



Agenda  
Village of Nampa  
Council Meeting  
December 17 2019  
Village of Nampa Council Chambers  
7:00 p.m.

**1. Call the meeting to order**

**2. Adoption of the agenda**

**3. Adoption of Previous Minutes**

3.1 Minutes of the Regular Council Meeting held November 19, 2019

**4. Business Arising out of the Minutes**

4.1 Confirmation from Ruel Bros RE: Path & RV Pad expansion

**5 New Business**

5.1 Minutes from Public Hearing on November 19, 2019

5.2 Tammy Mensa, Executive Director, North Peace Housing Foundation, October 31 2019 RE: 5  
Request for Forgiveness on Taxes for One Property in Village of Nampa

5.3 RFD Brian Turpin, Regional Coordinator, Victim Services, December 2, 2019 RE: Annual  
Request for Financial Support for 2020

5.4 Update of Police Funding Module & Costs for the Village

5.5 Tammy Mensa, Executive Director, NPHF, December 5, 2019 RE: 2020  
Requisition & Board Meeting Synopsis, December 4, 2019

5.6 Bylaw 454, To Provide A Tax Exemption for Nampa Co-Op Seed Processors

5.7 Nampa & District Museum 2020 Proposed Working Budget

**6 Reports**

**Financial Reports**

6.1a Cheque Listing For Council #20190620-20190707 Nov 14, 2019 – Dec 12, 2019

6.1b October 2019 Bank Rec

**Reports**

6.2 CAO Report December 17, 2019

6.3 Public Works Report November/December 2019

6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings December 17, 2019

**7. Correspondence**

7.1 Carolyn Kolebaba, Chair , Peace Library System Board November 13, 2019, RE: Peace  
Library Board Representation

7.2 North Peace Housing Foundation, Board Meeting Synopsis November 6, 2019

7.3 Peace Library Systems Board Meeting Highlights, November 30, 2019

7.4 Honorable Kaycee Madu, Minister of Municipal Affairs, November 27, 2019 RE: Changes  
to the Intermunicipal Collaboration Framework & Intermunicipal Development Plan  
Requirements

- 7.5 Mighty Peace Tourist Association General Board Meeting December 2, 2019
- 7.6 Peace Library System 2020 Operating Budget & Budget Projections for 2021-202
- 7.7 Kaycee Mader, Minister of Municipal Affairs, December 14, 2019 RE: Future of MSI Funding
- 7.8 Honourable Nate Glubish, Minister of Service Alberta , December 6, 2019 RE: Library Bandwidth Services
- 7.9 Shannon Gadsby, Secretary, Nampa & District Historical Society, Dec 11, 2019 RE: Changes to the Nampa & District Historical Society Board of Directors
- 7.10 NSC Christmas Open House, December 18, 2019 4:00 pm – 7:00 pm

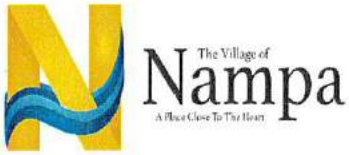
## **8. Closed Session**

8.1

## **9 Adjournment**



#### 4. BUSINESS ARISING OUT OF THE MINUTES



Agenda Item # 4.1

**Request for Decision (RFD)**  
Council Meeting December 17, 2019

**Topic:** Ruel Bros - Confirmation of Walking Path & RV Pad Expansion

**Background:**

At the last council meeting on November 19, 2019 council had directed Administration to get more information from Ruel Concrete in regards to the base thickness for the pathway and RV parking pads. Attached is the information provided. Council needs to decide who they would like to hire for this project.

**Administration Recommendation:**

For discussion

## Village of Nampa (Dianne Roshuk)

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**From:** shahira@mmsa.ca  
**Sent:** December 5, 2019 10:30 AM  
**To:** 'Village of Nampa (Dianne Roshuk)'  
**Subject:** FW: Quotes for walking path and RV Pad Expansion  
  
**Importance:** High

FYI

**From:** Sylvain Ruel <sylvain@ruelconcreteltd.com>  
**Sent:** December-05-19 10:03 AM  
**To:** shahira@mmsa.ca  
**Subject:** Re: Quotes for walking path and RV Pad Expansion

Hey Shahira

I have priced out the Pathway to have 3" thickness of 3/4 Road crush with 1" of 1/2 crusher chips to keep the pathway cleaner in wetter conditions, So a total of 4" of aggregate.

And for the RV pad expansion i went with 4" of 3" minus gravel and 4" of 3/4 Road Crush. so a total of 8" of aggregate for the heavier traffic.

When is this work projected to start? Any questions let me know thanks



Sylvain Ruel  
780-625-9999

Sylvain@Ruelconcreteltd.com  
Ruel Concrete - TrilLine Contracting - Peace Pipe sales

On 12/5/2019 9:42 AM, [shahira@mmsa.ca](mailto:shahira@mmsa.ca) wrote:

Hi Sylvain,

I had a question about the quote attached, what would the base thickness be for both the pathway and the RV parking pads?

Mill Brown Paving Budget



**RUEL BROS. CONTRACTING  
DIVISION OF E CONSTRUCTION LTD.**

P.O. BOX 6987  
PEACE RIVER, ALBERTA T8S 1S7  
PHONE: (780) 624-1753 FAX: (780) 624-3225

October 2, 2019

Re: Mill Brown Pathway - Budget Number

Dear Madam,

Please find below our budget number for both a paved pathway and a gravel pathway for your review. If you have any questions please do not hesitate to contact the undersigned.

- **Paved Pathway - \$91,376.50**
- **Gravel Pathway - \$62,500.50**

The scope of work is to include for removals, installation of subgrade, GBC installation, prime coat and asphalt concrete pavement (ACP).

We hope primary consideration be given to us in carrying out these works should you choose to proceed.

Sincerely,

Richard Clarke, PMP  
Area Manager  
Ruel Bros. Contracting-Peace River  
(780)-618-1790



2nd  
Quote

## KNELSEN SAND & GRAVEL LTD.

PHONE: (780) 928-3935 FAX: (780) 928-3656  
BOX 125 LA CRETE, ALBERTA, T0H 2H0

<b>To:</b>	Village Of Nampa	<b>Contact:</b>	Shahira Jalal
<b>Address:</b>	P.O. Box 69 Nampa CANADA	<b>Phone:</b>	(780) 338-3862
<b>Project Name:</b>	Mill Brown Park - Pathway	<b>Fax:</b>	
<b>Project Location:</b>	Mill Brown Park, Nampa, AB	<b>Bid Number:</b>	BUDGET
		<b>Bid Date:</b>	10/22/2019

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	<b>Asphalt Pathway (3m X 375m)</b> A. Subgrade Preparation B. Supply & Install Granular Base Course 200mm C. Supply & Install Asphalt Concrete 75mm	1.00	LS	\$135,000.00	\$135,000.00
2	<b>Gravel Pathway (3m X 375m)</b> A. Subgrade Preparation B. Supply & Place Granular Base Course 150mm	1.00	LS	\$67,500.00	\$67,500.00

### Notes:

- Pricing is to be considered for budgetary discussions only. Firm pricing can be submitted once design has been completed.
  - Knelsen Sand & Gravel Ltd. is a member of the ACSA Partnership In Injury Reduction Program and has an accredited safety program.
- COR#20171017-3353**

<b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.  <b>Buyer:</b> _____ <b>Signature:</b> _____ <b>Date of Acceptance:</b> _____	<b>CONFIRMED:</b> <b>Knelsen Sand &amp; Gravel Ltd.</b>  <b>Authorized Signature:</b> _____ <b>Estimator:</b> Shawn Wieler (780) 841-2768 shawnw@knelsen.com
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**BEING A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA TO ESTABLISH AN  
EMERGENCY ADVISORY COMMITTEE AND EMERGENCY MANAGEMENT AGENCY**

**WHEREAS** the Council of The Village of Nampa is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8, to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency;

**AND WHEREAS** it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

**NOW, THEREFORE**, the Council for The Village of Nampa, duly assembled, hereby enacts as follows:

**PURPOSE AND CITATION**

The purpose of this Bylaw is to establish an Emergency Advisory Committee to advise Council on the development of emergency plans and programs and to establish a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, or the powers contained in Section 8 of this Bylaw. This Bylaw will be cited as the "Emergency Management Bylaw".

**DEFINITIONS**

- "Act" means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
- "Council" means the Village of Nampa Council;
- "Disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
- "Emergency Management Agency" means the Agency established under this bylaw by the Director of Emergency Management;
- "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- "Minister" means the Minister charged with administration of the Act;
- "Municipal Emergency Management Plan" means the emergency plan prepared by the Director of Emergency Management to coordinate the management of an emergency or disaster;
- "Village" means Village of Nampa

1. Council shall
  - (a) by resolution, appoint a member of Council to serve on the Emergency Advisory Committee;
  - (b) provide for the payment of expenses of the members of the Emergency Management Committee;



- (c) by resolution, on the recommendation of the Emergency Advisory Committee appoint a Director of Emergency Management;
  - (d) ensure that an emergency management plan is prepared to address potential emergencies or disasters in the Village; and
  - (e) approve the Village's Municipal Emergency Management Plan.
2. Council may
- (a) by bylaw, borrow, levy, appropriate, and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
  - (b) enter into agreements with and make payments or grants, or both, to persons or emergency plans or programs, including mutual aid agreements.
3. The Emergency Management Committee shall review the Municipal Emergency Management Plan on a annual basis.
4. The Municipal Emergency Management Agency shall be comprised of one or more of the following and may include subsections of each:
- (a) the Director of Emergency Management;
  - (b) the Deputy Director of Emergency Management;
  - (c) the Information Officer;
  - (d) the Liaison Officer;
  - (e) the Safety Management Officer;
  - (f) the Operations Section Chief;
  - (g) the Finance Section Chief;
  - (h) the Logistics Section Chief;
  - (i) the Planning Section Chief;
  - (j) the Council Representative;
  - (k) representative(s) from assisting and/or cooperating agencies; and
  - (l) representative(s) from emergency service agencies.
5. The Director of Emergency Management shall
- (a) prepare and coordinate the Municipal Emergency Management Plan for the Village;
  - (b) act as Director of Emergency Management, or ensure that someone is designated under the Municipal Emergency Management Plan to so act, on behalf of the Municipal Emergency Management Agency;
  - (c) coordinate all emergency services and other resources used in an emergency; and/or
  - (d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c); and
  - (e) advise Council and the Emergency Advisory Committee on the status of the Municipal Emergency Management Plan on an annual basis
  - (f) appoint a Deputy Director of Emergency Management and other members as needed to serve on the Emergency Management Committee.
6. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this by-law, and the requirement specified in Section 15 of this bylaw, are hereby delegated to a committee comprised of the Mayor, or the Deputy Mayor, alone, or in their absence, any two members of Council. This committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.

7. When a state of local emergency is declared, the person or persons making the declaration shall
  - (a) ensure that the declaration identifies the nature of the emergency and the area of the Village in which it exists;
  - (b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
  - (c) notify Alberta Emergency Management Agency, as soon as is reasonably practicable; and
  - (d) forward a copy of the declaration to the Minister forthwith.
8. Subject to section 15, when a state of local emergency is declared, the person or persons making the declaration may
  - (a) cause the Municipal Emergency Management Plan to be put into operation;
  - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
  - (c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
  - (d) control or prohibit travel to or from any area of the Village;
  - (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate essential services in any part of the Village;
  - (f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Village that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
  - (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan;
  - (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
  - (i) procure or fix prices for food, clothing, fuel, equipment, or other essential supplies and the use of any property, services, resources or equipment within the Village for the duration of the state of emergency;
  - (j) authorize the conscription of persons needed to meet an emergency; and
  - (k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Management Plan, any power specified in paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.
9. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
10. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when
  - (a) a resolution is passed under Section 9;
  - (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
  - (c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
  - (d) the Minister cancels the state of local emergency.
11. When a declaration of a state of local emergency has terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by

such means of communication considered most likely to notify the population of the area affected.

**SEVERABILITY PROVISION**

Should any provision of this Bylaw be invalid then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

**REPEAL**

This Bylaw repeals Bylaw No. 442

**EFFECTIVE DATE**

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

First reading given on the 19<sup>th</sup> day of November, 2019

Second reading given on the 19<sup>th</sup> day of November, 2019

Third reading given on the 17 day of December, 2019

Signed this 17 day of December, 2019

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Perry Skrlík, Mayor

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Dianne Roshuk, Chief Administrative Officer



## 5. NEW BUSINESS



5.1

**MINUTES**  
**Village of Nampa**  
**Public Hearing**  
**November 19, 2019**  
**Village of Nampa Council Chambers**  
**6:30 p.m.**

**PRESENT:** Clynton Butz Deputy Mayor  
Evan Matiasiewich Councillor  
Cheryl Novak Councillor  
Quinton Bulford Councillor

**IN ATTENDANCE:** Dianne Roshuk Chief Administrative Officer

RFD: Bylaw # 452, A bylaw of the Village of Nampa for the Purpose of Amending the Nampa Land Use Bylaw # 421

Deputy Mayor Butz called the meeting to order at 6:30 p.m.

Deputy Mayor Butz asked for confirmation from Administration that the Public Hearing has been advertised in accordance with the requirements of the Municipal Government Act. CAO Roshuk responded yes.

CAO Dianne Roshuk reviewed the request for decision.

Deputy Mayor Butz asked if Council had any questions for Administration. There were none.

Deputy Mayor Butz asked three times for presentations from those who wished to speak in favour of the proposed bylaw. No presentations were made.

Deputy Mayor Butz asked three times for presentations from those who wished to speak in opposition of the proposed bylaw. No presentations were made.

**MOVED** by Councillor Bulford that council give Bylaw # 452 second reading to Bylaw # 452, A Bylaw of the Village of Nampa for the Purpose of Amending Bylaw # 421.

**MOVED** by Councillor Matiasiewich that council give third reading to Bylaw # 452, A Bylaw of the Village of Nampa for the Purpose of Amending Bylaw # 421.

Deputy Mayor Butz adjourned the meeting at 6:37 p.m.

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Deputy Mayor

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Chief Administrative Officer



## North Peace Housing Foundation

6780 – 103 Avenue, Peace River, Alberta, T8S 0B6

Ph: 780.624.2055 Fax: 780.624.2065

October 31, 2019

Village of Nampa  
P.O. Box 69  
9902-102 Avenue  
Nampa Regional Civic Center  
Nampa, Alberta T0H 2R0



Dear Ms. Roshuk,

**Re: Tax Notices on Nominal Sum Transferred Properties**

On March 26, 2019, North Peace Housing Foundation entered into an Agreement with Alberta Social Housing Corporation for the Purchase and Sale of Land Transfer for 15 Social Housing units for a nominal sum to support affordable home ownership for tenants, the regeneration of capacity in communities that need it the most, and operations that are more efficient.

One of the terms of the agreement states that the Foundation agrees that the *purchase and sale is subject always to the condition that the Lands or proceeds from the sale of all, or any part of the Lands are to be used solely for the purpose of providing social and affordable housing accommodations, with the objective of providing a basic level of housing accommodation for low and moderate income households who, because of financial, social or other circumstances, require assistance to obtain or maintain housing accommodation within the Province of Alberta.*

We have agreed that in consideration of the nominal sum purchase price of the Lands and in accordance with the delivery of social housing by Seniors and Housing, we will develop a plan for the disposal of the Lands within a year from the closing, adjustment and possession date being March 31, 2019. As a formal plan has not yet been submitted to the province for approval, North Peace Housing Foundation continues to market the nominal sum units as Social Housing units and ultimately Alberta Social Housing continues to provide funding for these properties.

North Peace Housing Foundation is kindly requesting forgiveness on the 2019 and 2020 taxes for the one Nampa property that has had title transferred into the Foundation's name.

If you require any additional information, please contact me at 780-624-2055.

Sincerely,

Tammy Menssa  
Executive Director

# VILLAGE OF NAMPA

P.O. BOX 69  
NAMPA, AB T0H 2R0  
(780) 322-3852



2019

## TAXATION NOTICE & PROPERTY ASSESSMENT

ROLL NO.	PROP. SIZE	RIVER LOT	QUAD PORT	QUAD	SEC	TWP	RGE	MER
239000	SF				0	0	0	0
SUBDIVISION NAME								
CIVIC ADDRESS								
9713 103 STREET								
MORTGAGE NUMBER								
PLAN BLOCK LOT								
8021462 10 10								
MORTGAGE COMPANY NAME								

DATE OF MAILING	2019-AUG-06
NOTICE OF ASSESSMENT	2019-AUG-09
DUE DATE	2019-DEC-31
SCHOOL SUPPORT	UNDECLARED
(DECLARED BEFORE DEC. 31 OF PRIOR YEAR)	
PUBLIC 100.00%	SEPARATE 0.00%
ASSESSMENT COMPLAINT MUST BE RECEIVED	
ON OR BEFORE	2019-JUL-17

NORTH PEACE HOUSING FOUNDATION  
6780 103 AVENUE  
PEACE RIVER, AB T8S 0B6  
Canada

CURRENT ASSESSMENT	
DESCRIPTION	AMOUNT
RES.-LD. RED	12,110
RES.-IMP. RED	67,640
RES LD EXEMPT	12,110
RES.IMP.EXP.	67,640
TOTAL ASSESSMENT	159,500
EXEMPT	79,750
TAXABLE	79,750

IMPORTANT PENALTY INFORMATION	
A DISCOUNT OF 6% WILL BE ALLOWED ON THE MUNICIPAL LEVY ONLY IF PAID ON OR BEFORE AUGUST 31, 2018.	
NO DISCOUNT WILL BE ALLOWED ON EDUCATION TAX, NORTH PEACE HOUSING FOUNDATION, ARREARS OR LOCAL IMPROVEMENTS.	
FOR COMPARISON 2018 TAXES (NOT INCLUDING LOCAL IMPROVEMENTS) WERE	0.00
Take notice that you have been assessed under the provisions of the Municipal Government Act for the above mentioned property and taxes are now due and payable as shown. In the event of non-payment, the said taxes may be recovered as provided in the Municipal Government Act.	
Your property has been assessed as shown for the above taxation year. The assessment roll will be open for inspection during office hours. IF YOU OR YOUR AGENT WISH TO FILE A COMPLAINT TO THE ASSESSMENT REVIEW BOARD, YOU OR YOUR AGENT MUST SUBMIT YOUR COMPLAINT IN WRITING ON OR BEFORE July 31, 2018 TO THE CLERK OF THE ASSESSMENT REVIEW BOARD.	

