



Agenda
Village of Nampa
Council Meeting
January 19, 2021
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

3.1 Minutes of the Regular Council Meeting held December 15, 2020

4. Business Arising out of the Minutes

None

5 New Business

5.1 RFD: Residential Driveway Snow Removal Rate

5.2 Cindy Millar, CAO, NSC, January 12, 2021, RE: Delegation of Authority Update

5.3 Capital Assets Policy & Asset Management Policy Adoptions

6 Reports

Financial Reports

6.1a Cheque Listing for Council # 20200589- 2021018 Dec 12, 2020 - Jan 11, 2021

6.1b November 2020 Bank Rec

6.2 CAO Report January 19, 2021

6.3 Public Works Report January 2021

6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings January 19, 2021

7. Correspondence

7.1 North Peace Housing Foundation Board Meeting Synopsis , December 2, 2020

7.2 2021 North Peace Housing Foundation Requisition

7.3 Amber Houle, Director of Community Services, 2020 Annual Report

7.4 Kevin Smar, Email dated January 13, 2021 RE: Internet Information

8. Closed Session

8.1 Section 16, FOIP; Disclosure harmful to Business Interests of a Third Party

9 Adjournment



Request for Decision (RFD)

Council Meeting January 19, 2021

Topic:

Residential Driveway Snow Removal Rates

Background:

At the September 15, 2020 council meeting council made some changes to the Village of Nampa Fee Schedule, part of Bylaw # 459. Council made a motion to increase the residential driveway snow removal from \$20.00 to \$50.00. The fee for a long driveway is a minimum of \$ 75.00.

We charge a minimum of \$70.00/hr for commercial snow removal.

We have had a couple of residents voice their concerns about the rate change for residential driveway snow removal being extremely high. Attached is a copy of an email received by a concerned resident of the Village.

Administration Recommendation:

Administration is asking council to reconsider the rates for residential driveway snow removal and are recommending to adjust the rate from \$50.00 to \$30.00.

For discussion

Village of Nampa (Dianne Roshuk)

From: Brent Schapansky <beemerrider755@gmail.com>
Sent: December 18, 2020 9:51 AM
To: CAO@nampa.ca
Cc: Debra Schapansky
Subject: Driveway Clearing rate

Good day Diane.

Please take my concerns to Council. I was shocked to learn of the recent decision to up the rate for clearing a driveway from \$20.00 to \$50.00. I feel that this is excessive. The County only charges \$30.00 plus GST (\$31.50) to clear a rural driveway. I suggest they either restore the rate back to \$20.00, or, if they must increase it, go with \$25.00 or \$30.00. \$50.00 seems punitive, as though it is meant to discourage requests.

Thank you.

Brent Schapansky
10208-97 Ave,
Nampa, AB



Request for Decision
Council Meeting January 19, 2021

Topic:

Delegation of Authority

Background:

At the December 15, 2020 council meeting council approved the Delegation of Authority for the Village of Nampa and Northern Sunrise County. At NSC council meeting on January 12, 2021 they discussed the proposed Delegation of Authority that could be implemented during an incident/emergency within the Village. They wished to add an additional clause that provides an "out" for the County. This has been updated and is being provided to Council for consideration.

Clause added to page 3 of document - Political Issues or Concerns

Administration Recommendation:

That council accept the clause change to the Delegation of Authority

**Delegation of Authority
for the
Village of Nampa
and
Northern Sunrise County**

DELEGATION OF AUTHORITY

Date:
To: Northern Sunrise County
From: Village of Nampa
Effective _____ Date & Time _____, Northern Sunrise County is hereby delegated as the command responsibility of the _____ Name of Incident _____ incident, _____ Type of incident _____ occurring within the boundaries of the Village of Nampa. _____
Northern Sunrise County has full authority and responsibility for managing incident operations within the framework of applicable laws, policies, and procedures. <ul style="list-style-type: none"><input type="checkbox"/> The incident will be managed consistent with the fundamental features of ICS.<input type="checkbox"/> SAFETY FIRST. Safety is the number one consideration when deciding on strategies and tactics.<input type="checkbox"/> When appropriate Unified Command will be used.
Jurisdiction priorities <p>This document will take effect once signed and will pertain to an incident within the boundaries of the Village of Nampa. Northern Sunrise County will utilize the County's Emergency Management Agency to navigate through the incident and take the necessary steps to mitigate the incident to protect lives and property. If any situation/incident arises within the Northern Sunrise County boundaries, that requires County resources and persons to manage the situation/incident beyond the capabilities of the County to manage both, the County situation/incident will take precedence. Northern Sunrise County reserves the right to cancel this Delegation of Authority at any time.</p>
Legal authorities <ul style="list-style-type: none"><input type="checkbox"/> Emergency Management Act, Revised Statutes of AB 2000, Chap E-6.8, Nov 19, 2018- May 2020 Version<input type="checkbox"/> See attached Emergency Management Agency Bylaw B361/19

Financial authorities and restrictions

- ❑ Fiscal Integrity and cost containment are high priorities in the management of the incident.
- ❑ All expenses on the incident will be commensurate with the values at risk.
- ❑ All purchases will be consistent with applicable Village of Nampa purchasing procedures.
- ❑ All expenses will be tracked and copies of all purchase requests, invoices, bills, etc., will be collected.

DELEGATION OF AUTHORITY**Reporting requirements**

- ❑ Briefings on the status of the incident will be given to the jurisdiction's authorized representative.
- ❑ Promptly notify the jurisdiction's authorized representative of any significant incidents or accidents involving death, injury, or significant property loss.
- ❑ The CAO from the Village of Nampa, or assigned delegate, shall be permitted to participate in the Emergency Coordination Center or Incident Command Post.

Demographic

This Delegation of Authority will pertain to the boundaries of the Village of Nampa.

Political issues or concerns

If a SOLE must be declared, the Village of Nampa Mayor or 2 Village of Nampa Councilors shall sign the declaration. The Information Officer will send the signed declaration to the Provincial Operations Center and provide that information to the public through proper notification processes.

Information management and communication process

- ❑ Public Information Plans should address providing information to the media, community, stakeholders, and first responders.
- ❑ The CAO of Nampa will be the point of contact for public information management.
- ❑ Information leaving the ECC shall be at the approval of the DEM and sent to the Information Officer and the Village of Nampa representative.

DELEGATION OF AUTHORITY

Plan for ongoing incident evaluation

- ☐ St. Isidore Fire Hall
- ☐ Location of Incident Base: TBA at time of incident
- ☐ Location Incident Command Post: TBA at time of incident

Incident Action Plan

- ☐ You will prepare incident action plans in accordance with ICS using the appropriate ICS forms.

Documentation

- ☐ Prepare an incident documentation package to include all incident action plans, Unit Logs (ICS- 214), radio logs, invoices, reports, etc.
- ☐ Prior to Northern Sunrise County release / Demobilization, the final incident documentation package shall be completed, filed, and presented to the Village of Nampa jurisdiction's authorized representative.
- ☐ Both the Village of Nampa and NSC will keep a copy of the final incident documentation package.

Non-Discrimination/Harassment Free Workplace

- ☐ This incident will be free of conduct that is discriminatory, abusive, disorderly, disruptive, or retaliatory. Any employee's conduct, whether intentional or unintentional, that results in discrimination or harassment of other employees or any other person(s) with regard to race, color, creed, disability, age, religion, sex, national origin, or exercise of a legal right is strictly prohibited.

Signature – Village of Nampa	Title	Date
Signature – Northern Sunrise County DEM	Title	Date

Request for Decision
Council Meeting January 19, 2021

Topic:

Capital Assets Policy & Asset Management Policy

Background:

As per auditor mandates, we are now required to keep track of our own capital Assets. These policies are required to be in place by April 2021.

The Capital Asset policy defines and classifies capital assets and what to do with our assets at different stages of useful life. The Asset Management policy explains who is responsible for what in asset management.

The Village has no such policies in place.

Administration Recommendation:

That council approve the Capital Asset Policy and the Asset Management Policy as presented.

PURPOSE:

To prescribe the accounting treatment for tangible capital assets so that users of the financial reports can discern information about the investment in property, plant, and equipment, and the changes in such investment. The principal issues in accounting for tangible capital assets are the recognition of the assets, the determination of their carrying amounts and amortization charges, and the recognition of any related impairment losses.

In addition, the policy covers policy and procedures to:

- a. Protect and control use of all tangible capital assets
- b. Provide accountability over tangible capital assets
- c. Gather and maintain information needed to prepare financial statements.

SCOPE:

This policy applies to all Village departments, boards and other organizations falling within the reporting entity of the Village.

DEFINITIONS:

Tangible Capital Assets

Assets having physical substance that:

- a. Are held for use in the production of supply of goods, services, for rental to others, for administrative purposes or for the development, construction, maintenance or repair of other tangible capital assets.
- b. Having useful lives extending beyond one year.
- c. Are not held for re-sale in the ordinary course of operations.

Betterments

Subsequent expenditures on tangible capital assets that:

- a. Increase previously assessed physical output or service capacity;
- b. Lower associated operating costs;
- c. Extend the useful life of the asset; or
- d. Improve the quality of the output

Any other expenditure would be considered a repair or maintenance and expenses in the period.

Group Assets

Assets that have a unit value below the capitalization threshold but have a material value as a group, normally recorded as a single asset with one combined value. Although recorded in the financial systems as a single asset, each unit may be recorded in the asset sub-ledger for monitoring and control of its use and maintenance. Examples could include personal computers, furniture and fixtures, small moveable equipment, etc.

Fair Value

Fair value is the amount of consideration that would be agreed upon in an arm's length transaction between knowledgeable, willing parties who are under no compulsion to act.

Capital Lease

Capital Lease is a lease with contractual terms that transfer substantially all the benefits and risks inherent in ownership of property to the Village of Nampa. For substantially all of the benefits and risks of ownership to be transferred to the lessee, one or more of the following conditions must be met:

- a. There is reasonable assurance that the Village will obtain ownership of the leased property by the end of the lease term.
- b. The lease term is of such duration that the Village will receive substantially all of the economic benefits expected to be derived from the use of the lease property over its life span.
- c. The lessor would be assured of recovering the investment in the leased property and of earning a return on the investment as a result of the lease agreement.

Useful Life

Useful life is the estimate of wither the period over which a tangible capital asset is expected to be used by a government, or the number of production or similar units that can be obtained from the tangible capital asset by a government. The life of a tangible capital asset, other than land, is finite, and is normally the shortest of the physical, technological, commercial and legal life.

