



Agenda
Village of Nampa
Council Meeting
November 19, 2019
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held October 15, 2019

4. Business Arising out of the Minutes

- 4.1 Notification Services with Voyent - Cost Update/Collaboration with NSC
- 4.2 Second Quote for Mill Brown Park Pathways & Richardson Request for Donation Request

5 New Business

- 5.1 Bylaw # 453 to Amend Bylaw # 442 Emergency Advisory Committee & Emergency Management Agency Bylaw
- 5.2 Minutes from the Organizational Meeting held October 15, 2019
- 5.3 Cindy Millar, CAO, NSC October 31, 2019 RE: AEMA Municipal Elected Officials Course **RSVP Required
- 5.4 Carolyn Kalebaba, Reeve, Northern Sunrise County, November 1, 2019 RE: Twinning Plans for Highway 2 **Request from Council
- 5.5 RFD: Honourable Nate Glubish, Minister of Service Alberta, October 31, 2019 RE: Broadband Internet Contact
- 5.6 RFD: CPAA 2020 Annual Conference April 27-29, 2020 in Red Deer, A. RE: Request for Attendance and Sponsorship Support
- 5.7 MOU Agreement between Northern Sunrise County, Village of Nampa, and the Nampa & District Historical Society (January 1, 2020 to December 31, 2022)
- 5.8 RFD: Nampa/Northern Sunrise County FCSS Annual Christmas Card Program RE: Request for Donation

6 Reports

Financial Reports

- 6.1a Cheque Listing For Council #20190571-20190619- Oct 15, 2019 - Nov 7, 2019
- 6.1b September 2019 Bank Rec
- 6.2 CAO Report November 19, 2019
- 6.3 Public Works Report November 2019
- 6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings November 19, 2019

7. Correspondence

- 7.1 Alberta Emergency Management Agency Northwest Region Newsletter Fall Edition/October 2019
- 7.2 Carolyn Kolebaba, Chairperson, New Water Ltd. October 25, 2019 RE: New Water Ltd (NWL) Board of Director Resolutions Required
- 7.3 Carolyn Kolebaba, Chairperson, New Water Ltd, November 4, 2019 RE: Kinetikor Three Creeks Power Project – Cancelled
- 7.4 Ruth McQuaig, Ex Assistant , Town of Peace River, November 6, 2019 Email RE: Motion 2019-14 from Peace Regional Healthcare Attraction and Retention Committee and Meeting Minutes from the PRHAC Meeting held on November 5, 2019
- 7.5 Bernadene Hsie, Vice President & Senior Financial Officer, ACFA, November 7, 2019 RE: Dissolution of the Alberta Capital Finance Authority (ACFA)

8. Closed Session

- 8.1 Legal Issue FOIPP; Section 17
- 8.2 Legal Issue FOIPP; Section 17
- 8.3 Labour Issue FOIPP: Section 17

9 Adjournment



Request for Decision (RFD)
Council Meeting November 19, 2019

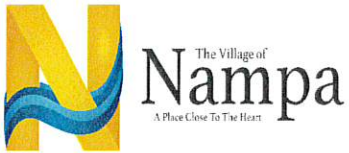
Topic: Notification Services with Voyent- Collaboration with Northern Sunrise County

Background:

At last month's council meeting, Administration presented council with information about the notification services provided by Voyent. Council had asked Administration to inquire what the Village's costs would be if we collaborated with NSC. The software is \$2000 annually, the Village share would be $\frac{1}{4}$ of the costs, in the amount of \$500 annually. Administration needs to advise NSC asap if we are interested in collaborating with them for this service.

Administration Recommendation:

For discussion



Agenda Item # 4.2

Request for Decision (RFD)
Council Meeting November 19, 2019

Topic: Second Quote for Proposed Mill Brown Park Pathways & Richardson Donation Request Form

Background:

Administration received a second quote for the proposed Mill Brown Park Pathways as per council's request. Both quotes attached to RFD

Administration Recommendation:

Council needs to decide what quote they would like to go with so that Administration can complete the Richardson donation request form



2nd
Quote

KNELSEN SAND & GRAVEL LTD.

PHONE: (780) 928-3935 FAX: (780) 928-3656

BOX 125 LA CRETE, ALBERTA, T0H 2H0

To:	Village Of Nampa	Contact:	Shahira Jalal
Address:	P.O. Box 69 Nampa CANADA	Phone:	(780) 338-3862
		Fax:	
Project Name:	Mill Brown Park - Pathway	Bid Number:	BUDGET
Project Location:	Mill Brown Park, Nampa, AB	Bid Date:	10/22/2019

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
1	Asphalt Pathway (3m X 375m) A. Subgrade Preparation B. Supply & Install Granular Base Course 200mm C. Supply & Install Asphalt Concrete 75mm	1.00	LS	\$135,000.00	\$135,000.00
2	Gravel Pathway (3m X 375m) A. Subgrade Preparation B. Supply & Place Granular Base Course 150mm	1.00	LS	\$67,500.00	\$67,500.00

Notes:

- Pricing is to be considered for budgetary discussions only. Firm pricing can be submitted once design has been completed.
 - Knelsen Sand & Gravel Ltd. is a member of the ACSA Partnership in Injury Reduction Program and has an accredited safety program.
- COR#20171017-3353**

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: _____ Signature: _____ Date of Acceptance: _____	CONFIRMED: Knelsen Sand & Gravel Ltd. Authorized Signature: _____ Estimator: Shawn Wieler (780) 841-2768 shawnw@knelsen.com
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Mill Brown Paving Budget



**RUEL BROS. CONTRACTING
DIVISION OF E CONSTRUCTION LTD.**

P.O. BOX 6987
PEACE RIVER, ALBERTA T8S 1S7
PHONE: (780) 624-1753 FAX: (780) 624-5225

*1st
Quote*

October 2, 2019

Re: **Mill Brown Pathway - Budget Number**

Dear Madam,

Please find below our budget number for both a paved pathway and a gravel pathway for your review. If you have any questions please do not hesitate to contact the undersigned.

- **Paved Pathway - \$91,376.50**
- **Gravel Pathway - \$62,500.50**

The scope of work is to include for removals, installation of subgrade, GBC installation, prime coat and asphalt concrete pavement (ACP).

We hope primary consideration be given to us in carrying out these works should you choose to proceed.

Sincerely,

~~Richard Clarke, PMP~~

Area Manager

Ruel Bros. Contracting-Peace River
(780)-618-1790

RICHARDSON FOUNDATION REQUEST FOR DONATION



SUBMITTED BY

Location:

Zone:

Manager:

Community in which project will take place/benefit:

DETAILS

Name of soliciting organization:

Registered charitable organization number:

Name/title of individual submitting request:

Mailing address of organization:

Purpose of solicitation (briefly describe project/reason for fundraising, financial objectives and other sources of funding, if known):

We have been asked to donate (dollar amount):

Total cost of project/campaign:

Amount recommended by location manager:

In the past, we have contributed to this organization and/or community (dollar amount):

Additional information (include any special business considerations):

Briefly describe any public recognition, naming opportunities, etc. which may be available:

Recommended by:

Date:

Please forward completed form and other supporting documentation to:

RICHARDSON INTERNATIONAL, LIMITED

Attention: Jeanette Wold

2800 One Lombard Place | Winnipeg, MB R3B 0X8

RICHARDSON PIONEER, LIMITED

Attention: Russ Reich

RR3 PO Box 7 | Richardson, SK S0G 4G0



Agenda Item # 5.1

Request for Decision (RFD)
Council Meeting November 19, 2019

Topic:

Bylaw # 453 to amend Bylaw # 442 Emergency Management Bylaw

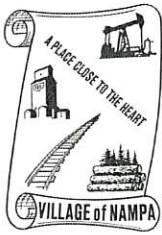
Background:

This bylaw does not meet legislative standards. Municipalities in Alberta are required to establish an Emergency Advisory Committee, an Emergency Management Agency and **designate a member of Council to sit on the Emergency Advisory Committee by January 1, 2020.** Bylaw # 453 establishes the Emergency Advisory Committee and Emergency Management Agency to provide direction and manage emergencies in the Village.

Administration Recommendation:

That council give first and second reading to Bylaw # 453 to amend Bylaw # 442 Emergency Management Bylaw ; AND THAT council direct Administration to bring Bylaw # 453 back to Council on December 16, 2019 for third reading.

** Attached is Bylaw # 442 with changes/deletions highlighted in yellow.



BYLAW NO. 442

BEING A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA TO ESTABLISH A MUNICIPAL EMERGENCY MANAGEMENT AGENCY

WHEREAS the Council of The Village of Nampa is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8, to appoint an Emergency **Management Advisory** Committee and to establish and maintain a **Municipal deleted word** Emergency Management Agency;

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

NOW, THEREFORE, the Council for The Village of Nampa, duly assembled, hereby enacts as follows:

PURPOSE AND CITATION

The purpose of this Bylaw is to establish an Emergency **Management Advisory** Committee to advise Council on the development of emergency plans and programs and to establish a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, or the powers contained in Section 8 of this Bylaw. This Bylaw will be cited as the "**Municipal deleted word** Emergency Management Bylaw".