EDUCATION TAXES		TAX RATE	% OF TOTAL	TAX AMOUNT
Alberta School Foundation		0.002670000	27.83180	212.93
TOTAL 2019 EDUCATION TAXES				212.93
SUB TOTAL 2019 TAXES				212.93
MUNICIPAL AND OTHER TAXES		TAX RATE	% OF TOTAL	TAX AMOUNT
Municipal Levy		0.006350000	66.19219	508.41
North Peace Housing Foundation		0.000573300	5.97600	45.72
TOTAL 2019 MUNICIPAL AND OTHER TAXES				552.13
SUB TOTAL 2019 TAXES				765.06
TOTAL 2019 TAXES				765.06
CURRENT OUTSTANDING				0.00
TOTAL CURRENT TAXES PAYABLE FOR 2019				765.06
JANUARY 1, 2020			902.77	

# VILLAGE OF NAMPA

P.O. BOX 69  
NAMPA, AB T0H 2R0  
(780) 322-3852



ROLL NUMBER
239000
LAST DATE
BEFORE PENALTY
2019-DEC-31

2019

## TAXATION NOTICE & PROPERTY ASSESSMENT

ARREARS OR CREDIT	CURRENT TAXES	NET DUE
0.00	765.06	765.06

AMOUNT DUE PLEASE PAY
765.06
AMOUNT PAID

NORTH PEACE HOUSING FOUNDATION  
6780 103 AVENUE  
PEACE RIVER, AB T8S 0B6  
Canada

PLEASE SUBMIT THIS PORTION WHEN  
MAKING PAYMENT. THANK YOU

00 239000



# VILLAGE OF NAMPA

## Land Title Changes

Roll #	Previous Title Holder	Previous Title Number	Previous Market Value	Previous Sale Date	New Title Holder	New Title Number	Market Value	Sale Date
239.000	ALBERTA SOCIAL HOUSING C BOX 927 AB., AB. T5J 2L8	932142632 Linc Numbers	57,800.00 0012283164	1994-02-09	NORTH PEACE HOUSING 6780 103 AVENUE PEACE RIVER, Alberta T8S 0B6	942038570 Linc Numbers	0012283164	2019-08-26 * Private *

\*\*\* End of Report \*\*\*



Dec. 2, 2019

Village of Nampa  
Box 69  
Nampa, AB T0H 2R0**Re: Annual Request for Financial Support**

Dear Council:

On behalf of the Board of Directors of Peace Regional Victim Services I am once again requesting financial support in the amount of \$2.00 per capita for 2020. We request this yearly commitment from all municipal councils within the RCMP catchment areas and are extremely appreciative for years of past support.

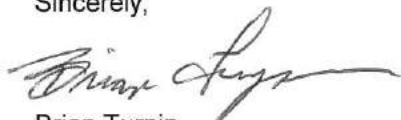
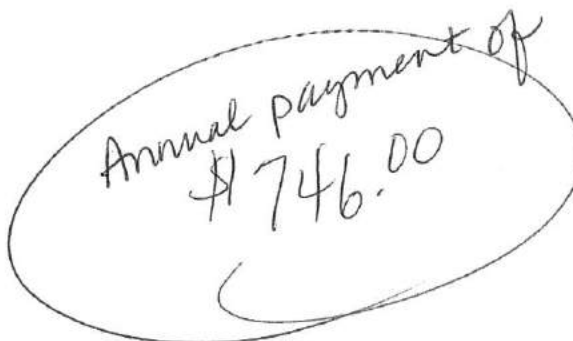
The Victim Services program assists victims of crime and trauma in partnership with the RCMP and is a valuable resource for citizens in your region.

Continued financial support from all municipal councils is vital for the continued stability of the program and to ensure that the needs of victims of crime residing within Village of Nampa are met.

Thank you for considering our request again this year. Your continued support is greatly appreciated.

If you have any questions or would like more information, please feel free to contact me at the Peace River RCMP detachment at (780) 624-6664.

Sincerely,

  
Brian Turpin  
Regional Coordinator

**From:** [President](#)  
**Subject:** Provincial Announcement of Police Funding Model  
**Date:** December 5, 2019 3:05:59 PM  
**Attachments:** [image001.png](#)  
[image003.png](#)  
[image004.png](#)  
[2019-12 Police Costing Model - Municipal Costs by Municipality.pdf](#)

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Dear municipal colleagues,

I'm sure you have already been made aware of yesterday's [provincial government announcement](#) of a new police costing model that applies to urban municipalities with populations under 5,000 and all rural municipalities.

AUMA has long advocated for a more equitable police funding model to address RCMP vacancies and the rising costs of policing while improving community safety. We have been equally clear in our advocacy that any new funding model must take into consideration a municipality's ability to pay for policing services, and that paying for policing must give municipalities a say in the delivery of police service in their community.

The new police costing model reflects many of AUMA's recommendations, such as use of population and equalized assessment to simulate demand and ability to pay, and the establishment of an Alberta Police Advisory Board with equal representation from AUMA and RMA to guide the implementation of the new model. The funds generated by this new model, a total of \$286 million over five years, will be invested in frontline law enforcement, with the federal government contributing an additional \$85.6 million to rural policing.

However, there is more work to be done. We are very concerned with the proposed timelines for implementation, which suggest that invoices will be issued as early as next spring, well after municipal budgets have been set for 2020.

We are working with senior staff at the Ministry of Justice and Solicitor General to see if the implementation of the new model can be delayed in order to align with the 2021 municipal budgeting process, and we will pass along any further information once it becomes available.

Provincial staff have also provided us with the attached table that outlines preliminary estimates of the funding model's financial impacts to municipalities. The Ministry of Justice and Solicitor General staff have told AUMA that they will contact municipalities directly to confirm these amounts and provide additional information.

We remain committed to working with our partners at the Rural Municipalities Association (RMA) and the provincial government on this critical priority, as safe and healthy municipalities build strong communities and a stronger Alberta.

If you would like to discuss this further, please feel free to contact me.

Sincerely,

**From:** [President](#)  
**Subject:** Police Funding Model Information  
**Date:** December 6, 2019 9:21:07 AM  
**Attachments:** [image001.png](#)  
[image003.png](#)  
[image004.png](#)  
[Attachment 4 - CR Appendix B - Example Calculation Sheet.docx](#)  
[PFM Municipal Tables.xlsx](#)

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Good Morning Mayors and CAOs:

AUMA has been diligent with the Alberta Justice and Solicitor General's office to obtain as much information as possible for members, regarding the announced Police Funding model. While AUMA was heavily consulted in the development of the model, AUMA is not in favor of the initially communicated 2020 start date for the funding to begin. We have been vocal that this needs to be amended and that the funding model should be effective for January 01, 2021.

In response to AUMA's advocacy, the following correspondence from the Alberta Justice and Solicitor General's office was received yesterday. As requested, we are distributing this information to all member municipalities. If you are having difficulties accessing the information in the spreadsheets, please let us know with a reply to this email.

**Barry Morishita** | President  
Mayor, City of Brooks

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C: 403.363.9224 | [president@auma.ca](mailto:president@auma.ca)

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | [www.auma.ca](http://www.auma.ca)



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## Village of Nampa (Dianne Roshuk)

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**From:** JSG PSD Engagement <JSG.PSDEngagement@gov.ab.ca>  
**Sent:** December 11, 2019 4:32 PM  
**To:** Undisclosed recipients:  
**Subject:** Police Funding Model Billing

Good afternoon,

As you are aware, the police funding model comes into effect April 2020. In response to a request from RMA and AUMA, discussions have been occurring between Justice & Solicitor General and Municipal Affairs regarding the timing of invoicing for the new police funding model.

Municipal Affairs has expressed support for RMA and AUMA's request, as have senior officials within Justice and Solicitor General. As a result, it is our intent to bill in January 2021 for the first year of the police funding model (April 2020 - March 2021).

We hope that this timing will alleviate some of the concerns regarding the police funding model's impact on 2020 municipal budget planning.

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# Example Calculation Sheet – Police Funding Model

*Scenario: If province were to distribute 10% of the costs of frontline policing = \$23.25M*

## BASE MODEL

$\frac{\text{Muni population}}{\text{Total population}} \times \$23.25\text{M} \times 50\% = \text{Weighted population cost}$

$\frac{\text{Municipal equalized assessment}}{\text{Total equalized assessment}} \times \$23.25\text{M} \times 50\% = \text{Weighted equalized assessment cost}$

**Weighted equalized assessment cost + weighted population cost = TOTAL SHARE POLICING COST**

## MODIFIERS (Subsidies)

Crime Severity Index (CSI)

$\text{Muni CSI 3 year average} - \text{Total CSI average} = \text{Muni CSI points above average}$

$\text{Muni CSI points above average} \times 0.05\% \text{ (subsidy per muni CSI point > average)} = \text{CSI \% subsidy}$

$\text{CSI \% subsidy} \times \text{TOTAL SHARE POLICING COST} = \text{CSI DOLLAR SUBSIDY}$

Shadow Population

$\frac{\text{Muni shadow population}}{\text{Muni population}} = \text{Shadow pop \% subsidy (max 5\%)}$

$\text{Shadow pop \% subsidy} \times \text{TOTAL SHARE POLICING COST} = \text{SHADOW POPULATION DOLLAR SUBSIDY}$

Detachment

$\text{No detachment in community} = \text{Base Cost} \times \text{subsidy (5\%)} = \text{DETACHMENT DOLLAR SUBSIDY}$

## YEARLY COST TO MUNICIPALITY

**= TOTAL SHARE POLICING COST - CSI DOLLAR SUBSIDY - SHADOW POP DOLLAR SUBSIDY - DETACHMENT DOLLAR SUBSIDY**



### Municipality A: Large specialized municipality

Weighted population cost	\$547,595	= $\frac{36,072}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$1,738,859	= $\frac{42,670,899,320}{285,272,766,093} \times 23.25M \times 50\%$
<b>TOTAL SHARE POLICING COST</b>	<b>\$2,286,454</b>	= 547,595 + 1,738,859
Muni CSI points above avg	349.96	= 465.21 (muni) – 115.25 (prov)
CSI % subsidy	17.5%	= 349.96 x 0.0005
<b>CSI DOLLAR SUBSIDY</b>	<b>\$400,087*</b>	= 17.5% x 2,286,454 (*rounding difference)
Shadow pop % subsidy	4.6%	= $\frac{33,119}{36,072} = 1.001$ (max 0.05)
<b>SHADOW POP DOLLAR SUBSIDY</b>	<b>\$104,964</b>	= 5% x 2,286,454
<b>NO DETACHMENT SUBSIDY</b>	<b>\$0</b>	= 0
<b>YEARLY COST TO MUNICIPALITY</b>	<b>\$1,781,403</b>	= 2,286,454 - 400,087 - 104,964

### Municipality B: Mid-sized municipal district

Weighted population cost	\$119,456	= $\frac{7,869}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$83,317	= $\frac{2,044,554,084}{258,272,776,093} \times 23.25M \times 50\%$
<b>TOTAL SHARE POLICING COST</b>	<b>\$202,773</b>	= 119,456 + 83,317
Muni CSI points above avg	0	= 76.35 (muni) – 115.25 (prov)
CSI % subsidy	0%	= 0 x 0.0005
<b>CSI DOLLAR SUBSIDY</b>	<b>\$0</b>	= 0% x 202,773
Shadow pop % subsidy	0%	= none reported
<b>SHADOW POP DOLLAR SUBSIDY</b>	<b>\$0</b>	= 0% x 202,773
<b>NO DETACHMENT SUBSIDY</b>	<b>\$0</b>	= 0
<b>YEARLY COST TO MUNICIPALITY</b>	<b>\$202,773</b>	= 202,773 - 0 - 0

### Municipality C: Small summer village

Weighted population cost	\$1,108	= $\frac{73}{765,780} \times 23.25M \times 50\%$
Weighted equalized assessment cost	\$656	= $\frac{16,108,372}{285,272,776,093} \times 23.25M \times 50\%$
<b>TOTAL SHARE POLICING COST</b>	<b>\$1,765</b>	= 1108 + 656
Muni CSI points above avg	59.30	= 174.55 (muni) – 115.25 (prov)
CSI % subsidy	3%	= 59.30 x 0.0005
<b>CSI DOLLAR SUBSIDY</b>	<b>\$52*</b>	= 3% x 1,765 (*rounding difference)
Shadow pop % subsidy	0%	= none reported
<b>SHADOW POP DOLLAR SUBSIDY</b>	<b>\$0</b>	= 0% x 1,765
<b>DETACHMENT SUBSIDY</b>	<b>\$88</b>	= no detachment = 5% x 1,765
<b>YEARLY COST TO MUNICIPALITY</b>	<b>\$1,625</b>	= 1,176 - 52 - 88

	<i>Year 1</i> 10%	<i>Year 2</i> 15%	<i>Year 3</i> 20%	<i>Year 4</i> 30%	<i>Year 5</i> 30%
Village of Myrnam	\$ 5,639	\$ 8,465	\$ 11,279	\$ 16,930	\$ 16,930
Village of Nampa	\$ 7,174	\$ 10,768	\$ 14,347	\$ 21,537	\$ 21,537
Village of Paradise Valley	\$ 2,876	\$ 4,318	\$ 5,753	\$ 8,635	\$ 8,635
Village of Rockyford	\$ 5,744	\$ 8,622	\$ 11,487	\$ 17,243	\$ 17,243
Village of Rosalind	\$ 3,242	\$ 4,866	\$ 6,484	\$ 9,732	\$ 9,732
Village of Rosemary	\$ 6,673	\$ 10,017	\$ 13,346	\$ 20,034	\$ 20,034
Village of Rycroft	\$ 10,816	\$ 16,235	\$ 21,631	\$ 32,470	\$ 32,470
Village of Ryley	\$ 8,372	\$ 12,566	\$ 16,743	\$ 25,133	\$ 25,133
Village of Spring Lake	\$ 15,018	\$ 22,544	\$ 30,037	\$ 45,087	\$ 45,087
Village of Standard	\$ 6,776	\$ 10,172	\$ 13,553	\$ 20,344	\$ 20,344
Village of Stirling	\$ 21,775	\$ 32,685	\$ 43,549	\$ 65,371	\$ 65,371
Village of Veteran	\$ 3,881	\$ 5,826	\$ 7,763	\$ 11,652	\$ 11,652
Village of Vilna	\$ 4,651	\$ 6,981	\$ 9,301	\$ 13,962	\$ 13,962
Village of Wabamun	\$ 13,274	\$ 19,926	\$ 26,548	\$ 39,851	\$ 39,851
Village of Warburg	\$ 13,311	\$ 19,981	\$ 26,623	\$ 39,963	\$ 39,963
Village of Warner	\$ 6,334	\$ 9,508	\$ 12,668	\$ 19,016	\$ 19,016
Village of Waskatenau	\$ 3,942	\$ 5,917	\$ 7,884	\$ 11,834	\$ 11,834
Village of Youngstown	\$ 2,572	\$ 3,861	\$ 5,144	\$ 7,721	\$ 7,721
Summer Village of Argentinia Beach	\$ 3,427	\$ 5,144	\$ 6,853	\$ 10,287	\$ 10,287
Summer Village of Betula Beach	\$ 1,034	\$ 1,552	\$ 2,068	\$ 3,104	\$ 3,104
Summer Village of Birch Cove	\$ 1,114	\$ 1,673	\$ 2,229	\$ 3,346	\$ 3,346
Summer Village of Birchcliff	\$ 7,970	\$ 11,963	\$ 15,939	\$ 23,926	\$ 23,926
Summer Village of Bondiss	\$ 3,612	\$ 5,422	\$ 7,224	\$ 10,844	\$ 10,844

Police Funding Model (PFM)

Year	Weighting	50%		50%		0.05% per Mun CSI point above Average		5%		5%		100% reimbursement	
		Recovery Options - Frontline Policing	Population affected	Total Equalized Assessment	Total Share Policing Cost	CSI subsidy given	Shadow Population subsidy given	Detachment subsidy given	PFM Revenue Generated	Enhanced Policing subsidy given	Net Revenue Generated		
2020-21	10%	765,780	\$ 285,272,776,093	\$ 23,250,000	\$ 604,279	\$ 105,532	\$ 92,301	\$ 22,447,888	\$ 7,040,000	\$ 15,407,888			
2021-22	15%	765,780	\$ 285,272,776,093	\$ 34,900,000	\$ 907,068	\$ 158,411	\$ 138,551	\$ 33,695,970	\$ 7,040,000	\$ 26,655,970			
2022-23	20%	765,780	\$ 285,272,776,093	\$ 46,500,000	\$ 1,208,558	\$ 211,063	\$ 184,602	\$ 44,895,777	\$ 7,040,000	\$ 37,855,777			
2023-24	30%	765,780	\$ 285,272,776,093	\$ 69,800,000	\$ 1,814,137	\$ 316,822	\$ 277,101	\$ 67,391,940	\$ 7,040,000	\$ 60,351,940			
2024-25	30%	765,780	\$ 285,272,776,093	\$ 69,800,000	\$ 1,814,137	\$ 316,822	\$ 277,101	\$ 67,391,940	\$ 7,040,000	\$ 60,351,940			





# ***North Peace Housing Foundation***

6780 – 103<sup>rd</sup> Avenue, Peace River, Alberta T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: [tammy.menssa@nphf.ca](mailto:tammy.menssa@nphf.ca)

5.5

December 5, 2019

Member Municipalities,

**Re: 2020 Requisition - North Peace Housing Foundation**

The 2020 Lodge Budget was approved at the December 4, 2019 Board of Directors' meeting, at which time the requisition was set at \$2,916,900.00, an increase of 5%. The Board also made a Motion of Intent that surplus funds be put into a Capital Building Reserve for the provision of future seniors housing development, as proposed in our 2020-2022 Business Plan.

In accordance with Ministerial Order H:062/95 and The Management Body Operation and Administration Regulation, this requisition is shared amongst the regional tax base and collected by member municipalities in a manner similar to the Alberta Education Property Tax.

Please find enclosed the 2020 requisition summary sheet for the North Peace Housing Foundation. The requisition summary provides calculations based on a municipality's equalized assessment as a percentage of the total equalized assessment for all municipalities. It also provides the payment schedule for your particular jurisdiction.

Your municipality's role in collecting this requisition on our behalf is very much appreciated.

The first quarter levy is due March 31, 2020.

Sincerely,

Tammy Menssa  
Executive Director

Enclosure



# ***North Peace Housing Foundation***

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: [tammy.menssa@nphf.ca](mailto:tammy.menssa@nphf.ca)

## **North Peace Housing Foundation Board Meeting Synopsis – December 4, 2019**

### **Resident and Tenant Levels**

As of October 31, 2019, we had a total of 192 lodge residents, up 12 from the month of September. Our lodge unit occupancy currently equates to 86% occupied of the 224 lodge units.

