



## 1. CALL THE MEETING TO ORDER

Agenda  
Village of Nampa  
Council Meeting  
August 20, 2019  
Village of Nampa Council Chambers  
7:00 p.m.

**1. Call the meeting to order**

**2. Adoption of the agenda**

**3. Adoption of Previous Minutes**

- 3.1 Minutes of the Regular Council Meeting held July 16, 2019

**4. Business Arising out of the Minutes**

4.1

**5 New Business**

- 5.1 7:00 p.m. with Shahira Lala, MMSA Planner, Mill Brown Park Concept Costs Update
- 5.2 RFD: 2019 Weed Inspector Appointees
- 5.3 RFD: MMSA Contract Renewal for 2020 - 2024
- 5.4 RFD: Proposed Lot Sale to the Village
- 5.5 RFD: Ruth McCuaig, Executive Assistant to CAO & Council, Town of Peace River, August 6, 2019 RE: Peace Regional Healthcare Attraction & Retention Committee Motion Request for Gift Basket Items for Medical Residents
- 5.6 2019 FCSS Advocacy Toolkit
- 5.7 Town Of Peace River RE: GST Audit Concern
- 5.8 RFD: New Logo for Village
- 5.9 Alberta Emergency Management Agency Municipal Elected Officials (MEO) Online Courses
- 5.10 RFD: Nampa Newsletter Continuation

**6 Reports**

**Financial Reports**

- 6.1a Cheque Listing For Council # 20190372- # 20190440
- 6.1b May & June 2019 Bank Rec
- 6.2 CAO Report August 20, 2019
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings August 20, 2019

**7. Correspondence**

- 7.1 Government of Alberta AEMA Northwest Region Newsletter Summer Edition /2019
- 7.2 Art Sawatzky, GM, PRWMC July 17, 2019 RE: 2019 Alberta Care Fall Conference
- 7.3 Ken Hawrylenko, Field Officer NW Region , AEMA RE: AEMA Summit 2019 Update
- 7.4 Minutes of Peace Regional Healthcare Attraction & Retention Committee held on August 6, 2019

**8. Closed Session**

- 8.1 Legal Issue - Title Transfers of Road & Lane Closures
- 8.2 Land Issue - Update on 9717-100 Street

**9 Adjournment**



Agenda Item # 5.2

**Request for Decision (RFD)**

Council Meeting August 20, 2019

**Topic:** 2019 Weed Inspectors for the Village of Nampa

**Background:**

The Village has entered into an agreement with Northern Sunrise County Ag Services to provide weed inspections throughout the Village of Nampa. As required by the Weed Control Act (WCA) Council must appoint the inspectors by resolution.

**Administration Recommendation:**

That council appoint Jordana Morrision, Christina Thiessen, Eryn Beach, Stephanie Soucy and Sebastien Dutrisac as weed inspectors for the 2019 period for the Village of Nampa.

**REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL**

**Chief Administrative Officer:** Dianne Roshuk

**Date:** July 25, 2019



**Request for Decision (RFD)**

Council Meeting August 20, 2019

**Topic:** MMSA Contract Renewal for 2020 - 2024

**Background:**

MMSA delegates attended our council meeting on June 18, 2019 to discuss the renewal of a five year contract with MMSA and their 5 year Strategic Plan for 2020 -2024 with council.

Administration has been very satisfied with MMSA's services to us and the municipality. We rely heavily on the expertise of MMSA staff.

We are very fortunate to have the professional, knowledgeable and supportive services of the agency to rely on for planning and development services.

**Administration Recommendation:**

That council make a motion to enter into a 5 year full service contract with MMSA for 2020-2024. Cost of services is \$25,000.00

**REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL**

**Chief Administrative Officer:** Dianne Roshuk

**Date:** July 25, 2019

## Village of Nampa (Dianne Roshuk)

5.4

**From:** Lorne and Bobbie Toker <cbatoker@serbernet.com>  
**Sent:** August 5, 2019 11:17 AM  
**To:** Village of Nampa (Dianne Roshuk)  
**Subject:** Re: Letter to Council

Thank you for the offer.  
I would like to counter the counter offer with \$4000.  
Please let me know Council's decision.  
Thank you