POLICY:

Capitalization:

Tangible capital assets should be capitalized (recorded in the fixed asset sub-ledger) according to the following thresholds:

- a. All land;
- b. All buildings;
- c. Civil infrastructure systems (build assets such as roads, sewers, water, parks etc.) with a unit cost of \$25,000 or greater;
- d. All others with unit costs of \$5,000 or greater

Different thresholds may be used for grouped assets. Betterments to existing assets will be capitalized when the unit cost exceed the threshold.

Items that have a value of less than the threshold but have serial numbers, will at the discretion of the CAO be maintained in a separate asset register. These assets will be expensed when acquired, but will be itemized for insurance purposes.

Classifications:

Tangible capital assets will be recorded as one of three classifications:

- **Major** – A group of tangible capital assets that is significantly different in design and use.
- **Minor** – A Classification that may be required due to unique characteristics.
- **Subclass** – A further classification that may be required due to unique tangible capital asset criteria, applications, methodologies and asset lives. There is the option to classify further into subclass one, subclass two, subclass three etc.

Tangible Capital Assets recorded in the Major classifications will include:

- **Land** – Included land purchased or acquired for value for parks and recreation, building site, infrastructure and other program use, but not land held for resale.
- **Land Improvements** – All improvements of a permanent nature to land such as parking lots, landscaping, lighting, pathways, and fences
- **Buildings** – Permanent, temporary or portable building structures, such as offices, garages, warehouses, and recreation facilities intended to shelter person and/or goods, machinery, equipment and working space.
- **Engineering Structures** – Permanent structural works such as roads, water and sewer and utility distribution and transmissions systems, including plants and substations.

- **Machinery and Equipment** - Equipment that is heavy equipment for constructing infrastructure, smaller equipment in buildings and offices, furnishings, computer hardware and software. This class does not include stationary equipment used in the engineering structures class.
- **Vehicles** – Rolling stock that is used primarily for transportation purposes.
- **Cultural and Historical assets** – Works of art and historical treasures that have cultural, aesthetic or historical value that are worth preserving perpetually. These assets are not recognized as tangible capital assets in the financial statements, but the existence of such property should be disclosed. Buildings declared as heritage sites may be included in this asset classification.

Minor classifications in the Engineered Structures Major classification will be:

- **Roadway Systems** – Assets intended for the direct purpose of vehicles or pedestrian travel or to aid in vehicle or pedestrian travel. Includes roads, bridges, ramps, parkades, lights, sidewalks and signage.
- **Water Systems** – Systems for the provision of water through pipes or other constructed convey. It is normally comprised of assets for the intake, distribution, storage and treatment of safe potable water. It may also be comprised of assets required to distribute non-potable water, includes mains, services, pump and lift stations, plants and equipment, reservoirs and fire hydrants.
- **Wastewater Systems** – Wastewater is defined as water that has been used for household, business and other purposed, which flows from private plumbing systems to public sanitary sewers and on to a treatment plant. This system is comprised of assets used for the collection and treatment of non-potable water intended for return to a natural water system or other originating water source or used for other environmentally approved purposes. Includes mains, services, pump and lift stations, plants, and equipment and lagoons.
- **Storm System** – Assets used for collection, storage and transfer of water as a result of rain, flood or other external source to a natural water system. Includes mains, services, catch basins, pump and lift stations, outfalls and retention ponds.

Valuation:

Tangible capital assets should be recorded at cost plus all ancillary charges necessary to place the asset in its intended location and condition for use.

1. Purchases of Assets:

Cost is the gross amount of consideration paid to acquire the asset. It includes all non-refundable taxes and duties, freight and delivery charges, installation and site preparation costs, etc. It is net of any trade discounts or rebates.

Costs of land includes purchase price plus legal fees, land registration fees, transfer of taxes, etc. Costs would include any costs to make the land suitable for its intended use, such as pollution mitigation, demolition and site improvements that become part of the land

When two or more assets are acquired for a single price, it is necessary to allocate the purchase price to the various assets acquired. Allocation should be based on the fair value of each asset at the time of acquisition or some other reasonable basis if fair value is not determinable.

2. Acquired, Constructed or Developed Assets:

Costs includes all costs directly attributed (ie: construction, architectural and other professional fees) to the acquisition, construction or development of the asset. Carrying costs such as internal design, inspection, administrative and other similar costs may be capitalized. Capitalization of general administrative overheads is not allowed.

Capitalization of carrying costs ceases when no construction or development is taking place or when the tangible capital asset is ready for use.

3. Capitalization of Interest Costs:

Borrowing costs incurred by the acquisition, construction and production of an asset then takes a substantial period of time to get ready for its intended use should be capitalized as part of the cost of the asset.

Capitalization of interest costs should commence when expenditures are being incurred, borrowing costs are being incurred and activities that are necessary to prepare the asset for its intended use are in progress. Capitalization should be suspended during periods in which active development is interrupted. Capitalization should cease when substantially all of the activities necessary to prepare the asset for its intended use are complete.

4. Donation or Contributed Assets:

The cost of donated or contributed assets that meet the criteria for recognition is equal to the fair value at the date of construction or contribution. Fair value may be determined using market or appraisal values. Cost may be determined by an estimate of replacement cost. Ancillary costs should be capitalized.

Componentization:

Tangible capital assets may be accounted for using the single asset or component approach. Whether the component approach is to be used will be determined by the usefulness of the information versus the costs of collecting and maintaining information at the component level.

Factors to consider when determining whether to use a component approach include:

- a) Major components having significantly different useful lives and consumption patterns than the related tangible capital asset.
- b) Value of components in relation to the related tangible capital asset.

Civil infrastructure systems should use the component approach. Major components should be grouped when the assets have similar characteristic and estimated useful lives or consumption rates.

Amortization:

The cost, less any residual value, of a tangible capital asset with a limited life should be amortized over its useful life in rations and systematic manner appropriate to its nature and use. The amortization method and estimate of useful life of the remaining unamortized portion should be reviewed on an annual basis and revised when the appropriateness of a change can be clearly demonstrated.

Useful life is normally the shortest of the asset's physical, technological, commercial or legal life.

The Village of Nampa uses a straight-line method for calculating the annual amortization. Village of Nampa departments, boards and commissions, agencies and other organizations are responsible for establishing and utilizing an appropriate amortization methodology and rate and other organizations are responsible for establishing and utilizing and appropriate estimated useful life for assets acquired.

Write-Downs:

When conditions indicate that a tangible capital asset no longer contributes to the Village's ability to provide goods and services, or that the value of future economic benefits associated with the tangible capital asset is less than the net book value, the cost of the tangible capital asset should be reduced to reflect the decline in the asset's value.

The Village would write down the cost of a tangible capital asset when it can demonstrate that the reduction in future economic benefits associated with a tangible capital asset have been reduced and write-down is appropriate to include:

- a) A change in the extent to which the tangible capital asset is used;

- b) A change in the manner in which the tangible capital asset is used;
- c) Significant technological developments;
- d) Physical damage;
- e) Removal of the tangible capital asset from service
- f) A decline in, or cessation of, the need for the services provided by the tangible capital asset;
- g) A decision to halt construction of the tangible capital asset before it is complete or in usable or saleable condition; and
- h) A change in the law or environment affecting the extent to which the tangible capital asset can be used.

The persistence of such conditions over several successive years increases the probability that a write-down is required unless there is persuasive evidence to the contrary.

The tangible capital assets will be reviewed annually, and when it is determined that the tangible capital assets no longer contribute to the Village's ability to provide goods and services, it would be written down to residual value, if any. This would be appropriate when the Village has no intention of continuing to use the asset in its current capacity, and there is no alternative use for the asset.

Disposal:

Disposal of tangible assets is the responsibility of the CAO unless delegated to a department. Department heads should notify the CAO when assets become surplus to the operations.

When other constructed tangible capital assets are taken out of service, destroyed or replaced due to obsolescence, scrapping or dismantling, the CAO must be notified of the asset description and effective date.

Capital Leases:

Account for a capital lease as acquiring asset and incurring a liability.

Account for a capital lease as an operating lease when the lesser of the net present value of the future minimum lease payment or fair value is less than \$5,000.00.

Mayor

Chief Administrative Officer

Section: Asset Management

Date Approved: January 2021

PURPOSE:

The purpose of this policy is to provide a set of principles that guide the Village of Nampa's development and implementation of an asset management system, which is consistent and aligns with the approved principles and values of the Village.

The asset management system does not replace existing corporate strategies, business planning and budget management systems and processes already in place. Instead, the asset management system complements and aligns with these initiatives to support business strategies, objectives and plans.

SCOPE:

This policy applies to all tangible capital assets owned, managed and operated by the Village. Departments within the Village that manage tangible capital assets or asset systems in the delivery of service to residents, businesses and other stakeholders are subject to the asset management policy.

DEFINITIONS:

Asset

An object that is a significant economic resource and/or provides the delivery of a program or service. Assets are those items that are owned, managed or controlled by the Village of Nampa.

Asset Management

An integrated business approach involving planning, financing, engineering, maintenance and operations geared towards a process of making decisions about how existing and newly acquired assets are used and cared for in a way that manages current and future needs, considers risks and opportunities, and makes the best use of resources.

Asset Maintenance

All the regular activities that preserve the condition of an asset and helps it achieve its expected useful life.

Asset Renewal

An investment to maintain or refurbish the asset, which has reached or is near the end of their life cycle and substantially extends the life or improve its service potential.

Asset Replacement

The replacement of an asset that has reached the end of its useful life.

Life-cycle

The life of an asset, from when a need for it is first established, through acquisition, operation and any maintenance or upgrading, to its disposal. It describes the natural evolution of an asset in terms of the increase and decrease in its use and value from inception to retirement.

Life-cycle Costs

The total cost of an asset over its useful life, including capital, operating, maintenance, renewal, and decommissioning costs.

Village

Refers to the municipality of the Village of Nampa.

