Minutes **3.1**

Village of Nampa Council Meeting
Tuesday December 15, 2020
Village of Nampa Council Chambers
7:00 p.m.

PRESENT:	Quinton Bulford	Deputy Mayor
	Clynton Butz	Mayor
	Evan Matiasiewich	Councillor
	Cheryl Novak	Councillor
ABSENT:	Perry Skrlik	Councillor
IN ATTENDANCE:	Dianne Roshuk	Chief Administrative Officer
	Jason Schuler	Velocity engineering

1. **CALL THE MEETING TO ORDER**

Mayor Butz called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

MOVED by Deputy Mayor Bulford that council approve the Village of Nampa regular council meeting agenda dated December 15, 2020 as presented with the following additions:

5.5 Delegation of Authority Document for emergency Management Incidents December 2020
5.6 RFD: Village of Nampa 2020 Ditch Improvements Along Highway 683, Highway 2 and Railway Avenue
5.7 RFD: Brian Turpin, Regional Coordinator, Peace Regional Victim Services, December 4, 2020 RE: Annual Request for Financial Support for 2021
5.8 Request for Funds - Purchase Refrigerator for Nampa FCSS Meals on Wheels Program

CARRIED

3. ADOPTION OF THE PREVIOUS MINUTES

3.1 Minutes of the Regular Council Meeting held November 17, 2020

MOVED by Deputy Mayor Bulford that Council approve the minutes from the regular council meeting held on November 17, 2020 as presented.

CARRIED

4. **BUISNESS ARISING OUT OF THE PREVIOUS MINUTES**

5 **NEW BUSINESS**

5.1 7:00 p.m. with Jason Schuler, Velocity Engineering RE: Lane Drainage Improvements Report
Council had discussions with Jason regarding the lane drainage and ditch cleaning projects

MOVED by Mayor Butz that council accept the reports on the lane drainage and ditch cleaning as presented by Jason Schuler for information.

Jason left the meeting at 7:41 p.m.

CARRIED

5.2 Minutes of the Public Hearing held November 17, 2020

MOVED by Councillor Matiasiewich to accept the minutes of the Public Hearing held November 17, 2020 as presented.

CARRIED

5.3 Nampa Museum 2021 Budget * Reviewed by MOU committee on December 9, 2020

MOVED by Councillor Novak that council accept the Nampa Museum 2021 Budget as presented.

CARRIED

5.4 Village of Nampa Personnel Policy Handbook Updates

MOVED by Mayor Butz that council approve the amendments to the Village of Nampa Personnel Policy Handbook as presented.

CARRIED

5.5 Delegation of Authority Document for Emergency Management Incidents December 2020

MOVED by Deputy Mayor Bulford that council agree to utilize Northern Sunrise County's Incident Command Staff to help manage and assist the Village should an emergency incident ever occur in the Village of Nampa.

CARRIED

5.6 RFD: Village of Nampa 2020 Ditch Improvements - Highway 683, Highway 2 and Railway Avenue

MOVED by Mayor Butz that council direct Administration to hire Tri Line Contracting to do the ditch cleaning work along Highway 683, Highway2 and Railway Avenue.

CARRIED

5.7 RFD: Brian Turpin, Regional Coordinator, Peace Regional Victim Services, December 4, 2020
RE: Annual Request for Financial Support for 2021

MOVED by Councillor Novak that council donate $746.00 to the Peace Regional Victim Services for financial support for 2021.

CARRIED

5.8 Funding Request for Meals on Wheels Program - Refrigerator Purchase

MOVED by Mayor Butz that he would inform the Meals on Wheels Committee that they would have to submit a written letter to council requesting a monetary donation towards the purchase of a refrigerator.

CARRIED

6 **REPORTS**

Council reviewed the following reports:

Financial Reports

6.1a Cheque Listing for Council # 20200551 - # 20200588 - November 20 - December 10, 2020
6.1b October 2020 Bank Rec *Reconciled to a 0 balance
6.2 CAO Report December 15, 2020
6.3 Public Works Report - November /December2020
6.4 Mayor/Deputy/Councillor Reports & Upcoming Meetings December 15, 2020

6.4 Councillor Reports

Councillor Novak
November 28 - Peace Library Systems Zoom Meeting
December 1 - Nampa Library Meeting
December 2 - NPHF Meeting
December 8 - PLS Advisory Board Zoom Meeting
December 15 - Regular Council Meeting

Councillor Matiasiewich
November 30 - Mighty Peace Tourism Association Meeting
December 10 - Watershed Meeting
December 15 - Regular Council Meeting

Deputy Mayor Bulford
December 5 - Nampa Ag Society Zoom Meeting
December 9 - IC Meeting with Northern Sunrise County
December 15 - Regular Council Meeting

Mayor Butz
November 27 - FCSS Regional Meeting
December 9 - IC Meeting with Northern Sunrise County
December 15 - Regular Council Meeting

Councillor Skrlik
No report - absent

Council Calendars

January 5 - Nampa Library Meeting

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January TBD - MMSA Meeting
January 13 - FCSS Meeting
January 19 - 2021 Budget Meeting
January 19 - Regular Council Meeting
March TBD - Watershed Advisory Meeting

MOVED by Mayor Butz that council accept the financial reports, CAO Report, Public Works Report, Councillor Reports and Council calendars as presented.

CARRIED

7. CORRESPONDENCE

7.1 Mighty Peace Tourism General Board Meeting Minutes, November 30, 2020
7.2 Peace Library systems Board Meeting Highlights, November 28, 2020
7.3 Craig Copeland, Mayor, Cold Lake, AB. December 3, 2020 RE: COVID Alert Testing App
7.4 Peace Library System, 2021 Budget, December , 2020

MOVED by Deputy Mayor Bulford that council receive correspondence items 7.1 - 7.4 from the December 15, 2020 regular council meeting for information. CARRIED

8. Closed Session

MOVED by Mayor Butz that council go into a closed session as per Section 197(2) of the Municipal Government Act at 8:28 p.m. for the following reason:

8.1 Disclosure Harmful to Business Interests of a Third Party Section 16, FOIP

MOVED by Councillor Novak that council come out of the closed session at 8:36p.m.

MOVED by Mayor Butz that council accept the report as presented and set the date of February 25, 2021 for Public Auction

CARRIED

9. ADJOURNMENT

Mayor Butz adjourned the regular Council meeting at 8:36 p.m.

Mayor

Deanne Roshuk
CAO