Bobbie

**From:** [Village of Nampa \(Dianne Roshuk\)](#)  
**Sent:** Thursday, July 18, 2019 11:54 AM  
**To:** ['Lorne and Bobbie Toker'](#)  
**Subject:** RE: Letter to Council

Hi Bobbie,

Council discussed the proposed lot sale to the Village and they would like to counter offer at \$3000.00 Please let me know what your decision is.  
Thanks, Dianne

**From:** Lorne and Bobbie Toker [mailto:cbatoker@serbernet.com]  
**Sent:** July 9, 2019 3:53 PM  
**To:** Dianne Roshuk <cao@nampa.ca>  
**Subject:** Letter to Council

Hi Dianne  
Finally remembered to do the letter to Council regarding my lot in Nampa.  
Please put on the agenda for the next Council meeting.  
Thank you

Bobbie (aka Corinne)



Virus-free. [www.avast.com](http://www.avast.com)

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## Village of Nampa (Dianne Roshuk)

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**From:** Ruth McCuaig <rmccuaig@peaceriver.ca>  
**Sent:** August 6, 2019 7:33 PM  
**To:** cao@nampa.ca; Christopher Parker; Cindy Millar (cmillar@northernsunrise.net); cao@countyofnorthernlights.com; Barbara Johnson  
**Subject:** Peace Regional Healthcare Attraction Committee Motion

Good evening,

The Committee has asked that you present the following motion to your Councils:

*Motion-2019-08 moved that the Committee request replenishment items from member Councils to stock 10 gift baskets for medical residents.*

These are the baskets provided to medical residents to welcome them and encourage them to establish their practice in the region.

Ruth McCuaig

Town of Peace River | Executive Assistant to CAO and Council



Celebrating  
a Century

Box 6600, 9911 - 100 Street, Peace River, AB T8S 1S4

P (780) 624.2574 | F (780) 624.4664  
[Facebook](#) | [Twitter](#) | [Instagram](#) | [Online](#)

## Village of Nampa (Dianne Roshuk)

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**From:** Amber Houle <ahoule@northernsunrise.net>  
**Sent:** July 19, 2019 8:48 AM  
**To:** Cindy Millar; 'Village of Nampa (Dianne Roshuk)'  
**Subject:** FW: FCSS Advocacy Tool Kit  
**Attachments:** 2019 FCSS Advocacy Toolkit.docx

Please find attached the new FCSS Advocacy Toolkit. This is a great resource to share with Council.



**Amber Houle | Supervisor of Community Services | Northern Sunrise County**  
 Bag 1300 | Peace River | AB | Canada | T8S 1Y9  
 Office: 780-625-3287 | Fax: 780 624-0023

[ahoule@northernsunrise.net](mailto:ahoule@northernsunrise.net) | [www.northernsunrise.net](http://www.northernsunrise.net)

**From:** Judy Macknee <assistant@fcssaa.org>  
**Sent:** July-18-19 5:12 PM  
**To:** Judy Macknee <assistant@fcssaa.org>  
**Subject:** FCSS Advocacy Tool Kit

Hi everyone,

Please see the message below from the FCSS Association President, Vicki Van Vliet Vaitkunas.

Have a great day! ☺

Judy Macknee  
 Executive Assistant  
 FCSS Association of Alberta  
 #106, 8944 - 182 Street NW  
 Edmonton AB T5T 2E3  
 780-415-4790  
[assistant@fcssaa.org](mailto:assistant@fcssaa.org)

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The FCSSAA Board of Directors is pleased to share the attached Advocacy Tool Kit that was designed by the Inter City Forum on Social Policy, of which the FCSSAA is a member. As you can see from the message received from Councillor Bev Esslinger, Chair of Inter City Forum on Social Policy, this tool kit was recently developed and distributed to members of the Inter City Forum with an invitation for others to also consider using these resources. As a member of the FCSSAA you are invited to use and share the Advocacy Tool Kit.