We had 121 occupied senior apartment suites at the end of October, the same as the month of September. Our occupancy rate at the end of October was 93%.

Garden Court Seniors Apartments had 59 out of 63 units occupied at the end of October, which was consistent to the month of September; our occupancy rate was 94% at Garden Court. We currently have 5 out of the 8 trailers in Cadotte occupied.

The Family Housing program had 81 of the 123 units occupied, up 2 from the month of September, and 24 of the 40 R&N units occupied, consistent with the month of September, with an overall occupancy of 64%.

Rent Supplement tenancies remained unchanged over the month of October. No new applications for rent supplements are being accepted at this time while the existing programs are being reviewed for consistency of benefits and to ensure households that need assistance most are prioritized.

### **Agenda Items:**

**Telus Ambassador:** Don Good, our Director of IT & Communications, has been accepted as a Telus Ambassador, and has completed the training needed for our Foundation to provide the Telus Wise Seniors program, not only to seniors in our facilities, but also to seniors throughout our region and beyond. The Telus Wise Seniors program is designed to help seniors stay safe in the growing online world. Telus has additional Wise programs, that we can also present, for youth and parents that will be a benefit to our family housing clients and others in our area.

**Autumn Lodge:** While still hoping for an acceptable proposal to be come forth, and as there were no written, or other, proposals received by the Dec. 4 meeting, the Board reaffirmed the previously passed motion to tender an RFP for the demolition of the Autumn Lodge effective January 1<sup>st</sup>, 2020 and ending at noon on February 28, 2020.

Also, the Autumn Lodge Comfort Club has been revived and is having their meeting in early December. As we have been storing their assets, we are waiting for their determination as to the dispersal and allocation of these assets.

**Board and Corporate Policies:** A lot of work has been done this past year in reviewing, updating and developing the policies that inform Board roles and responsibilities. For those interested, these policies as they are completed can be viewed at <https://www.nphf.ca/board-policies.html>. The Board has initiated a similar process to simultaneously review and update the NPHF Corporate Policies.

**2020 Budget:** The Board accepted and passed both the 2020 Lodge and Affordable Housing Budgets.

**Requisition:** Recognizing increasing needs in several areas throughout our region for senior's housing, and the responsibilities of the Foundation, the Board approved a 5% increase in the annual requisition. To get an idea of the effect on a property owner whose assessed value is at \$300,000.00, this amounts to a yearly bill of \$137.18 or an increase of roughly \$7.00 over last year. The requisitions enable us to cover annual deficits incurred in the provision of seniors housing, recreation options, meals, plus other needed services, and any amounts necessary to establish a reserve fund, for the management body, to maintain its ability to meet these needs in the future.

NORTH PEACE HOUSING FOUNDATION						
2020 REQUISITIONS BASED ON 2020 EQUALIZED ASSESSMENTS						
BASED ON MILL RATE OF 0.4572725						
MUNICIPALITY	2019 EQUALIZED ASSESSMENT	2020 EQUALIZED ASSESSMENT	PERCENTAGE OF TOTAL REQUISITION	2019 TOTAL REQUISITION	2020 TOTAL REQUISITION	\$300,000.00 PROPERTY PAYS
VILLAGE OF HINES CREEK	20,081,694	20,193,670	0.316569%	\$ 8,745.20	\$ 9,234.01	\$ 137.18
VILLAGE OF BERWYN	34,777,997	33,916,968	0.531705%	\$ 15,145.17	\$ 15,509.30	\$ 137.18
VILLAGE OF NAMPA	50,946,766	46,101,622	0.722719%	\$ 22,186.36	\$ 21,081.00	\$ 137.18
TOWN OF MANNING	117,170,672	118,705,357	1.860903%	\$ 51,025.64	\$ 54,280.69	\$ 137.18
TOWN OF GRIMSHAW	274,868,405	254,390,312	3.987990%	\$ 119,700.05	\$ 116,325.69	\$ 137.18
M.D. OF PEACE #135	285,213,749	288,766,660	4.526897%	\$ 124,205.26	\$ 132,045.05	\$ 137.18
TOWN OF FAIRVIEW	301,314,089	291,433,709	4.568707%	\$ 131,216.66	\$ 133,264.62	\$ 137.18
M.D. OF FAIRVIEW #136	344,387,984	347,675,594	5.450392%	\$ 149,974.53	\$ 158,982.48	\$ 137.18
TOWN OF PEACE RIVER	974,368,978	975,331,845	15.289945%	\$ 424,319.49	\$ 445,992.42	\$ 137.18
CLEAR HILLS COUNTY	1,102,629,259	1,118,672,123	17.537042%	\$ 480,174.44	\$ 511,537.98	\$ 137.18
COUNTY OF NORTHERN LIGHTS	1,335,035,160	1,342,530,030	21.046386%	\$ 581,382.87	\$ 613,902.04	\$ 137.18
NORTHERN SUNRISE COUNTY*	1,538,353,784	1,541,192,031	24.160743%	\$ 669,924.33	\$ 704,744.71	\$ 137.18
TOTAL	6,379,148,537	6,378,909,921	100.000000%	\$ 2,778,000.00	\$ 2,916,900.00	\$ 137.18

\*Northern Sunrise County Total Equalized Assessment for 2020 was \$ 2,201,702,902. North Peace Housing Foundation applies 70% of that total.

#### 2020 REQUISITION SUMMARY

MUNICIPALITY	2020 EQUALIZED ASSESSMENT	PERCENT OF TOTAL ASSESSMENT	TOTAL AMOUNT
VILLAGE OF NAMPA	46,101,622	0.722719%	\$ 21,081.00

#### 2020 PAYMENT SCHEDULE

PERIOD OF PAYMENT	AMOUNT
FIRST QUARTER LEVY DUE MARCH 31, 2020	\$ 5,270.25
SECOND QUARTER LEVY DUE JUNE 30, 2020	\$ 5,270.25
THIRD QUARTER LEVY DUE SEPT. 30, 2020	\$ 5,270.25
FOURTH QUARTER LEVY DUE DEC. 31, 2020	\$ 5,270.25
TOTAL	\$ 21,081.00

**Bylaw No. 454**

**Village of Nampa**

**A BYLAW OF THE VILLAGE OF NAMPA, IN THE PROVINCE OF ALBERTA, TO PROVIDE A TAX EXEMPTION FOR NAMPA CO-OP SEED PROCESSORS.**

WHEREAS Pursuant to the *Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, Section 347 (1) (b)*, Council may cancel or refund all or part of a tax with respect to a taxable property or business or a class of taxable property or business, with or without conditions;

AND

WHEREAS The Council of the Village of Nampa, in the Province of Alberta, deems it desirable to exempt taxation of Nampa Co-op Seed Processors with conditions;

NOW

THEREFORE The Municipal Council of the Village of Nampa, Alberta, duly assembled, hereby enacts as follows:

1. Annual property taxes will be exempted by Municipal Council in lieu of an annual payment by the Nampa Co-op Seed Processors of Five Thousand Dollars (\$5000.00) including two percent (2%) annual increase.

**2. SEVERABILITY**

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of the bylaw is deemed valid.

**3. EFFECTIVE DATE**

This Bylaw shall come into full force and effect upon the date of its final passing thereof.

First reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Perry Skrlík, Mayor

\_\_\_\_\_  
Dianne Roshuk, Chief Administrative Officer

Public Hearing held on \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Perry Skrlík, Mayor

\_\_\_\_\_  
Dianne Roshuk, Chief Administrative Officer

Second Reading given on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Perry Skrlík, Mayor

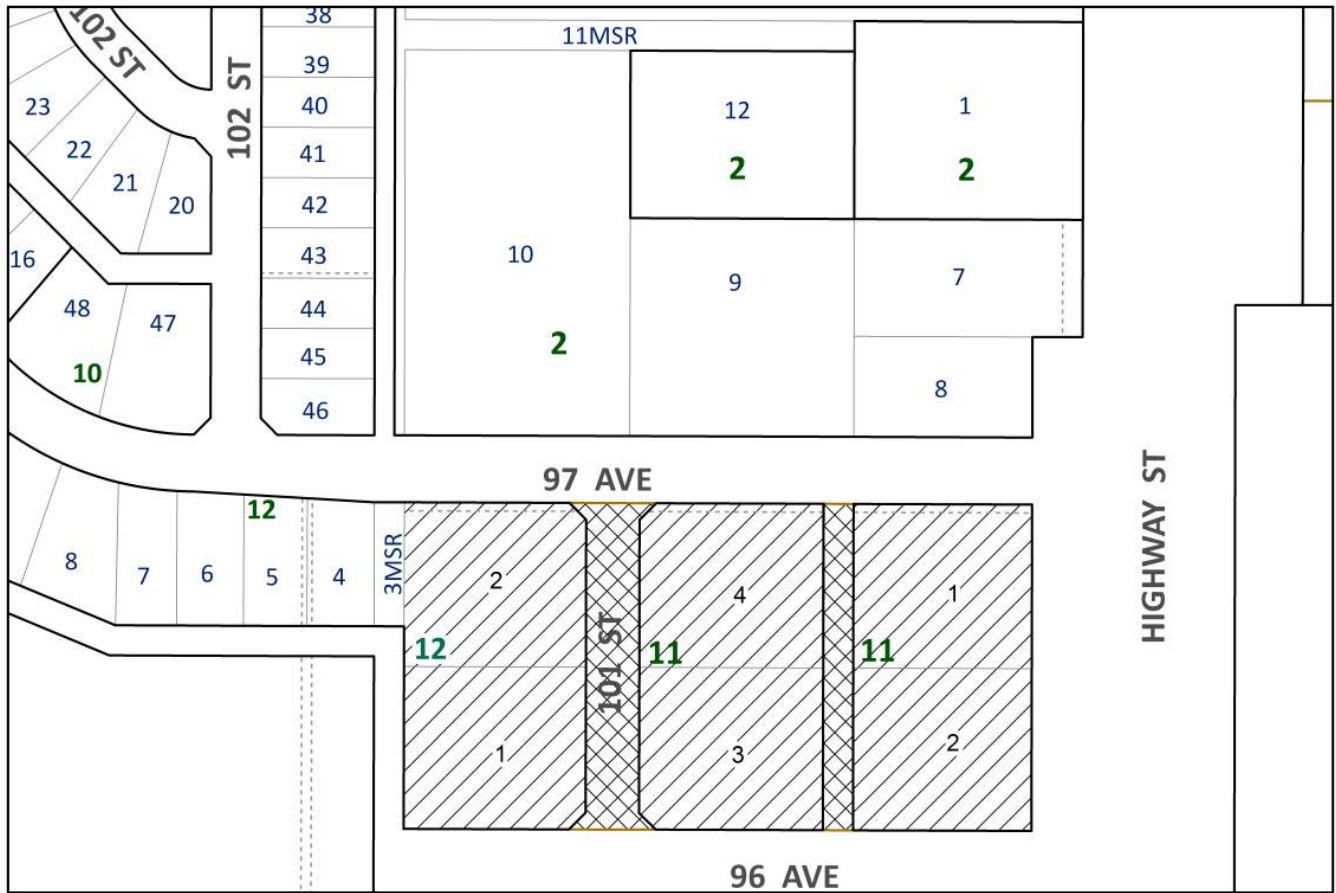
\_\_\_\_\_  
Dianne Roshuk, Chief Administrative Officer



Third Reading and Assent given on the \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Perry Skrlík, Mayor

\_\_\_\_\_  
Dianne Roshuk, Chief Administrative Officer

# SCHEDULE A



-  Closed Road and closed lane to Industrial M1
-  Secondary Commercial (C-2) to Industrial (M-1)

	<b>Wages</b>	<b>2019</b>	<b>Actual Year To Date</b>	<b>2020</b>	
7-00-00-100-00	Nampa Museum - Wages	<b>\$85,000</b>	<b>\$74,598.46</b>	\$85,000	
	<b>Operating Expenses</b>				
7-11-00-200-00	Business Fees – Nampa Museum	\$ 300.00	\$00.00	LINE REMOVED	
7-11-00-214-00	Postage Nampa Museum	\$ 100.00	\$00.00	\$ 100.00	
7-11-00-217-00	Insurance Nampa Museum	\$ 2,870.00	\$2,788.85	\$ 2,870.00	Fixed Expense
7-11-00-218-00	Telephone	\$ 1,275.00	\$1,266.36	\$ 1,275.00	Fixed Expense
7-11-00-221-00	Coffee & Meeting Supplies	\$ 300.00	\$186.23	\$ 300.00	
7-11-00-222-00	Office Equipment & Supplies	\$ 4,000.00	\$2,784.17	\$ 1,500.00	
7-11-00-224-00	Maintenance – Canadian Linen	\$ 2,160.00	\$2,665.99	\$ 2,160.00	Mat Rental
7-11-00-226-00	Repairs & Maintenance	\$ 3,000.00	\$56.68	\$ 1,500.00	
7-11-00-227-00	Custodian Expenses & Cleaning Supplies	\$ 4,000.00	\$1,700.00	\$ 1,750.00	
7-11-00-228-00	Internet	\$ 700.00	\$849.25	\$ 800.00	Fixed Expense
7-11-00-232-00	Training Costs	\$ 4,000.00	\$826.00	\$ 5,525.00	
7-11-00-212-00	Membership Fees Nampa Museum	\$ 400.00	\$250.00	\$ 600.00	
	Programming & Outreach			\$ 3,000.00	(Proposed)
	Exhibit Materials & Supplies			\$ 1,870.00	(Proposed)
	Collections Materials & Supplies			\$ 1,750.00	(Proposed)
	<b>Total</b>	<b>\$ 23,105.00</b>	<b>\$13,373.53</b>	<b>\$ 25,000.00</b>	

#### **Programming & Outreach**

Expenses that cover events, programming and outreach such as those held at the museum, school visits, public event presence (pop up exhibit for example), and advertising; a nominal fee may be charged as cost recovery, but **events that use the museum grounds or are revenue generators for the Historical Society are excluded from this line.**

#### **Exhibit Materials & Supplies**

Covers budgeted expenses for new exhibit panels, and supports for exhibit panels, as well as printing costs and advertising for exhibits

#### **Collections Materials & Supplies**

Covers budgeted expenses for supplies that go towards the preservation of museum objects, such as acid free boxes, garment bags, and accessioning supplies



**From:** [office@nampa.ca](mailto:office@nampa.ca)  
**To:** ["Village of Nampa \(Dianne Roshuk\)"](#)  
**Subject:** FW: Requesting NAEL member support of LNG Project  
**Date:** December 16, 2019 2:38:31 PM  
**Attachments:** [Open Letter to Residents of Quebec - Final Draft Dec 7 2019.docx](#)

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**From:** Northern Alberta Elected Leaders <northernalbertaelectedleaders@gmail.com>  
**Sent:** December 12, 2019 1:24 PM  
**To:** undisclosed-recipients:  
**Subject:** Requesting NAEL member support of LNG Project

Hello NAEL Members,

Please see below an email from NAEL member, City of Grande Prairie- Mayor Bill Given.

Regards,



Northern Alberta Elected Leaders

---

Hello NAEL Members

I've been working with Mayor Dale Bumstead of Dawson Creek who has been approached by representatives of the GNL Quebec's Énergie Saguenay LNG Project looking for endorsement from Western Canada Community Leaders for a Open Letter of Support for their project. This new LNG plant has committed to taken natural gas from Western Canada, which is a nice change, as we know this energy resource is a big driver for many of our local economies.

We are asking if you would be willing to add your name in support of the attached letter.

As the project moves into regulatory hearings in early 2020, the Open Letter brings forward the environmentally and socially responsible manner in which natural gas is developed by our Western Canadian communities and, coming from trusted community leaders, will serve as an important source of information for stakeholders of the Énergie Saguenay Project; including that Western Canadian communities are proud to be providing safe, clean and reliable energy to the world in a way that contributes positively to fighting global climate change.

For your information highlights of the Énergie Saguenay LNG project include ( <https://energiesaguenay.com/en/project/project-summary/> ):

\* GNL Quebec (the parent company) is progressing the Énergie Saguenay Project, a natural gas liquefaction complex at Port Saguenay in northern Quebec. The world scale plant will export 11 million tonnes of LNG per year, roughly equivalent to the size of the Shell led LNGCanada plant at Kitimat. The Énergie Saguenay Project, slated to start operations in 2025, includes liquefaction equipment, storage

facilities, and marine shipping infrastructures. Associated with the plant is the Gazoduc Pipeline Project which consists of the construction and operation of a 780 km natural transmission line running between Saguenay, Quebec and the existing TransCanada mainline in northeastern Ontario.

- \* Importantly to our communities and to Western Canadian oil and gas producers, GNL Quebec has made the commitment to sole source the gas for their project from Western Canada. The 1.5 bcf/d of gas to be sourced from Western Canada is a significant volume, representing a 10% increase in total Canadian production and a 15- 20% increase in Canadian natural gas exports (based on 2018 production volumes)

- \* Énergie Saguenay will be the first LNG facility of such magnitude to be fully powered by hydroelectricity. This will significantly contribute to lowering GHG emissions

- \* In addition to generating major economic benefits across Canada over the short, mid and long term, the Project aims to support the fight against climate change in Europe, Asia, and other parts of the globe by offering transition energy that is cleaner than those currently in use, such as coal and fuel oil.

In order to deliver the Open Letter of Support to GNL in advance of the upcoming hearings, it would be appreciated if you could respond to Richard Dunn with Capilano Policy Group ( [capilano.policy@gmail.com](mailto:capilano.policy@gmail.com) or available by phone at 403 512 6440 ) by Friday December 20th, indicating your ability to endorse the letter.

Thank you for considering lending your support to this important project which has the potential to have a material positive impact on our communities.