GUIDELINES:

Asset Management is a broad strategic framework that encompasses many departments within the organization. The tangible assets of the Village are managed in accordance with the following principals:

Levels of Service:	<p>The Village is establishing and will strive to deliver levels of service that:</p> <ul style="list-style-type: none"> - Comply with all legislated requirements - Protect and uphold public safety, community well being, and the environment; and - Reliably meet the informed expectations of stakeholders and the public
Informed Decision Making:	<p>Asset management decisions are based on sufficient, reliable and current inventory information. The Village is developing an approach which includes: Informed decision making, data management, risk analysis, evaluating trade-offs, and record keeping. Regular updates and forecasted trends of the Village's assets should be provided to council.</p>
Minimum Sustainable Cost:	<p>The Village strives to uphold service levels at minimum sustainable costs by minimizing expenditures on capital or operational costs without deferring or underfunding maintenance, renewal, or replacement of current assets.</p>
Continuous Improvement:	<p>The asset management policy and plans are developed, implemented, evaluated and renewed on an ongoing cycle. Adequate resources are provided for implementation and training to enable the management of municipal assets according to current best practices. The Village will monitor the performance of the asset and track the effectiveness of asset management practices with a view of continuous improvement. Where practical, the Village will strive to go beyond the minimum requirements to make Village assets more resilient to changing social, environmental and economic conditions.</p>

KEY PRINCIPALS:

In order to attain the objectives of asset management, administration shall ensure the following principals are applied within any implemented Asset Management system:

Holistic:

Taking a comprehensive approach to asset management and considering the combined impact of managing all aspects of the asset life cycle.

System Focused:

Considering the assets in their asset system context, in terms of the different assets and their interrelationships, as opposed to optimizing individual assets in isolation.

Systematic:

Adopting a formal, consistent, repeatable approach to management of assets will enable services to be provided in the most cost-effective manner.

Sustainable:

Making the appropriate decisions and provisions to better enable our assets to meet the ongoing challenges of asset life cycles, future legislative requirements, and environmental effects.

Risk Management:

The iterative process of identifying and assessing risk, identifying and evaluating actions that can reduce risk, and implementing the appropriate actions to reduce risks.

Optimal:

Weighing the cost vs performance vs risks and finding the best compromise.

Levels of Service:

Describes the outputs or objectives that the Village intends to deliver. They are indicators such as quality, quantity, reliability, responsiveness, safety and cost, for a particular activity or service area against which service performance may be measured.

MANAGING THE ASSET MANAGEMENT POLICY:

AREA OF RESPONSIBILITY	BODY RESPONSIBLE
Ongoing review of policies, updating where needed	Council
Exercise stewardship of assets	Council
Establish a budget for asset management	Council, Administration
Monitor and review infrastructure standards at established intervals	Council, Administration
Report to citizens on status of the community's assets and asset management program	Council, Administration
Manage infrastructure related risks	Council, Administration
Document and regularly re-evaluate levels of service	Administration
Develop and maintain guidelines and practices	Administration

Develop and maintain infrastructure strategies and service plans	Administration
Develop and maintain asset inventories	Administration
Assess infrastructure condition and service levels	Administration
Establish and monitor infrastructure replacement levels through the use of full life-cycle costing principals	Administration
Develop and maintain financial plans for the appropriate level of maintenance, rehabilitation, extension and decommission of assets	Administration

Mayor

Chief Administrative Officer



VILLAGE OF NAMPA

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Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200589	2020-12-12	ROSHUK, DIANNE G				
20200590	2020-12-12	SURMAN, STEVE C				
20200591	2020-12-12	MCNEIL, JEREMY D				
20200592	2020-12-15	MATIASIEWICH, SHIRLEY	2020 DEC	PAYMENT ANNUAL XMAS BONUS 2020	150.00	150.00
20200593	2020-12-15	MCNEIL, JEREMY	2020 DEC	PAYMENT ANNUAL XMAS BONUS 2020	150.00	150.00
20200594	2020-12-15	MURPHY, CARSON	2020 DEC	PAYMENT ANNUAL XMAS BONUS 2020	150.00	150.00
20200595	2020-12-15	ROSHUK, DIANNE	DEC 2020	PAYMENT ANNUAL XMAS BONUS 2020	150.00	150.00
20200596	2020-12-15	SURMAN, STEVE	2020 DEC	PAYMENT ANNUAL XMAS BONUS 2020	150.00	150.00
20200597	2020-12-15	BOARD OF TRUSTEES	Dec 2020	PAYMENT 4TH QUARTER REMITTANCE	4,845.19	4,845.19
20200598	2020-12-15	BRENNAN PLUMBING & HEATING LTD	8057	PAYMENT SERVICED FIREHALL FURNACE	294.00	294.00
20200599	2020-12-15	KIT BUSINESS EQUIPMENT	019411-00 019411-01 019899-00	PAYMENT FILE HANGERS/PAPER POST IT PADS DESK CALENDAR - PW	155.48 23.29 15.74	194.51
20200600	2020-12-15	MUNICIPAL INFORMATION SYSTEMS	20201765	PAYMENT MONTHLY SUPPORT	587.82	587.82
20200601	2020-12-15	NORTH PEACE HOUSING FOUNDATION	Dec 2020	PAYMENT 4TH QUARTER LEVY	5,270.25	5,270.25
20200602	2020-12-15	NORTHERN SUNRISE COUNTY	10337 10340	PAYMENT GARBAGE PICK UP NOV - DEC ASSESSMENT SERVICE FEES	4,000.00 8,061.38	12,061.38
20200603	2020-12-15	PEACE REGIONAL WASTE MANAGEMENT COMI	21953 21954	PAYMENT NAMPA TRANSFER STATION TIPPING FEES	128.32 241.70	370.02
20200604	2020-12-15	POSTMEDIA	446233	PAYMENT PUBLIC HEARING ADVERTISING	385.56	385.56
20200605	2020-12-15	RMA FUEL	PF-8791-88241	PAYMENT FUEL	2,006.77	2,006.77
20200606	2020-12-15	SHELLEY'S STATIONERY	15 Dec 2020	PAYMENT STAMPS	289.80	289.80
20200607	2020-12-15	VELOCITY ENGINEERING INC.	2645 2649 2655	PAYMENT 2021 LANE DRAINAGE PROJECT 2020 INFRASTRUCTURE REVIEW RAILWAY AVE/HIGHWAY 683 & 2	2,302.86 3,545.85 5,444.51	11,293.22
20200608	2020-12-15	VITAL EFFECT INC	7642	PAYMENT MTHLY SUPPORT WEBPAGE	55.00	55.00
20200609	2020-12-15	DOUCET, VIVIANNE	202012151	PAYMENT CREDIT BALANCE PAID	150.00	150.00
20200610	2020-12-17	TELUS MOBILITY INC.	3972	PAYMENT CELL PHONE CAO	105.47	105.47
20200611	2020-12-29	NAMPA AUTO & FARM SUPPLY	206735 206793	PAYMENT SAFETY TRACK, HAIR PIN WHITE OIL, SHARPIE, OIL. ETC	14.39 114.49	128.88



VILLAGE OF NAMPA

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Cheque Listing For Council

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20200612	2020-12-29	CANADIAN LINEN AND UNIFORM	5003628185	PAYMENT MTHLY MAT RENTAL	324.04	324.04
20200613	2020-12-29	CKYL RIVER COUNTRY	8290-1	PAYMENT HOLIDAY GREETING ADVERTISING	231.00	231.00
20200614	2020-12-29	GOVERNMENT OF ALBERTA	E206624	PAYMENT ALBERTA GAZETTE - PUBLIC AU	21.00	21.00
20200615	2020-12-29	HI TECH BUSINESS SYSTEMS	1600511	PAYMENT MTHLY BILLING	74.48	74.48
20200616	2020-12-29	TOKER, TEENA	DEC 2020	PAYMENT JANITORIALHRS FOR DECEMBE	225.00	225.00
20200617	2020-12-30	ROSHUK, DIANNE G				
20200618	2020-12-30	MATIASIEWICH, SHIRLEY A				
20200619	2020-12-30	SURMAN, STEVE C				
20200620	2020-12-30	MCNEIL, JEREMY D				
20200621	2020-12-30	MATIASIEWICH, EVAN M				
20200622	2020-12-30	BULFORD, QUINTON				
20200623	2020-12-30	NOVAK, CHERYL				
20200624	2020-12-30	BUTZ, CLYNTON				
20200625	2020-12-30	SKRLIK, PERRY				
20200626	2020-12-30	MURPHY, CARSON				
20200627	2020-12-30	LOCAL AUTHORITIES PENSION PLAN	DEC 2020	PAYMENT LAPP DEDUCTIONS DECEMBER	4,781.45	4,781.45
20200628	2020-12-30	RECEIVER GENERAL - PAYROLL	202012	PAYMENT DECEMBER PAYROLL DEDUCTIC	5,141.82	5,141.82
20200629	2020-12-30	SHELLEY'S STATIONERY	DEC 2020	PAYMENT POSTAGE STAMPS DEC	195.45	195.45
20210001	2021-01-05	TELUS COMMUNICATIONS INC.	44685 46426 79534 98852	PAYMENT PW SHOP PHONE OFFICE PHONE FIRE DEPT PHONE FAX LINE	92.76 179.59 69.85 70.07	412.27
20210002	2021-01-06	ATB FINANCIAL MASTERCARD	Dec 10 dec 14 December 2 fee Nov 19 nov 24	PAYMENT BATTERIES/PADS AED COFFEE SUPPLIES FLAG CLIPS ANNUAL FEE TITLE SEARCH COFFEE SUPPLIES	342.83 22.98 6.28 65.00 10.00 7.27	454.36
20210003	2021-01-06	NAMPA AUTO & FARM SUPPLY	206920	PAYMENT DIESEL FUEL CONDITIONER	19.68	19.68
20210004	2021-01-06	TELUS COMMUNICATIONS INC.	00918	PAYMENT MUSEUM PHONE	110.80	110.80
20210005	2021-01-11	BELL MOBILITY	jan 2021	PAYMENT CELL PHONE PW	121.21	121.21
20210006	2021-01-11	ALBERTA ONE CALL CORP.	164313	PAYMENT NOTIFICATIONS DECEMBER 202	6.30	6.30
20210007	2021-01-11	AGM VALUATIONS GROUP LTD.	AGM 20-0287	PAYMENT APPRAISAL ON ROCK RIVER PR	1,207.50	1,207.50
20210008	2021-01-11	FEDERATION OF CANADIAN MUNICIPALITIES	26801-X9G7B3	PAYMENT ANNUAL MEMBERSHIP FEES 202	211.87	211.87