Councillor Esslinger's contact information, should you have further questions, is in the email below, or contact the FCSS Association office at either [director@fcssaa.org](mailto:director@fcssaa.org) (Linda) or [coordinator@fcssaa.org](mailto:coordinator@fcssaa.org) (Colleen)

Thank you,



Vicki Van Vliet Vaitkunas  
President, FCSSAA

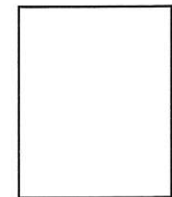
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The Inter City Forum on Social Policy is comprised of cities across Alberta. Its purpose is to address social policy, program and service issues that are of concern to Alberta urban municipalities. Inter City Forum members decided to proactively engage the new government to ensure they are aware of the Family and Community Support Services Program and the key role it plays providing preventive social services in communities across Alberta. To this end, Inter City Forum on Social Policy has developed the 2019 FCSS Advocacy Toolkit as a resource for municipalities. The toolkit consists of key messages, an Alberta FCSS Fact Sheet, a Local Fact Sheet (to be populated with local FCSS statistics that are relevant and tell the local FCSS story), Letter to the MLA template and common questions. We invite you to consider any or all of these tools in the upcoming weeks and months.

If you have any questions or would like to discuss this further, please feel free to contact me at 780-496-8136 or via email at [bev.esslinger@edmonton.ca](mailto:bev.esslinger@edmonton.ca).

Yours truly,

Bev Esslinger  
Chair  
Inter City Forum on Social Policy



**Bev Esslinger**  
COUNCILLOR, WARD 2  
[780-496-8136](tel:780-496-8136) OFFICE



[www.be vesslingerward2.ca](http://www.be vesslingerward2.ca)

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# **2019 Family and Community Support Services (FCSS) Advocacy Toolkit**

**Prepared by  
The Inter-City Forum on Social Policy**



## **Inter-City Forum on Social Policy**

**Dear FCSS Program Representative,**

Attached is the 2019 FCSS Advocacy Toolkit prepared by the Inter-City Forum on Social Policy. This kit will assist FCSS-funded organizations, including staff, board members, and volunteers, to increase the profile of FCSS across the province.

In order to have the greatest impact possible, we are committed to the idea of a one-voice strategy, working to coordinate our key messages from FCSS-funded programs across Alberta.

A number of documents are attached to make it as easy as possible for you to engage with your elected officials:

1. FCSS Alberta fact sheet
2. FCSS Local Fact Sheet (Template for local statistics and stories)
3. Letter to MLAs template
4. Common questions from elected officials
5. FCSS key messages

Included in the Fact Sheets are common social media logos into which you can embed hyperlinks to any active social media accounts you have. Links to FCSSAA accounts have already been included in the Alberta Fact Sheet. We encourage you to post in your accounts, using the hashtag #FCSSworkshere. You can also tag @FCSSAA in your posts. We encourage you to share this information with board members, employees, partners, family, friends and volunteers and ask them to help promote the critical need for sustainable funding for preventive social services.

## **FCSS Alberta Fact Sheet**

### **Background**

For over 50 years, the Government of Alberta, together with participating municipalities and Métis Settlements, have jointly funded preventive social services for Albertans through the Family and Community Support Services (FCSS) program. The Province contributes 80 per cent of the cost of operating a local program and the participating municipality or Métis Settlement contributes a minimum of 20 per cent. This unique provincial partnership program leverages municipal funds to greatly magnify their impact. Designed to allow communities to create customized programs that meet the specific needs of the local community, FCSS's preventive programs and services promote well-being, resilience, and active participation in the community for people of all ages.

- 315 municipalities and Métis Settlements participate in FCSS, organized into 206 local programs, under the FCSS Act and Regulation.
- FCSS programs support the delivery of comprehensive community-based preventive social programs. Almost all 4.33 million Albertans can access an FCSS program; less than one percent of the population lives in communities without an FCSS program.
- FCSS funding allocation in 2018 was less than 0.18% of the total provincial budget.
- FCSSAA brings together FCSS programs from across the province to promote collaboration and learning. FCSSAA supports and strengthens FCSS programs through evidence-based research, common evaluation, professional development, current tools and resources, and communication and coordination.
- FCSS programs are vigilantly striving to respond to community needs despite tight times.
- Research<sup>1</sup> has shown that for every \$1 invested in preventive services, \$7 - \$12 dollars in future spending is saved. Long-term spending is reduced for justice, health care, and addiction treatment.