-----

Bill Given  
Mayor,  
City of Grande Prairie

Phone: 780.538.0300

Cell: 780.814.0518

Email: [bgiven@cityofgp.com](mailto:bgiven@cityofgp.com)<<mailto:bgiven@cityofgp.com>>

Twitter: @billgiven

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## 6 REPORTS



# VILLAGE OF NAMPA

Page 1 of 5

## Cheque Listing For Council

2019-Dec-13  
2:41:58PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190620	2019-11-14	ROSHUK, DIANNE G				
20190621	2019-11-14	SURMAN, STEVE C				
20190622	2019-11-14	MCNEIL, JEREMY D				
20190623	2019-11-20	DIRECT ENERGY		PAYMENT		876.96
			2223 NOV 19	GAS - CIVIC CENTER	292.10	
			5476 NOV 19	97 AVE STREET LIGHTS	225.68	
			6793 NOV 19	GAS - OLD OFFICE	87.68	
			7130 NOV 19	GAS - SEWER LIFT	77.84	
			8666 NOV 19	GAS - FIRE HALL	193.66	
20190624	2019-11-20	NAMPA AUTO & FARM SUPPLY		PAYMENT		60.03
			184033	NUTS/STUDS/GROMMETS GRAVEL	60.03	
20190625	2019-11-20	TELUS COMMUNICATIONS INC.		PAYMENT		110.81
			0091 NOV 19	TELEPHONE - MUSEUM	110.81	
20190626	2019-11-20	TELUS MOBILITY INC.		PAYMENT		105.46
			9618 NOV 19	CAO CELL PHONE	105.46	
20190627	2019-11-20	ACCU-FLO METER SERVICE LIMITED		PAYMENT		1,085.70
			87861	METERS	1,085.70	
20190628	2019-11-20	ALBERTA ONE CALL CORP.		PAYMENT		25.20
			IN154919	MTHLY SERVICE	25.20	
20190629	2019-11-20	BUTZ, CLYNTON		PAYMENT		550.00
			NOV 2019	TRAVEL - CONFERENCE & MTG	550.00	
20190630	2019-11-20	CANADIAN LINEN AND UNIFORM		PAYMENT		388.30
			5003317167	MTHLY MAT RENTAL	92.85	
			5003317167 MUS	MTHLY MAT RENTAL MUSEUM	101.30	
			5003327931	MTHLY MAT RENTAL	92.85	
			5003327931 MUS	MONTHLY MAT RENTAL MUSEUM	101.30	
20190631	2019-11-20	FAMILY & COMMUNITY SUPPORT SERVICES		PAYMENT		1,000.00
			NOVEMBER 2019	DONATION TO CHRISTMAS GIFT CA	1,000.00	
20190632	2019-11-20	HI TECH BUSINESS SYSTEMS		PAYMENT		109.49
			1558475	MTHLY CONTRACT	109.49	
20190633	2019-11-20	HOME HARDWARE		PAYMENT		881.75
			971005	SOLAR LIGHTS - MILL BROWN PARK	881.75	
20190634	2019-11-20	KNELSEN SAND AND GRAVEL		PAYMENT		172,058.25
			180-031	FINAL PYMT 2019 ROAD REPAIRS	172,058.25	
20190635	2019-11-20	MATIASIEWICH, EVAN		PAYMENT		28.00
			NOV 2019	TRAVEL	28.00	
20190636	2019-11-20	Matiasiewicz, Shirley		PAYMENT		150.00
			November 2019	CHRISTMAS BONUS	150.00	
20190637	2019-11-20	MCNEIL, JEREMY		PAYMENT		150.00
			November 2019	CHRISTMAS BONUS	150.00	
20190638	2019-11-20	MIKE ROY SANDBLASTING & PAINTING		PAYMENT		1,050.00
			NOV 2019	SANDBLASTING FOR HOTEL SIGN	1,050.00	
20190639	2019-11-20	MUNICIPAL INFORMATION SYSTEMS		PAYMENT		710.46
			20191698	UTILITY PAPER	134.17	
			20191847	SUPPORT	576.29	
20190640	2019-11-20	MURPHY, CARSON		PAYMENT		150.00
			November 2019	CHRISTMAS BONUS	150.00	
20190641	2019-11-20	MYRON		PAYMENT		441.42
			210060372	2020 DAYTIMERS	441.42	
20190642	2019-11-20	NEW WATER LTD.		PAYMENT		19,760.82
			183	PARTNER BILLING SEPT & OCT	19,760.82	



# VILLAGE OF NAMPA

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## Cheque Listing For Council

2019-Dec-13

2:41:58PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190643	2019-11-20	NORTHERN SUNRISE COUNTY	9553 9561	PAYMENT GARBAGE PICKUP SEPT & OCT FCSS SUPPORT 2019	4,000.00 17,113.00	21,113.00
20190644	2019-11-20	NOVAK, CHERYL	NOVEMBER 2019	PAYMENT TRAVEL	50.00	50.00
20190645	2019-11-20	PEACE REGIONAL WASTE MANAGEMENT COMPANY	20959 20960	PAYMENT NAMPA TRANSFER STATION TIPPING FEES OCTOBER	202.40 261.61	464.01
20190646	2019-11-20	PETTY CASH	NOVEMBER 2019	PAYMENT POSTAGE	45.21	45.21
20190647	2019-11-20	POSTMEDIA	213425 215712 218208 230886	PAYMENT PUBLIC AUCTION PUBLIC AUCTION & NOTICE OF INTE PUBLIC AUCTION/NOTICE OF INTEN BOARDS & COMMITTEES	296.27 527.27 680.65 153.38	1,657.57
20190648	2019-11-20	RMA INSURANCE LTD.	NAM100 NAM100 - MUS	PAYMENT INSURANCE VON INSURANCE - MUSEUM	25,485.68 2,608.60	28,094.28
20190649	2019-11-20	ROSHUK, AGNES	NOV 2019	PAYMENT MEAL & PREP FOR SUPPER MTG	50.00	50.00
20190650	2019-11-20	ROSHUK, DIANNE	NOV 2019 November 2019	PAYMENT DOUGHNUTS REMEMBRANCE DAY : CHRISTMAS BONUS	74.94 150.00	224.94
20190651	2019-11-20	SURMAN, STEVE	November 2019	PAYMENT CHRISTMAS BONUS	150.00	150.00
20190652	2019-11-20	TRI LINE CONTRACTING SERVICE	3765 3768 3771 3772	PAYMENT RAISE MAN HOLE & ANCHORS LIFT TIRES & CHANGEOUT GRAVEL TRUCK REPAIR MANHOLE 89 ST 100 AVE REPAIR MANHOLE 89 ST 100 AVE	5,626.88 3,045.00 12,106.50 7,952.22	28,730.60
20190653	2019-11-20	VELOCITY ENGINEERING INC.	2248 2249	PAYMENT INFRASTRUCTURE SURVEY 2019 ROAD IMPROVEMENTS	1,404.38 1,181.26	2,585.64
20190654	2019-11-28	DIRECT ENERGY	0371 NOV 19 6189 NOV 19 6577 NOV 19 6932 NOV 19 7641 NOV 19 7960 NOV 19 7971 Nov 19	PAYMENT OFFICE FIREHALL ELECTRICITY ELECTRICITY TENNIS CRTS SEWER LIFT ELECTRICITY ELECTRICITY BALL DIAMOND CIVIC CENTER ELECTRICITY STREET LIGHTS	138.79 434.90 100.65 358.45 25.81 1,453.32 32.64	2,544.56
20190655	2019-11-28	NAMPA AUTO & FARM SUPPLY	184613 184753	PAYMENT REPAIR SKID STEER TIRE STUD/LIGHTS/NUTS - GRAVEL TRUCK	51.05 219.81	270.86
20190656	2019-11-28	ROSHUK, DIANNE G				
20190657	2019-11-28	MATIASIEWICH, SHIRLEY A				
20190658	2019-11-28	SURMAN, STEVE C				
20190659	2019-11-28	MCNEIL, JEREMY D				
20190660	2019-11-28	MATIASIEWICH, EVAN M				
20190661	2019-11-28	BULFORD, QUINTON				
20190662	2019-11-28	NOVAK, CHERYL				
20190663	2019-11-28	BUTZ, CLYNTON				



# VILLAGE OF NAMPA

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## Cheque Listing For Council

2019-Dec-13

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190664	2019-11-28	SKRLIK, PERRY				
20190665	2019-11-28	MURPHY, CARSON				
20190666	2019-11-28	ATB FINANCIAL MASTERCARD				2,133.40
			Nov 1/19	PAYMENT JEREMY HOTEL PLAYGROUND TRAI	640.78	
			Nov 14/19	STUD/NUTS FOR GRAVEL TRUCK	17.59	
			Nov 2/19	MTHLY WEB FEE	20.95	
			Nov 6/19	COFFEE	30.85	
			Nov 7/19	WINDSHEILD FOR SKIDSTEER	225.65	
			Oct 17/19	VISION 2030 CONFERENCE CLYNTO	250.00	
			Oct 21/19	COFFEE SUPPLIES - PW	25.00	
			Oct 22/19	FCSSA CONFERENCE - CLYNTON	425.00	
			oct 25/19	APL COMEDY SHOW - CHRISTMAS F	425.00	
			Oct 26 2019	NSC/VON JOINT SUPPER MTG	55.78	
			Oct 26/19	NSC/VON JOINT SUPPER MTG	16.80	
20190667	2019-11-28	ACCU-FLO METER SERVICE LIMITED				564.90
			87433	PAYMENT METER BODY & METER	564.90	
20190668	2019-11-28	CANADIAN LINEN AND UNIFORM				194.15
			5003340829	PAYMENT MTHLY MAT RENTAL	92.85	
			5003340829 MUS	MTHLY MAT RENTAL MUSEUM	101.30	
20190669	2019-11-28	CROWLEY, MARY				156.25
			NOV 2019	PAYMENT CUSTODIAN MUSEUM	156.25	
20190670	2019-11-28	GOVERNMENT OF ALBERTA, LAND TITLES				116.00
			NOV 2019	PAYMENT MUNICIPAL ACQUISITION FEE	116.00	
20190671	2019-11-28	KASHUBA, STEVEN				135.00
			092204	PAYMENT BOOK FOR GIFT SHOP - MUSEUM	135.00	
20190672	2019-11-28	KNELSEN SAND AND GRAVEL				28,304.64
			2019 HB	PAYMENT HOLDBACK RELEASE	28,304.64	
20190673	2019-11-28	TOKER, TEENA				412.50
			NOV 2019	PAYMENT CUSTODIAN VON	412.50	
20190674	2019-11-28	TRI LINE CONTRACTING SERVICE				25,633.97
			3959	PAYMENT MANHOLE REPAIR 99ST 100 AVE	18,291.00	
			3960	MANHOLE REPAIR 99 ST 100 AVE	7,342.97	
20190675	2019-11-29	RECEIVER GENERAL				875.39
			Nov 2019 GAR	PAYMENT GARNISHEE	875.39	
20190676	2019-11-29	RECEIVER GENERAL - PAYROLL				6,553.78
			Nov 19 CPP	PAYMENT CPP	1,554.10	
			Nov 19 EI	EI	504.24	
			Nov 2019	TAXES	4,495.44	
20190677	2019-12-02	LOCAL AUTHORITIES PENSION PLAN				3,523.60
			201911	PAYMENT LAPP DEDUCTIONS NOVEMBER 201	3,523.60	
20190678	2019-12-02	ROSHUK, DIANNE G				
20190679	2019-12-03	ROSHUK, DIANNE				985.00
			12022019	PAYMENT REIMBURSEMENT FOR COURSE CA	985.00	
20190680	2019-12-05	MCNEIL, JEREMY				260.00
			02201911	PAYMENT MILEAGE FOR TRAINING NOVEMBEI	210.00	
			112019	MEAL REIMBURSEMENT FOR TRAIN	50.00	
20190681	2019-12-05	NAMPA GOLDEN PIONEERS DROP-IN CENTRE				500.00
			201912	PAYMENT ANNUAL COUNCIL GOODWILL 2019	500.00	
20190682	2019-12-06	IWANTWIRELESS CA LTD				52.45
			82285	PAYMENT INTERNET - MUSEUM	52.45	
20190683	2019-12-06	TELUS COMMUNICATIONS INC.				412.91
			4468 Dec 19	PAYMENT PUBLIC WORK SHOP TELEPHONE	92.77	
			4642 Dec 19	OFFICE TELEPHONE	179.61	
			7953 Dec 19	TELEPHONE FIRE HALL	69.86	
			9885 Dec 19	FAX LINE OFFICE	70.67	



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## Cheque Listing For Council

2019-Dec-13

2:41:58PM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190684	2019-12-09	ROSHUK, DIANNE G				
20190685	2019-12-09	SURMAN, STEVE C				
20190686	2019-12-09	MCNEIL, JEREMY D				
20190687	2019-12-12	BELL MOBILITY	8616 Dec 19	PAYMENT PW CELL PHONE	126.46	126.46
20190688	2019-12-12	DIRECT ENERGY	7971 Dec 19	PAYMENT STREET LIGHTS	2,994.53	2,994.53
20190689	2019-12-12	TELUS COMMUNICATIONS INC.	0091 dec 19	PAYMENT MUSEUM TELEPHONE	110.81	110.81
20190690	2019-12-12	ALBERTA ONE CALL CORP.	IN155613	PAYMENT MTHLY ONE CALL	18.90	18.90
20190691	2019-12-12	BOARD OF TRUSTEES	Dec 2019	PAYMENT 4TH QUARTER ASFF	5,231.91	5,231.91
20190692	2019-12-12	CANADIAN LINEN AND UNIFORM	5003351046 5003351046 MUS	PAYMENT MTHLY MAT RENTAL MTHLY MAT RENTAL - MUSEUM	92.85 101.30	194.15
20190693	2019-12-12	FEDERATION OF CANADIAN MUNICIPALITIES	20078-G0F8H3	PAYMENT 2020-2021 MEMBERSHIP FEE	209.31	209.31
20190694	2019-12-12	HOME HARDWARE	973600	PAYMENT POSTS FOR MILL BROWN LIGHTS	264.47	264.47
20190695	2019-12-12	JAYWIL SOFTWARE DEVELOPMENT INC, DBA RESOL	XT00004717	PAYMENT COLLECTIONS SOFTWARE MUSEUM	763.35	763.35
20190696	2019-12-12	KIT BUSINESS EQUIPMENT	0099328 103730	PAYMENT PAPER/POST ITS/NOTE PADS BINDERS	40.85 289.25	330.10
20190697	2019-12-12	MURPHY, CARSON	DEC 2019	PAYMENT TRAVEL	201.00	201.00
20190698	2019-12-12	NEPTUNE TECHNOLOGY GROUP (CANADA) LTD.	QUO62935W8S95	PAYMENT SERVICE AGREEMENT 2020	4,914.00	4,914.00
20190699	2019-12-12	NORTH PEACE HOUSING FOUNDATION	DEC 2019	PAYMENT 4TH QUARTER LEVY	5,546.59	5,546.59
20190700	2019-12-12	PEACE REGIONAL WASTE MANAGEMENT COMPANY	21040 21041	PAYMENT NAMPA TRANSFER STATION TIPPING FEES	144.48 308.34	452.82
20190701	2019-12-12	PECO ELECTRICAL LTD.	43655	PAYMENT WIRE WEAVE HOLDERS LIFT STATI	352.80	352.80
20190702	2019-12-12	ROSHUK, DIANNE	DEC 5 2019	PAYMENT CLEANING SUPPLIES MUSEUM	37.75	37.75
20190703	2019-12-12	RYLEE ARMSTRONG DESIGNS	107	PAYMENT BUSINESS CARD SET UP & DESIGN	222.60	222.60
20190704	2019-12-12	SHELLEY'S STATIONERY	DEC 2019	PAYMENT POSTAGR - STAMPS	283.50	283.50
20190705	2019-12-12	TOWN OF PEACE RIVER	49359	PAYMENT GST OWED ON DR. RETENTION CO	50.00	50.00
20190706	2019-12-12	VALLEY PRINTERS LTD.	14013	PAYMENT NAMPA HOTEL SIGN RESORATION	1,202.66	1,202.66
20190707	2019-12-12	VITAL EFFECT INC	6121	PAYMENT MTHLY WEB SUPPORT	40.95	40.95



## VILLAGE OF NAMPA

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### Cheque Listing For Council

2019-Dec-13  
2:41:58PM

#### Cheque

Cheque #	Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
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Total 407,118.62

\*\*\* End of Report \*\*\*





## **Chief Administrative Officer Report**

**6.2**

November 20, 2019 - December 17, 2019

**November 22<sup>nd</sup>** - Council & Staff xmas party

**December 6<sup>th</sup>** - Voyent Training for Administrators @NSC Office, Will be meeting with Jocelyn to set up groups, alert notifications, hoping to have it in operation by mid-January

**December 9<sup>th</sup>** - Attended the Xmas Open House at the Nampa Library - good attendance, delicious snacks and great music!

**December 12<sup>th</sup>** - Annual CAO Meeting with MMSA in Grimshaw - Major budget cuts , Staffing Update - dissolved senior planning position, planning position at the end of February, Admin Assistant position will be going to part time, Karen will be retiring next year. New position of Director - Gord Shaw, Reviewed the Municipal Work Program 2020 for the municipalities, Annual Seminar planned for March 2020

**December 16<sup>th</sup>** - Annual Supper meeting with NSC

### Upcoming Meetings/Events

December 18<sup>th</sup> - NSC Xmas Open House 4 pm - 7 pm

January 7, 2020 - NWL Meeting

January 21, 2020 - Regular Council Meeting

### Updates

Spoke briefly with Marie Brown regarding selling the property (east of Mill Brown Park) to the Village, she is interested, however she is in the process of getting the property put into her name

Council needs to set a date in January to review & approve the changes to the 2020 Interim Operating & Capital Budget

Completed my 4<sup>th</sup> course towards my LGAA certificate, 5<sup>th</sup> course starts January 6, 2020

The hot water tank at Public Works shop needs to be replaced, it is rusted on the bottom, will be lucky if it lasts a couple more months, spoke with Brennan Plumbing and they will install a new one.

**\*\*REMINDER** I would like to remind council that if you cannot attend a meeting for any board/committee that you sit on, to PLEASE make sure that you are advising your alternate so they can go instead. I've been hearing comments made about councillors not attending scheduled meetings

## November/December 2019 PW Report 6.3

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- Took water meter readings
- Took sewer lift station readings every day
- Garbage's every Monday
- Alberta one calls as required
- Dump runs as needed
- CC shut off/on as needed
- Maintenance and repairs on equipment as needed
- Water meter repair/replacement as needed
- RF water meter readings as needed
- Snow removal as needed
- Sanding as needed
- Haul out material from sewer breaks.
- Pump out flooded easement from heavy rain
- Clear slush and ice from ditches on East Ridge road for water runoff
- Tri-line replaced collapsed sewer lines at the intersection of 99St and 100Ave. They also replaced the barrel as the old one was cinder blocks.
- Attended Fire hydrant training on November 27, in Grande Prairie with Wolseley Waterworks
- Prep and test Christmas lights
- Hung Christmas decorations
- Haul motel museum sign to museum yard
- Swept snow on walking paths around town with skid steer broom



November 13, 2019

Perry Skrlik, Mayor  
Village of Nampa  
P.O. Box 69  
NAMPA AB T0H 2R0

Dear Mayor Skrlik:

Thank you for confirming your representative on the Peace Library Board (or if your confirmation is on the way). According to the Alberta Libraries Act (17), the Peace Library Board "has full management and control of the library system and shall, in accordance with the regulations and in cooperation with other boards, organize, promote and maintain comprehensive and efficient library services." Your representative is one of 39 members on this governing board which is responsible for ensuring that regional library services meet the needs of our 46 member public libraries. This regional partnership makes all of our libraries stronger and brings more resources to our residents.