DEFINITIONS

- "Act" means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
- "Council" means the Village of Nampa Council;
- "Disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
- "Emergency Management **Committee Agency**" means the **committee Agency** established under this bylaw by the Director of Emergency Management;
- "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- "Minister" means the Minister charged with administration of the Act;
- "Municipal Emergency Management Agency" means the agency established under this bylaw

- "Municipal Emergency Management Plan" means the emergency plan prepared by the Director of Emergency Management to coordinate the management of an emergency or disaster;
- "Village" means Village of Nampa

1. Council shall
 - (a) by resolution, appoint the Chief Administrative Officer of the Village by resolution, appoint a member of Council to serve on the Emergency Advisory Committee
 - (b) provide for the payment of expenses of the members of the Emergency Management Committee;
 - (c) by resolution, on the recommendation of the Emergency Advisory Committee appoint a Director of Emergency Management
 - (d) ensure that an emergency management plan is prepared to address potential emergencies or disasters in the County;
 - (e) approve the County's emergency management plan; and
 - (e) review the status of the Municipal Emergency Management Plan on a regular basis. Deleted
2. Council may
 - (a) by bylaw, borrow, levy, appropriate, and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - (b) enter into agreements with and make payments or grants, or both, to persons or emergency plans or programs, including mutual aid agreements.
3. The Emergency Management Committee shall review the Municipal Emergency Management Plan on a regular annual basis.
4. The Municipal Emergency Management Agency shall be comprised of one or more of the following and may include subsections of each:
 - (a) the Director of Emergency Management;
 - (b) the Deputy Director of Emergency Management;
 - (c) the Emergency Coordination Center Director; deleted
 - (d) the Information Officer;
 - (e) the Liaison Officer;
 - (f) the Safety Management Officer;
 - (g) the Operations Section Chief;
 - (h) the Finance Section Chief;
 - (i) the Logistics Section Chief;
 - (j) the Planning Section Chief;
 - (k) the Council Representative;
 - (l) representative(s) from assisting and/or cooperating agencies; and
 - (m) representative(s) from emergency service agencies.
5. The Director of Emergency Management shall
 - (a) prepare and coordinate the Municipal Emergency Management Plan for the Village;
 - (b) act as Director of Emergency Management, or ensure that someone is designated under the Municipal Emergency Management Plan to so act, on behalf of the Municipal Emergency Management Agency;
 - (c) coordinate all emergency services and other resources used in an emergency; and/or
 - (d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c); and
 - (e) advise Council and the Emergency Advisory Committee on the status of the Municipal Emergency Management Plan on a regular annual basis

- (f) appoint a Deputy Director of Emergency Management and other members as needed to serve on the Emergency Management Committee.
- 6. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this by-law, and the requirement specified in Section 15 of this bylaw, are hereby delegated to a committee comprised of the Mayor, or the Deputy Mayor, alone, or in their absence, any two members of Council. This committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
- 7. When a state of local emergency is declared, the person or persons making the declaration shall
 - (a) ensure that the declaration identifies the nature of the emergency and the area of the Village in which it exists;
 - (b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - (c) notify Alberta Emergency Management Agency, as soon as is reasonably practicable; and
 - (d) forward a copy of the declaration to the Minister forthwith.
- 8. Subject to section 15, when a state of local emergency is declared, the person or persons making the declaration may
 - (a) cause the Municipal Emergency Management Plan to be put into operation;
 - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - (c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - (d) control or prohibit travel to or from any area of the Village;
 - (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate essential services in any part of the Village;
 - (f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Village that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan;
 - (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - (i) procure or fix prices for food, clothing, fuel, equipment, or other essential supplies and the use of any property, services, resources or equipment within the Village for the duration of the state of emergency;
 - (j) authorize the conscription of persons needed to meet an emergency; and
 - (k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Management Plan, any power specified in paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.
- 9. When a state of local emergency is declared, neither Council nor any member of Council, and no person appointed by Council to carry out measures relating to emergencies or disasters is liable in respect of damage caused through any action taken under this Bylaw, nor are they subject to any proceedings by prohibition, certiorari, mandamus or injunction.
- 9. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration

10. Notwithstanding Section 13, Council and any member of Council, and any person acting under the direction or authorization of Council is liable for gross negligence in carrying out their duties under this bylaw.

10. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when

- (a) a resolution is passed under Section 9;
- (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
- (c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
- (d) the Minister cancels the state of local emergency.

11. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.

11. When a declaration of a state of local emergency has terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected

12. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when

- (a) a resolution is passed under Section 15;
- (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
- (c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
- (d) the Minister cancels the state of local emergency.

13. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.

BOTH 12 & 13 DELETED

SEVERABILITY PROVISION

Should any provision of this Bylaw be invalid then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

REPEAL

This Bylaw repeals Bylaw No. 297

EFFECTIVE DATE

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

First reading given on the 27th day of March, 2018

Second reading given on the 27th day of March, 2018

Third reading given on the 20th day of April, 2018

Signed this 20th day of April, 2018

Perry Skrlík, Mayor

Dianne Roshuk, Chief Administrative Officer

**BEING A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA TO ESTABLISH AN
EMERGENCY ADVISORY COMMITTEE AND EMERGENCY MANAGEMENT AGENCY**

WHEREAS the Council of The Village of Nampa is responsible for the direction and control of its emergency response and is required, under the Emergency Management Act, Revised Statutes of Alberta 2000, Chapter E-6.8, to appoint an Emergency Advisory Committee and to establish and maintain an Emergency Management Agency;

AND WHEREAS it is desirable in the public interest, and in the interests of public safety, that such a committee be appointed and such an agency be established and maintained to carry out Council's statutory powers and obligations under the said Emergency Management Act;

NOW, THEREFORE, the Council for The Village of Nampa, duly assembled, hereby enacts as follows:

PURPOSE AND CITATION

The purpose of this Bylaw is to establish an Emergency Advisory Committee to advise Council on the development of emergency plans and programs and to establish a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, or the powers contained in Section 8 of this Bylaw. This Bylaw will be cited as the "Emergency Management Bylaw".

DEFINITIONS

- "Act" means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
- "Council" means the Village of Nampa Council;
- "Disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
- "Emergency Management Agency" means the Agency established under this bylaw by the Director of Emergency Management;
- "Emergency" means an event that requires prompt coordination of action or special regulation of persons or property to protect the safety, health or welfare of people or to limit damage to property;
- "Minister" means the Minister charged with administration of the Act;
- "Municipal Emergency Management Plan" means the emergency plan prepared by the Director of Emergency Management to coordinate the management of an emergency or disaster;
- "Village" means Village of Nampa

1. Council shall
 - (a) by resolution, appoint a member of Council to serve on the Emergency Advisory Committee;
 - (b) provide for the payment of expenses of the members of the Emergency Management Committee;

- (c) by resolution, on the recommendation of the Emergency Advisory Committee appoint a Director of Emergency Management;
 - (d) ensure that an emergency management plan is prepared to address potential emergencies or disasters in the Village; and
 - (e) approve the Village's Municipal Emergency Management Plan.
2. Council may
 - (a) by bylaw, borrow, levy, appropriate, and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - (b) enter into agreements with and make payments or grants, or both, to persons or emergency plans or programs, including mutual aid agreements.
 3. The Emergency Management Committee shall review the Municipal Emergency Management Plan on a annual basis.
 4. The Municipal Emergency Management Agency shall be comprised of one or more of the following and may include subsections of each:
 - (a) the Director of Emergency Management;
 - (b) the Deputy Director of Emergency Management;
 - (c) the Information Officer;
 - (d) the Liaison Officer;
 - (e) the Safety Management Officer;
 - (f) the Operations Section Chief;
 - (g) the Finance Section Chief;
 - (h) the Logistics Section Chief;
 - (i) the Planning Section Chief;
 - (j) the Council Representative;
 - (k) representative(s) from assisting and/or cooperating agencies; and
 - (l) representative(s) from emergency service agencies.
 5. The Director of Emergency Management shall
 - (a) prepare and coordinate the Municipal Emergency Management Plan for the Village;
 - (b) act as Director of Emergency Management, or ensure that someone is designated under the Municipal Emergency Management Plan to so act, on behalf of the Municipal Emergency Management Agency;
 - (c) coordinate all emergency services and other resources used in an emergency; and/or
 - (d) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c); and
 - (e) advise Council and the Emergency Advisory Committee on the status of the Municipal Emergency Management Plan on an annual basis
 - (f) appoint a Deputy Director of Emergency Management and other members as needed to serve on the Emergency Management Committee.
 6. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this by-law, and the requirement specified in Section 15 of this bylaw, are hereby delegated to a committee comprised of the Mayor, or the Deputy Mayor, alone, or in their absence, any two members of Council. This committee may, at any time when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.

7. When a state of local emergency is declared, the person or persons making the declaration shall
 - (a) ensure that the declaration identifies the nature of the emergency and the area of the Village in which it exists;
 - (b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected;
 - (c) notify Alberta Emergency Management Agency, as soon as is reasonably practicable; and
 - (d) forward a copy of the declaration to the Minister forthwith.
8. Subject to section 15, when a state of local emergency is declared, the person or persons making the declaration may
 - (a) cause the Municipal Emergency Management Plan to be put into operation;
 - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - (c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - (d) control or prohibit travel to or from any area of the Village;
 - (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate essential services in any part of the Village;
 - (f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Village that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan;
 - (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - (i) procure or fix prices for food, clothing, fuel, equipment, or other essential supplies and the use of any property, services, resources or equipment within the Village for the duration of the state of emergency;
 - (j) authorize the conscription of persons needed to meet an emergency; and
 - (k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Management Plan, any power specified in paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.
9. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
10. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when
 - (a) a resolution is passed under Section 9;
 - (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - (c) the Lieutenant Governor in Council makes an order for a state of emergency under the Act, relating to the same area; or
 - (d) the Minister cancels the state of local emergency.
11. When a declaration of a state of local emergency has terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by

such means of communication considered most likely to notify the population of the area affected.

SEVERABILITY PROVISION

Should any provision of this Bylaw be invalid then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

REPEAL

This Bylaw repeals Bylaw No. 442

EFFECTIVE DATE

This Bylaw shall come into force and effect when it receives third reading and is duly signed.