VILLAGE OF NAMPA

Page 3 of 3

Cheque Listing For Council

6.1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20210009	2021-01-11	IWANTWIRELESS CA LTD	10732	PAYMENT JANUARY 2021 INVOICING MUSE	52.45	52.45
20210010	2021-01-11	MACKENZIE MUNICIPAL SERVICES AGENCY	MC 21002	PAYMENT ANNUAL SERVICE AGREEMENT	25,375.00	25,375.00
20210011	2021-01-11	NAMPA MINOR HOCKEY	20210101	PAYMENT DONATION TO MINOR HOCKEY	1,500.00	1,500.00
20210012	2021-01-11	PEACE LIBRARY SYSTEM	2021081	PAYMENT ANNUAL MEMBERSHIP FEES JAI	1,159.34	1,159.34
20210013	2021-01-11	PEACE REGIONAL VICTIMS SERVICES	01012021	PAYMENT 2021 ANNUAL DONATION FEES	746.00	746.00
20210014	2021-01-11	PHONECO INC	PR 12824 PR12825	PAYMENT SECURITY MONITORING FOR PV SECURITY MONITORING CIVIC C	377.37 377.37	754.74
20210015	2021-01-11	TOWN OF PEACE RIVER	2021	PAYMENT 2021 ANNUAL CONTRIBUTION TC	1,000.00	1,000.00
20210016	2021-01-11	VELOCITY ENGINEERING INC.	2679	PAYMENT NAMPA DRAINAGE 2020	2,600.06	2,600.06
20210017	2021-01-11	VITAL EFFECT INC	7759	PAYMENT MONTHLY WEB HOSTING JAN 20	55.00	55.00
20210018	2021-01-11	CAMPUS ENERGY PARTNERS LP	202012 DEC 2020 STREETS DEC	PAYMENT DEC BILLING GAS DEC 2020 BILLING ELECTRICITY STREETS DEC 202	2,994.22 1,741.71 2,452.84	7,188.77

Total 115,415.92

*** End of Report ***



Chief Administrative Officer Report

6.2

December 15, 2020 - January 19, 2021

December 16 - Year End Webinar with MuniWare

December 29 - Payroll Webinar with MuniWare

January 12 - Webinex - COVID Update

As of January 10, 2021 47,000 doses of the vaccine has been administered in AB. There is no evidence that the genetic strain from South Africa is spreading. Re opening again by end of the month is all dependant on numbers. A lot of “We don’t Know or “When”. Your antibodies last up to 6 - 8 months after Covid infection.

January 19 - 2021 Interim Operating & capital Budget Meeting

January 19 - Regular Council Meeting

Bridge Inspection on East Ridge Road

The bridge on East Ridge road hasn’t been inspected since 2008. Typically any bridge sized culverts are inspected on a 5 year inspection cycle. MPA Engineering had completed the original design and construction supervision work for the culvert when it was replaced back in 2008. MPA will be providing the bridge inspection services as required to complete the inspection.

Auditors will be here the week of February 15th - 19th

Upcoming Meetings/Events

February 16 - Regular Council Meeting

-
- Took water meter readings
 - Took sewer lift station readings every day
 - Garbage's every Monday
 - Alberta one calls as required
 - Dump runs as needed
 - CC shut off/on as needed
 - Maintenance and repairs on equipment as needed
 - Water meter repair/replacement as needed
 - RF water meter readings as needed
 - Maintain sewer break graveled areas
 - Run lift station backup generator and put it under load once per month
 - Grading as needed
 - Parking lot snow removal as needed
 - Driveway snow removal as needed
 - Clear snow for walking paths as needed
 - Clear ice at water treatment plant as needed
 - Sanding as needed
 - Haul out piles of snow to snow dump as needed
 - Tri-line regrading ditch on Railway Ave. and highway 2
 - Haul out dirt from ditch regrading on railway ave.
 - Repaired weather stripping at museum
 - Met with Dennis from Algae Control Canada and started the lagoon sludge mediation program.
 - Took down Christmas lights
 - Apply sludge mediation bacteria to lift station and lagoons weekly.
 - CVIP inspection done on the gravel truck by Darn Machines
 - Assisted Tri-Line hauling out brush from ditch re-grading project (homeowner property)



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

North Peace Housing Foundation Board Meeting Synopsis – December 2, 2020

Resident and Tenant Levels:

As of October 2020, we had a total of 171 lodge residents, down 6 from the month of September. Our lodge unit occupancy at the end of October was 75% of the 224 lodge units occupied.

We had 115 occupied Senior Self-Contained units at the end of October, up 1 from the month of September. Our occupancy rate at the end of October was 88%.

Garden Court Seniors Apartments had 58 out of 63 units occupied at the end of October, consistent with the month of September; our occupancy rate was 92%. We had 5 out of the 8 trailers in Cadotte occupied at the end of October.

The Family Housing program had 72 of the 123 units occupied, down 5 from the previous month, and 21 of the 40 R&N units occupied, up one from the month of September, with an overall occupancy of 57%.

We had 37 Rent Supplement recipients in the month of October, consistent with the month of September. No new applications for rent supplements are being accepted at this time while the existing programs are being reviewed for consistency of benefits and to ensure households that need assistance most are prioritized.

Administration

COVID-19 Update

The Foundation has continued to operate under the most recent CMOH Orders and the resulting COVID-19 restrictions and protocols and have not experienced any additional outbreaks.

The recent declaration of a Public Health Emergency and resulting enhanced public health measures did not result in a new order or additional restrictions specific to our Lodges. We continue to follow the same guidelines that we have since Order 32-2020 was released. Our Senior Self-Contained and Family Housing tenants are expected to follow the same guidelines as all other Albertans.

We continue to provide information and necessary updates to our employees, residents, tenants, and family members, as necessary.

Central Office has gone back to a staggered shift schedule with the hope of limiting the possible spread of COVID-19. We continue to follow all PPE, physical distancing, hand hygiene and sanitizing protocols and luckily have not had a positive COVID case.

Nominal Sum Properties

Nine of the properties that Alberta Social Housing Corporation transferred title to North Peace Housing Foundation continue to be listed on our website, along with information sheets and 360 tours, and have “For Sale” signs posted on the front lawn.

We have entered into a service agreement with Mathieu Hryniuk LLP for legal services for the sale of the properties and are currently in the process of selling the Nampa unit and one of the St. Isidore units. Our Director of Housing Operations and Special Projects, Ashli Champeau, has given an additional 2 tours, has received 3 calls from interested parties and is in the process of scheduling 2 additional showings in Grimshaw.

The tenants of the occupied units that have been contacted about purchasing their unit at 10% below the appraised value, as per the AGREEMENT FOR PURCHASE AND SALE OF LAND entered with Alberta Social Housing Corporation, have not made any formal offers on their units.

Del Air Redevelopment

On October 26th, Executive Director Menassa met with representatives from Alberta Seniors and Housing Corporation, Alberta Health and Alberta Health Services in Edmonton to interview the 3 shortlisted candidates. Unfortunately, before we can announce the selected proponent, Alberta Seniors and Housing requires a Letter of Intent to be duly signed by our Assistant Deputy Minister and the successful proponent.

The Letter of Intent includes a maximum upset for the consulting fees during the pre-award phase (essentially, the design work that gets completed before a construction contract is signed). The selected proponent is currently in the process of putting this together, but it is taking longer than originally anticipated.

It has been confirmed with Alberta Seniors that the Foundation plans to arrange in-person meetings during the pre-award phase respecting all COVID-19 restrictions and protocols; there is the hope that the team will be able to meet with the Mayor of Manning and other municipal stakeholders. Preference is to have these meetings conducted in person, but with current restrictions, in-person meetings may not be possible.

West View Condominium Project

There are no updates currently.

General

On November 13, 2020, Central Office was visited by an Occupational Health and Safety Auditor; the Officer conducted the inspection with the Executive Director, Tammy Menassa, Director of Finance, Clayton Bober and the Health and Safety Representative of the work site, Rhonda Massier. The audit went very well, and the Officer seemed pleased with our Health and Safety program as well as our COVID response. He did request that we have all workers at Central Office trained in WHMIS; we have already added it to our program meeting agenda.

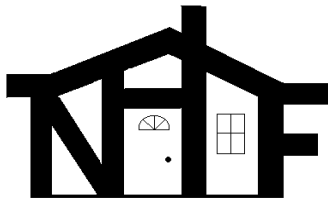
Our Health and Safety Audit will be taking place over the first week of December. Considering COVID restrictions, the audit submission will be documentation only; the auditor will not be on site for interviews or observation reports.

Board Decisions

The 2021 NPHF Lodge and Affordable Housing budgets have been adopted and the 2021 Requisition summary has been accepted and will be sent out the Municipalities in our region.

As mentioned in last month's synopsis, the planned 5% requisition has been reduced to 2%. This increase is necessary to ensure adequate capacity and staffing, especially considering the increased costs around Covid. While some of these increased costs are presently being supported by grants from the Province, which are greatly appreciated, others are not and, especially as seniors are among those most negatively affected by Covid, the Foundation needs to ensure that we have the resources to protect our seniors from the disease itself, and also to effectively and compassionately respond to the pressures, both physical and emotional, being placed on the seniors in our lodges and the staff who diligently work on their behalf.

The Board has completed the review of the NPHF Board Policies. The policies were presented by Director of IT, Communications and Stakeholder Relations, Don Good and reviewed and approved by the Board. These policies can be found at: [Board Policies - North Peace Housing Foundation \(nphf.ca\)](https://nphf.ca/Board-Policies)



North Peace Housing Foundation

6780 – 103rd Avenue, Peace River, Alberta T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

December 30, 2020

Member Municipalities,

Re: 2021 Requisition - North Peace Housing Foundation

The 2021 Lodge Budget was approved at the December 2, 2020 Board of Directors' meeting, at which time the requisition was set at \$2,975,238.00, an increase of 2%. Any surplus funds will be put into a Capital Building Reserve for the provision of future seniors housing development, as passed in 2019 by the Foundation's Board of Directors and proposed in our 2020-2022 Business Plan.

In accordance with Ministerial Order H:062/95 and The Management Body Operation and Administration Regulation, this requisition is shared amongst the regional tax base and collected by member municipalities in a manner similar to the Alberta Education Property Tax.

Please find enclosed the 2021 requisition summary sheet for the North Peace Housing Foundation. The requisition summary provides calculations based on a municipality's equalized assessment as a percentage of the total equalized assessment for all municipalities. It also provides the payment schedule for your particular jurisdiction.

Your municipality's role in collecting this requisition on our behalf is very much appreciated.

The first quarter levy is due March 31, 2021.