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<sup>1</sup> Heckman, J. J., Moon, S. H., Pinto, R., Savelyev, P. A., & Yavitz, A. (2010). The Rate of Return to the High/Scope Perry Preschool Program. *Journal of Public Economics*, 94(1-2), 114–128.



## Inter-City Forum on Social Policy

- Preventive social programs have demonstrated across sectors and countries a positive impact on health and well-being through reducing depression and isolation, improving community cohesion and participation.
- FCSS builds community; promoting volunteerism as a method for citizens to contribute directly to their community. Across Alberta, FCSS programs report over 50,727 volunteers contributing 2,362,194 volunteer hours annually, equivalent to \$35,432,910 at minimum wage.
- FCSS Programs contribute to Albertans' economic prosperity. For instance, many communities provide a free income tax filing service through FCSS. Of the 24 programs that were surveyed, there were 5,954 tax returns filed, impacting 259 children, 266 seniors, and 2,426 low income individuals. A total of \$26,999,593 from just these 24 programs was brought back into Alberta communities.

***Follow us:***



## **FCSS Local Fact Sheet**

The **[Town of/County of, etc]** runs **[number of programs]** programs, which supports approximately **[X]** community members every year.

**[Examples statistics - replace with most relevant facts from your local community]**

- The **[Town of/County of, etc]** currently contributes X percent (**\$XX,XXX**) towards the overall FCSS **[your community]** budget of **\$X**
- In 2018, **[number of unique participants]** benefitted from participating in one of the **[number of programs]** programs funded by FCSS **[your community]**
- In 2018, **X** volunteers contributed **X** volunteer hours, valued at **\$XX,XXX.00**
- FCSS creates meaningful jobs for skilled professionals. In **[your community]** , approximately **x** jobs are supported in part or in full by FCSS funding.
- The FCSS program in **[your community]** works with **[X number]** of partners, including **[name key partners]**
- Through a comprehensive evaluation system, FCSS **[your community]** has been able to determine its positive impact in the community in a number of areas. For example, of children participating in child & youth development programs, **[X]** percent more of them said they felt like they belonged at school as a result of the FCSS program

### **What is the impact?**

Every FCSS program conducts evaluation, submitted annually to the Ministry of Community and Social Services. Through these evaluations, we learn about what works, what can be improved, and gather the stories of participants who have benefited from FCSS programs and services.

Here is one of those stories:

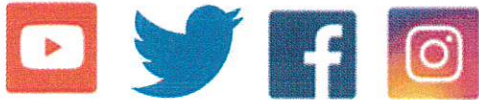
**[Include quotes from participants, or share a story that highlights innovation/collaboration, increased economic participation, increased self-reliance, volunteerism, etc. Example shown below]**



## Inter-City Forum on Social Policy

*Joe had worked all his adult life but had a degenerative eye disease and now couldn't see well enough to earn a living. The only housing he could afford was a drug-den hotel. Medical treatment could restore his eyesight - but when you live outside a major centre and don't have money for travel, life-changing surgery is beyond reach. FCSS reached out to its volunteer network and found drivers who would transport Joe to and from surgery. It also linked him with the Job Resource Centre, which was there when he was ready to go back to work full time. Joe soon had the dollars to move out of the hotel into his own suite. Without FCSS, he couldn't have seen that future.*

Follow us **[Include links to any active social media accounts for your community]**





## **Inter-City Forum on Social Policy**

### **Letter to MLAs Template**

Dear (MLA Name):

On behalf of (Organization Name), we are writing to request an opportunity to speak with you about the Family and Community Support Services (FCSS) Program. FCSS is an innovative, made in Alberta approach to delivering preventive social programs. Although it has been around for 50 years, you may not have heard much about FCSS. We often don't hear about preventing drug and alcohol abuse, preventing crime, preventing isolation, because when prevention works - and in Alberta it works like nowhere else - it's not widely broadcast. Avoiding a crisis isn't news.

