleben that the Committee approve the FCSS Committee minutes of February 12, 2020 as presented.  
**CARRIED**

**4. OLD BUSINESS**

**4.1 2021 Strategic Planning**

Amber informed the Committee that there would be a Services Excellence Reviewed completed by the County staff, Managers, and Council in late October.  
The Committee was asked to complete the Strategic Planning chart for the October 14, 2020 FCSS Committee for discussion.  
Should the priorities fail to align with the Service Excellence Initiative, the Committee will re-evaluate the strategies for 2021.

**5. SUPERVISOR OF COMMUNITY SERVICES REPORT**

**5.1 Action Item List**

Amber Houle provided an update on the Action Item List. The Committee received as information.

**5.2 June Program Statistics**

**NORTHERN SUNRISE COUNTY FCSS COMMITTEE MINUTES**  
**September 16, 2020**  
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Amber Houle provided an update on the June Program stats. The Committee received as information.

5.3 July Program Statistics

Amber Houle provided an update on the July Program stats. The Committee received as information.

5.4 August Program Statistics

Amber Houle provided an update on the August Program stats. The Committee received as information.

5.5 August Program Calendars

Amber Houle provided the Committee with the program calendars for August in the agenda package. The Committee received as information.

5.6 September Program Calendars

Amber Houle provided the Committee with the program calendars for September in the agenda package. The Committee received as information.

5.7 Van Statistics

Amber Houle Presented the van statistics to date. The Committee received as information.

Amber Houle informed the Committee that the driver will be retiring in late November. The position is advertised. Amber also informed the Committee that Grande Prairie trips started again this month with safety guidelines in place.

6. **COMMITTEE REPORTS**

7. **NEW BUSINESS**

7.1 FCSSAA Conference/AGM 2020

Amber Houle informed the Committee that the FCSAA Conference and AGM would take place on November 27, 2020 on Zoom.

7.2 FCSS 101 with Ken Dropko  
September 29 at 9:00am or October 1 at 11:30am

Amber reminded the Committee to register for the upcoming FCSS 101 webinar with Ken Dropko.

7.3 NW FCSS Spring Regional  
October 14-15, 2020 in Slave Lake (Directors & Staff) and November 20, 2020 on Zoom (Directors, Staff, and Committee members)

Amber Houle reminded the Committee of the upcoming NW Regional Meeting on November 20, 2020.

7.4 COVID programming

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Amber Houle sent the Committee an update on the FCSS programs that are currently being offered within the Province in response to the pandemic.

**8. ROUND TABLE DISCUSSIONS**

**8.1 Harmon Valley/Reno**

Ethyl Velie inquired into flu shots at the Harmon Valley Hall. She also noted that there may not be access at the Nampa Public School for the Senior's indoor walking program this year.

**8.2 Nampa**

Angela Rosin suggested that the Little Adventurers program in Nampa be rescheduled to a date that allows children in kindergarten to still attend. Angela indicated that she would be willing to volunteer with Nampa Community Services if the Community Development Coordinator is in need of assistance. She also suggested that a Parents coffee program be brought back to the community as it aides in building social connections and provides a mental health break for caregivers.

**8.3 Nampa Rural District**

Laurie Davoren expressed a concern with COVID-19 and the lack of supports currently available to parents and children attending school. She noted that there is an increase in isolation, anxiety, and stress. Mental Health based programs and emotional supports would be beneficial. Laurie suggested that a Zoom call be arranged for home school teens to connect and discuss their current concerns. Laurie also suggested that more programs be established for adults ages 20-50.

**8.4 Marie Reine/Judah**

Amber shared updates on behalf of Nicole Proud. Nicole noted that the Splish Splash Sportz Day in Marie Reine went very well. There has been some requests for ladies craft nights at the hall. Nicole suggested treat bags or a game of Glow in the dark activities in celebration of Halloween. She also suggested a Thanksgiving meal for senior's that are isolated.

**8.5 St. Isidore**

Gwenda Fortin suggested that there be more social opportunities available throughout the County and Village.