The Peace Library Board values contributions from all of its members at the four scheduled meetings each year. I do want to make you aware that attendance at Board meetings is addressed in the Alberta Libraries Act (31[1,2]): "A person is disqualified from remaining a member of a board if the person fails to attend, without being authorized by a resolution of the board to do so, three consecutive regular meetings of the board. If a member of a board is disqualified from remaining a member under subsection (1), the person is deemed to have resigned the person's seat on the board." Should your representative miss three consecutive meetings, the Board will advise you and ask you to appoint another individual to that position.

We welcome your representative's participation at Peace Library Board meetings. Please take note of some of the details of the Board meetings in the attached Fact Sheet and contact Linda Duplessis, Director, if you have any questions.

Sincerely,



Carolyn Kolebaba, Chair  
Peace Library Board

# PEACE LIBRARY SYSTEM FACT SHEET



## BOARD REPRESENTATION: WHAT YOU NEED TO KNOW

The Peace Library System is a partnership of 38 municipalities and one Métis settlement in the Peace Region committed to making municipal tax dollars for library services go farther through cooperation and sharing.

As a member of the Peace Library System, your municipality is entitled to appoint a voting representative to the Board of Directors. Your representative can be:

- a municipal councilor, or
- a member of the public with an interest in libraries, literacy, or technology, as long as that person agrees to attend the meetings and carry information between your council and the Peace Library Board. This person could be a member of your local library board.

We ask municipalities to appoint an alternate who can attend Board meetings and vote in the absence of the designated representative.

## Responsibilities

A Peace Library Board member is appointed and entrusted by local government to govern regional library services for the benefit of Peace Library System and its members. Representatives on the Board participate actively in Board business through meeting attendance, discussions and workshops, and regularly report back to their councils. Serving on the System Board is a great opportunity for councilors or other appointees to:

- learn about the range of services provided by public libraries in their community and across the region
- ensure that their residents' needs are met as libraries move ahead with technology and connectivity
- network with municipal representatives from municipal jurisdictions across the Peace Region.

**Attendance:** Please note that the Alberta Libraries Act [31(1,2)] states that a person is disqualified from remaining a member of the board - and deemed to have resigned their position - if they miss three consecutive regular meetings of the board, unless they are authorized by a resolution of the board to do so.

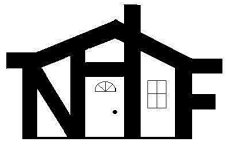
## Meetings

You can expect the following time commitment to attend general board meetings:

- How often?** The Board of Directors meets four times a year in February, May, September, and November.
- How long?** Meetings are held on Saturdays beginning at 10:30 a.m. Lunch is provided by the Peace Library System, and the meetings usually end by 2:00 p.m. Overnight accommodation is provided if necessary.
- Where?** Board meetings are held at System headquarters in Grande Prairie or other locations that can accommodate a large group. Mileage is paid at the current province of Alberta rate.
- Committees** Members of the Executive, Personnel, and Plan of Service Committees are elected at the November organizational meeting.

**PEACE LIBRARY SYSTEM: Working with Communities to Make Libraries Stronger**





# *North Peace Housing Foundation*

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@nphf.ca

## **North Peace Housing Foundation Board Meeting Synopsis – November 6, 2019**

### **Resident and Tenant Levels**

As of September 30, 2019, we had a total of 180 lodge residents, down 3 from the month of August. Our lodge unit occupancy currently equates to 79% occupied of the 224 lodge suites.

We had 121 occupied senior apartment suites at the end of August, up one from the month of August. Our occupancy rate at the end of August was 93%.

Garden Court Seniors Apartments had 59 out of 63 units occupied at the end of August, up one unit from the month of August; our occupancy rate was also 94% at Garden Court. We continue to have 6 out of the 8 trailers in Cadotte occupied, with no pending applications.

The Family Housing program had 79 of the 123 units occupied, down 2 from the month of August, and 24 of the 40 R&N units occupied, down 1 from the month of August, with an overall occupancy of 63%.

Rent Supplement tenancies remain unchanged over the month of September. We are currently at our maximum capacity, as determined by our Rent Supplement budget and the total amount of monthly subsidies that are being allocated at this time.

### **Annual General Meeting:**

The Board of Directors held their Annual General Meeting. Both the Chair, Hazel Reintjes and Sandra Eastman Vice Chair were re- elected by acclamation and remain in the same positions last year. We are also pleased to report that, as a result of annual municipal organizational meetings, our Board Members also remained the same and continue bringing their experience and dedication to our meetings.

### **Agenda Items:**

The Foundation was excited to take part in the Senior's Fair put on by Amina Usman, Seniors Service Coordinator for the Town of Peace River Community Services FCSS. Peggy Genge and Don Good had a table at the Fair where they handed out NPHF information and talked to numerous seniors about the services that we offer. Many of our residents, a sizeable portion of the over 200 people who attended the Fair, enjoyed their time. There were 16 vendor display tables with presentations put on by a variety of speakers. We would like to thank Amina, her staff and volunteers for the work they did in putting on such a great event!

### **Wage & Salary Negotiations**

The Board of Directors of the North Peace Housing Foundation gave thoughtful consideration to the items brought forward in the Wage and Salary Negotiations.

First and foremost, the Board recognizes the hard work and dedication of the 100 plus employees of the Foundation and the contribution they make to the care of our Seniors and to the other citizens of the region who rely on the services and supports provided by our organization. We are sincerely grateful for their efforts.

However, we are facing pressures that are impacting us. These are largely a result of economic and societal factors facing the Province as a whole. The public has limited capacity to accept increases in taxes and the Province, in its recent budget, has made it clear that they are going to act very conservatively, and with restraint, in allocating their present revenues. We are not immune to these realities.

Considering this, and other factors, the Board opted for no increase to the Wage and Salary grid this year. We understand how disappointing this is to many of our staff and trust that they appreciate how difficult a decision this was for the Board to make.



## Board Meeting Highlights November 30, 2019

*This summary is designed to keep you informed about Peace Library System (PLS) activities and Board decisions. It is distributed to member councils, library boards and the PLS Board of Directors after each Board meeting.*

At the annual Organizational Meeting, elections were held for the Executive, Personnel, and Plan of Service Committees for 2019-2020. Carolyn Kolebaba (Northern Sunrise County) was elected Board Chair and Belinda Halabisky (County of Northern Lights) as Vice-Chair.

The Board reviewed the 2019 financial forecast. A surplus of \$151,000 is anticipated, including \$126,704 budgeted for capital reserves and an additional \$24,000 which will also go into reserves.

The Board approved the 2020 Operating Budget, which supports the 2019-2021 *Plan of Service*. The budget includes an emphasis on technology training and program support for member libraries, outreach to Indigenous communities, and cyber security initiatives.

The 2020 Capital Budget was approved. It includes the purchase of new servers, a photocopier, a disc cleaning machine, and a delivery vehicle.

Linda Duplessis submitted her notice of retirement effective July, 2020. She thanked the board for their support since she became Director in 2001, and indicated that she would work towards a smooth transition.

The Board discussed legislative and procedural changes that could assist with Red Tape Reduction. These will be passed along to the Public Library Services Branch at a meeting in January, 2020.

Municipal support for the *#eBooks for All* campaign was noted. Many municipalities have passed resolutions and written letters in an effort to put pressure on publishers for more equitable library access to eBooks.

Revisions were approved to the following policies: *Acceptance of Gifts and Gratuities; Public Statements; Wages and Salaries; Employee Conduct and Disciplinary Action; Suspensions; Grievance Procedures; Violence and Harassment; Hours of Service for Library Service Points; and Health and Safety Policy for Library Service Points.*

The IT & Technical Services Manager reported that 18 libraries have transitioned to their new websites, with the remaining 25 to go live by the end of January, 2020.

The Consulting Services Manager reported on another successful Rural Libraries Conference with 152 registered delegates, including 38 first time attendees.

### **Quick Facts 2019**

Population Served: 174,620  
Members: 38 municipalities & 1 Métis Settlement  
Member Public Libraries: 46  
Contracting Schools: 50  
Chair: Carolyn Kolebaba (Northern Sunrise County)  
Director: Linda Duplessis

### **Present:**

Carolyn Kolebaba, Chair  
Gena Jones  
Lorrie Shelp  
Denise Joudrey  
Peter Frixel  
Stan Golob  
Ray Skrepnek  
Lindsay Brown  
Tammy Brown  
Chris Thiessen  
Linda Waddy  
Roxie Rutt  
Dennis Sukeroff  
Marie Brulotte  
Camille Zavisha  
Brad Pearson  
Sunni-Jeanne Walker  
Philippa O'Mahony

Terry Ungarian  
Brendan Powell  
Reta Nooskey

Elaine Manzer  
Sandra Eastman  
Michelle Farris  
Roxann Dreger  
John Moen  
Clint Froehlick  
Elaine Garrow  
Raoul Johnson  
Tanya Boman

### **Regrets:**

Meesha Bainton  
Brent Anderson  
Sandra Miller  
Cheryl Novak  
Joy McGregor  
Anna Underwood  
Vacant  
Vacant  
Vacant

### **Absent:**

Harry Ezio

Northern Sunrise County  
Town of Beaverlodge  
Big Lakes County  
Birch Hills County  
Clear Hills County  
Town of Fairview  
MD of Fairview  
Town of Falher  
Grande Prairie Public Library  
City of Grande Prairie  
County of Grande Prairie  
MD of Greenview  
Town of Grimshaw  
Town of High Prairie  
Village of Hines Creek  
MD of Lesser Slave River  
Town of Manning  
Town of McLennan  
(Teleconference)  
County of Northern Lights  
MD of Opportunity  
Paddle Prairie Métis  
Settlement  
Town of Peace River  
MD of Peace  
Town of Rainbow Lake  
Village of Rycroft  
Saddle Hills County  
Town of Sexsmith  
MD of Spirit River  
MD of Smoky River  
Town of Valleyview

Town of Fox Creek  
Town of High Level  
Village of Hythe  
Village of Nampa  
Town of Slave Lake  
Town of Wembley  
Village of Berwyn  
Village of Donnelly  
Village of Girouxville

Town of Spirit River

Connecting libraries, people and resources  
through teamwork, technology and training

*Peace Library System acknowledges Treaty 8 territory as well as the Métis Nation of Alberta. Peace Library System libraries are located on territory that provided a travelling route and home to many Indigenous peoples.*



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
*MLA, Edmonton - South West*

AR99188

To Mayors and Reeves,

Since my appointment as Minister of Municipal Affairs last spring, I have had the opportunity to travel to many communities within Alberta, to hear about your priorities and perspectives. I am very grateful for the way in which you have welcomed me into your communities and shared your thoughts with me. I have also had the pleasure of meeting with many of you during the fall conventions of the Alberta Urban Municipalities Association (AUMA) and Rural Municipalities of Alberta (RMA) and, again, I thank you for the gift of your time and wisdom.

One of the consistent messages I have heard over the past several months is concern regarding Intermunicipal Collaborative Frameworks (ICFs) and Intermunicipal Development Plans (IDPs) - both in terms of the challenges you are facing in building these frameworks and plans, and the challenges posed by the legislated deadline for completion of April 1, 2020.

Intermunicipal collaboration is a priority for me, and for the Government of Alberta; all Albertans benefit when our communities collaborate to share services, create efficiencies, and reduce overall costs for their residents. Therefore, my government colleagues and I agree that it is important to maintain the overall requirements for ICFs and IDPs.

We very much appreciate the work that many of you have done to date, but we also recognize that the current legislative requirements are overly complex and onerous. Based on your feedback, I am proposing important changes to the ICF process as well as IDP requirements. These changes will streamline and clarify the process for building ICFs and IDPs, and I believe will make it much easier for all of you to complete the process by April 1, 2020.

.../2



Earlier this week, these changes were introduced to the Legislative Assembly as part of Bill 25, the *Red Tape Reduction Implementation Act*. The bill contains various amendments to reduce red tape affecting municipalities, with the most substantive changes focused on streamlining and clarifying the ICF/IDP requirements. In particular, I am proposing the following important changes:

- Simplifying reporting to the province;
- Enabling municipalities to adopt ICFs by resolution (or bylaw), to recognize the way in which many municipalities typically adopt cost-sharing agreements;
- Simplifying the process of developing an ICF, so municipalities can focus on discussing and reaching agreement on how to share services that benefit residents in both municipalities, instead of spending too much time on meeting specific process requirements that overcomplicate their discussions;
- Streamlining and clarifying the arbitration process, to more closely align ICF arbitrations with the standard provisions of the *Arbitration Act*, and to very clearly limit the scope of an arbitrator's authority; and
- Enabling municipalities to be exempted from the requirement to develop an IDP, where both municipalities agree that one is not necessary.

None of the proposed amendments will require municipalities to go back and make changes to already completed ICFs and IDPs. For those requiring further work, the proposed legislative changes will make it easier to get this work done. As you move forward, I would like to take this opportunity to remind you of a few key points in relation to ICFs:

1. The deadline of April 1, 2020 remains in place. I am expecting all municipalities to meet this deadline. I am prepared to consider short-term extensions of the deadline in exceptional circumstances, or where municipalities simply need an additional one to two months to be able to complete the process. However, beyond these exceptions, I do not intend to provide time extensions; I encourage all municipalities to act accordingly in order to avoid arbitration and retain local control of ICF content.
2. ICFs are about the cost sharing of services that benefit residents in more than one municipality. They are not about revenue sharing, and I do not support any attempt to leverage the ICF negotiations in an effort to extract a revenue sharing agreement.
3. I do expect municipalities to negotiate in good faith, and to make decisions based on concrete facts. If municipal residents utilize a service in meaningful numbers and/or account for a meaningful proportion of those service costs, I would expect the municipality to compensate the municipality providing those services accordingly.
4. Municipal Affairs will not be evaluating individual ICFs to determine whether they are "a good deal" or not. As Minister, my interest is that you have conversations with your neighbours about shared services, and reach an agreement that makes sense at the local level.



ALBERTA  
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*Office of the Minister  
MLA, Edmonton - South West*

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I am optimistic that the legislative changes I am proposing will help ease the way for you to fulfill your legislated obligations to complete ICFs by April 1, 2020. However, the success of these negotiations depends on each of you, and your willingness to engage with your municipal neighbours respectfully and with an openness to reasonable compromise. A locally developed solution is always best, so I encourage all of you to take this opportunity to shape these agreements for yourselves, and for the overall betterment of your regions.

Yours very truly,

Kaycee Madu  
Minister

Attachment: Changes to the ICF and IDP requirements

cc: Alberta Urban Municipalities Association  
Rural Municipalities of Alberta  
Paul Wynnyk, Deputy Minister

## Summary of Changes to Intermunicipal Collaboration Framework (ICF) and Intermunicipal Development Plan (IDP) Requirements, and Q&A Reference

Recently announced changes to ICF and IDP legislation will streamline and simplify the requirements. This summary is intended to provide information about the changes and how the requirements will apply going forward. The information is intended to describe the general nature of the most significant changes, but municipalities should refer to the *Municipal Government Act (MGA)* as amended for complete specifics.

The changes will simplify reporting to the province, allow municipalities to adopt an ICF by council resolution, simplify the ICF content requirements, streamline the MGA-prescribed arbitration process that applies when municipalities cannot reach agreement, limit the scope of arbitration to issues of disagreement, and exempt municipalities from the IDP requirement where both municipalities agree.

### Comparative Summary of the Changes

Requirement / Process	Previously	Now
<b>Municipal neighbours that must adopt an IDP</b>	<p>An IDP exemption was available to municipalities with boundaries composed of crown land by mutual agreement.</p> <p>Agreement was to be made by council resolution, and copies of the resolutions were to be filed with the Minister.</p>	<p>An IDP exemption is now available to all municipalities by mutual agreement.</p> <p>There is no requirement to file copies of the council resolutions with the Minister.</p> <p>Any municipality can revoke its agreement by written notice, in which case the municipalities are required to adopt an IDP within one year.</p>

## Summary of Changes to ICF and IDP Requirements

Requirement / Process	Previously	Now
<b>Contents of an ICF</b>	ICFs were previously required to list all services provided by each municipality; identify how each of those services were best provided, delivered, funded, or discontinued; and set time frames for implementation.	<p>The ICF must now describe the services that benefit residents in more than one of the municipalities.</p> <p>The ICF must identify which municipality is responsible for providing these services and how the service will be delivered and funded.</p> <p>Other services that do not benefit residents in more than one of the municipalities do not have to be listed or addressed in the ICF.</p>
<b>Listed services to be addressed in an ICF</b>	ICFs were required to address a specific list of services which included transportation, water and wastewater, solid waste, emergency services, and recreation.	There is now no requirement to address listed services; just the general requirement above to describe services that benefit residents in more than one of the municipalities.
<b>Method of creating an ICF</b>	ICFs were required to be adopted by bylaw.	ICFs can now be adopted by bylaw or resolution.
<b>Relationship of ICF to IDP</b>	An ICF was not complete until an IDP was also adopted.	The completion of an ICF is now independent of the IDP process. An ICF can be completed before an IDP is completed, or in the absence of an IDP.
<b>Filing an ICF and IDP with the Minister</b>	A copy of the ICF and IDP was required to be filed with the Minister.	There is now no requirement to file copies of the ICF or IDP with the Minister. However, the Minister must be notified that the ICF is completed.
<b>Arbitration process for ICFs</b>	<p>The MGA and ICF Regulation previously set out a detailed arbitration process that applied where municipalities are not able to create a framework or where a dispute is not resolved within one year.</p> <p>The <i>Arbitration Act</i> did not apply to these arbitrations.</p>	Arbitration still applies where municipalities are not able to create a framework or where a dispute is not resolved within one year. However, the <i>Arbitration Act</i> now applies to the arbitration, except as modified by the MGA.