First reading given on the 19th day of November, 2019

Second reading given on the 19th day of November, 2019

Third reading given on the ____ day of December, 2019

Signed this ____ day of December, 2019

Perry Skrlík, Mayor

Dianne Roshuk, Chief Administrative Officer



**Minutes
Village of Nampa
Organizational Meeting
October 22, 2018 at 8:00 p.m.**

Present: Perry Skrlík
Cheryl Novak
Clynton Butz
Quinton Bulford
Evan Matiasiewicz

In Attendance: Dianne Roshuk CAO

1. Call the meeting to Order

CAO Dianne Roshuk called the meeting to order at 8:01p.m.

2. Election of Mayor & Deputy Mayor

2.1 Election of the Mayor

Dianne Roshuk, Chief Administrative Officer, called for nominations for the position of Mayor. Councillor Novak nominated Councillor Skrlík for Mayor. Councillor Skrlík accepted the nomination.

CAO Dianne Roshuk called for nominations for Mayor a second and final time, there were no other nominations.

Hearing no other nominations CAO Dianne Roshuk declared Councillor Skrlík as Mayor.

2.2 Election of the Deputy Mayor

Dianne Roshuk called for nominations for the position of Deputy Mayor. Mayor Skrlík nominated Councillor Butz for Deputy Mayor. Councillor Butz accepted the nomination.

CAO Dianne Roshuk called for nominations for Deputy Mayor a second and final time, there were no other nominations.

Hearing no other nominations CAO Dianne Roshuk declared Councillor Butz as Deputy Mayor.

3. Oath of Office

Oath of office was taken by Mayor, Deputy Mayor and all councillors

Dianne Roshuk then turned the running of the meeting over to Mayor Skrlík.

4. Adoption of Agenda

MOVED by Councillor Matiasiewicz that council accept the agenda as presented.

CARRIED



Village of Nampa
Organizational Meeting
October 24, 2017 at 7:00 p.m.

5. Board & Committee Appointments

5.1 Appointment of Council Members to Council Boards & Committees

Council had a general discussion regarding Councillor Appointments to the Boards & Committees

MOVED by Mayor Skrlik that Council appoint the representatives as per the Board & Committee list below dated October 22, 2018:

CARRIED

	Representative	Alternate
Peace Regional Waste Management	Perry Skrlik	Clynton Butz
Mackenzie Municipal Services Agency	Clynton Butz	Cheryl Novak
North Peace Housing Foundation	Cheryl Novak	Perry Skrlik
Nampa & District Ag Society	Quinton Bulford	Perry Skrlik
Family & Community Supports Services	Clynton Butz	Cheryl Novak
Heart River Water Shed	Evan Matiasiewicz	Perry Skrlik
Nampa Municipal Library Board	Cheryl Novak	Clynton Butz
Peace Library Board System	Cheryl Novak	Perry Skrlik
Land of Mighty Peace Tourist Association	Quinton Bulford	Evan M.
Peace Regional Economic Dev Association	Quinton Bulford	Clynton Butz
Nampa & District Fire Department	Evan M.	Perry Skrlik
New Water Co. Ltd	Clynton Butz , Dianne Roshuk, Romeo Lavoie	
Economic Development Committee	Cheryl Novak	Evan M.
Northern Alberta Elected Leaders	Perry Skrlik	Clynton Butz
Peace Regional Healthcare Attraction & Retention Committee	Cheryl Novak	Evan M
Development Appeal Board	Quinton Bulford, (Agnes Roshuk, Paul Carey - MAL)	
Intermunicipal Development Planning	Perry Skrlik	Clynton Butz
Municipal Planning Commission	Clynton Butz Evan M Ed Skrlik (member at large)	

CARRIED

The Village received 3 nominations for the Nampa/NSC FCSS board rep position for the Village. Angela Rosin was appointed by council to sit on the Nampa/NSC FCSS.

3/5

6. Appointment of Weed Inspector

MOVED by Mayor Skrlik that Northern Sunrise County AG Services be appointed as the weed inspectors for the Village of Nampa.

CARRIED

7. Appointment of Development Officer

MOVED by Mayor Skrlik that Dianne Roshuk be appointed the Development Officer for the Village of Nampa



CARRIED

8. Appointment of Auditor

MOVED by Mayor Skrlík that Council appoint Myers Norris and Penny as auditors for the Village of Nampa

CARRIED

9. Regular Council meeting dates

MOVED by Deputy Mayor Butz that the regular scheduled council meeting dates remain as every third Tuesday of the month at 7:00p.m. Councillor Butz had requested that the meetings be held on a different date for the summer months from May to September. Council will reschedule as needed.

CARRIED

10. Signing Authority

MOVED by Mayor Skrlík that the signing authority for the Village of Nampa be the Mayor, and in the absence of the Mayor, the Deputy Mayor, together with the CAO, and that they be authorized to sign all cheques, documents and vouchers for the Village of Nampa.

CARRIED

11. Councillor Novak adjourned the meeting at 8:15 a.m.

Mayor

CAO

Village of Nampa (Dianne Roshuk)

From: Cindy Millar <cmillar@northernsunrise.net>
Sent: October 31, 2019 3:13 PM
To: Rita Therriault; Barbara Johnson (bjohnson@mdpeace.com); Theresa Van Oort (cao@countyofnorthernlights.com); 'Christopher Parker'; Brian Allen; Dianne Roschuk
Cc: Olive Toews
Subject: AEMA Municipal Elected Officials Course

NSC is hosting an in-person AEMA Municipal Elected Officials course (<https://www.alberta.ca/assets/documents/ma-meo-2019-course-outline-final.pdf>) on January 16, 2020 from about 5:00 p.m. – 9:00 p.m. and would like to open it up to our surrounding municipal neighbours. The course, according to new legislation that comes into effect January 1, 2020 says that officials must complete the MEO course within 90 days of taking their official oath, or by January 1, 2021 so we thought we would provide our EO's with the training now.

The class can accommodate up to 20 people and we currently have space for 15.

Please RSVP by December 1, 2019 if you would like to send some of your Councillors to this course.

Thanks,



Cindy Millar | Chief Administrative Officer | Northern Sunrise County

Bag 1300 | Peace River | AB | Canada | T8S 1Y9

Office: Phone Number 780.625.3290 | Cell: 780.625.6154 | Fax: 780 624-0023

cmillar@northernsunrise.net | www.northernsunrise.net

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Please consider the environment before printing this email.



November 1, 2019

Mayor ~~Skrlik~~ *Perry*
Village of Nampa
9902 102 Avenue,
Nampa Regional Civic Center
Nampa, AB T0H 2R0

RE: Twinning Plans for Highway 2

At the annual organizational meeting of Northern Sunrise County on October 22, 2019 the following motion was passed:

769/10/22/19 Moved by Councillor Boisvert that Council direct Administration to send a letter to the Village of Nampa requesting their partnership in advocating to Alberta Transportation regarding the plans for the twinning of Highway 2 around the Village of Nampa. **CARRIED**

In 2015, Alberta Transportation (AT) made a presentation to Northern Sunrise County Council regarding the future twinning plans for Highway 2. The plan showed the highway bypassing the Village of Nampa. At that time and again in 2018, Council sent a letter to AT, advising that they are concerned about the potential economic impact of the proposed rerouting of Highway 2 around Nampa and how the re-routing may affect currently used routes, such as the Highway 683 turn off.

The concerns expressed by Council in 2015 and 2018 are still valid and should be considered in the planning of the twinning of the highway. If AT continues with this plan, the Village will suffer economically, financially and socially. Council will continue to advocate for the plans to be changed to ensure the viability of our neighboring municipality, as well as the routes that may be changed, and how these changes may affect our residents. The voices of two municipalities advocating on this issue will resonate louder than one, and for this reason Council requests that the Village advocate alongside the County regarding the twinning of Highway 2 around the Village of Nampa.

Sincerely,

Carolyn Kolebaba
Reeve
Northern Sunrise County





ALBERTA
SERVICE ALBERTA

*Office of the Minister
MLA, Strathcona-Sherwood Park*



AR36637

October 31, 2019

His Worship Perry Skrlík
Mayor, Village of Nampa
PO Box 69
Nampa, AB T0H 2R0

Dear His Worship Skrlík:

I am reaching out to you with regard to the important issue of broadband internet. On my recent tour of Alberta, I met with hundreds of Albertans including elected officials, community representatives, small business leaders, and concerned citizens across 36 communities.

It quickly became clear the pressing need for improved access to high-speed broadband and the challenges that rural and remote communities are facing in its absence. I also heard inspiring examples of communities working together to overcome the connectivity challenges head-on with innovative local solutions, often in partnership with regional neighbours.

As Minister of Service Alberta, I am committed to continue working with municipalities, telecommunications providers, and infrastructure owners to find ways to expand high-speed broadband services across the province. During my tour I was able to strengthen relationships with key stakeholders, and I want my department to foster this dialogue with elected representatives, municipal officials, and business leaders across the province. To help nurture this ongoing collaboration and dialogue, I am requesting the following information:

- The name of a designated contact within your organization for broadband.
- Contact information for that individual, including an email address and telephone number.
- If applicable, a short summary of current plans or initiatives your municipality is involved in for expanding access to high-speed broadband to your community.

.../2

My department's contact person is Richard Bates, Provincial Broadband Business Analyst, and he can be reached at richard.bates@gov.ab.ca. Please use the subject line, "Designated broadband contact". If you have any questions, you may contact Richard by telephone at 780-422-0198. To call toll-free, dial 310-0000 and then the number.

Thank you for your cooperation. I look forward to working with you on these issues.

Sincerely,

A handwritten signature in black ink that reads "Nate Glubish". The signature is written in a cursive, slightly slanted style.

Honourable Nate Glubish
Minister of Service Alberta

cc: Honourable Kaycee Madu
Minister of Municipal Affairs



COMMUNITY PLANNING
ASSOCIATION of ALBERTA

5-6
**take
the
initiative**

2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th
EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

October 23, 2019

Attention: Mayor Mr. Perry Skrlík
Village of Nampa
PO Box 69
Nampa, AB T0H 2R0



**Re: Community Planning Association of Alberta (CPAA) 2020 Annual Conference
Request for Attendance and Sponsorship Support**

The Community Planning Association of Alberta (CPAA) is a non-profit group incorporated in 1977 as an organization dedicated to the promotion of community planning in the Province of Alberta. Through various means, the Association provides a forum for all stakeholders to discuss community planning-related concepts, ideas and issues with a view towards solutions.