The FCSS program is a vital resource in the social and economic health and wellbeing of the province which supports the Alberta Government's vision of making life better for all Albertans. FCSS (community name) supports (X) unique individuals through \$X million in funding for preventive social services. These programs help isolated seniors access supports to keep them safely in their homes for longer; they help women and newcomers build the skills they need to participate more fully in the workforce; they help keep children and youth engaged in positive programs during crucial after school hours; and they help young families connect to resources and supports in their local community.

Participants in FCSS programs have felt the pinch in Alberta's economy. Although the FCSS program has not received an increase in funding for four years, FCSS programs have sought creative ways to meet increasing demands. FCSS programs consistently seek out innovative opportunities for collaboration in order to leverage existing funds for greater impact. Ensuring that future policies prioritize prevention as a best practice allows us to address social issues before they arise, reducing long-term costs in other areas such as the justice system, health care and addiction treatment.

As the (position name), I would like to arrange a meeting with you to discuss how we can best advance our shared vision of healthy Albertans supported by a province that encourages all to succeed, and is the very best place to work, start a business, and raise a family.

We look forward to your response. If you would like more information, please do not hesitate to contact me directly.

Sincerely,





## **Inter-City Forum on Social Policy**

(Your Name)

(Contact information)

### **Common Questions from MLAs**

**Question: Why are there so many organizations? Isn't it true that there is a lot of duplication?**

**Answer:** While many organizations have similar mandates, they have different service philosophy and approaches to address the varying needs of the people served. Sometimes similar programs will be offered by different organizations, in different parts of a city, to ensure equitable access to services. There are many examples of organizations sharing resources such as space, information, services and administrative supports.

**Question: Couldn't we consolidate some organizations to save money? Can't services offered by smaller organizations be delivered as well, or better, by larger organizations or government directly?**

**Answer:** Not necessarily. FCSS-funded organizations are constantly evolving into collaborations and new partnerships. However, bigger does not necessarily ensure better outcomes. The complexity of preventive service delivery, and the need for more accessible, community-based programs demand services that are closer to where people live, delivered in a culturally-appropriate manner. The notion that size automatically ensures best practices and outcomes is not defensible.

**Question: How do you know you are making a difference?**

**Answer:** All FCSS programs report back based on the FCSS Outcomes Model, meaning that we have an understanding of the impact of the program across the province using the same outcomes. At a high level the outcomes of FCSS are to improve the social well-being of individuals, families and communities. Improved social well-being is measured through indicators of success such as: personal well-being, connectedness with others, children & youth developing positively, healthy family functioning, connectedness to resources and supports, and community issues being addressed. In addition, many of the programs across the province collect or collaborate for local data strategies and evaluation above and beyond their reporting requirement. This additional work supports measurement and communication of additional impacts in the community, how the program is leveraging partnerships, and opportunities for continuous improvement.



## **Inter-City Forum on Social Policy**

**Question: A priority for the Alberta Government is building civil society. How does FCSS contribute to building civil society?**

**Answer:** The requirement for volunteer involvement in FCSS programs has created an opportunity for tens of thousands of Albertans to get involved in every aspect of civil society, from governance to service delivery. Further, in many communities, civil society organizations (not-for-profit organizations) work with FCSS to provide programs and services. Many times these organizations embark upon partnerships and collaborations within the not-for-profit sector as a result of their relationship with FCSS, enhancing the communication and coordination of social services beyond those provided by FCSS. FCSS is a strong, and cost-effective vehicle to build and strengthen Alberta's civil society.

**Question: How does FCSS respond to emerging social issues?**

**Answer:** The principle of local autonomy allows FCSS programs to respond to the unique needs in the community. Through local needs assessments and local priority setting processes, FCSS responds to the unique needs of each community.

# THE IMPORTANCE OF STABLE **FCSS FUNDING**

Why is Secure & Stable Funding for  
**Family & Community Support Services**  
Critical to Albertans?



## Together, Making Life Better For Albertans

- **FCSS** responds to social issues by helping individuals and families before they reach a crisis point.
- Albertans feel a sense of belonging, meaning, security and control over their lives through **FCSS** programs and services.
- With overall support for those struggling with addictions, homelessness, social isolation, poverty and violence, **FCSS** can show measurable results for short term and long term goals.