## Summary of Changes to ICF and IDP Requirements

Requirement / Process	Previously	Now
<b>Arbitration process for IDPs</b>	The ICF arbitration process applied to IDPs.	Where municipalities are not able to agree on an IDP by the due date, the Minister will now refer the matter to the Municipal Government Board for recommendations.  The Minister may subsequently order the municipalities to establish an IDP in accordance with the Minister's order.
<b>Role of the arbitrator</b>	The arbitrator was required to create the ICF.	The arbitrator is now required to make an award that resolves the issues in dispute.  The municipal parties will have the responsibility to create and adopt the ICF in accordance with the arbitrator's award.

## Questions and Answers

### *Why were the requirements for ICFs changed?*

- The original ICF content requirements were very prescriptive; the changes simplify the process and allow municipalities to focus on results that will benefit residents and businesses.
- The original ICF rules set out a complete arbitration process, even though the province already has an established process in the *Arbitration Act*. To be consistent and avoid duplication, ICF arbitrations will follow the *Arbitration Act* process except as modified by the *MGA*.

### *Are the ICF requirements still mandatory for all municipalities?*

- Municipalities are still required to complete ICFs.
- It is in the best interest of municipalities across the province to work together to reduce duplication of services and infrastructure by creating ICFs.

*What will happen to ICFs that have been completed, or that are almost completed, using the old rules?*

- No new requirements have been added, so ICFs that have been completed following the previous rules will meet the requirements under the new rules.
- Municipalities that are still in the process of negotiating their ICFs should continue on as scheduled, since any results that meet the current requirements will more than meet the new requirements.

*Do ICFs address revenue sharing?*

- ICFs are only required to address the sharing of costs for services that are intermunicipally delivered or that are provided by one municipality and utilized by the residents of one or more other municipalities.
- ICFs are to be negotiated in good faith based on sharing of costs.
- Municipalities have the autonomy to negotiate revenue sharing agreements on a voluntary basis, but these agreements are not part of the ICF process.

*Under the revised requirements, when do we have to complete our ICFs?*

- The April 1, 2020 deadline to complete ICFs remains in effect.
- This reflects the priority the Government of Alberta places on intermunicipal cooperation, as a means of ensuring that all Albertans benefit from the efficient delivery of local services.
- Changes to the ICF requirements will streamline the process, which may support earlier completion.
- A one-year extension continues to be available for ICFs between municipal districts and improvement districts; between growth management board members; and between a municipality that is a growth management board member and a municipality within its boundary. This extension is available on the condition that all parties agree by resolution and file copies of the resolutions with the Minister within 90 days of passage.
- The Minister of Municipal Affairs has the authority to authorize additional time extensions; however, the Minister has been very clear that he does not intend to approve extensions except in exceptional circumstances.

## Summary of Changes to ICF and IDP Requirements

*What happens if we can't come to an agreement with our municipal neighbour on our ICF?*

- If the ICF is not completed by the required date, the municipalities involved must refer the matter to an arbitrator.
- A list of private sector arbitrators is available at <https://www.alberta.ca/mediator-and-arbitrator-rosters.aspx> . The roster is not a certification of competency or a credentialing process. It is intended to provide municipalities with a list of arbitrators who have relevant training and experience and who have expressed an interest in intermunicipal arbitration.
- The arbitrator has one year to make an award that resolves the issues in dispute.
- The municipal parties are bound by the arbitrator's award, and must adopt an ICF in accordance with the award.

*Where can we get more information or resources to assist with the changes?*

- For more information,

<b>Phone:</b>	780-427-2225
<b>Toll-free in Alberta:</b>	310-0000
<b>Fax:</b>	780-420-1016
<b>Email:</b>	lgsmail@gov.ab.ca

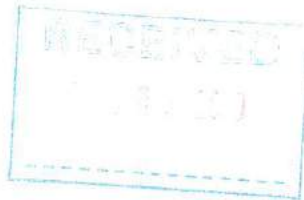


Meeting:	Mighty Peace Tourism General Board Meeting		
Date:	December 2nd, 2019	Time:	6:30 pm
Prepared By:	Tammy Brauer	Location:	Chateau Nova – Peace River
Attendees:			
N. Duval – Northern Sunrise County, C. Anderson – County of Northern Lights, W. Wald – Town of Grimshaw, T. Johnson – MD Peace, A. Bean – Clear Hills County (by telephone), J. Adams – MD Fairview, T. Schindel – Town of Fairview, C. Brown – Nova Hotels, G. Pasichnuk – Town of Manning, L. Love – Town of Peace River and Peace River Museum and Archives, C. Murphy – Nampa Museum, J. Armstrong – Executive Director, also in attendance was T. Brauer - Administration.			

Agenda, Notes and Discussion	
1. Call to Order	<ul style="list-style-type: none"> <li>• <b>N Duval</b> called the meeting to order at <b>6:37pm</b>.</li> </ul>
2. Adoption of Agenda	<ul style="list-style-type: none"> <li>• <b>T Johnson</b> moved to adopt the agenda as <b>presented. Motion carried.</b></li> </ul>
3. Adoption of Minutes	<ul style="list-style-type: none"> <li>• <b>Amend the “In Camera” portion of the minutes from the September 30<sup>th</sup> 2019 board meeting to read “T. Johnson moved to go in camera”.</b></li> <li>• <b>J Adams</b> moved to accept the Board of Directors minutes from the Board Meeting on September 30<sup>th</sup>, 2019 as amended. <b>Motion carried.</b></li> </ul>
4. Financials YTD 4.1. 2020 Budget	<ul style="list-style-type: none"> <li>• The Board of Directors were presented with the financials. <b>C Anderson</b> moved to accept the financials as presented. <b>Motion carried.</b></li> <li>• J. Armstrong will check into GIC terms. 2020 budget discussed. The 2020 budget employee cost amount was reduced.</li> <li>• <b>W Wald</b> moved to accept 2020 budget as amended. <b>Motion carried.</b></li> </ul>
5. Executive Director Report 5.1. Marketing 5.2. Networking 5.3. Funding	<ul style="list-style-type: none"> <li>• <b>J. Armstrong</b> presented the Executive Director’s report-               <ol style="list-style-type: none"> <li>1. Marketing                   <ol style="list-style-type: none"> <li>a. Tourism Asset Project - Northern Sunrise County, Village of Nampa, Town of Peace River, County of Northern Lights, Manning, MD of Peace, Grimshaw, Town of Fairview, Clear Hills County and Village of Hines Creek complete. MD Fairview has one asset left to complete.</li> <li>b. Summer Campaign Update -\$22000 campaign (\$7000 paid by MPTA) 18,676 new visitors to the website over the summer, 54% increase in organic traffic due to new content on website. Core demographic- older females</li> <li>c. New videos for 2020 (20 winter and summer events) Brianne Nettelfield captured many summer events and a good variety of winter events were also captured. 20 new videos are being edited and will be available soon.</li> <li>d. Activity Guides –An email was sent out to members requesting feedback for the 2020 printing. Will look at printing early 2020.</li> </ol> </li> <li>2. Networking                   <ol style="list-style-type: none"> <li>a. Travel Alberta Conference Highlights (visiting friends and relatives (44% of Alberta’s market, knowing your audience, local perspective, content size). Creating packages for visitors and encouraging locals to be ambassadors for our region are important areas for the Peace Region to expand on. MPT is right on track with developing content to promote our region.</li> <li>b. Meeting with Travel Alberta, Ministry of Trade and Tourism and Northern Alberta Development Council. Hoping to have them attend meetings of applicable and interested boards to promote the importance of tourism. Meeting with municipalities’ EDOs or having them attend a district meeting would be useful. Many great resources available to municipalities and businesses.</li> <li>c. Northern Alberta Brainstorming Sessions-late January 2020. J Armstrong and 1-2 invited MPT members will attend.</li> </ol> </li> </ol> </li> </ul>



	<ul style="list-style-type: none"> <li>d. Newsletters (external and internal) Alternating every 6 weeks. Very strong response from those interested in receiving the new external version.</li> <li>e. Strategic Plan Update – We are working on writing up formal version, we will be sending it out to MPT members for feedback.</li> <li>f. Information Swap for operators Spring 2020 – Discussed possible events in the region that would work well to partner with for an information/networking event for MPT members.</li> </ul> <p>3. Funding</p> <ul style="list-style-type: none"> <li>a. Cooperative Marketing Update from Travel Alberta – This funding project is on hold until spring 2020. MPT winter projects will be affected.</li> <li>b. 2020 New Members Focus – MPT staff will be attending trade shows to reach out to possible new members.</li> <li>c. Fundraising Events – Long table event discussed for spring 2020.</li> </ul> <ul style="list-style-type: none"> <li>• <b>C Brown</b> moved to accept the Executive Director Report as read. <b>Motion carried.</b></li> </ul>
6. Old Business 6.1. Insurance	<ul style="list-style-type: none"> <li>• Content and Director's Insurance. The need for content insurance was discussed, since a formal office space is no longer used.</li> <li>• <b>C Anderson</b> moved that MPT revisit their insurance policy, cancel the content insurance and continue the director's and liability insurance. <b>Motion carried.</b></li> </ul>
7. New Business 7.1 Business Case Studies	<ul style="list-style-type: none"> <li>• Business Case Studies – Alberta Government is holding studies on small businesses related to tourism. Many of these studies have already been held, we will reach out to members requesting feedback concerning any other ideas of businesses that would like to be involved in the study.</li> </ul>
8. 2020 Meeting Dates	<ul style="list-style-type: none"> <li>• 2020 Board Meeting Dates - March 30, June 29(AGM), August 31, November 30</li> </ul>
9. Round Table	<ul style="list-style-type: none"> <li>• <b>C Murphy</b> – Nampa Museum - Annual Wine Gala being held at Chateau Nova, 2020 Peacefest being planned.</li> <li>• <b>L Love</b> – Peace River Museum and Archives – Held 3<sup>rd</sup> Annual Whisky Tasting, very successful. Christmas Tea coming up. Another Indigenous Fashion Show being discussed as a Pow Wow fund raiser.</li> <li>• <b>T Schindel</b> – Town of Fairview – Council involved in capital planning and budgeting.</li> <li>• <b>C Brown</b> – Nova Hotels – Shut down dates at the Mercer mill discussed, it is a 60-day event that will be held in September 2020. Tourism events need to plan around these dates to ensure hotel availability as this event brings many out of town workers into Peace River.</li> <li>• <b>W Wald</b> – Town of Grimshaw – Christmas Market very successful, raised funds for the school. Tours of Kennedy School showing it is nearly complete.</li> <li>• <b>C Anderson</b> – County of Northern Lights – The county has declared an agricultural disaster due to very poor conditions for harvest. Pipeline going across the MD. Potable water is now flowing from Peace River to Dixonville. Christmas events being held have been very successful. Council working on budgets etc.</li> <li>• <b>N Duval</b> – Northern Sunrise County - Carnival coming up, held the long weekend in February.</li> <li>• <b>T Johnson</b> – MD Peace – Pond Hockey event coming up – looking for women's teams.</li> <li>• <b>J Armstrong</b> – Fairview's Moonlight Madness was very successful, lots of activities. The Ice Carving demonstration was very popular.</li> </ul>
10. Adjournment	<ul style="list-style-type: none"> <li>• <b>N Duval</b> adjourned the meeting at <b>7:55pm</b>.</li> </ul>



December 2, 2019

Perry Skrlik, Mayor  
Village of Nampa  
P.O. Box 69  
NAMPA AB T0H 2R0

Dear Mayor Skrlik:

**Re: Peace Library System's 2020 Budget**

As required by Peace Library System's Master Agreement with your municipality, a copy of the 2020 Operating Budget is enclosed along with budget projections for 2021 - 2022. The 2020 Budget was approved by the System's Board of Directors on November 30, 2019. Please note that the municipal local appropriation for 2020 is \$6.37 per capita.

Also enclosed is a summary of the goals in Peace Library System's 2019-2021 Plan of Service. A complete Plan of Service document was sent to members in early 2019. The Peace Library Board used the Plan of Service goals as the basis for its 2020 budget by focusing on priority service areas identified by member libraries. Peace Library System (PLS) will support public libraries in the region through training and professional development; advocacy and marketing; IT support; program support; and access to resources.

**2020 Operating Budget**

The 2020 budget allows PLS to continue to provide basic services such as ordering and cataloguing, automated circulation, IT support, interlibrary loan services, and support from professional librarians. However, some special services are continuing and new services have been added to support member libraries and provincial initiatives. Following are some budget highlights:

- Special provincial funding will assist PLS and its member libraries in expanding library services to 21 Indigenous communities across the region. This is part of a province-wide initiative to take public library services to Indigenous people where they live.
- Access to a wide range of digital resources – newspapers, magazines, audio books, genealogy information, and children's books online – will continue.
- To help keep up with demand, an additional \$36,000 has been allocated to eBook and eAudiobook purchases.

- New “programs in a box” focusing on video games, coding and STEAM (science, technology, engineering, arts and math) will help libraries implement new, innovative programs.
- Storytime kits for library programming will be refurbished and updated with Indigenous content, where possible.
- Technology training will help library staff assist patrons with digital resources, devices, and downloading.
- Cyber security training for System staff and library staff members will help keep the network secure.

The Peace Library Board believes that member libraries and area residents will appreciate and directly benefit from these planned activities.

#### **Present and Future Financial Planning**

At the end of 2019, PLS will be able to add about \$150,000 to its capital reserves to meet future building, technology and vehicle needs. Based on current membership and current provincial support, a full range of regional library services within balanced budgets will continue for 2020-2022.

#### **Successful Municipal Partnership**

Thank you for your continuing support of the Peace Library System. This partnership of 38 municipalities and one Métis Settlement, along with provincial library partnerships, means that your residents receive a broad range of library services. It also means that libraries in the region are well-connected regionally and provincially, and able to share resources and expertise with hundreds of other public libraries. We are truly stronger when we work together.

Please contact me if you have any questions about the 2020 Operating Budget or Peace Library System services.

Sincerely,



Linda Duplessis  
Director

Enclosures





## 2020 OPERATING BUDGET WITH 2021-2022 BUDGET PROJECTIONS

November 30, 2019

	2019 BUDGET	2019 FORECAST	2020 BUDGET	2021 BUDGET	2022 BUDGET	NOTES FOR 2020
<b>REVENUE</b>						
	\$6.37/capita	\$6.37/capita	\$6.37/capita	\$6.37/capita	\$6.37/capita	
<b>1. MUNICIPALITIES WITH LIBRARY BOARDS</b>						
Municipalities Local Appropriation	1,034,876.50	1,034,876.50	1,034,876.50	1,034,876.50	1,034,876.50	2018 population figures
(\$6.37 x 162,461)						
Library Boards Allotment	446,767.75	446,767.75	446,767.75	446,767.75	446,767.75	
(\$2.75 X 162,461)						
<b>Subtotal</b>	<b>\$1,481,644.25</b>	<b>\$1,481,644.25</b>	<b>\$1,481,644.25</b>	<b>\$1,481,644.25</b>	<b>\$1,481,644.25</b>	
						PLS is the Board of Record.
<b>2. MUNICIPALITIES WITHOUT LIBRARY BOARDS</b>						
						2018 population figures
<b>2.1 Local Appropriation, Allotment &amp; Board Services</b>						
Clear Hills County Local Appropriation (pop. 3,023)	19,256.51	19,256.51	19,256.51	19,256.51	19,256.51	Appropriation @ \$6.37/capita
Allotment	8,313.25	8,313.25	8,313.25	8,313.25	8,313.25	Allotment @ \$2.75/capita
Library Board Services	0.00	0.00	2,311.00	2,311.00	2,311.00	Library board services fee = per cent of
County of Northern Lights Local Approp. (pop. 3,656)	23,288.72	23,288.72	23,288.72	23,288.72	23,288.72	appropriation; moved from 7.4 (Contract
Allotment	10,054.00	10,054.00	10,054.00	10,054.00	10,054.00	Services)
Library Board Services	0.00	0.00	2,795.00	2,795.00	2,795.00	
MD of Smoky River Appropriation (pop. 2,023)	12,886.50	12,886.50	12,886.50	12,886.50	12,886.50	
Allotment	5,563.25	5,563.25	5,563.25	5,563.25	5,563.25	
Library Board Services	0.00	0.00	773.00	773.00	773.00	
MD of Spirit River Appropriation (pop. 700)	4,459.00	4,459.00	4,459.00	4,459.00	4,459.00	
Allotment	1,925.00	1,925.00	1,925.00	1,925.00	1,925.00	
Library Board Services	0.00	0.00	268.00	268.00	268.00	
Northern Sunrise County Local Approp. (pop. 1,891)	12,045.67	12,045.67	12,045.67	12,045.67	12,045.67	
Allotment	5,200.25	5,200.25	5,200.25	5,200.25	5,200.25	
Library Board Services	0.00	0.00	1,445.00	1,445.00	1,445.00	
Paddle Prairie Local Appropriation (pop. 577)	3,675.49	3,675.49	3,675.49	3,675.49	3,675.49	
Allotment	1,586.75	1,586.75	1,586.75	1,586.75	1,586.75	
Library Board Services	0.00	0.00	441.00	441.00	441.00	
Village of Girouxville Appropriation (pop. 289)	1,840.93	1,840.93	1,840.93	1,840.93	1,840.93	
Allotment	794.75	794.75	794.75	794.75	794.75	
Library Board Services	0.00	0.00	110.00	110.00	110.00	
<b>Subtotal</b> (\$9.12 x 12,159) + \$8,143 board services	<b>\$110,890.07</b>	<b>\$110,890.07</b>	<b>\$119,033.07</b>	<b>\$119,033.07</b>	<b>\$119,033.07</b>	
						2016 population figures
<b>2.2 Provincial Library Services Grants</b>						
Clear Hills County	15,700.95	15,700.95	15,700.95	15,700.95	15,700.95	for libraries where PLS
County of Northern Lights	19,730.25	19,730.25	19,730.25	19,730.25	19,730.25	is the Board of Record (in/out)
MD of Smoky River	11,799.30	11,799.30	11,799.30	11,799.30	11,799.30	
MD of Spirit River	3,957.15	3,957.15	3,957.15	3,957.15	3,957.15	
Northern Sunrise County	10,728.15	10,728.15	10,728.15	10,728.15	10,728.15	
Paddle Prairie Metis Settlement	2,941.50	2,941.50	2,941.50	2,941.50	2,941.50	
Village of Girouxville	1,476.30	1,476.30	1,476.30	1,476.30	1,476.30	
<b>Subtotal</b> (\$5.55 x 11,952)	<b>\$66,333.60</b>	<b>\$66,333.60</b>	<b>\$66,333.60</b>	<b>\$66,333.60</b>	<b>\$66,333.60</b>	