The CPAA has been and remains instrumental at bringing together varying perspectives on community planning related challenges and prides itself on broad based representation and participation from rural and urban environments. Events and outreach coordinated throughout the year and the annual CPAA conference bring together individuals with varying and diverse perspectives from political, planning, administrative and academic backgrounds throughout Alberta.

The 2020 annual conference will be held from April 27th – April 29th 2020 at the Black Knight Inn in Red Deer, Alberta. This year's conference is themed the **"Take the Initiative! Exploring Innovations & Resiliency in Community Planning"**. This theme was chosen as a means to celebrate those communities and groups that are taking the risk and trying something new. For this year's conference we will be presenting various case studies to inspire attendees and provide learning opportunities. The conference creates a space for planners, administrators and elected officials to explore how planning can help influence, shape and enhance our communities and municipalities.

As part of CPAA's conference planning this year, the committee is reaching out directly to municipalities, previous and new conference partners throughout the Province to consider attendance for Council members, Chief Administrative Officers, SDAB and MCP members, Planners, Development Officers, Association and Post-Secondary Education professionals who may benefit from conference participation and to consider sponsorship, funding or in kind contributions to support the CPAA conference. Donations to the Silent Auction which fund student scholarships are always welcome.

All sponsorship funding or in kind contributions received will be used to support conference activities and contribute to annual scholarships awarded by CPAA to students advancing post-secondary education and a career in planning.



CPAA
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EXPLORING INNOVATIONS & RESILIENCY
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To support your consideration of participation and / or formal contribution in this important annual event, please find enclosed the following:

- Conference registration form
- Conference exhibitor registration form
- Conference sponsorship form and sponsorship information
- Conference call for proposals

Should you have any questions in regards to this request, please do not hesitate to contact the CPAA Secretary, Vicki Hackl, at 780-432-6387 or cpaa@cpaa.biz or Chair of the 2020 Conference Committee, Candace Banack at 403-851-2578 or Candace.Banack@cochrane.ca.

Thank you in advance to your consideration. We look forward to your participation and support.

Regards,

Candace Banack, RPP, MCIP

Chair, 2020 CPAA Conference Planning Committee

Encl:

Conference registration form

Conference exhibitor form

Conference sponsorship form and information

Conference call for proposals



2020 ANNUAL PLANNING CONFERENCE & EDUCATION SESSION

REGISTRATION FORM

Delegate Name(s) [with title/positions for name tags]:

.....
.....

Organization:

Address: City:

Postal Code: Email: Phone:

Contact person and email for invoicing and payment:

Dietary Restrictions: ☐ No ☐ Yes,

Conference registration fee includes: Welcome Reception, Conference Sessions, Hot Buffet Breakfasts, Hot Luncheon & Banquet.

Pre Conference bowling evening (April 26, 2020) fee includes: shoe rental, 90 minutes of bowling, appetizers and two (2) drink tickets. Bowling to be held at Heritage Lanes in Red Deer.

Education Session fee includes: Education Session, Hot Buffet Breakfast, Buffet Lunch

PRE CONFERENCE BOWLING & SOCIAL

☐ Registration Fee: \$45 for CPAA members

☐ Registration Fee: \$50 for CPAA non-members

CONFERENCE REGISTRATION

☐ Conference Registration Fee: \$500.00 for CPAA members

☐ Registration Fee: \$575.00 for non-members

☐ Registration Fee included with Sponsorship - If yes, please indicate sponsorship level

☐ Student Registration Fee: \$50.00 Students must be current members of CPAA.

Full-time students please indicate Institution:

.....

EDUCATION SESSION REGISTRATION

☐ Education Session Registration Fee: \$150.00 for CPAA members

☐ Education Session Registration Fee: \$175.00 for CPAA non-members

Total Amount Owning:

☐ Payment Enclosed

☐ Payment to Follow

☐ Invoice

GST is not applicable. Credit card payment is not available. However, payment may be made by e-transfer, direct deposit or by cheque, made payable to Community Planning Associate of Alberta.

Cancellation Policy: There will be no refunds, but you may transfer the registration to another person, or conference and/or education session to another individual with the same organization.

Please complete the form and return with payment to

CPAA Office

205 - 10940, 166A Street NW,

Edmonton, AB

T5P 3V5

P | 780-432-6387

E | cpaa@cpaa.biz

Privacy Statement: The CPAA collects personal and commercial information under the Personal Information Protection Act. The use of personal information provided to the CPAA is limited to the purposes of conference administration and to future CPAA outreach and communications to CPAA members, non-members and conference attendees.

2020 CPAA CONFERENCE SPONSOR PACKAGE SPONSOR FORM

Contact Name:

Organization:

Address: City:

Postal Code: Email: Phone:

TERMS AND CONDITIONS:

1. Benefits will be allocated by the CPAA on a "first come, first served" basis.
2. A sponsorship is secured only upon receipt of sponsorship contribution.
3. CPAA reserves the right to amend the rules and regulations governing sponsorship at any time.
4. CPAA reserves the right to assign sponsorship based on sponsorship level and number of sponsors at each level.
5. Sponsorship refunds will not be issued by the CPAA.

SPONSORSHIP & PAYMENT DETAILS

- ☐ Sponsorship Amount \$
- ☐ Payment amount enclosed
- ☐ Payment to follow
- ☐ Please invoice sponsorship amount to above organization

*GST not applicable. Credit card payment is not available. Payment by e-transfer, direct deposit or by cheque, made payable to:
Community Planning Association of Alberta.*

I have read and agree to the terms of the sponsorship/partnership agreements contained herein:

Signature:

Date:

*Please note the deadline for sponsorship is **March 14, 2020***

Please forward completed sponsorship forms to:

CPAA Office
205 - 10940 66A Street NW
Edmonton AB
T5P 3V5

Questions regarding sponsorship should be directed to:

Vicki Hackl, CPAA Secretary
P | 780-432-6387
E | cpaa@cpaa.biz

2020 CPAA CONFERENCE SPONSOR PACKAGE

☐ **DIAMOND \$3,000**

There may only be one sponsor in this category. The diamond sponsor shall be recognized as a **Principal Sponsor** in all conference materials. A sponsor representative will be invited to speak as part of conference welcoming and closing remarks.

BENEFITS

- Two (2) free registrations for Conference (Value: \$1,000)*
- One (1) free registration for Education Session (Value: \$150)*
- One (1) free exhibitor space (Value: \$250)
- Primary sponsor in all conference materials and publications
- Primary recognition through prominent on-site signage
- First opportunity to sponsor conference delegate swag items

☐ **PLATINUM \$2,000**

Sole Sponsor for one activity. Please choose:

- ☐ Education Session
- ☐ Conference Banquet
- ☐ Silent Auction
- ☐ Student Participation

BENEFITS

- One (1) free registration for Conference (Value: \$500)* **OR** one (1) free registration for Education Session (Value: \$150)*
- One (1) free exhibitor space (Value: \$250)
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ **GOLD - \$1,700**

Sole Sponsor for one activity. Please choose:

- ☐ Keynote Speaker
- ☐ Two (2) Concurrent Sessions (12 sessions available)
- ☐ Banquet Beverages
- ☐ Wednesday Plenary Session
- ☐ Refreshment breaks (4 to choose from)
- ☐ Closing Plenary

BENEFITS

- One (1) free registration for Conference (Value: \$500)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ **SILVER \$1,000**

Sole Sponsor for one activity. Please choose:

- ☐ Banquet Entertainment
- ☐ One (1) Concurrent Session (12 sessions available)

BENEFITS

- Two (2) free tickets for the Conference Luncheon and Banquet (Value: \$220)
- One (1) free registration for Education Session (Value: \$150)*
- Logo placement and listing in conference program
- Recognition through prominent on-site signage

☐ **BRONZE \$700**

Sole Sponsor for one activity. Please choose:

- ☐ Education Session Lunch
- ☐ Conference Session Lunch
- ☐ Joint Sponsor of Concurrent Session (12 sessions available)
- ☐ Conference Program
- ☐ Conference Management

BENEFITS

- One (1) free ticket for the Conference Luncheon and Banquet (Value: \$110)
- Recognition on the on-site Master Board of Sponsors.
- Logo placement and listing in conference program

☐ **Silent Auction / Scholarship Sponsor (less than \$500)**

May include financial or in kind contribution which supports annual CPAA silent auction hosted at conference banquet. The CPAA silent auction raises funds directly for student scholarships to pursue and advance education and a career in planning. Contributing sponsors supporting the silent auction and student scholarships are listed in the conference program.

**Conference Registration includes one ticket for all conference meals.*

**Education Session Registration includes one ticket for all education session meals.*

GST NOT APPLICABLE

2020 CPAA CONFERENCE EXHIBITOR FORM

Contact Name:

Organization:

Address: City:

Postal Code: Email: Phone:

Exhibitor cost is \$250. You may register separately for the conference which includes one ticket for all meals (Value: \$500.00) and/or for the Education Session (Value: \$150).

PAYMENT DETAILS

☐ Payment Amount Enclosed

☐ Payment to follow

☐ Invoice amount to above organization

☐ Display included with conference sponsorship

GST not applicable. Credit card payment is not available. Payment by e-transfer, direct deposit or by cheque, made payable to: Community Planning Association of Alberta.

Name:

Signature: Date:

ARE YOU ALSO A SPONSOR?

☐ YES

☐ NO

IF YES, AT WHAT LEVEL?