## Social Well-Being Creates Economic Prosperity

- Strong, stable and supported employees allow our business communities to thrive. **FCSS** programs support the health and wellbeing of individuals to give them the confidence and ability to get back to work.
- Businesses are more likely to locate in a community with a strong, healthy work force and positive social conditions. **FCSS** is creating healthy communities that attract new and diverse businesses.
- **FCSS** strategically invests in programming that helps to reduce crime, reduce health care dependency, reduce employment barriers for vulnerable Albertans and enhance our economy.



## Communities Know What is Best for Themselves

- **FCSS** leverages local knowledge and relationships, to ensure that investments are directed to the programs that will make the greatest impact for all Albertans.
- By using a coordinated approach, **FCSS** connects non-profit groups and the volunteer sector, with public and private sectors, to meet the unique needs of each community.
- **FCSS** programs create local accountability to tax payers. Direct contact with the organizations means increased accountability for producing measurable outcomes, to better the communities.

1

2

3

supported by  
INTER-CITY FORUM  
ON

**Social  
Policy**





August 5, 2019

File: 12/120

**Municipalities of Alberta**

**Re: Town of Peace River GST Audit Concern**

Colleague,

In May 2019, following a routine GST audit, the Town of Peace River was advised by the Canada Revenue Agency (CRA) that our intermunicipal cost sharing agreements were assessed as being subject to Federal Goods and Services Tax (GST). The Town's third-party auditing firm, MNP, appealed the ruling, but CRA maintained that the agreements are taxable and subsequently issued a demand letter for over \$600,000.

The Town is extremely concerned by the implications of this ruling and the effect it will have on *all* Alberta municipalities, particularly on Intermunicipal Collaboration Frameworks. Municipal Affairs has contacted Town administration and shares our concerns on this issue.

On direction from Council, the Town has contacted FCM, AUMA, RMA, and NADC. FCM concurs that this finding has serious implications for all municipalities nationwide and has submitted our case to an independent tax lawyer for legal review. In addition, the Town is working with AUMA on an Emergency Resolution to be presented in September. Finally, we are engaging in a concerted advocacy campaign with Provincial and Federal elected officials, along with prospective Federal candidates. We believe it is critical that this re-interpretation be reviewed, and the tax status of cost-sharing agreements be clarified.

The Town requests that your Council join us in our advocacy effort. We invite you to contact AUMA, FCM or any other advocacy body who may be able to assist in having this ruling reconsidered. We further ask you to consider contacting your respective MLAs and MPs, along with any other official or candidate who can press for a reconsideration of this ruling.

Thank you for your attention to this very serious matter.

Sincerely,

A handwritten signature in black ink that reads "Christopher J. Parker".

Christopher J. Parker, CLGM, CAO  
THE TOWN OF PEACE RIVER





## TOWN OF PEACE RIVER Briefing Document

**Presenter:** Mayor and Council, Town of Peace River  
**Topic:** GST Audit Review

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### **Background**

On March 4, 2019 the Town of Peace River underwent our routine GST/PSB (Public Service Body) Audit. The Town's previous audit was conducted in 2011.

On May 3, Canada Revenue Agency (CRA) released their results which assessed GST on "a supply of a right to enter, to have access to, or to use property of the government, municipality, or other body". CRA ruled that the "town supplied a right to use the municipal property to other municipalities through the use of cost-sharing agreements." The amount of the reassessment was \$609,571.41.

To be clear: the cost-sharing agreements in question have been in place since at least 2002. The specific agreement examined in 2019 was the same agreement in place during the audit in 2011. However, in the recent audit, CRA reinterpreted the questions of 'supply', 'public purpose' and 'third party benefit' with respect to cost-sharing agreements.

Town of Peace River facilities have a flat payment scale which does not discriminate on the basis of residence. No passes, rights of use or access are provided as a result of these contributions and the agreements are specifically worded towards regional benefit.

### Appeal and Review

The Town appealed the initial ruling and on July 16, we were told the ruling was upheld. Interest on the outstanding amount has been accruing since April 25, and on July 22, the Town was notified by CRA that the case has proceeded to collections. On direction from our Council, the Town will be continuing the appeal process with CRA. This could take up to a year.