**8.6 Three Creeks**

Marlene Kunstlben suggested that a senior drop in program be established at the McKinney Hall to aid in the reduction of isolation such as a coffee/tea gathering.

**8.7 Cadotte Lake**

Elizabeth Whitehead suggested that time be allocated for those wishing to access to the computer lab to build resumes and develop computer skills. She mentioned that mental health, drug awareness,



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**September 16, 2020**

**Page 4 of 4**

and addiction support services would be beneficial for the community. A support group for addictions (AL ANON or AA) would be welcomed.

8.8 Little Buffalo

8.9 Village of Nampa (Council Representative)

Cheryl Novak mentioned that the Nampa Community Development Coordinator is doing a wonderful job for the community.

8.10 Northern Sunrise County (Council Representative)

**9. NEXT MEETING**

9.1 October 14, 2020

6:00 p.m.

Northern Sunrise County Council Chambers (Public Works)

**10. ADJOURNMENT**

Meeting adjourned at 8:50 p.m.



## Corporate Services

Sean Finn  
Executive Vice-President  
Corporate Services  
and Chief Legal Officer

935 de La Gauchetière Street West  
16<sup>th</sup> Floor  
Montreal, Quebec H3B 2M9  
Canada  
T 514-399-8100  
F 514-399-4854

## Services corporatifs

Vice-président exécutif  
Services corporatifs et chef de la  
direction des Affaires juridiques

935 rue de La Gauchetière Ouest  
16<sup>e</sup> étage  
Montréal (Québec) H3B 2M9  
Canada  
T 514-399-8100  
Tc 514-399-4854

July 27, 2020

Ms. Dianne Roshuk  
Chief Administrative Officer  
Village of Nampa  
PO Box 69  
9902 102 Avenue  
Nampa AB T0H 2R0



Dear Ms. Roshuk:

We at CN hope that you and your family are safe and healthy as the COVID-19 pandemic is ongoing.

This letter is a follow-up to the email we sent to you in May in which we shared an electronic copy of our 2020 edition of *CN in your Community* publication. We are now happy to share with you the hard copy of this important document.

In reading this report, you will find information about our various regional initiatives, including our strong economic contribution, our capital investments, as well as our community partnerships. Building on our record \$ 7.4 billion capital investment in 2018-2019, we will invest \$ 2.9 billion in new infrastructure this year. These important investments ensure we are serving our customers and the communities safely and efficiently. They will benefit the businesses across our network which employ citizens of your community.

CN continues to operate a safe and efficient railroad while respecting our pandemic plan put in place in February to protect our employees and the communities in which we operate. The Provincial, State and Federal governments have all recognized railroads as essential service providers to their respective economy. We are proud to play our role in moving the critical supplies all citizens are counting on during these difficult times.



Ms. Dianne Roshuk  
July 27, 2020  
Page 2

Our commitment to building and maintaining strong connections with all of the communities across our network is more important now than ever. Spanning Canada from coast-to-coast through eight provinces and stretching north to south down the middle of the United States through sixteen states to the Gulf of Mexico, our unique network allows us to build precious community relations and to ensure meaningful and respectful interactions with our neighbours.

As a key enabler of the North American economy, we pride ourselves on moving our customers' goods safely, creating and supporting quality jobs, and investing in the many communities we serve. In addition, we continue to have our sights set on becoming the safest railway in North America. Beside reinforcing safety as a core value amongst our 25,000 employees, we also collaborate with communities and local authorities who share with us the responsibility to ensure everyone's safety and that remain good neighbours.

Should you have any questions or concerns, please do not hesitate to contact me or the CN Public Affairs manager for your region. Our contact information is enclosed on page 6 of this copy of *CN in your Community*. We look forward to collaborating and building stronger communities with you in 2020.

I hope that you and your community stay safe and healthy.

Sincerely,



Sean Finn

Encl.

CN in Your Community 2020: Proud To Be Your Neighbour