☐ DIAMOND

☐ PLATINUM

☐ GOLD

☐ SILVER

☐ BRONZE

☐ SUPPORTER

EXHIBITOR SPACE DETAILS:

- Displays will be set up along the perimeter walls in Salon DE within the Conference space - spaces will be assigned.
- Each display space consists of a maximum area 8 feet wide by 5 feet deep (including any tables or chairs)
- If requested, a skirted table (8 feet by 2 feet) and two chairs will be included as part of the regular cost.
- Displays may be set up as early as 8:00 a.m., Monday, April 27, but must be set up and ready by Monday 1:00 p.m. They must be removed from the conference space by 12:15 p.m. Wednesday, April 29.
- Extra Luncheon and Banquet tickets will be available through the Conference (Lunch: \$40/person; Banquet: \$70/person) if the person at the booth has not registered for the conference.

WE, THE ABOVE ORGANIZATION WOULD LIKE TO RESERVE DISPLAY SPACE AS FOLLOWS:

_____ Number of display spaces (Note one banquet ticket included with each space purchased.) - \$250 each

_____ Number of complimentary chairs required (Maximum of 2 included with space)

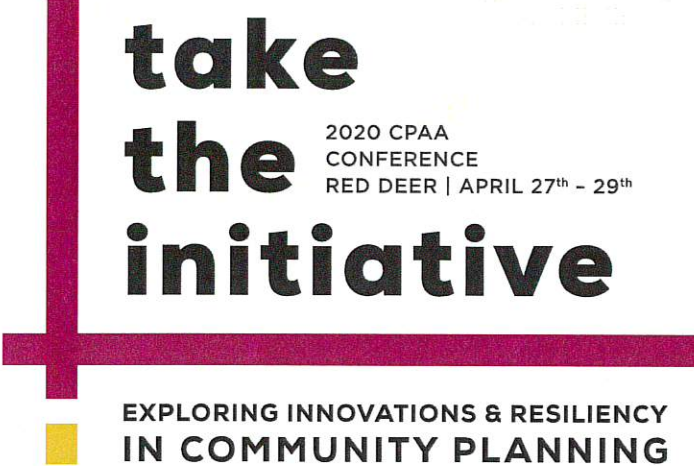
_____ Number of complimentary tables required (skirted) (Maximum of 1 included/space)

_____ Number of electric outlets required

Community Planning Association of Alberta. Please complete the form and return with payment to **CPAA Office**

**205 - 10940 166A Street NW
Edmonton AB T5P 3V5**

**P | 780-432-6387
E | cpaa@cpaa.biz**



take the initiative

2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

CALL FOR ABSTRACTS

The upcoming 2020 Community Planning Association of Alberta (CPAA) conference is being held from April 27th to April 29, 2020 at the Black Knight Inn in Red Deer Alberta. This years conference is themed and titled **“Take the Initiative ! Exploring Innovations and Resiliency in Community Planning.”** The theme was chosen as a means to explore and celebrate the innovations and new directions that are being advanced in community planning in Alberta and beyond. CPAA wishes to provide a collaborative space to allow planners, administrators and elected officials to see what other groups are trying out and to learn from current innovations in planning.

You can expect this year’s conference to highlight a wide variety of examples that illustrate innovations and resiliency in community planning. We encourage elected officials, planners and administrators from municipalities across Alberta to attend and participate in the conference. **Last year’s conference sold out, so we encourage you to register early to avoid missing out !**

Innovations and resiliency are broad, can start with anyone and impact everyone around us. As such, we encourage proposals from a wide variety of professionals including planners, elected officials, engineers, administrators, landscape architects, developers, builders, policy analysts, academics, community advocates, journalists and students. We want to hear about what you, your municipality, your community, or your firm is doing differently. What issue were you trying to solve ? Has it been successful? Knowing what you do now, would you change anything? Could other municipalities or groups learn and benefit from your experiences? We want to help you celebrate your innovations while allowing others to learn from your willingness to try something new!

POTENTIAL TOPICS INCLUDE, BUT ARE NOT LIMITED TO PLANNING INNOVATIONS SPANNING THE FOLLOWING:

- Software and Technology;
- Communications and Engagement Strategies;
- Plan or Policy Writing;
- Industry or Economic Diversification Initiatives;
- Economic Development;
- Managing Nuisance Uses;
- Servicing;
- Managing and / or Planning for Growth or Decline;
- Preservation of Agricultural Lands;
- Inter-municipal Collaboration;
- Environmental Conservation;
- Building Practices;
- Tourism.

take the initiative

2020 CPAA
CONFERENCE
RED DEER | APRIL 27th - 29th

EXPLORING INNOVATIONS & RESILIENCY
IN COMMUNITY PLANNING

PRESENTATION & WORKSHOP FORMATS

Proposal formats could fit one of the following:

SHORT PRESENTATION

30 minutes in length, including 5 to 10 minutes for any questions and discussion (1-2 speakers).

LONG PRESENTATION

1 to 1.5 hours in length, including 20 minutes for any questions and discussion (1-3 speakers). May include interactive presentations, panel discussions and workshops conducted within the conference venue.

TRAINING WORKSHOP

2 or more hours in length on a particular topic (1-2 speakers)

MOBILE TOURS & WORKSHOPS

2 or more hours in length (1-2 leaders). May be walking workshops or involve transportation to local venues and attractions. (Please note the conference venue is in Red Deer.)

Do you have a creative approach to presenting your topic? Please describe in your submission.

SELECTION CRITERIA & REVIEW PROCESS

The Conference Committee, composed of volunteers from practice and academia, will review all proposals and selection will be based on the following criteria:

- The relevance of the topic to planning and to the conference theme(s);
- The consistency of the submission;
- The presenter's expertise, knowledge and ability to engage and challenge delegates;
- The proposed session's fit within the conference structure.

The Conference Committee may determine that a proposal could or should be presented in a format other than that proposed by the submitter. The submitter will be consulted regarding this option.

The Conference Committee will notify those who have submitted proposals of its decision by email by **February 3, 2020**.



PRESENTERS

Each presenter or group of presenters:

- Must have a summary of their presentation (no more than 300 words), and a brief biography (no more than 300 words) submitted to the CPAA office at cpaa@cpaa.biz
- Must indicate intent to attend and register for the conference.
- Approved presenters will be responsible for 100 % of the following expenses - travel, accommodation, non-sponsored meals and miscellaneous charges. Approved presenters will not be responsible for conference registration or education session expenses should they choose to attend the duration of the conference.
- A presenter contract shall be sent out to all successful presentation submissions upon confirmation by the conference committee.

If you have any questions, please contact:

Vicki Hackl, CPAA Secretary

P | 780-432-6387

E | cpaa@cpaa.biz

Reminder: you must submit your proposal in accordance with the requirements by January 21, 2020 in order to be considered for this year's conference.

CPAA thanks you for your interest in our conference. While we strive to include all proposals submitted, CPAA reserves the right to select those proposals that best reflect the conference theme and format.

MEMORANDUM OF UNDERSTANDING



RE: Operations of the Nampa Museum

Dated this _____ day of _____, 2019

BETWEEN:

Northern Sunrise County
Of Bag 1300, Peace River, Alberta, T8S 1Y9
(hereinafter called "**the County**")

OF THE FIRST PART

- and -

Village of Nampa
Of Box 69, Nampa, Alberta, T0H 2R0
(hereinafter called "**the Village**")

OF THE SECOND PART

- and -

Nampa & District Historical Society
Of Box 267, Nampa, Alberta, T0H 2R0
(hereinafter called "**the Society**")

OF THE THIRD PART

WHEREAS the County, the Village, and the Society wish to enter into a Memorandum of Understanding for the ongoing operations of the Nampa & District Museum;

AND WHEREAS the staffing complement for the Nampa & District Museum will be employees of the Village of Nampa, and will include a 1.0 FTE Museum Director and two (2) summer students who will provide various duties, in and around the museum as needed including maintenance and of the fenced area of the museum grounds;

AND WHEREAS the hiring committee for the Museum Director staff member will be comprised of the Chief Administrative Officer or designate from the County; the Chief Administrative Officer for the Village and one member of the Society;

AND WHEREAS, the Society will maintain their status as a Board and all artifacts located in and on the grounds of the property are to remain the property of the Society;

AND WHEREAS, the County will create an organizational procedure document outlining lines of communication between the three parties, as well as a conflict resolution clause for any conflict or disputes that may arise between the Society, the Village, and the County;

AND WHEREAS, the utilities for the Nampa & District Museum will continue to be the responsibility of the County;

AND WHEREAS, the signed Agreement for Sale (Operations) between the County and the Village shall be referred to in its entirety for each municipality's responsibility for the Nampa Civic Centre;

AND WHEREAS, an annual budget, created by the Village's Chief Administrative Officer and the Museum Director, for the operations of the Nampa & District Museum will be provided in October to the Council of each municipality for review and approval;

AND WHEREAS, the Chief Administrative Officer for the Village will provide monthly financials to the Society for information;

AND WHEREAS, the Society will be responsible for the following:

- Fundraising for maintenance of the Nampa & District Museum exhibits;
- Janitorial duties of the Nampa & District Museum and the joint Museum/Village of Nampa lobby when an event is hosted by the Museum and the Village office is closed;

AND WHEREAS, this Memorandum of Understanding will be in place for a period of three (3) years, effective January 1, 2020 to December 31, 2022. Negotiations for an ongoing MOU will begin four (4) months prior to the MOU end date;

NOW THEREFORE IT IS AGREED, that the financial costs for the operations of the Nampa & District Museum will be based on an annual budget of \$110,000 with 60% of the cost being borne by the County in the amount of \$65,000 and the remaining 40% of the cost of \$45,000 being the responsibility of the Village. The breakdown of the budget is as follows:

- \$85,000 for staffing;
- \$25,000 for museum operations.

IN WITNESS WHEREOF the County has hereunto affixed his Signature, the Village has hereunto affixed his Signature, and the Society has hereunto affixed his Signature as of the day and year first above written.