	2019	2019	2020	2021	2022	
REVENUE	BUDGET	FORECAST	BUDGET	BUDGET	BUDGET	NOTES FOR 2020
<b>3. PROVINCIAL SYSTEM OPERATING GRANT</b>	808,978.10	808,978.10	808,978.10	808,978.10	808,978.10	2016 population figures
(\$4.70 X 172,123)						includes Grande Cache (4,319 in 2016)
<b>4. SCHOOL JURISDICTIONS</b>						2019-2020 student counts
Full Service Package	4,769.00	4,769.00	4,208.00	4,200.00	4,200.00	
Seed Package	114,910.00	114,910.00	117,270.00	117,000.00	117,000.00	
Core Package	2,538.00	2,538.00	2,867.75	2,800.00	2,800.00	
Polaris Services	3,920.00	3,920.00	3,920.00	3,920.00	3,920.00	
Other	250.00	250.00	250.00	250.00	250.00	
<b>Subtotal</b>	<b>\$126,387.00</b>	<b>\$126,387.00</b>	<b>\$128,515.75</b>	<b>\$128,170.00</b>	<b>\$128,170.00</b>	
<b>5. ADDITIONAL ALLOTMENT FUNDS</b>						
Public Libraries	85,000.00	50,000.00	50,000.00	50,000.00	50,000.00	in/out
School Libraries	500.00	625.77	500.00	500.00	500.00	
<b>Subtotal</b>	<b>\$85,500.00</b>	<b>\$50,625.77</b>	<b>\$50,500.00</b>	<b>\$50,500.00</b>	<b>\$50,500.00</b>	
<b>6. GRANTS</b>						
System Completion	500.00	0.00	500.00	500.00	500.00	
French Resources Grant	9,000.00	20,000.00	12,000.00	12,000.00	12,000.00	2019-FLRC extra work
Indigenous Populations Grant	358,544.00	165,000.00	409,234.00	215,445.00	215,445.00	\$194,000 carry-over from 2019
Infrastructure Grant	117,881.00	25,000.00	92,881.00	0.00	0.00	
Other	5,990.00	5,400.00	2,000.00	2,000.00	2,000.00	amortized CIP Grant for vehicles
						2019-French S/T kit grants (2,700)
<b>Subtotal</b>	<b>\$491,915.00</b>	<b>215,400.00</b>	<b>\$516,615.00</b>	<b>\$229,945.00</b>	<b>\$229,945.00</b>	
<b>7. OTHER SOURCES</b>						
<b>7.1 Employment Grant/Subsidies</b>	5,000.00	0.00	5,000.00	5,000.00	5,000.00	update ST kits ages 4-6
<b>7.2 Rural Libraries Conference</b>						
Exhibitor Registrations	2,500.00	3,090.98	2,500.00	2,500.00	2,500.00	
Delegate Registrations	15,000.00	14,000.00	15,000.00	15,000.00	15,000.00	
Sponsorships	1,000.00	1,150.80	1,000.00	1,000.00	1,000.00	

	2019	2019	2020	2021	2022	
<u>REVENUE</u>	<u>BUDGET</u>	<u>FORECAST</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>NOTES FOR 2020</u>
7.3 Charge for Additional Funds	5,000.00	3,000.00	3,000.00	3,000.00	3,000.00	
7.4 Contract Services	8,200.00	8,200.00	0.00	0.00	0.00	Library Board services - moved to 2.1
7.5 Meeting Room Rental	500.00	200.00	500.00	500.00	500.00	
7.6 Licensing Reimbursement	31,000.00	27,000.00	49,500.00	30,000.00	30,000.00	DeepFreeze & anti-virus 3-yr. renewals webhosting
7.7 Other	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
<b>Subtotal</b>	<b>\$69,700.00</b>	<b>\$58,141.78</b>	<b>\$78,000.00</b>	<b>\$58,500.00</b>	<b>\$58,500.00</b>	
8. INTEREST	10,000.00	15,000.00	15,000.00	15,000.00	15,000.00	excludes accrued interest
9. TRANSFER FROM TECHNOLOGY RESERVE	16,500.00	13,500.00	15,000.00	15,000.00	15,000.00	PLS software and warranties
10. TRANSFER FROM BUILDING RESERVE	5,000.00	0.00	5,000.00	5,000.00	5,000.00	covers larger non-capital building expenses
11. TRANSFER TO CAPITAL RESERVES	(126,704.00)	0.00	(84,900.00)	0.00	0.00	surplus transferred to reserves
<b>TOTAL REVENUE</b>	<b>\$3,146,144.02</b>	<b>\$2,946,900.57</b>	<b>\$3,199,719.77</b>	<b>\$2,978,104.02</b>	<b>\$2,978,104.02</b>	



	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>1. MATERIALS SERVICES</b>						
<b>1.1 Allotment Funds Transferred</b>						\$ .50 per capita to eResources
Public Libraries with Library Boards (\$2.25 x 162,461)	365,537.52	365,537.52	365,537.52	365,537.52	365,537.52	2018 population figures
School Libraries						2019-2020 student counts
Full Service Package	2,385.50	2,385.50	2,104.00	2,100.00	2,100.00	
Seed Package	79,288.00	79,288.00	80,916.00	80,000.00	80,000.00	
Municipalities Without Library Boards (\$2.25 x 12,159)						
Clear Hills County	6,801.75	6,801.75	6,801.75	6,801.75	6,801.75	
County of Northern Lights	8,226.00	8,226.00	8,226.00	8,226.00	8,226.00	
MD of Smoky River	4,551.75	4,551.75	4,551.75	4,551.75	4,551.75	
MD of Spirit River	1,575.00	1,575.00	1,575.00	1,575.00	1,575.00	
Northern Sunrise County	4,254.75	4,254.75	4,254.75	4,254.75	4,254.75	
Paddle Prairie Metis Settlement	1,224.00	1,298.25	1,298.25	1,298.25	1,298.25	
Village of Girouxville	650.25	650.25	650.25	650.25	650.25	
<b>Subtotal</b>	<b>\$474,494.52</b>	<b>\$474,568.77</b>	<b>\$475,915.27</b>	<b>\$474,995.27</b>	<b>\$474,995.27</b>	
<b>1.2 Additional Allotment Funds Transferred</b>						
Additional Funds - Public	85,000.00	50,000.00	50,000.00	50,000.00	50,000.00	in/out
Additional Funds - Schools	500.00	625.77	500.00	500.00	500.00	
<b>Subtotal</b>	<b>\$85,500.00</b>	<b>\$50,625.77</b>	<b>\$50,500.00</b>	<b>\$50,500.00</b>	<b>\$50,500.00</b>	
<b>1.3 Other Materials Purchases</b>						
System Resources - Print	2,500.00	2,500.00	4,000.00	4,000.00	4,000.00	
System Resources - Kits	4,700.00	4,100.00	4,000.00	3,000.00	3,000.00	3 program kits + games
Audio Books (CD format)	2,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1 new block
<b>Subtotal</b>	<b>\$9,200.00</b>	<b>\$7,600.00</b>	<b>\$9,000.00</b>	<b>\$8,000.00</b>	<b>\$8,000.00</b>	
<b>1.4 Purchases Less Sales</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	<b>2,500.00</b>	
<b>1.5 Delivery of Materials</b>						
Freight (FOB GP)	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	
Packaging Materials	2,000.00	500.00	2,000.00	2,000.00	2,000.00	2019-stockpile of supplies
Shipping Bins/Bags	10,000.00	0.00	10,000.00	0.00	10,000.00	small bags; bins; pending TRAC delivery
<b>Subtotal</b>	<b>\$17,000.00</b>	<b>\$5,500.00</b>	<b>\$17,000.00</b>	<b>\$7,000.00</b>	<b>\$17,000.00</b>	review & PLSB budget
<b>TOTAL OF LIBRARY MATERIALS</b>	<b>\$588,694.52</b>	<b>\$540,794.54</b>	<b>\$554,915.27</b>	<b>\$542,995.27</b>	<b>\$552,995.27</b>	

	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>2. TECHNICAL SERVICES</b>						
<b>2.1 Materials and Supplies</b>						
Bibliographic Tools	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	
Cataloguing/Processing Supplies	2,000.00	2,300.00	2,000.00	2,000.00	2,000.00	
Vendor Processing Charges	12,500.00	10,500.00	12,500.00	12,500.00	12,500.00	
<b>Subtotal</b>	<b>\$24,500.00</b>	<b>\$22,800.00</b>	<b>\$24,500.00</b>	<b>\$24,500.00</b>	<b>\$24,500.00</b>	
<b>2.2 Personnel</b>						
Salaries and Wages	444,960.00	447,000.00	450,500.00	464,015.00	477,935.45	
Benefits	70,800.00	70,000.00	73,700.00	72,000.00	73,000.00	
<b>Subtotal</b>	<b>\$515,760.00</b>	<b>\$517,000.00</b>	<b>\$524,200.00</b>	<b>\$536,015.00</b>	<b>\$550,935.45</b>	
<b>2.3 Staff Travel</b>	2,750.00	2,200.00	2,000.00	2,000.00	2,000.00	
<b>2.4 Courier Service</b>	41,000.00	41,000.00	42,500.00	43,000.00	45,000.00	wages + travel expenses 2019-PLSB ILL delivery review
<b>TOTAL OF TECHNICAL SERVICES</b>	<b>\$584,010.00</b>	<b>\$583,000.00</b>	<b>\$593,200.00</b>	<b>\$605,515.00</b>	<b>\$622,435.45</b>	



	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>3. INFORMATION TECHNOLOGY (IT) SERVICES</b>						
<b>3.1 Library Automation Software (TRAC)</b>						population increase + unlimited eMagazines
TRAC Consortium Fees	99,500.00	99,706.00	110,500.00	108,000.00	109,000.00	\$5,000 for future capital purchases
Polaris - Other	1,750.00	1,902.35	2,100.00	2,200.00	2,300.00	
<b>Subtotal</b>	<b>\$101,250.00</b>	<b>\$101,608.35</b>	<b>\$112,600.00</b>	<b>\$110,200.00</b>	<b>\$111,300.00</b>	
<b>3.2 Network Development and Support</b>						
IT Training	5,000.00	2,000.00	5,000.00	5,000.00	5,000.00	
Network Support - ACSI	31,500.00	30,000.00	30,000.00	30,000.00	30,000.00	high end support
Help Desk	850.00	806.96	850.00	850.00	850.00	Help Spot hosted subscription service
IT Contract Services	1,000.00	1,000.00	10,000.00	1,000.00	1,000.00	network cyber assessment
<b>Subtotal</b>	<b>\$38,350.00</b>	<b>\$33,806.96</b>	<b>\$45,850.00</b>	<b>\$36,850.00</b>	<b>\$36,850.00</b>	
<b>3.3 Local Area Network</b>						DeepFreeze & anti-virus renewals
Computer Software Licensing & Maintenance	42,000.00	39,000.00	67,500.00	41,000.00	41,000.00	\$47,000 recouped
Computer Supplies	4,000.00	3,000.00	4,000.00	4,000.00	4,000.00	
<b>Subtotal</b>	<b>\$46,000.00</b>	<b>\$42,000.00</b>	<b>\$71,500.00</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>	
<b>3.4 Internet Service</b>	6,000.00	5,000.00	5,000.00	5,000.00	5,000.00	upgrade to 200 mbps
<b>3.5 Website/Web Hosting for Libraries</b>	30,000.00	33,000.00	32,000.00	30,000.00	30,000.00	platform (\$16,000)+ future development; \$6,000 recouped
<b>3.6 Videoconference Service</b>	1,900.00	1,857.85	1,900.00	1,000.00	1,000.00	extended warranty 2019-2020
<b>3.7 Personnel</b>						
Salaries and Wages	110,210.00	110,200.00	118,500.00	122,055.00	125,716.65	
Benefits	17,000.00	17,500.00	18,000.00	17,500.00	18,000.00	
<b>Subtotal</b>	<b>\$127,210.00</b>	<b>\$127,700.00</b>	<b>\$136,500.00</b>	<b>\$139,555.00</b>	<b>\$143,716.65</b>	
<b>3.8 Staff Travel</b>						
Travel - General	4,500.00	4,200.00	4,500.00	5,000.00	5,000.00	
Travel - Technical Support	2,000.00	1,200.00	2,000.00	2,000.00	2,000.00	
<b>Subtotal</b>	<b>\$6,500.00</b>	<b>\$5,400.00</b>	<b>\$6,500.00</b>	<b>\$7,000.00</b>	<b>\$7,000.00</b>	
<b>TOTAL OF IT SERVICES</b>	<b>\$357,210.00</b>	<b>\$350,373.16</b>	<b>\$411,850.00</b>	<b>\$373,605.00</b>	<b>\$378,866.65</b>	

	2019	2019	2020	2021	2022	
<u>DISBURSEMENTS</u>	<u>BUDGET</u>	<u>FORECAST</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>NOTES FOR 2020</u>
<b>4. INFORMATION SERVICES</b>						
<b>4.1 Resource Sharing</b>						
Resource Sharing - GPPL Contract	48,500.00	48,500.00	0.00	0.00	0.00	agreement terminated Dec. 31/19
ILL Coordination/Management	0.00	0.00	50,000.00	50,000.00	50,000.00	impact of provincial software unknown
Copyright Licensing Fee	200.00	200.00	200.00	200.00	200.00	
<b>Subtotal</b>	<b>\$48,700.00</b>	<b>\$48,700.00</b>	<b>\$50,200.00</b>	<b>\$50,200.00</b>	<b>\$50,200.00</b>	
<b>4.2 eResources/eBooks</b>	122,582.00	125,000.00	119,000.00	121,000.00	122,000.00	eMagazines included in TRAC fees includes \$36,000 for eBooks/eAudiobooks
<b>4.3 Printing - Library Support Material</b>	1,500.00	1,500.00	1,500.00	1,000.00	1,000.00	replenish plastic cards
<b>4.4 Reimburse Library ILL Mailing Costs</b>	6,400.00	6,400.00	6,500.00	6,500.00	6,500.00	
<b>4.5 PLS ILL Mailing Costs</b>	1,100.00	1,500.00	1,500.00	1,500.00	1,500.00	
<b>TOTAL OF INFORMATION SERVICES</b>	<b>\$180,282.00</b>	<b>\$183,100.00</b>	<b>\$178,700.00</b>	<b>\$180,200.00</b>	<b>\$181,200.00</b>	
<b>5. CONSULTING SERVICES</b>						
<b>5.1 Programming Events</b>						
Author Readings	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	10 subsidized readings/year
Summer Reading Materials - PLS	4,200.00	3,527.28	4,200.00	4,200.00	4,200.00	
Rural Libraries Conference	16,000.00	16,000.00	16,800.00	17,640.00	18,522.00	
Conference Meals	15,500.00	14,000.00	15,500.00	16,275.00	17,088.75	
Excellence in Librarianship	900.00	300.00	900.00	900.00	900.00	
<b>Subtotal</b>	<b>\$39,100.00</b>	<b>\$36,327.28</b>	<b>\$39,900.00</b>	<b>\$41,515.00</b>	<b>\$43,210.75</b>	
<b>5.2 Training for Libraries</b>						
Workshops	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	includes cyber security training
Webinars	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
Trustee Training	1,000.00	250.00	500.00	500.00	500.00	board visits
<b>Subtotal</b>	<b>\$7,000.00</b>	<b>\$6,250.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	<b>\$6,500.00</b>	



	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>5.3 Meetings</b>						
Public Library Annual Meeting	5,800.00	5,019.34	5,800.00	5,800.00	5,800.00	
Library Managers' Council Meetings	1,700.00	1,700.00	1,700.00	1,700.00	1,700.00	1 mtg. by teleconference
Clear Hills County Advisory Committee	1,000.00	288.35	500.00	500.00	500.00	
County of Northern Lights Advisory Committee	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
MD of Smoky River Advisory Committee	150.00	81.50	125.00	125.00	125.00	
MD of Spirit River Advisory Committee	350.00	300.00	300.00	300.00	300.00	
Northern Sunrise County Advisory Committee	350.00	350.00	350.00	350.00	350.00	
Paddle Prairie Advisory Committee	25.00	25.00	25.00	25.00	25.00	
<b>Subtotal</b>	<b>\$10,375.00</b>	<b>\$8,764.19</b>	<b>\$9,800.00</b>	<b>\$9,800.00</b>	<b>\$9,800.00</b>	
<b>5.4 Funds Disbursed to Libraries</b>						
Clear Hills County	15,700.95	15,700.95	15,700.95	15,700.95	15,700.95	
County of Northern Lights	19,730.25	19,730.25	19,730.25	19,730.25	19,730.25	
MD of Smoky River	11,799.30	11,799.30	11,799.30	11,799.30	11,799.30	
MD of Spirit River	3,957.15	3,957.15	3,957.15	3,957.15	3,957.15	
Northern Sunrise County	10,728.15	10,728.15	10,728.15	10,728.15	10,728.15	
St. Isidore	1,845.90	1,845.90	1,845.90	1,845.90	1,845.90	
Paddle Prairie Metis Settlement	2,941.50	2,941.50	2,941.50	2,941.50	2,941.50	
Village of Girouxville	1,476.30	1,476.30	1,476.30	1,476.30	1,476.30	
<b>Subtotal</b>	<b>\$68,179.50</b>	<b>\$68,179.50</b>	<b>\$68,179.50</b>	<b>\$68,179.50</b>	<b>\$68,179.50</b>	
<b>5.5 Personnel</b>						
Salaries and Wages	281,190.00	285,800.00	295,600.00	304,468.00	313,602.04	
Benefits	39,500.00	38,500.00	42,000.00	42,000.00	42,000.00	
<b>Subtotal</b>	<b>\$320,690.00</b>	<b>\$324,300.00</b>	<b>\$337,600.00</b>	<b>\$346,468.00</b>	<b>\$355,602.04</b>	
<b>5.6 Consultant Travel</b>	7,000.00	5,500.00	6,500.00	6,500.00	6,500.00	
<b>5.7 Professional Resources</b>	500.00	500.00	500.00	500.00	500.00	
<b>5.8 Special Project Expenses</b>	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	2019: archives, storytime kits 2020: complete storytime kits
<b>5.9 Marketing /Advocacy</b>	15,000.00	15,000.00	0.00	15,000.00	0.00	regional campaign every other year
<b>TOTAL OF CONSULTING SERVICES</b>	<b>\$478,844.50</b>	<b>\$475,820.97</b>	<b>\$479,979.50</b>	<b>\$505,462.50</b>	<b>\$501,292.29</b>	