Sincerely,

Tammy Menssa
Executive Director

Enclosure

NORTH PEACE HOUSING FOUNDATION						
2021 REQUISITIONS BASED ON 2021 EQUALIZED ASSESSMENTS						
BASED ON MILL RATE OF 0.4756490						
MUNICIPALITY	2020 EQUALIZED ASSESSMENT	2021 EQUALIZED ASSESSMENT	PERCENTAGE OF TOTAL REQUISITION	2020 TOTAL REQUISITION	2021 TOTAL REQUISITION**	\$300,000.00 PROPERTY PAYS
VILLAGE OF BERWYN	33,916,968	35,121,872	0.561491%	\$ 15,509.30	\$ 16,705.68	\$ 142.69
VILLAGE OF HINES CREEK	20,193,670	20,375,575	0.325743%	\$ 9,234.01	\$ 9,691.62	\$ 142.69
VILLAGE OF NAMPA	46,101,622	45,199,013	0.722593%	\$ 21,081.00	\$ 21,498.86	\$ 142.69
TOWN OF MANNING	118,705,357	114,947,109	1.837650%	\$ 54,280.69	\$ 54,674.47	\$ 142.69
TOWN OF GRIMSHAW	254,390,312	245,190,595	3.919843%	\$ 116,325.69	\$ 116,624.65	\$ 142.69
M.D. OF PEACE #135	288,766,660	292,648,305	4.678545%	\$ 132,045.05	\$ 139,197.86	\$ 142.69
TOWN OF FAIRVIEW	291,433,709	293,847,644	4.697719%	\$ 133,264.62	\$ 139,768.33	\$ 142.69
M.D. OF FAIRVIEW #136	347,675,594	334,533,359	5.348159%	\$ 158,982.48	\$ 159,120.45	\$ 142.69
TOWN OF PEACE RIVER	975,331,845	945,371,638	15.113582%	\$ 445,992.42	\$ 449,665.04	\$ 142.69
CLEAR HILLS COUNTY	1,118,672,123	1,123,127,122	17.955345%	\$ 511,537.98	\$ 534,214.25	\$ 142.69
COUNTY OF NORTHERN LIGHTS	1,342,530,030	1,310,889,070	20.957081%	\$ 613,902.04	\$ 623,523.03	\$ 142.69
NORTHERN SUNRISE COUNTY*	1,541,192,031	1,493,861,686	23.882249%	\$ 704,744.71	\$ 710,553.76	\$ 142.69
TOTAL	6,378,909,921	6,255,112,988	100.000000%	\$ 2,916,900.00	\$ 2,975,238.00	\$ 142.69

*Northern Sunrise County Total Equalized Assessment for 2021 was \$ 2,134,088,123. North Peace Housing Foundation applies 70% of that total.

**2021 Requisition is a 2% increase from 2020 Requisition of \$2,916,900.00

2021 REQUISITION SUMMARY

MUNICIPALITY	2021 EQUALIZED ASSESSMENT	PERCENT OF TOTAL ASSESSMENT	TOTAL AMOUNT
VILLAGE OF NAMPA	45,199,013	0.722593%	\$ 21,498.86

2021 PAYMENT SCHEDULE

PERIOD OF PAYMENT	AMOUNT	RECEIVED
FIRST QUARTER LEVY DUE MARCH 31, 2021	\$ 5,374.72	
SECOND QUARTER LEVY DUE JUNE 30, 2021	\$ 5,374.72	
THIRD QUARTER LEVY DUE SEPT. 30, 2021	\$ 5,374.72	
FOURTH QUARTER LEVY DUE DEC. 31, 2021	\$ 5,374.70	
TOTAL	\$ 21,498.86	\$ -



2020

Annual Community Services Report





FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

FCSS COMMITTEE REPRESENTATIVES 2019-2020

Cadotte Lake—Elizabeth Whitehead

Harmon Valley/Reno—Ethyl Velie

Little Buffalo—Eve Calliou

Marie Reine—Tamara Belzile / Nicole Proud

Nampa Rural—Laurie Davoren

Northern Sunrise County Council—Audrey Gall

St. Isidore—Gwenda Fortin

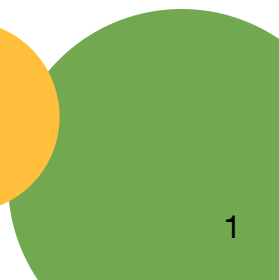
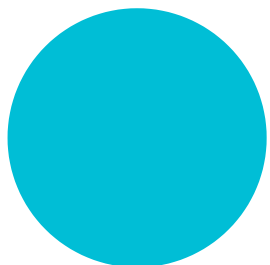
Three Creeks/Wesley Creek—Marlene Kunstleben

Village of Nampa—Angela Rosin

Village of Nampa Council—Clynton Butz

Family & Community Support Services helps to strengthen the community by providing:

- Help people to develop independence, strengthen coping skills and become more resistant to crisis;
- Help people to develop an awareness of social needs;
- Help people to develop interpersonal and group skills which enhance constructive relationships among people;
- Help people and communities to assume responsibility for decisions and actions which affect them;
- Provide supports that help sustain people as active participants in the community.



FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

YOUTH PROGRAMMING

BABYSITTING COURSE

In 2020, Nampa/Northern Sunrise County offered babysitting courses in Nampa and St. Isidore for youth between the ages of 11-15. The Canadian Red Cross Babysitting course covers everything from managing difficult behaviours to essential content on leadership and professional conduct as a babysitter. Babysitting deepens and enhances the responsibility that older youth feel when caring for younger children.

HOME ALONE

The Home Alone program was offered in Nampa and St. Isidore in 2020. This training is for children ages 9-12. Children who participate learn:

- Importance of responsibility and respect while being accountable for yourself.
- Importance of setting and following rules around safety when staying on your own.
- How to stay safe at home and within the community.
- How to prepare, recognize and respond to unexpected situations (i.e. inclement weather, strangers, unanticipated visits).
- First aid skills.

KIDZ KONNECTION

Previously known as the Wednesday Youth Social Program, Kidz Konnection aims to connect youth in the community of Nampa. The program is geared towards school aged children. Participants enjoy a variety of crafts, games, activities, team building initiatives and receive light snacks and refreshments.

NOURISHING GIFT CARDS PROGRAM

Nampa Community Services received a substantial donation from the Peace River School Division and the Holy Family Catholic School Division in the spring of 2020. Using the funds received, Nampa Community Services coordinated a Nourishing Gift Card program for approximately 27 families who attend the Nampa Public School. The goal of the gift cards was to help promote family togetherness. Families received a small resource card suggesting how they could spend the funds; picnic in the park, backyard BBQ or a day at the lake during the pandemic.



FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

YOUTH PROGRAMMING

PARENTING PROGRAMS

In 2020 we offered parent and tot based programs in Cadotte Lake (Tot Adventure), Nampa (Little Adventurers), St. Isidore (La Petite Ecole) and in Three Creeks (Parent Pit Stop). These programs allow parents to learn how to play with their child and how to enhance early development skills. Parents and their children are able to explore different themes (Blizzard Wishes, Valentine's, St. Patrick's Day, Scarecrows and Sunflowers, Leaf, Rake, Pile, Gobble Gobble, Boo Bash, Snow Much Fun, etc.) through crafts, games, and snacks.

YOUTH SUMMER CAMPS

In 2020 Nampa Community Services coordinated two summer camps for children ages 6-9. Sunny Smiles Journey was coordinated in July. Participants enjoyed three days of outdoor activities (fabric painting, ninja obstacle course, alligator tag, rock painting, kickball, baseball, and a scavenger hunt). Pal Escapades was coordinated in August. Participants enjoyed three days of outdoor activities (tie dye, playground fun, s'mores, and crafts).



FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

COMMUNITY PROGRAMMING

CHRISTMAS GIFT CARD PROGRAM

Each December, Nampa/Northern Sunrise County Community Services receives donations from local organizations and individuals to purchase Christmas Gift Cards for those in need. Since 2014, gift cards have been purchased from local grocery stores and delivered to people in need through the mail in a Christmas card. The program is 100% anonymous. Community members are encouraged to refer those in need to the Community Services Department so that they are included on the Christmas Gift Card program list. In 2020, there were 72 families and individuals that received a gift card and Christmas card in the mail courtesy of donations received by Northern Sunrise County, Nampa Gospel Fellowship, Village of Nampa, and anonymous donors.

In 2018, 37 individuals and families were served.

In 2019, 46 individuals and families were served.

COFFEE WITH A COP

Cadotte Lake Community Services partnered with the local RCMP Detachment to host a presentation on rural crime watch and policing services in the County. Participants sat around a campfire and enjoyed s'mores while listening to the RCMP Officer.

COMMUNITY COFFEE

Cadotte Lake Community Services initiated a Community Coffee program in 2020 in partnership with KTC. Community members were able to participate in a free presentation, enjoy light refreshments, and reconnect with their neighbours. Presentation topics included mental health, Alzheimer's, heart health, coping with grief & loss, and building resiliency.

COMMUNITY PANTRY PROGRAM

Nampa/Northern Sunrise County Community Services has food collection bins at their local office spaces to assist with collecting and dispersing non-perishable goods to individuals and families in need.

COMMUNITY PLANNING SESSION

Cadotte Lake Community Services initiated a Community Planning Session in 2020. The goal of the Community Planning Sessions are to align local and regional resources to discuss program opportunities and look for ways to collaborate to maximize resources.

FAMILY DAY CELEBRATIONS

A Family Day celebration is held annually in the communities of Cadotte Lake & Nampa. The Family Day event allows families to reconnect with one another.

In Cadotte Lake, families were treated to a hot dog lunch courtesy of APL, tobogganing, skidoo rides, glitter tattoos, and skating on the outside rink.

In Nampa, families were able to participate in shinny hockey & free skate at the Nampa Complex, crafts, outdoor family activities, and enjoy bannock on a stick, hot dogs, and snow taffy.

Both events are free and open to everyone.

GET TO KNOW FCSS S'MORE

In 2020, Community Services planned to host an outdoor gathering at Cecil Thompson Park to inform community members about FCSS programs, services, committee members, and staff. Due to the pandemic, Community Services adjusted the program to be a delivery style initiative where participants would receive a S'more Kit, County promo items, and resources. As a result, 55 residents received a S'more Kit; 10 from St. Isidore, 16 from Cadotte Lake, and 29 from the Village of Nampa and surrounding area.



FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

COMMUNITY PROGRAMMING

THE GIVING TREE

Nampa/Northern Sunrise County Community Services accepts donations of new and/or gently used mittens, toques, and coats during the months of November and December. Items received are dispersed to community members in need.

HOME ACTIVITY KITS

In response to the pandemic, Nampa/Northern Sunrise County Community Services offered a variety of pick up and drop off style activity bags to assist families when in-person programs were not appropriate (Great Plant Escape, Friendship Bracelets, Birdhouse kits, Beat the Blues Box, Canada Day Grab Bags, Kite Kits, Twitter Treats, and the Christmas Family Grab Bags).

IMMUNIZATION CLINICS

St. Isidore Community Services partnered with Peace River Shoppers Drug Mart to offer a mobile immunization clinic for the residents. This allows residents to receive their flu and immunization shots closer to home. This program benefits the families, adults, and seniors who do not have transportation to town on a regular basis.

PSYCHOLOGICAL FIRST AID FOR A PANDEMIC

Psychological First Aid (PFA) is considered to be the first stage intervention during a disaster or emergency. During a pandemic, response looks different but the principals are similar. PFA online training allows responders to provide support over the phone to individuals that may be quarantined, in self-isolation, or practicing physical distancing in order to prevent the spread of a pandemic. PFA is a two hour interactive online training which covers essential tools, key PFA action principles, and self-care for responders.

SUICIDE PREVENTION

In 2020, Nampa/Northern Sunrise County Community Services partnered with Woodland Cree First Nation, Lubicon Lake Band, and KTC to host several suicide workshops.

Little Cub - Preventing Suicide in Indigenous Children

Hosted in Cadotte Lake and Little Buffalo in 2020. Little Cub is a half day suicide prevention workshop for adults who work with Indigenous children ages 12 years and younger.

Walk with Me Indigenous Suicide Bereavement Workshop

Hosted in Cadotte Lake and Little Buffalo in 2020. Walk with Me is a one day workshop examining the impact of suicide grief on individuals and Indigenous communities.

Applied Suicide Intervention Skills Training (ASIST) Suicide

Hosted in Little Buffalo in 2020. ASIST is a two day skills-based workshop for intervening with a person at risk of suicide (Suicide first-aid).

In addition to Suicide Prevention workshops, Cadotte Lake Community Services, along with Woodland Cree Health Centre and APL hosted a Suicide Prevention Walk and BBQ in conjunction with Suicide Prevention Day in September. The community members came together to honor the lives lost to suicide in the community and to draw attention to the growing concerns around suicide in rural and remote communities.

FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

COMMUNITY PROGRAMMING

VOLUNTEER APPRECIATION

In 2019, Nampa/Northern Sunrise County Community Services implemented the Volunteer Appreciation Awards. Residents of Northern Sunrise County and the Village of Nampa are encouraged to nominate local volunteers in their communities. The Awards recognize County residents for their volunteer efforts and how they have contributed to the well-being of their community and fellow community members.

Award categories included:

- Outstanding Volunteer Award – Youth
- Outstanding Volunteer Award – Adult
- Outstanding Volunteer Award – Senior
- Penny Butz Volunteer Award (only Village of Nampa residents eligible)

In 2020, six volunteers were recognized.

Due to COVID, the annual Volunteer Appreciation Gala was postponed in April and rescheduled to November. However, due to restrictions the event had to be cancelled. To ensure that the volunteers were still honored, videos from the Reeve of Northern Sunrise County and the Village of Nampa Mayor were created and posted to social media platforms in addition to photos of the volunteers receiving their awards.

VOLUNTEER INCOME TAX PROGRAM

The Volunteer Income Tax Program is for low income seniors (55 and older), persons with disabilities, and low income individuals.

In 2020, Nampa/Northern Sunrise County Community Services applied to host income tax preparation clinics for the Community Volunteer Income Tax Program with Canada Revenue Agency.

The clinic ran from March 4—May 29, 2020 and it assisted 19 residents with completing their 2019 tax returns.



FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

SENIOR PROGRAMMING

HOME SUPPORT PROGRAM

The Home Support program was established to assist families and individuals, seeking to create an environment conducive to the clients needs. The service is designed to promote well-being in our region by providing assistance in the household; enabling ill, disabled, or frail individuals to remain in their own homes and to age in place.

In 2020, the Home Support Program had one casual Home Support Coordinator and nine clients.

INTERNATIONAL DAY OF OLDER PERSONS

Nampa/Northern Sunrise County Community Services hosted Getting Old is Gold in celebration of International Day of Older Persons. The event was held at the Marie Reine Cultural Centre where seniors were treated to a free lunch, Wise Owl Crime Watch Presentation and door prizes.

SENIORS' COFFEE MORNING

Seniors' Coffee Mornings are held in St. Isidore & Nampa. The coffee program allows seniors to connect with other seniors and enjoy a free cup of coffee or tea.

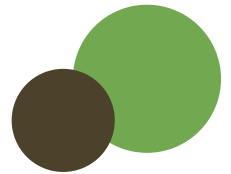
St. Isidore Community Services offers the coffee mornings every Tuesday morning at the Café du Coin in St. Isidore.

Nampa Community Services offers the Seniors' Coffee Morning on a bi-weekly basis at Farmers Restaurant in Nampa. During the pandemic, Farmers Restaurant opened an hour earlier for the seniors to ensure they could meet safely.

SENIORS' LUNCH PROGRAM

The Seniors' Lunch program runs every Tuesday at the St. Isidore Café du Coin. Fresh homemade meals are prepped and cooked in the kitchen and served to the seniors. It costs participants ages 60 and older \$12 per meal, participants under the age of 60 \$15 per meal, and \$8 for take out meals. This program promotes healthy eating and socializing amongst the community.

Cadotte Lake Community Services coordinated the Lunch Social with Elders program prior to the pandemic. In addition to the meals, the Elders were able to sit in on a presentation regarding health and wellness.



FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

SENIOR PROGRAMMING

SENIORS' WEEK EVENTS

Nampa/Northern Sunrise County strives to celebrate their seniors each year by hosting and attending Seniors' Week events throughout the Peace Region. Due to the pandemic, Seniors' Week looked a bit different this year.

St. Isidore Community Services coordinated a Seniors' Week Strawberry Tea delivery program for the County and Village of Nampa residents. Participants received a tea cup, teas, honey sticks, chocolate, and a potted flower. The program reached 51 residents; 8 from Harmon Valley, 2 from Marie Reine, 26 from St. Isidore, 7 from Three Creeks, and 8 from the Village of Nampa.

Cadotte Lake and Nampa Community Services hosted a Seniors' Week Brunch for the County and Village of Nampa residents. Participants received a hot brunch along with a potted flower. The program reached 117 residents; 24 from Cadotte Lake, 25 from Harmon Valley, 7 from Marie Reine, 8 from Nampa Rural, 21 from St. Isidore, 4 from Three Creeks, and 28 from the Village of Nampa.

WHEELS TO MEALS

Nampa/Northern Sunrise County developed and launched the Wheels to Meals program in March 2019. The program is offered every Monday, excluding stat holidays. The Wheels to Meals program provides nutritious meals and promotes health, well-being, and independence for individuals. In response to the pandemic, the Wheels to Meals program became delivery only and clients were invoiced on a monthly basis. In 2020, the program was offered 41 times, as compared to 2019 when we offered the program 19 times. The program served 49 residents in 2020.

In 2020, Nampa/Northern Sunrise County received a grant in the value of \$6,000 from the COVID-19 Social Services Funding offered through the Alberta Government. The funds received was used to offset the staff hours and the kilometers associated with delivering meals to senior residents throughout the County and Village of Nampa.





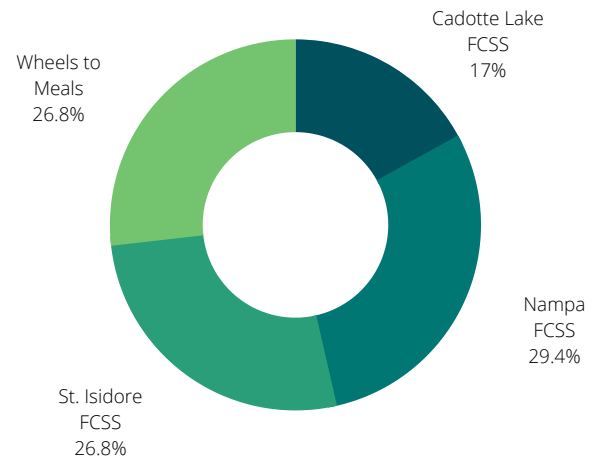
FAMILY & COMMUNITY SUPPORT SERVICES (FCSS)

FCSS PROGRAM STATISTICS

In 2020, there were 155 FCSS programs offered within Northern Sunrise County and the Village of Nampa with a total of 32 individual programs.

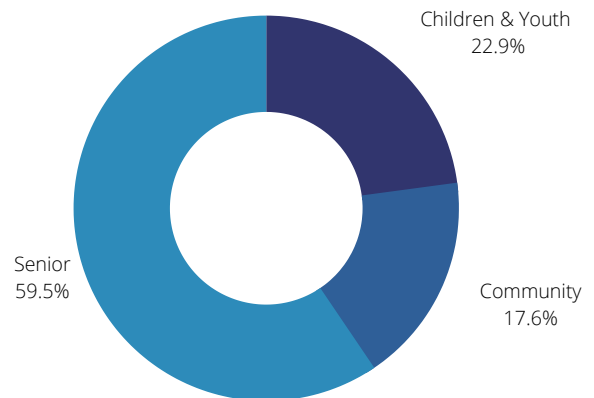
LOCATION BREAKDOWN

FCSS Office Location	# of Programs Offered
Cadotte Lake FCSS	26
Nampa FCSS	45
St. Isidore FCSS	41
Wheels to Meals	41
Total Programs	153



DEMOGRAPHIC BREAKDOWN

Demographic	# of Programs Offered
Children & Youth	35
Community	27
Senior	91
Total Programs	153



DEMOGRAPHICS - CADOTTE LAKE

	# of Programs Offered
Children & Youth	2
Community	18
Senior	6
Total Programs	26

DEMOGRAPHICS - NAMPA

	# of Programs Offered
Children & Youth	23
Community	7
Senior	15
Total Programs	45

DEMOGRAPHICS - ST. ISIDORE

	# of Programs Offered
Children & Youth	10
Community	2
Senior	29
Total Programs	41

WHEELS TO MEALS

	# of Programs Offered
Senior	41
Total Programs	41

RECREATION & CULTURE PROGRAMS

YOUTH PROGRAMMING

INDOOR/OUTDOOR HOCKEY PROGRAM

Indoor/Outdoor Hockey was offered in Cadotte Lake. When weather permits, the youth utilize the outdoor rink to play ball hockey and/or ice hockey. When the weather does not permit, indoor hockey is offered in the gymnasium at the Mamowintowin Hall. Hockey nights allow youth of all ages to be active in a controlled environment. The rules of the game are taught and everyone has an opportunity to play (all ages and abilities).