Northern Sunrise County

Witness

Reeve

Village of Nampa

Witness

Mayor

Nampa & District Historical Society

Witness

Chairperson

5.8

Village of Nampa (Dianne Roshuk)

From: Amber Houle <ahoule@northernsunrise.net>
Sent: November 12, 2019 12:59 PM
To: 'Village of Nampa (Dianne Roshuk)'
Subject: Christmas Gift Card Program
Attachments: 2018 Christmas Gift Card Program Update.pdf; 2019 Christmas Gift Card Program Update - To Apply.pdf; 2019 Christmas Gift Card Program Update - To donate.pdf

Good Afternoon Dianne,

Nampa/Northern Sunrise County FCSS is currently raising funds for the Annual Christmas Gift Card Program and was wondering if the Village would like to donate this year? Details from 2018 and marketing for 2019 attached for reference.



Amber Houle | Supervisor of Community Services | Northern Sunrise County
Bag 1300 | Peace River | AB | Canada | T8S 1Y9
Office: 780-625-3287 | Fax: 780 624-0023

ahoule@northernsunrise.net | www.northernsunrise.net



5-8

2018 Christmas Gift Card Program

In 2018, Northern Sunrise County Community Services received \$7,300.00 for the Christmas Gift Card Program which assists individuals and families in financial need. As a result, 37 individuals and families received gift cards from No Frills, Walmart, & Coop during the month of December. Gift Cards are mailed out in Christmas cards. This program is 100% anonymous.

Program Demographics:

Of the 37 Individuals and families served, 20 were from the Village of Nampa:

Individuals served: 5

Seniors served: 9

Families served: 6

And of the 37 Individuals and families served, 17 were from Northern Sunrise County:

Individuals served: 4

Seniors served: 5

Families served: 8

Area Breakdown of Northern Sunrise County Residents:

Cadotte Lake & Little Buffalo: 7 (6 Families & 1 Individual)

Harmon Valley: 1 (1 Senior)

St. Isidore: 6 (1 Family, 3 Individuals, & 1 Seniors)

Three Creeks: 1 (1 Senior)

Nampa Rural: 1 (1 Senior)

Reno: 2 (1 Family & 1 Senior)

Program Sponsors:

Gift Cards and monetary gifts were provided to Northern Sunrise County Community Services from the following sponsors:

Northern Sunrise County - \$5,000.00

Elbow River Marketing - \$1,000.00

Nampa Gospel Fellowship - \$1,000.00

Advanced Paramedics (Cadotte Lake Branch) - \$300.00

5.8



CHRISTMAS

GIFT CARD

PROGRAM

Nampa/Northern Sunrise County Community Services is once again organizing the Christmas Gift Card Program to help families in need during the Christmas Holidays.

If you are in need of help or know someone who does, visit or call your local Nampa/Northern Sunrise County Family and Community Support Services (FCSS) office to recommend someone or to find out how you can participate in our confidential Christmas Gift Card Program.

The deadline for applications and nominations is December 13, 2019

For more information call 780-625-3287





VILLAGE OF NAMPA

Page 1 of 3

Cheque Listing For Council

2019-Nov-13
10:21:37AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190571	2019-10-15	ROSHUK, DIANNE G				
20190572	2019-10-15	SURMAN, STEVE C				
20190573	2019-10-15	MCNEIL, JEREMY D				
20190574	2019-10-18	DIRECT ENERGY	5476 Oct 19	PAYMENT 97TH STREET LIGHTS	223.16	223.16
20190575	2019-10-18	TELUS MOBILITY INC.	9618 Oct 19	PAYMENT CAO CELL PHONE	105.46	105.46
20190576	2019-10-24	DIRECT ENERGY	0371 Oct 19 2223 Oct 19 6189 Oct 19 6577 Oct 19 6793 Oct 19 6932 Oct 19 7130 Oct 19 7641 Oct 19 7960 Oct 19 7971 Oct 19 8666 Oct 19	PAYMENT ELECTRICITY OLD OFFICE GAS CIVIC CENTER ELECTRICITY FIRE HALL ELECTRICITY TENNIS CRTS OLD OFFICE GAS ELECTRICITY SEWER LIFT GAS SEWER LIFT ELECTRICITY BALL DIAMOND ELECTRICITY CIVIC CENTER STREET LIGHTS GAS FIRE HALL	117.70 202.23 288.25 89.98 63.62 189.48 48.32 22.71 1,563.05 5,494.85 84.52	8,164.71
20190577	2019-10-24	NAMPA AUTO & FARM SUPPLY	182536 183060 183145 Oct 19	PAYMENT BATTERIES/PULLEY/HORN FREIGHT CLEANER/LUBE/OIL	307.88 60.04 138.00	505.92
20190578	2019-10-25	ATB FINANCIAL MASTERCARD	Oct 1 Oct 3 Oct 8 Sept 24 Sept 25	PAYMENT PW COFFEE SUPPLIES MTHLY DOMAIN FEE COFFEE SUPPLIES PW PROPANE WILLYS TRUCKING - FREIGHT	30.85 20.95 12.26 31.19 95.09	190.34
20190579	2019-10-25	BULFORD, QUINTON	Octo 19	PAYMENT TRAVEL EXPENCE	108.00	108.00
20190580	2019-10-25	CANADIAN LINEN AND UNIFORM	4577 4577 MUS 4694 4694 MUS	PAYMENT MTHLY MAT FEE MTHLY MAT RENTAL - MUEUM MTHLY MAT RENTAL MTHLY MAT RENTAL MUSEUM	92.85 101.30 92.85 101.30	388.30
20190581	2019-10-25	HI TECH BUSINESS SYSTEMS	1555272	PAYMENT MTHLY CONTRACT	85.30	85.30
20190582	2019-10-25	HOME HARDWARE	968467	PAYMENT OUTLET ADAPTER	5.55	5.55
20190583	2019-10-25	KIT BUSINESS EQUIPMENT	095307	PAYMENT BINDERS/CALANDERS/DEBIT PAPEF	95.10	95.10
20190584	2019-10-25	MATHIEU HRYNIUK LLP	202897	PAYMENT LAWYER FEES	847.95	847.95
20190585	2019-10-25	Matiasiewich, Shirley	OCT 19	PAYMENT SDBA CLERK TRAINING	358.07	358.07
20190586	2019-10-25	MUNICIPAL INFORMATION SYSTEMS	20191460	PAYMENT MTHLY SUPPORT	576.29	576.29
20190587	2019-10-25	PEACE REGIONAL WASTE MANAGEMENT COMPANY	20862 20863	PAYMENT NAMPA TRANSFER STATION TIPPING FEES	287.36 269.93	557.29
20190588	2019-10-25	RURAL MUNICIPALITIES OF ALBERTA	73035727 - NW	PAYMENT NORWOOD WATERWORKS	493.10	493.10
20190589	2019-10-25	STARS AIR AMBULANCE		PAYMENT		1,000.00



VILLAGE OF NAMPA

Page 2 of 3

Cheque Listing For Council

2019-Nov-13
10:21:37AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190589	2019-10-25	STARS AIR AMBULANCE	2019 PLEDGE	PLEDGE PAYMENT	1,000.00	1,000.00
20190590	2019-10-25	TRI LINE CONTRACTING SERVICE	3696 3736	PAYMENT REPAIR OF CC VALUVE LOCATING MANHOLES & SEWER FL	1,659.66 3,837.75	5,497.41
20190591	2019-10-25	VELOCITY ENGINEERING INC.	2197 2199 2213	PAYMENT 2019 ROAD REPAIRS INFRASTURCTURE SURVEY 2018 ROAD REAPIRS	7,886.02 7,171.50 1,050.00	16,107.52
20190592	2019-10-25	WILLY'S TRUCKING SERVICE	205926	PAYMENT FREIGHT	176.87	176.87
20190593	2019-10-25	WORKERS COMPENSATION BOARD	23997677	PAYMENT WCB	949.75	949.75
20190594	2019-10-30	ROSHUK, DIANNE G				
20190595	2019-10-30	MATIASIEWICH, SHIRLEY A				
20190596	2019-10-30	SURMAN, STEVE C				
20190597	2019-10-30	MCNEIL, JEREMY D				
20190598	2019-10-30	MATIASIEWICH, EVAN M				
20190599	2019-10-30	BULFORD, QUINTON				
20190600	2019-10-30	NOVAK, CHERYL				
20190601	2019-10-30	BUTZ, CLYNTON				
20190602	2019-10-30	SKRLIK, PERRY				
20190603	2019-10-30	MURPHY, CARSON				
20190604	2019-11-01	LOCAL AUTHORITIES PENSION PLAN	OCT 2019	PAYMENT LAPP DEDUCTIONS OCTOBER 2019	3,523.60	3,523.60
20190605	2019-11-01	RECEIVER GENERAL	oct 2019	PAYMENT WAGE GARNISHEE OCTOBER 2019	875.39	875.39
20190606	2019-11-01	RECEIVER GENERAL - PAYROLL	20191031	PAYMENT RECEIVER GENERAL DEDUCTIONS	6,715.24	6,715.24
20190607	2019-11-04	MCNEIL, JEREMY	OCTOBER 2019	PAYMENT PLAYGROUND INSPECTION TRAININ	702.00	702.00
20190608	2019-11-04	MCNEIL, JEREMY D				
20190609	2019-11-07	BELL MOBILITY	8616 NOV 19	PAYMENT PW CELL PHONE	126.46	126.46
20190610	2019-11-07	IWANTWIRELESS CA LTD	80375	PAYMENT MUSEUM INTERNET	52.45	52.45
20190611	2019-11-07	NAMPA AUTO & FARM SUPPLY	183184 183226 183494 183549 183776	PAYMENT AIR FILTERS INSTALL TUBE IN LAWN MOWER BATTERIES HEADLIGHTS FOR SKIDSTEER TIRES FOR SKIDSTEER	95.31 23.93 2.86 82.17 1,473.23	1,677.50
20190612	2019-11-07	TELUS COMMUNICATIONS INC.	4468 NOV 19 4642 NOV 19 7953 NOV 19 9885 NOV 19	PAYMENT PW TELEPHONE SHOP OFFICE PHONE TELEPHONE FIREHALL FAX OFFICE	92.77 179.61 69.86 70.30	412.54
20190613	2019-11-07	BLUE IMP RECREATIONAL PRODUCTS	08733	PAYMENT TETHER BALL/FREIGHT MILL BROW	439.95	439.95
20190614	2019-11-07	CROWLEY, MARY	OCTOBER 2019	PAYMENT JANITORIAL - MUSEUM	112.50	112.50