### Concerns

This ruling – a reinterpreting of CRA bulletin on GST for Grants and Subsidies - has set a number of precedents which will be problematic for municipalities:

1. An auditor is now permitted to 'parse' an existing agreement to justify a finding even if the remainder of the agreement contradicts that finding.
2. Municipalities are no longer able to rely on the GST/HST Technical Information Bulletin B-067 with respect to determining supply as it relates to on-going programs of financial support.
3. It is no longer clear which cost-share items may be now assessed as supply. Furthermore, transactions not contained within the cost-share agreement are being assessed as though they were. Examples drawn from the Town's case include:
  - a. A \$3000 contribution to Canada Day Fireworks. This item is not part of the cost sharing agreement and no direct benefit was provided to the grantor.

- b. \$4000 in contributions to the Healthcare Attraction and Retention Committee. Again, not part of any cost-sharing agreement and any supply provided by this group falls within the public interest.
  - c. 50% of the salary of an RCMP Liaison Officer – not subject to any cost sharing agreement.
  - d. \$8,000,000 in donations to the capital costs of constructing a new regional multiplex. In addition to not being subject to the cost-share agreement, the contributions did not confer a supply of access to any property or service made by the municipality. This item was the most frustrating (and most costly) as the Town has been requesting funding for four years and the only time the Federal government acknowledged this project was to tax it.
4. The required ICF Agreements will now have to include a tax provision. Given the lack of consistency in how the regulation is being applied, this could prove extremely challenging in terms of determining which services should be considered supply. Municipalities must be prepared to have a future auditor reinterpret the agreements yet again. The cost of reversing any collection or remitting will create a substantial economic burden.

Our Council has passed the following Motions:

*MOTION-19-07-261 Councillor Good moved that the Town contact AUMA and FCM to get legal advice and proceed as recommended.*

*MOTION CARRIED*

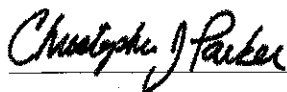
*MOTION-19-07-262 Councillor Needham moved that the Town consider undertaking some political advocacy work to raise awareness of the issue both Federally and Provincially across all party lines.*

*MOTION CARRIED*

#### Action

The Town has submitted this issue to FCM, AUMA, NADC, RMA, and Municipal Affairs. All of these bodies are extremely concerned about the precedent represented in this ruling. FCM is seeking an independent legal review of the issue and is considering intervenor status. AUMA is assisting the Town in preparing an Emergency Resolution to be presented in September.

In addition, the Town is actively engaging Provincial and Federal officials as well as prospective Federal candidates on this matter.



**Christopher J. Parker, CLGM, CAO**  
THE TOWN OF PEACE RIVER



**Request for Decision (RFD)**

Council Meeting August 20, 2019

**Topic:** New Logo for the Village

**Background:**

Administration has been working with Rylee Armstrong, a Graphic Designer from Peace River on designing a new logo for the Village.

Attached is the new design for council's review

**Administration Recommendation:**

That council approve the new logo design



The Village of  
**Nampa**  
A Place Close To The Heart



\* Previously emailed  
to council

5.9

**Village of Nampa (Dianne Roshuk)**

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**From:** Village of Nampa (Dianne Roshuk) <cao@nampa.ca>  
**Sent:** August 7, 2019 3:38 PM  
**To:** 'Cheryl Novak'; 'clynton butz'; 'Quinton Bulford'; 'Evan Maiasiewich';  
'pskrlik@gmail.com'  
**Subject:** FW: Municipal Elected Officials Courses  
**Importance:** High

Hi everyone,

Looks like there is some training that municipal officials are required to take as per Legislation changes that will be coming into effect Jan 2020.

Instructions on how to enroll are listed further down in the email

If you have any questions about this the best person to ask would be Ken Hawrylenko @ 780-292-1155 (cell)

Thanks, Dianne

-----Original Message-----

**From:** David Leblanc [mailto:dleblanc@northernsunrise.net]  
**Sent:** August 6, 2019 3:28 PM  
**To:** 'CAO <cao@nampa.ca> (cao@nampa.ca)' <cao@nampa.ca>  
**Subject:** FW: Municipal Elected Officials Courses

Hi Dianne,  
For your council to compete for Jan 1 2020. cheers

**From:** Ken Hawrylenko [mailto:Ken.Hawrylenko@gov.ab.ca]  
**Sent:** Tuesday, August 06, 2019 10:57 AM  
**Subject:** Municipal Elected Officials Courses

All,  
An additional piece of information for you.