WEDNESDAY YOUTH SOCIALS

The Wednesday Youth Social Program was initially developed in 2019. The program was offered every Wednesday from 3:30pm—4:30pm and was open to school aged children until March 2020. Participants enjoy a variety of crafts, games, activities, and receive light snacks and refreshments. The program was altered slightly to be more preventative in nature and became the Kidz Konnection program in 2020 (see FCSS Youth Programming).

NOURISHING ENHANCEMENT FUND PROGRAMMING

In 2020, Nampa Community Services received a substantial donation from the Holy Family Catholic School Division and the Peace River School Division to assist with programs that focus on nutrition and hygiene. The funding received was used for several programs for youth; Edible Chocolate Bowl Workshop, Fierce Fruit, Let's Par Tee outing to the Heart River Golf Course, and Bread & Beavertail workshop.

PAINT NIGHTS

In 2020, Cadotte Lake Community Services coordinated two paint nights for youth; Acrylic Pouring and Mirror Painting. Participants received supplies and instructions and were able to take home their completed project.

SPLISH SPLASH SPOTZ DAY

A water fun day was held in August for youth ages 8-15 in Marie Reine at the Cultural Centre. Participants were able to participate in a variety of water themed activities; water painting, water balloon volleyball, water balloon basketball, etc. In addition to the water activities, the Nampa Fire Fighter Association brought their fire engine and way jacks and coordinated a water fight.



RECREATION & CULTURE PROGRAMS

COMMUNITY PROGRAMMING

ADULT NIGHTS

Originally initiated in 2019, the Adult Night program in Cadotte Lake, allows adults to participate in a variety of activities without their children. Participants participated in crib, cards, board games, horseshoes, floor hockey, and other sports.

BEACH VOLLEYBALL

During August, Nampa/Northern Sunrise County Community Services coordinated weekly drop in Beach Volleyball at Cecil Thompson Park for ages 15+.

BRINGING MORE PLAY INTO THE DAY

During the summer months Nampa Community Services coordinated the Bringing More Play into the Day program which allowed families to sign out Outdoor Equipment (bocce, badminton, croquet, ladder ball, etc.) on a weekly basis. The goal of the program is to encourage families to connect with one another while being active outdoors.

COMMUNITY WORKSHOPS

Nampa/Northern Sunrise County Community Services coordinated a variety of workshops throughout the year to encourage residents to connect with their communities, to socialize with others, all while learning a new skill or craft. Participants are able to take home their completed craft at the end of the program. In 2020, Community Services hosted a Crochet Evening, Home Sweet Home Sign Workshop, Pine Cone Decor Workshop, Holiday Wreath Kit, Holiday Hanging Basket kits, and Family Gingerbread Decorating Kits.

CONTESTS

In 2020, Nampa/Northern Sunrise County Community Services hosted several contests to keep people busy during the pandemic; Dad Joke Contest, Chalk your Walk, What's Cooking Challenge, Family Bingo, and Easter Colouring Contest. Those who participated in the contests were entered in to win prize packs.

DODGE BALL

In 2020, Nampa Community Services coordinated family dodge ball evenings at the Nampa Public School Gymnasium. The goal is to get families active with one another and within their community.

FROSTY FAMILY FUN DAY

In January 2020, St. Isidore Community Services partnered with St. Isidore Cultural Centre to host the annual Frosty Family Fun Day at the St. Isidore Skating Rink. Participants were able to skate, toboggan, enjoy roasting marshmallows over an open fire, and cups of hot cocoa. This event encourages families to get active together during the cooler months.

FAMILY TOBOGGAN DAY

To break up the winter months, Nampa Community Services coordinated a Family Toboggan Day at Mill Brown Park. In addition to sledding, participants were able to warm up by a camp fire, roast wieners and s'mores and all of the participants were entered into door prizes.

RECREATION & CULTURE PROGRAMS

COMMUNITY PROGRAMMING

HALLOWEEN CELEBRATIONS

Halloween Celebrations were held in Cadotte Lake, Nampa, and St. Isidore in 2020.

Cadotte Lake hosted four Halloween themed activities for the community; Pumpkin Painting and Craft Night, Pumpkin Carving Contest (youth and adults), and a Trunk or Treat. At the Pumpkin Painting and Craft Night participants received mini pumpkins to paint along with a variety of Halloween themed activities. At the Pumpkin Carving Contest, participants registered for time slots to carve their pumpkins. The pumpkins were put on display for voting. The Trunk or Treat event gave residents an opportunity to decorate their car trunk or truck bed and hand out candy in the Mamowintowin Hall parking lot. There was approximately 150 people in attendance. All of the events held were in partnership with Woodland Health Centre.

Nampa Community Services hosted the Family Pumpkin Carving Fiesta at the Golden Pioneers Drop-in Centre. Participants were able to book a time slot to carve a pumpkin as a family. In addition to receiving a pumpkin and carving kit, the youth in attendance received a Halloween treat bag. There were 27 participants in attendance at the event.

St. Isidore Community Services partnered with the St. Isidore Cultural Committee to host a Halloween stop by event in the Cultural Centre parking lot. Participants received goodie bags along with a Halloween ceramic to paint. 63 participants stopped by for a treat.

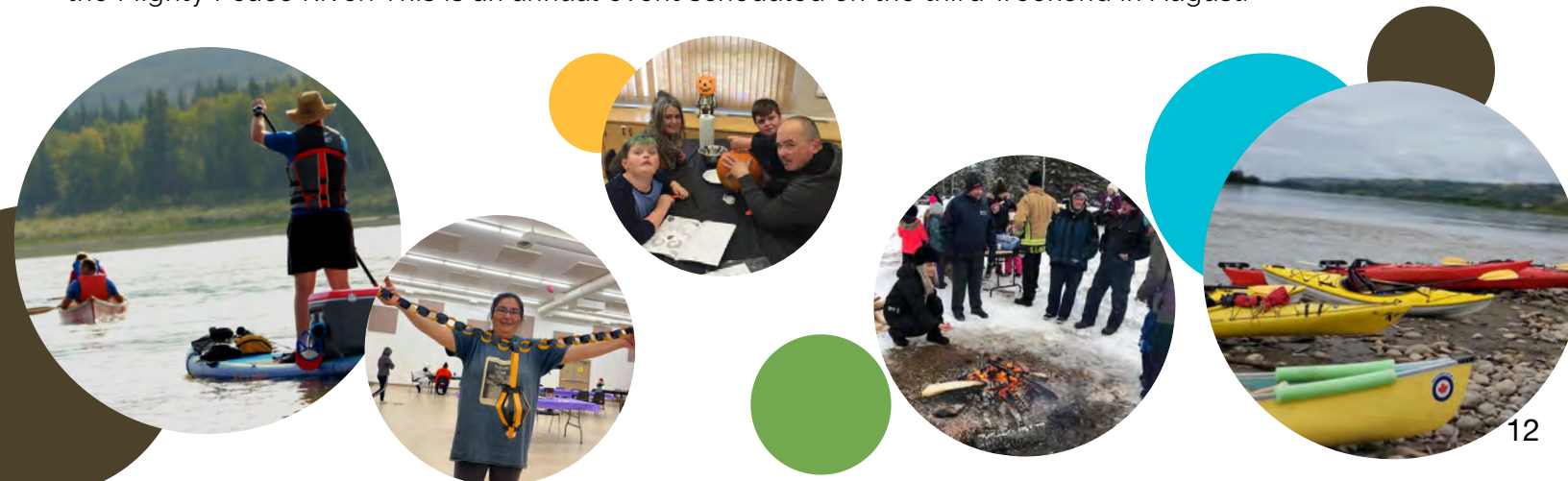
INDOOR WALKING PROGRAM

Nampa/Northern Sunrise County Community Services coordinates Indoor Walking Programs in St. Isidore at the St. Isidore Cultural Centre and in Nampa at the Nampa Public School. The program is for people ages 14 years and older. The program allows people to walk in a safe space during the slippery winter months.

REGIONAL PROGRAMMING

PADDLE THE PEACE

Paddle the Peace was first established in 2009 as an event where participants were able to paddle the mighty Peace River with lunch, transportation to the launch site, and safety sweeps provided. Paddle the Peace is the recipient of the 2014 Growing Rural Tourism Champion Award which honors outstanding accomplishments, innovation, and leadership in Rural Tourism. The event is coordinated by Northern Sunrise County, County of Northern Lights, Town of Peace River, and M.D of Peace. This year, Paddle the Peace reduced its participant numbers and split the entry into two waves in response to the pandemic. The event was held on August 15, 2020. There were approximately 75 paddlers registered for the group paddle down the Mighty Peace River. This is an annual event scheduled on the third weekend in August.





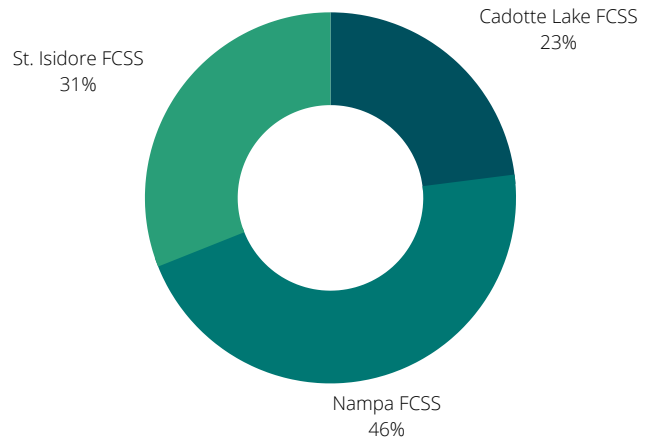
RECREATION & CULTURE PROGRAMS

RECREATION PROGRAM STATISTICS

In 2020, there were 87 Recreation & Culture focused programs offered within Northern Sunrise County and the Village of Nampa with a total of 41 individual programs.