VILLAGE OF NAMPA

Page 3 of 3

Cheque Listing For Council

2019-Nov-13
10:21:37AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190615	2019-11-07	HOME HARDWARE	970237 970237-1	PAYMENT DOOR LOCKS TRIM	66.14 50.15	116.29
20190616	2019-11-07	MUNICIPAL INFORMATION SYSTEMS	20191682	PAYMENT OUT OF SCOPE PAYROLL	210.00	210.00
20190617	2019-11-07	NEW WATER LTD.	200220 NOV 19	PAYMENT WATER	71.55	71.55
20190618	2019-11-07	RURAL MUNICIPALITIES OF ALBERTA	29952	PAYMENT RMA ANNUAL MEMBERSHIP FEE	83.76	83.76
20190619	2019-11-07	TOKER, TEENA	OCT 19 OCT 2019 OCTOBER 19	PAYMENT CLEANNING SUPPLIES JANITORIAL VON CLEANNING SUPPLIES VON	4.50 225.00 9.20	238.70

Total 74,000.88

*** End of Report ***



Chief Administrative Officer Report

6.2

October 16, 2019 - November 19, 2019

October 15th NWL Meeting - Signed an agreement with Kinetikor to supply water for the Three Creeks Power Project. **Project cancelled** Rate increase of 2 % for 2020. Signed the USA (United Shareholders Agreement), Revised Corporate Bylaw for the inclusion of Lubicon Lake Band.

October 25th Webinar AUMA Budget

October 25th Jeremy's Performance evaluation

November 5th Agreement Meeting with NSC

November 7th Policing Webinar - Lots of discussion around policing services, the new police funding model, most municipalities are not happy with the new policing module, it is based on population and equalized assessment so they will be having further discussions, if it's based on 15% of the frontline policing costs, the Villages total cost share would be \$ 9119.00 (they are looking at lowering the percentage to less than 15% and then increasing it over the years)

November 11th Attended Remembrance Day Services, well attended (helped clean up afterwards)

November 12th Interim Budget Discussions

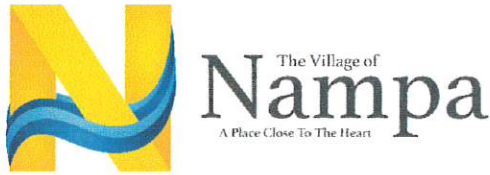
November 19th Public Hearing and Regular Council Meeting

** Friendly reminder for our Xmas supper @ 6:30 Mr Mikes/ Comedy Show @ 9:30 p.m. on November 22nd

- Took water meter readings
- Took sewer lift station readings every day
- Garbage's every Monday
- Alberta one calls as required
- Dump runs as needed
- CC shut off/on as needed
- Maintenance and repairs on equipment as needed
- Water meter repair/replacement as needed
- RF water meter readings as needed
- Snow removal as needed
- Maintain grass and brush pile
- Maintain pot holes on graveled areas
- Put Christmas lights up on gazebo
- Fix door frame at shop
- Lower CC at fire hall/public works shop
- Repaired broken storm grate. Kept as spare.
- Playground inspection course in Edmonton Oct 29-Nov.1
- Replaced tires on CAT skid steer
- Tri-line raised manhole on East ridge road and 98st, Railway Ave. in front of county building, and 9915-100Ave. road allowance (in front of Armstrong house) to surface.
- Tri-lined flushed out lift station and installed low level float retaining ring.
- Changed door locks at 9706-100Ave.
- Hauled out material left from raising manholes, and back filled manhole on Railway Ave.
- Snow removal as needed
- Sanding as needed
- Tri-line replaced manhole barrels and collapsed sewer line at the intersection of 98st and 100Ave.
- Replaced tires on gravel truck

NOVEMBER 2019

6.4



Councillor Committee Report

Name: Cheryl Novak

Date: October 16- CAO Evaluation

Date: October 24- Dr Retention

Meet with a new Doctor from Quebec in hoping to get her and her partner to move to Peace River in near future. She liked the Peace country since she is a out doors type . Sounds like we convinced her to come, and hoping its before the end of year, but her partner may take longer since he has to unload all of his patients first. Can reveal the name as of yet, so hoping to have 2 more doctors in near future.

Date: October 28 PLS

Our yearly visit from PLS, to see how things are going. And go over our plan of the programs we have for our Library and programs from other community library's. We have ordered 3 new computers and 1 new monitor. The front sidewalk will be getting redone in spring.

Date: November 5 – Library meeting

Ordered 3 new computers and 1 monitor because most of them are out dated. Sidewalk being redone in spring of 2020. Plans for our open house Christmas party, Have new office table with new chairs for meeting room and just about ready to be rentable for any meetings. Had just over 100 kids for Halloween.

Date: November 5 – Dr Retention

Started planning for Peace River students (Grades 9 -11)to attend Health Care Skills weekend work shops trying to see if that's what they

would be interested in getting into medical professions and keep them in the area when finished. We did that for the first and second year medical students from Edmonton to see if we could attract them to the Peace area when finished.

Date: November 5 – Intitlement – Had to give witness to CAO signature.

Date: November 6 - NPH- Synopsis send to board.

Date: November 12 - Budget Meeting

Date: November 12 – Economic Development

Business Park Plan- talked about the businesses we are trying to attract in the Area of NSC, and some that are coming into the area. Also trying to and get investors and form a CO OP to help get some started. Telus with Businesses to get phone lines and fiber optics in area. Also in Jan. 2020 Voyent Alert coming to our area which give you notifications to keep you informed of critical events happening such as fires, floods, road closures, and more.

Upcoming Meetings:

Date: November 19 – Public Hearing

Land use By-law first reading.

November 19 – Village Council Meeting

Date: November 30 – PLS Meeting in G.P.



The Village of
Nampa
A Place Close To The Heart

Councillor Committee Report

Name: Quinton Bulford

Date: November 13, 2019

Meetings/Events Attended:
(With comments)

No Meetings attended

Upcoming Meetings:



Councillor Committee Report

Name: Evan Matiasiewich

Date: November 12, 2019

Meetings/Events Attended:
(With comments)

October 16, 2019 – RCMP Board

- 4 RCMP members are waiting for transfers
- The Officers in town are on a 4 to 5-year rotation
- Over Thanksgiving weekend there was 107 stops, 21 tickets handed out and 1 DUI
- Grande Prairie and High Level are the closest place for Police Dogs
- October 20 – 26 is Teen Driving Week. RCMP will be handing out “Positive Tickets”
- Giant Tiger offers grants to households that lost their belongings in a fire (attached a copy)
- Nampa will be getting back the Speed Reader at the School
- An Ambulance got broken into. EMS has 15 new casual recruits

October 23, 2019 – Municipal Elected Officials

- Completed the MEO Online Course

November 7, 2019 – Nampa Golden Pioneers Meeting

- Discussion on building maintenance
- Will turn on the breaker for the Gazebo for Christmas lights
- Next Seniors Supper December 16th

Upcoming Meetings

RCMP Meeting November 20, 2019 @ 6:30 pm

Government of Alberta ■

Alberta Emergency Management Agency

Northwest Region Newsletter

Fall Edition / October 2019

AEMA - 10320-99 Street, Grande Prairie, AB. T8V 6J4 Ph. (780) 876-2930
www.aema.alberta.ca

IN THIS ISSUE:

AGENCY UPDATE

TRAINING UPDATE

NW AHIMT UPDATE

MISCELLANEOUS

Need an Agriculture
Livestock Evac Plan?

Contact Ken or Brice

Need a Business Impact
Analysis Template related
to Business Continuity for
your Municipality?

Contact Ken or Brice!

Thought of the Day:
*'If you cannot do great
things, do small things in
a great way!'*

NW Region Field Officer
Contact Information:

ken.hawrylenko@gov.ab.ca

Cell: (780) 292-1155

brice.daly@gov.ab.ca

Cell: (780) 876-2930

POC: 1 866 618 2362

**24hrs Day / 7 Days a
week**

Welcome to Fall 2019

Agency Update – with fall now upon us we brave this unseasonable weather of which we are reminded that weather in Alberta varies year over year and the weather can have an impact on our Emergency Management Programs. Looking back, the only additional weather related event we contended with in the NW Region this summer was the flooding that occurred in the MD of Lesser Slave River in late July. Otherwise, NW Region Field Officers spent time conducting Emergency Plan Reviews, annual visits and scheduling Fall / Winter EM initiatives.

This week, NAIT announced that they are hosting the next Emergency Management Summit, at their main (Edmonton) campus on Feb 19/20, 2020. (Please see the attached page for details) Registration opens Jan 6, 2020.

EMPP Grants – nothing has been announced and we are not expecting any details until after the release of the Provincial budget on Oct 24, 2019.

Training Updates – we have had requests for the 72hr Personal Preparedness course. NW Region Field Officers are able to train your EM agency staff as trainers, which then allows the trainers to go out to venues in your community and deliver the course – which is why the course is referred to as a “Train the Trainer” course. Duration of the course is 3 hrs and we require a minimum of (6) attendees from different muni's to make the training worthwhile. For more EM related info, visit: <https://www.alberta.ca/alberta-emergency-management-agency.aspx>

NW Region Field Officers will be facilitating a number of Municipal Elected Officials courses throughout the Region for the remainder of the year. If you have elected officials interested in the training contact your NW Region FO's.