	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>6. GENERAL OPERATING SERVICES</b>						
<b>6.1 Financial Services</b>						
Audit Fee	17,000.00	17,500.00	18,500.00	19,000.00	19,500.00	
Bank Charges	415.00	420.00	440.00	440.00	440.00	
Payroll Software	600.00	600.00	600.00	600.00	600.00	
Legal Fees	500.00	500.00	500.00	500.00	500.00	
Contract Services	850.00	815.00	850.00	850.00	850.00	
Supplies/Printing	420.00	420.00	420.00	450.00	500.00	
<b>Subtotal</b>	<b>\$19,785.00</b>	<b>\$20,255.00</b>	<b>\$21,310.00</b>	<b>\$21,840.00</b>	<b>\$22,390.00</b>	
<b>6.2 Office Services</b>						
Courtesy Fund	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	
Equipment Maintenance	7,500.00	10,600.00	8,000.00	9,000.00	9,000.00	2019-more copies; old copier
Office Supplies	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	
<b>Subtotal</b>	<b>\$11,500.00</b>	<b>\$14,600.00</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>	<b>\$13,000.00</b>	
<b>6.3 Communications</b>						
Printing-Publications	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	envelopes, letterhead
Promotions	5,000.00	5,000.00	6,000.00	5,000.00	5,000.00	Includes 2 pop-up banners @ \$700
Telecommunications	11,000.00	11,000.00	11,000.00	11,000.00	11,000.00	Includes cell phone allowances
Commercial Courier	500.00	300.00	500.00	500.00	500.00	
Postage (not ILL)	14,000.00	14,000.00	14,000.00	14,000.00	14,000.00	
<b>Subtotal</b>	<b>\$35,500.00</b>	<b>\$35,300.00</b>	<b>\$36,500.00</b>	<b>\$35,500.00</b>	<b>\$35,500.00</b>	
<b>6.4 Transportation</b>						
Vehicle Insurance	2,400.00	1,957.56	2,200.00	2,400.00	2,500.00	
Fuel/Maintenance	23,500.00	23,500.00	23,500.00	24,000.00	24,000.00	
<b>Subtotal</b>	<b>\$25,900.00</b>	<b>\$25,457.56</b>	<b>\$25,700.00</b>	<b>\$26,400.00</b>	<b>\$26,500.00</b>	

	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>6.5 General</b>						
Memberships	1,500.00	1,600.00	1,600.00	1,600.00	1,600.00	
The Alberta Library (TAL) Membership	8,400.00	8,283.60	8,400.00	8,500.00	8,600.00	
Subscriptions	1,300.00	1,300.00	1,300.00	1,300.00	1,300.00	
Foreign Exchange on Purchases	3,000.00	1,000.00	2,000.00	2,000.00	2,000.00	
Moving Expenses	1,000.00	0.00	1,000.00	1,000.00	1,000.00	
Staff Development	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	
Recruitment	400.00	747.00	700.00	700.00	700.00	
Worker's Compensation Expense	2,000.00	3,479.86	3,500.00	3,500.00	3,500.00	
<b>Subtotal</b>	<b>\$26,600.00</b>	<b>\$25,410.46</b>	<b>\$27,500.00</b>	<b>\$27,600.00</b>	<b>\$27,700.00</b>	
<b>6.6 Personnel</b>						
Salaries and Wages	73,542.00	73,542.00	75,800.00	77,316.00	78,862.32	
Benefits	12,100.00	11,500.00	12,700.00	12,300.00	12,500.00	
<b>Subtotal</b>	<b>\$85,642.00</b>	<b>\$85,042.00</b>	<b>\$88,500.00</b>	<b>\$89,616.00</b>	<b>\$91,362.32</b>	
<b>6.7 Building Costs</b>						
Contingency	24,500.00	18,000.00	5,000.00	5,000.00	5,000.00	2019-west roof replacement completed
Insurance	6,650.00	6,612.80	7,500.00	7,500.00	7,500.00	investigating cyber-liability insurance
Utilities	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	
Maintenance						
Caretaking	13,200.00	13,200.00	13,200.00	13,200.00	13,200.00	
Carpet Cleaning	0.00	0.00	0.00	1,000.00	1,000.00	new carpet 2019
Garbage	3,600.00	3,600.00	3,600.00	3,600.00	3,600.00	
System Maintenance Contingency	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	new system 2019
Grounds	7,800.00	8,400.00	8,000.00	8,000.00	8,000.00	2019-tree pruning, woodchips
Snow Removal	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	
Loss Prevention (Security)	1,000.00	890.55	1,000.00	1,000.00	1,000.00	
Fire Extinguisher Inspection	2,200.00	2,200.00	1,000.00	1,000.00	1,000.00	2019-new fire extinguishers
Fire Protection	700.00	650.00	700.00	700.00	700.00	
<b>Subtotal</b>	<b>\$106,150.00</b>	<b>\$100,053.35</b>	<b>\$86,500.00</b>	<b>\$87,500.00</b>	<b>\$87,500.00</b>	
<b>TOTAL OF GENERAL OPERATING SERVICES</b>	<b>\$311,077.00</b>	<b>\$306,118.37</b>	<b>\$299,010.00</b>	<b>\$301,456.00</b>	<b>\$303,952.32</b>	



	2019	2019	2020	2021	2022	
<b>DISBURSEMENTS</b>	<b>BUDGET</b>	<b>FORECAST</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>NOTES FOR 2020</b>
<b>7. ADMINISTRATION</b>						
7.1 Staff Travel	6,000.00	4,000.00	6,000.00	6,000.00	6,000.00	
7.2 Administrative Support Material	450.00	397.00	450.00	450.00	450.00	
7.3 Personnel						
Salaries and Wages	193,640.00	193,700.00	199,500.00	204,487.50	209,599.69	
Benefits	27,000.00	27,800.00	28,000.00	27,500.00	28,000.00	
Subtotal	\$220,640.00	\$221,500.00	\$227,500.00	\$231,987.50	\$237,599.69	
7.4 System Completion	500.00	0.00	500.00	500.00	500.00	
7.5 Board Expenses						
System Board Meetings	18,000.00	20,000.00	20,000.00	20,000.00	20,000.00	
Executive Meetings	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	
Board Subcommittees	2,000.00	1,500.00	1,500.00	1,500.00	1,500.00	
Alberta Library Conference	9,000.00	8,187.85	9,000.00	9,000.00	9,000.00	
Netspeed/Other Conferences	3,000.00	0.00	3,000.00	3,000.00	3,000.00	
Other Board Expenses	5,000.00	5,300.00	6,000.00	5,500.00	5,500.00	staff anniversaries
The Alberta Library (TAL) Meetings	1,000.00	582.31	1,000.00	1,000.00	1,000.00	
Subtotal	\$42,000.00	\$39,570.16	\$44,500.00	\$44,000.00	\$44,000.00	
7.6 Indigenous Grant Expenditures	258,555.00	66,000.00	310,234.00	116,445.00	116,445.00	new expenses; not part of regular budget
7.7 Infrastructure Grant Expenditures	117,881.00	25,000.00	92,881.00	0.00	0.00	
<b>TOTAL OF ADMINISTRATION</b>	<b>\$646,026.00</b>	<b>\$356,467.16</b>	<b>\$682,065.00</b>	<b>\$399,382.50</b>	<b>\$404,994.69</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$3,146,144.02</b>	<b>\$2,795,674.20</b>	<b>\$3,199,719.77</b>	<b>\$2,908,616.27</b>	<b>\$2,945,736.67</b>	
<b>TOTAL REVENUE</b>	<b>\$3,146,144.02</b>	<b>\$2,946,900.57</b>	<b>\$3,199,719.77</b>	<b>\$2,978,104.02</b>	<b>\$2,978,104.02</b>	
<b>TOTAL SURPLUS (DEFICIT)</b>	<b>\$0.00</b>	<b>\$151,226.37</b>	<b>\$0.00</b>	<b>\$69,487.75</b>	<b>\$32,367.35</b>	surplus allocated to capital reserves at year-end
	(see Revenue Item 11)	Budgeted Surplus: \$126,704	(see Revenue Item 11)			

**PEACE LIBRARY SYSTEM  
PLAN OF SERVICE GOALS  
2019 - 2021**

<b>SERVICE AREA</b>	<b>TRAINING AND PROFESSIONAL DEVELOPMENT</b>
<b>GOALS</b>	Offer high quality, convenient training and professional development opportunities for member library staff so they can meet the needs of their patrons.
	Assist member libraries in connecting to community services and resources.
	Provide basic training for library boards to help them function effectively as a board.
<b>SERVICE AREA</b>	<b>ADVOCACY AND MARKETING</b>
<b>GOALS</b>	Raise awareness of public library locations and services in northwestern Alberta, as well as the value of libraries in individual communities.
	Provide member libraries with the tools to attract people to the library.
	Support member library outreach in the community.
	Increase awareness of library services with municipal and provincial elected officials.
<b>SERVICE AREA</b>	<b>IT SUPPORT</b>
<b>GOALS</b>	Keep libraries informed of emerging technologies and provincial initiatives.
	Maintain an efficient and secure network.
	Support hardware, software and network needs of member libraries as outlined in the IT Service Agreement.
	Improve patron access to library services through updated websites.
<b>SERVICE AREA</b>	<b>PROGRAM SUPPORT</b>
<b>GOALS</b>	Assist libraries in meeting community needs through programming.
	Assist libraries in offering Indigenous-focused programs in the library.
	Partner with library boards to implement programs in Indigenous communities.
<b>SERVICE AREA</b>	<b>ACCESS TO RESOURCES</b>
<b>GOALS</b>	Provide member libraries and patrons with a wide range of print and digital resources.
	Supplement member library collections by providing access to specialized resources.
	Partner with member libraries to provide access to library materials in Indigenous communities.
	Provide cost-effective delivery services to member libraries.
<b>SERVICE AREA</b>	<b>MUNICIPAL LIBRARY SERVICES</b>
<b>GOALS</b>	Deliver effective library services to rural areas without library boards.
	Provide municipal library services on a cost-recovery basis.
<b>SERVICE AREA</b>	<b>SERVICES TO SCHOOLS</b>
<b>GOAL</b>	Deliver relevant and timely regional library services to schools.





ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister*  
MLA, Edmonton - South West

AR98902

December 4, 2019

His Worship Perry Skrlík  
Mayor  
Village of Nampa  
PO Box 69  
Nampa AB T0H 2R0

Dear Mayor Skrlík,

In August, our government provided \$597 million in interim Municipal Sustainability Initiative (MSI) funding to help municipalities and Metis Settlements move forward with their local priorities.

I am pleased to confirm the additional \$74 million in MSI capital funding announced as part of Budget 2019. Combined with the interim funding, municipalities and Metis Settlements will have access to \$671 million in MSI funding, \$641 million under the capital component and \$30 million under the operating component.

For the Village of Nampa, the additional MSI capital funding is \$4,981; \$2,466 under the MSI component and \$2,515 under the Basic Municipal Transportation Grant (BMTG) component. When added to the MSI capital funding of \$146,635 committed through the Interim Supply in August 2019, your municipality's total capital funding for program year 2019 is \$151,616. Your municipality's MSI operating funding for 2019 remains unchanged at \$21,309.

***The Future of MSI***

Our government committed to helping municipalities meet their infrastructure needs with predictable, long-term funding, and Budget 2019 fulfills this commitment.

In 2020, capital funding will be \$963 million (including MSI Capital and BMTG). This represents a 9 per cent reduction from the previous provincial budget. In 2021, capital funding will be \$897 million (including MSI Capital and BMTG). This represents a 14 per cent reduction from the previous provincial budget. In both years, MSI Operating will be \$30 million.

Allocation estimates for 2020 and 2021 are now available online at [open.alberta.ca/publications/municipal-sustainability-initiative-allocation-estimates-2020-2021](https://open.alberta.ca/publications/municipal-sustainability-initiative-allocation-estimates-2020-2021).

In 2022 and beyond, funding amounts will be determined by the Local Government Fiscal Framework.

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**Local Government Fiscal Framework**

The Local Government Fiscal Framework replaces the MSI program (including BMTG) beginning in 2022. It includes new legislation passed as part of this year's budget, which determines how much capital funding the province must provide to municipalities every year. The framework also includes \$30 million in annual operating funding, though this is not legislated.

In 2022, municipalities will receive \$860 million in capital funding. Calgary and Edmonton will share \$455 million, and other municipalities will share \$405 million.

In following years capital funding will change depending on changes in provincial revenue, which means that municipalities will share in the success of the province. The funding amount will be published two years in advance. For example, the province is legally required to publish the funding amount for 2023 on or before September 30, 2021. Predictable funding will make it easier for municipalities to plan for the future and fulfill planning requirements.

Our government is proud to support municipalities through the Local Government Fiscal Framework, and I will be seeking municipal support in the next steps of this important work. This will include developing a formula to distribute the funding among municipalities, and determining the administrative elements of the program including project eligibility, and application and reporting requirements.

I understand that provincial support is critical for Albertans to receive the infrastructure and services they expect. Working together, as partners, we can ensure these needs are met and set the course for a prosperous future.

Yours very truly,



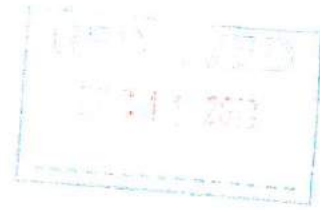
Kaycee Madu  
Minister

cc: Dianne Roshuk, Chief Administrative Officer, Village of Nampa



ALBERTA  
SERVICE ALBERTA

*Office of the Minister  
MLA, Strathcona-Sherwood Park*



DEC - 6 2019

AR36938

His Worship Perry Skrlík  
Mayor, Village of Nampa  
Box 69, 9902 - 102 Avenue  
Nampa, AB T0H 2R0

Dear Mayor Skrlík:

Premier Jason Kenney forwarded your letter to me regarding your concerns about the provision of internet services in rural northern Alberta and the challenges for your library. As the Minister of Service Alberta, responsible for SuperNet, I appreciate the opportunity to respond on behalf of the Government of Alberta.

Access to a reliable broadband internet connection is important to Albertans and essential for Alberta's economic recovery and vitality. Strategic, fiscally responsible steps towards expanding broadband internet service will support local economies in rural and Indigenous communities.

As you may be aware, the SuperNet is a high-capacity network primarily delivering services to more than 3,300 public-sector facilities (including libraries) across the province. The network enables the connectivity needed to improve and effectively deliver critical education, health care, and other public services to Albertans. Since its beginning in 2001, SuperNet has relied on municipalities and internet service providers (ISPs) to expand their own cables, radios, and towers within a community to meet the need for internet. Through SuperNet or other carrier infrastructure, ISPs then connect their own customers and community internet infrastructure to gateways in urban Alberta, without the need to build expensive infrastructure back to these major centres.

As of September 1, 2018, the Government of Alberta entered into a new contract for SuperNet services with Bell Canada following an extensive and competitive procurement process. The new contract focuses primarily on public facilities across the province, but it also requires Bell Canada to continue to support ISPs by ensuring commercial wholesale services remain available for purchase in SuperNet communities.

.../2

We are currently in transition to the new contract, and are working closely with our colleagues at Municipal Affairs and Bell Canada in planning the transitions for libraries. Those physical transitions for the Peace Library System, for example, are slated to begin in spring 2020. My department, our Municipal Affairs Libraries colleagues, and Bell will be working with the board in early 2020 to plan specific service changes.

While many libraries in the Peace Library System, including the Village of Nampa, are currently subscribed to a 5 megabits per second SuperNet service, I assure you that larger bandwidth services are available across the SuperNet. My department is able to increase library bandwidth in advance of transition, but those changes would need to be coordinated with Municipal Affairs, which I understand is currently responsible for setting library bandwidth services and assisting with funding.

Your best contact for this request is Kerry Anderson, Assistant Director of the Public Library Services branch. You may contact her by email at [kerry.anderson@gov.ab.ca](mailto:kerry.anderson@gov.ab.ca), or toll-free by dialling 310-0000, then 780-644-5487. Ms. Anderson works closely with my department and can ensure any changes are coordinated in line with the Municipal Affairs policies for library services. In addition, you may also reach out to Holly Saulou, Executive Director of SuperNet Services, at 310-0000, then 780-427-6332, or by email at [holly.saulou@gov.ab.ca](mailto:holly.saulou@gov.ab.ca).

Thank you for bringing your concerns to the government's attention.

Sincerely,

A handwritten signature in dark ink, reading "Nate Glubish". The signature is stylized with a large, looped "N" and a cursive "Glubish".

Honourable Nate Glubish  
Minister of Service Alberta

cc: Honourable Jason Kenney  
Premier of Alberta

Honourable Kaycee Madu  
Minister of Municipal Affairs

Nampa and District Historical Society  
9902-102 Ave  
Box 267  
Nampa, Alberta T0H2R0

December 11, 2019

Village of Nampa  
9902-102 Avenue  
Nampa Civic Centre  
Nampa, Alberta T0H 2R0

**Attention: Dianne Roshuk, Chief Administrative Officer**  
**RE: CHANGES TO THE NAMPA & DISTRICT HISTORICAL SOCIETY BOARD OF DIRECTORS**

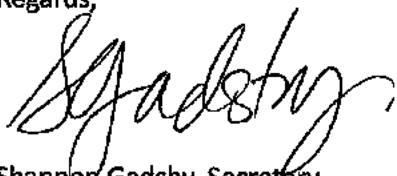
Dear Dianne,

The Nampa & District Historical Society would like to present you with the following information regarding recent Board changes.

1. Chairperson, Marie Dyck resigned and will no longer be active on the Board as of December 10<sup>th</sup>, 2019.
2. Vice President, Ethly Velie is acting as interim Chairperson until the next Annual General Meeting which will take place on Thursday, March 19, 2020 at 7:00pm.
3. Shannon Gadsby was voted in as the Boards liaison for the Village of Nampa. Her contact information is as follows:

Shannon Gadsby  
C/O Nampa & District Historical Society  
Box 267, Nampa, Alberta, T0H 2R0  
Home Phone: 780-322-3887  
Work Phone: 780 322-2039  
Email: shannongadsby@gmail.com

Regards,



Shannon Gadsby, Secretary  
Nampa & District Historical Society





**NORTHERN SUNRISE  
COUNTY**

**YOU ARE INVITED TO THE  
ANNUAL**

**CHRISTMAS OPEN  
HOUSE  
DECEMBER 18, 2019  
4-7 P.M.**

**At the County  
Administration Building**

7.10