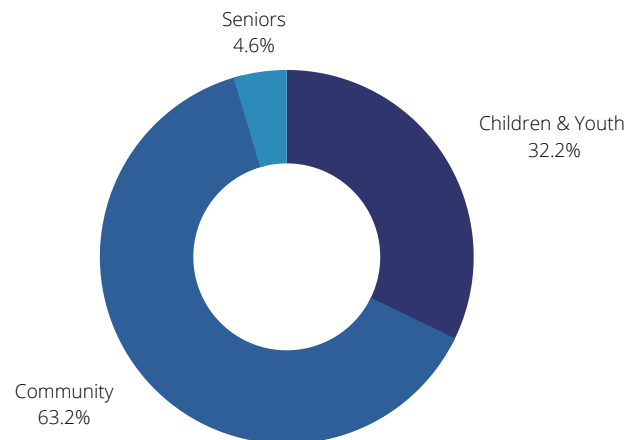
LOCATION BREAKDOWN

FCSS Office Location	# of Programs Offered
Cadotte Lake CS	20
Nampa CS	40
St. Isidore CS	27
Total Programs	87



DEMOGRAPHIC BREAKDOWN

FCSS Office Location	# of Programs Offered
Children & Youth	28
Community	55
Senior	4
Total Programs	87



DEMOGRAPHICS - CADOTTE LAKE

FCSS Office Location	# of Programs Offered
Children & Youth	9
Community	8
Senior	3
Total Programs	20

DEMOGRAPHICS - NAMPA

FCSS Office Location	# of Programs Offered
Children & Youth	18
Community	21
Senior	1
Total Programs	40

DEMOGRAPHICS - ST. ISIDORE

FCSS Office Location	# of Programs Offered
Children & Youth	1
Community	26
Senior	0
Total Programs	27

COORDINATION WITH COMMUNITY ORGANIZATIONS

The Nampa/Northern Sunrise County Community Services Department assists the various Community Organizations throughout Northern Sunrise County and the Village of Nampa. These include Halls, Ag Societies, and other Non-Profit organizations. Community Services assists with the marketing of events and activities, assistance with grant requests, as well as providing direct partnership (i.e. facilitating crafts, family activities, etc., in conjunction with an event).

PROGRAMS/EVENTS THAT COMMUNITY SERVICES ASSISTED WITH IN 2020

FARMERS RESTAURANT

Seniors' Coffee Mornings

KTC

Community Coffee
Community Planning Session
Walk with Me Suicide Workshop
Little Cub Suicide Workshop

LUBICON LAKE BAND #453

ASIST Suicide Prevention Workshop
Walk with Me Suicide Workshop
Little Cub Suicide Workshop

MARIE REINE CULTURAL CENTRE

Splish Splash Sportz Day
Bread & Beavertails Workshop
Family Gingerbread Decorating Kits

MCKINNEY HALL

Parent Pit Stop Program

NAMPA MUSEUM

Sunny Smiles Journey

NAMPA PUBLIC SCHOOL

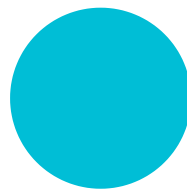
Family Dodgeball
Indoor Walking Program
Hot Lunch Program
Cookie Decorating

WOODLAND CREE FIRST NATION

Suicide Walk & BBQ
Walk with Me Suicide Workshop
Little Cub Suicide Workshop
Trunk or Treat
Pumpkin Carving Contest

ST. ISIDORE CULTURAL CENTRE

Frosty Family Fun Day
Halloween Stop By
Indoor Walking Program



COMMUNITY VAN PROGRAM

The Community Services Van is for residents of the Village of Nampa and Northern Sunrise County. Seniors (55 and older) and individuals with mobility impairments are given priority. However, the Community Van serves all ages.

The van costs \$5 to go to Peace River and \$20 for trips to Grande Prairie. Cost for speciality trips depends on the location and time spent travelling.

MONTHLY VAN SCHEDULE

Tuesday: Little Buffalo & Cadotte Lake to Peace River

Wednesday: St. Isidore/Three Creeks/Wesley Creek to Peace River

Thursday: Nampa/Harmon Valley/Reno/Marie Reine/Judah to Peace River

First Friday of the month: Nampa & Area to Grande Prairie

Second Monday of the month: St. Isidore to Grande Prairie

Third Friday of the month: Cadotte Lake & Little Buffalo to Grande Prairie

In 2020, there were 97 outings; 46 trips to Peace River from Nampa, 29 trips from St. Isidore to Peace River, 7 trips to Grande Prairie, 4 special outings for seniors, 5 special outings for youth, and 6 trips to Harmon Valley for the Wheels to Meal program.

In addition to the regular scheduled trips, there are special outings for the seniors and youth which utilize the community van.

SPECIALTY TRIPS IN 2020:

YOUTH OUTINGS:

Tubing at Little Smoky Ski Area
Bowling at Tapped Out
Clay & Cupcakes in Grande Prairie
Heart River Golf Course

SENIOR OUTINGS:

Bowling at Tapped Out
Old Tyme Family Dance in McLennan
Lunch outing to TJ's Restaurant





COMMUNITY SERVICES CONTACT INFORMATION

CADOTTE LAKE/LITTLE BUFFALO COMMUNITY SERVICES

Kristen St. Arnault
1055 Christian Street
Cadotte Lake, AB ToH oHo
Office 780-629-2477
facebook.com/cadottelakefcss/
kstarnault@northernsunrise.net

NAMPA/HARMON VALLEY/RENO/MARIE REINE/JUDAH COMMUNITY SERVICES

Alicia Surman
10203 99 Ave
Nampa, Alberta ToH 2R0
Office 780-322-3954
facebook.com/NampaCommunityServices
asurman@northernsunrise.net

ST. ISIDORE/THREE CREEKS/WESLEY CREEK COMMUNITY SERVICES

Melanie Lavoie
1 Bouchard Street
St. Isidore, AB ToH 3B0
Office 780-624-8071
facebook.com/stisidorefcss/
mlavoie@northernsunrise.net

SUPERVISOR OF COMMUNITY SERVICES

Amber Houle
135 Sunrise Road
Peace River, AB T8S 1Y9
Office 780-625-3287
Cell 780-618-9634
ahoule@northernsunrise.net

For a complete listing of ongoing programs and events visit

www.northernsunrise.net

From: Kevin Smar <ksmar49@gmail.com>
Sent: January 13, 2021 1:24 PM
To: info@daysland.ca; Admin@edgerton.ca; admin@villageofglendon.ca;
info@irma.ca; admin@marwayne.ca; cao@nampa.ca; cao@riley.ca;
village@warburg.ca; info@villageofbigvalley.ca;
reception@forestburg.ca; info@vokitscoty.ca;
reception@sedgewick.ca; ttimmons@lacombecounty.com;
village@delburne.ca; info@villageofalix.ca
Subject: Information From a Concerned Internet Customer

Hello, my name is Kevin Smar, I am contacting your village/town today to see if your office is aware of the fact that Telus Communications Inc. has purchased the assets of CCI Wired which at the time of their partnership with Telus since 2016 had enabled internet service up to possibly 18 communities. These communities were put into service as follows: Daysland, Edgerton, Glendon, Hardisty, Irma, Mannville, Marwayne, Nampa, Ryley and Warburg in November of 2016. Big Valley, Forestburg, Kitscoty and Sedgewick in May of 2019. Alix, Mirror and Mundare in September of 2019. Delburne in January of 2020. The way I listed these communities was the same way that CCI Wired had them listed on their CCI Wired web page, which is no longer on that same web page, I wrote them down early in the week of January 3 to the 9th / 2021.

I have a residence in Nampa Alberta, which went on line in 2016, I signed up as CCI were advertising a wired DSL connection with speeds up to 50 Meg download depending on the distance from the Telus telephone office to your residence. CCI had partnered with Telus to install the electronics in the telephone office and this gave CCI the means to supply a wired internet connection to the residence of the community that qualified. What I mean by qualified is, the internet works at higher speeds the closer you live to the source of the DSL, in this case the Telus central office where the dial tone comes from.

The service for what I use it for is great, I have the 10 Meg service which is more than enough. My home is approximately 314 Meters (1030 Feet) from the Telus telephone office, this measurement is important as the closer you are to the telephone office and the quality of your cable pair from there, will dictate what speed you can get. In April of 2019 CCI Wired sent out information to their customers to try the 50 Meg service, I tried it for the month, it worked great, but I did not require that speed at that time, so I went back to the 10 Meg service unlimited data and still have it.

In March of 2020 CCI sent out an e-mail to their customers advising that they sold their wired internet division to Telus and nothing had to be done at that time as the transition would take a few months. In November of 2020 I received an e-mail that I should get a hold of Telus to make arrangements to change over to them. I made that call thinking I was transferring my DSL service from CCI to my Telus account. Well to my surprise that was not going to happen because the Telus representative I was talking with said all we have available is the Telus Smart Hub. I asked about the DSL, but she could not provide any information on it as there was not an option to have it.

The DSL service had a capacity of providing up to a 50 Meg service, the Telus Smart Hub in Nampa from what information I received to date from them and on their web site, under rural internet download speeds is I can get a 25 Meg service out of the box smart hub. This is going the wrong direction, the speeds should be getting faster, not slower. A resident of a community can always find an internet provider, but you do not want that same resident to find another community to move to because of it. The government of Canada has announced that everybody in Canada to have access to a 50 Meg service by 2030.

I am reaching out to the communities listed in this letter as it may or may not affect your internet speed, but I know it is affecting me. I checked on the Telus website, typed in all 18 towns in this e-mail , under Rural internet, and all 18 came up with the Smart Hub available in your area. I have sent an e-mail to ccimigrations@telus.net dated January 8 2021 with my concerns, but I have not heard anything back since the writing of this e-mail. This Telus e-mail address was in the November 2020 e-mail sent out by CCI Wired to their customers.

Thank you for your time everyone, I have talked to a couple of village offices listed in this e-mail asking them if they were informed of this, both offices were not aware of it. I decided to make my explanation more formal so all will know what I have been going through. All my research is based on what I could find on line and that all 18 communities listed here indeed have DSL capability. One more thing, I listed the 18 towns, I am reaching out Hardisty, Mannville and Mudare individually as they use a message system on their homepages to contact them.

Sincerely, Kevin Smar , feel free to call me, thanks

780-617-3278 Cell