NW AHIMT Team – is looking for additional Members. Block 1 & 2 Training will be held in St. Isidore on Nov 4-6, 2019. ICS 200 is required. Contact Julien Bergeron at: jbergeron@northernsunrisecounty.net for more details.

Miscellaneous: Interested in having a NAIT Student Next-Gen EM Practitioner assist you with your community EM program? It is a Win-Win for your community and the NAIT student. Contact Brice or Ken for NAIT contact info and more!

Next Issue December 2019 (already? where did the year go?)



Bag 1300
Peace River, AB T8S 1Y9
Office: 780.624.4668
Administration: 780.624.0013
Fax: 780.624.0023

October 25, 2019

Village of Nampa
9902 102 Ave
Nampa, AB T0H 2R0

Mayor Skrlík

RE: NEW water Ltd. (NwL) Board of Director Resolutions Required

At the NwL Board Meeting on October 15, 2019; the Board of Directors motioned to request that the Village of Nampa Council provide Resolutions for the signing of the following documents in an effort to finalize the partnership of Lubicon Lake First Nation #453:

- a. Resolution by the Village of Nampa Council to enter into the signing of the NEW water Ltd. Amended and Restated Unanimous Shareholder Agreement;
- b. Resolution by the Village of Nampa Council to enter into the signing of the NEW water Ltd. Shareholders Resolution authorizing the Revised Corporate Bylaw No. 1.

The resolutions can be emailed back to the Chief Administrative Officer at: cmillar@northernsunrise.net.

Sincerely,

A handwritten signature in blue ink, appearing to read "Carolyn Kalebaba".

Carolyn Kalebaba
Chairperson
NEW water Ltd.



7.3

Bag 1300
Peace River, AB T8S 1Y9
Administration: 780.624.0013
Fax: 780.624.0023

November 4, 2019

Mayor Perry Skrlik & Council
Village of Nampa
P.O. Box 69
Nampa, AB T0H 2R0

Perry
Mayor Skrlik & Council:

RE: Kinetikor Three Creeks Power Project - Cancelled

As a partner of NEW water Ltd., it is unfortunate that I am writing to advise you that the proposed Kinetikor Three Creeks Power Project has been cancelled and that Kinetikor will no longer be a large industrial customer of NWL.

Mr. Guido Bachmann, Vice President, Operations for Kinetikor informed myself and our Administration staff of the project cancellation via email this morning. The Three Creeks Power Project has been sold to Transalta. In the email, Mr. Bachmann indicates that the project financing was not secured and therefore they were unable to move forward.

This is unfortunate as we had hoped to be able to provide services to Kinetikor that would assist NWL in ongoing operational and proposed expansion costs.

Mr. Bachmann also states that he appreciated the assistance from the Board and Administration provided during the development of the proposed project.

Sincerely,

Carolyn Kalebaba

Carolyn Kalebaba
Chairperson
NEW water Ltd.

Village of Nampa (Dianne Roshuk)

From: Ruth McCuaig <rmccuaig@peaceriver.ca>
Sent: November 6, 2019 8:42 AM
To: Christopher Parker; Theresa Van Oort; Barbara Johnson; Cindy Millar; cao@nampa.ca
Subject: Motion from Peace Regional Healthcare Attraction and Retention Committee

Good morning,

Please be aware that at last night's meeting, the Committee passed the following resolution:

Motion-2019-14 Cheryl Anderson moved to accept the financial report for information and for the Committee to not request funding from member municipalities for the 2020 budget year. MOTION CARRIED

Draft minutes of the meeting should be available later today.

Regards,

Ruth McCuaig

Town of Peace River | Executive Assistant to CAO and Council

PEACE RIVER



Celebrating
a Century

Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4

P (780) 624.2574 | F (780) 624.4664

[Facebook](#) | [Twitter](#) | [Instagram](#) | [Online](#)

MINUTES OF THE PEACE RIVER TOWN PEACE REGIONAL HEALTHCARE
ATTRACTION AND RETENTION COMMITTEE MEETING HELD ON NOVEMBER
5, 2019 IN THE COUNCIL CHAMBERS

PRESENT: Elaine Manzer, Cheryl Anderson, Cheryl Novak, Dan Boisvert (via teleconference), Nadia Clarke, Lana deBoon, Holly Handfield, Ken Herlinveaux, Susan Smith (via teleconference)

REGRETS: Vi Dang, Lynn Gaydosh, Dr. Karen Lundgard, Brenda Yasinski

RECORDING SECRETARY: Ruth McCuaig, Executive Assistant

I CALL TO ORDER

Meeting called to order at 7:00 pm

II ADOPTION OF AGENDA

1 Additions:

2 Deletions:

Motion-2019-12 Cheryl Anderson moved to accept the agenda of the November 5, 2019 Peace Regional Healthcare Attraction and Retention Committee as presented.

MOTION CARRIED

III ADOPTION OF MINUTES

1 Minutes of the August 6, 2019 Peace Regional Healthcare Attraction and Retention Committee

Motion-2019-13 Cheryl Novak moved to accept the minutes of the August 6, 2019 Peace Regional Healthcare Attraction and Retention Committee as amended to correct the spelling of Dr. Tan's name.

MOTION CARRIED

IV UNFINISHED BUSINESS

MINUTES OF THE PEACE RIVER TOWN PEACE REGIONAL HEALTHCARE
 ATTRACTION AND RETENTION COMMITTEE MEETING HELD ON NOVEMBER
 5, 2019 IN THE COUNCIL CHAMBERS

1 None

V

NEW BUSINESS

1 Welcomes to new healthcare providers

A potential physician came and was hosted by the Committee and local healthcare representatives.

The visit was well received and the physician is looking into a locum posting.

Susan thanked the Committee for helping host the tour.

A second potential physician will be arriving in late November or early December for a locum posting.

2 High School Skills Day

A Skills Day is also being arranged for Manning.

Peace River may benefit from 'lessons learned'.

Best practice has been that the schools select the students for the program.

Limited space means the students involved should have demonstrated an interest in a career in healthcare.

Future work to be done includes:

- liaising with schools on dates and times (recommend a joint meeting with school divisions and representatives of the Committee)
- finalizing the event site
- liaising with healthcare providers on skills to be presented and lining up instructors
- meals, transportation, chaperones etc.
- recommend a maximum of 40 students total
- potential skills: IV's, suturing, mental health, paramedic, catheterization

3 Community Building Webinar

Available through RhPAP

Interested members should follow up with Holly

MINUTES OF THE PEACE RIVER TOWN PEACE REGIONAL HEALTHCARE
 ATTRACTION AND RETENTION COMMITTEE MEETING HELD ON NOVEMBER
 5, 2019 IN THE COUNCIL CHAMBERS

- 4 Medical students were hosted on a boat tour of the river
 The trip was very well received with excellent weather and an opportunity to assist other boaters
- 5 AHS has established new positions in the area for two psychiatrists - one for adult patients and one for children

VI REPORTS

- 1 Financial Report

Motion-2019-14 Cheryl Anderson moved to accept the financial report for information and for the Committee to not request funding from member municipalities for the 2020 budget year.

MOTION CARRIED

VII INFORMATION

- 1 Meeting Schedule for 2020
 February 4, 2020
 May 5, 2020
 August 4, 2020
 November 3, 2020
- 2 Recruitment of dentists
 - still under discussion
 - consider inviting dentists and optometrists to the healthcare appreciation barbeque

VIII IN CAMERA

- 1 FOIP Division 2, Exceptions to Disclosure, s. 17 Disclosure harmful to personal privacy (Personnel)

IX ADJOURNMENT

Meeting adjourned at 8:05 pm.

7.4

MINUTES OF THE PEACE RIVER TOWN PEACE REGIONAL HEALTHCARE
ATTRACTION AND RETENTION COMMITTEE MEETING HELD ON NOVEMBER
5, 2019 IN THE COUNCIL CHAMBERS

Chairperson

7.5



2090 Sun Life Place, 10123 – 99 Street NW, Edmonton, Alberta, Canada T5J 3H1

Telephone (780) 427-9711
Fax (780) 422-2175
www.acfa.gov.ab.ca
webacfa@acfacapital.ca

November 7, 2019

To All Shareholders of Alberta Capital Finance Authority,

The Government of Alberta (GOA) released the 2019 Provincial Budget on Thursday, October 24. In the budget, government indicates it will introduce legislation to dissolve the Alberta Capital Finance Authority (ACFA). The program of providing low-cost loans to local authorities would be continued by the province. (For more detail, please refer to Page 168 of the 2019–23 Fiscal Plan).

The dissolution of the ACFA would not occur immediately but in phases. ACFA would continue to grant new loans and administer existing loans until the transition is complete. At the same time, government and ACFA staff would identify, and implement where possible, the actions required to transfer lending and loan administration responsibilities to government.

As part of the transition process, all classes of Shareholders (with the exception of the Crown) will be refunded the par value of their share(s) at \$10/share, in the future. As such, it will be imperative to ensure that ACFA has up-to-date contact and banking information for all our Shareholders. If you are unsure if your local authority's banking and contact information is up-to-date with ACFA, please email webacfa@acfacapital.ca or call (780) 427-9711.

ACFA is working diligently to gather information about the transition process and will endeavor to share any updates as they become available. What remains unchanged is ACFA's commitment to its borrowers during the transition. The loan issuance process will continue as usual during the transition and ACFA will continue to provide the level of service delivery our borrowers expect.

Further questions or comments can be directed to either the Alberta Capital Finance Authority or to the Government of Alberta Treasury Board and Finance.

Sincerely,

Bernadiene Hsie
Vice President and Senior Financial Officer



8. CLOSED SESSION