Regards,

Ken Hawrylenko  
Field Officer Northwest Region  
Alberta Emergency Management Agency  
Ministry of Municipal Affairs  
Ph. 780 292 1155 (cell)  
24 hr: 1-866-618-2362  
Email: ken.hawrylenko@gov.ab.ca<mailto:ken.hawrylenko@gov.ab.ca>

---

Good afternoon,

We are pleased to announce that the new in-class Municipal Elected Officials (MEO) and MEO online courses are now public and available for enrolment!

Alberta.ca<<http://Alberta.ca>> will be updated in the coming weeks to reflect the updates to the courses.

To check for in-class course dates, visit the AEMA Training Calendar<<https://calendar.google.com/calendar/embed?src=aema.training%40gov.ab.ca&ctz=America/Edmonton>>.

The online course can be accessed through Noverant<<https://alberta.noverant.com/portal/>>, our Learning Management System. More information on the online course is below.

#### NEW MUNICIPAL ELECTED OFFICIALS (MEO) ONLINE COURSE AVAILABLE

[cid:image003.png@01D54C6B.794B5750]

#### 1. Why?

The Alberta Emergency Management Agency has developed a brand new online course to make it easy for MEOs to comply with the recent legislative changes that come into effect January 1, 2020.

This course is designed to provide the local authority with background on emergency management principles, other key players in emergency management, and the legislation that delegates legal responsibilities to the local authority in emergency situations.

This course is an alternative to the in-class MEO course<<https://www.alberta.ca/emergency-training-courses.aspx>>.

Deadlines under the Local Authority Emergency Management Regulation for taking this course can be found HERE<<https://www.alberta.ca/emergency-training-courses.aspx>>.

#### 2. What's new?

i. Brand new course materials that focus on legislated responsibilities and best practices for elected officials and delegates in emergency management.

ii. Updated content on emergency management legislation in Alberta, including the Emergency Management Act (2018) and Local Authority Management Regulation (2018).

iii. Updated content on recent disaster history in Alberta including the 2017 Kenow (Waterton Lakes National Park) Wildfire and 2016 Horse River (Fort McMurray) Wildfires.

### 3. How do I enroll?

Signing up for the online Municipal Elected Official course is easy. Just follow these 3 steps:

i. Fill out the form on the Noverant Training Pool<<https://alberta.noverant.com/portal/>>.

ii. Select training from the Alberta Emergency Management Agency.

iii. Type the name of the course you'd like to access (MEO online).

You can also watch this tutorial<<https://www.youtube.com/watch?v=obnJm-ZeTE8>> to on how to create your account.

If you already have an account with us on Noverant, just send an email to [aema.training@gov.ab.ca](mailto:aema.training@gov.ab.ca) and request that MEO Online be added to your account.

What's next?

The Basic Emergency Management (BEM) online and BEM in-class courses are in the final stages of production and will be available later this summer. Watch your inbox for updates when these are available.

If you have any questions please email us at [AEMA.Training@gov.ab.ca](mailto:AEMA.Training@gov.ab.ca).

Regards,

Integrated Learning  
Alberta Emergency Management Agency  
E. [aema.training@gov.ab.ca](mailto:aema.training@gov.ab.ca)

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

[header\_\_alberta\_\_fotter]

Request for Decision (RFD)  
Council Meeting August 20 2019

**Topic:**

Village of Nampa Newsletter

**Background:**

There still seems to be some confusion around the Nampa newsletter as far as publishing it on a monthly basis. December 2018 was the last time Administration sent out a newsletter due to the fact that we were not getting many submissions for it, and we also had to remind everyone about submitting, so it wasn't worth our effort or the costs of doing one. It costs \$ 40 per month to send out.

In Feb /March 2019 a conversation took place between Mayor Skrlik, the CAO, Shirley and Amber Houle with FCSS. We were advised that FCSS was going to be doing their own newsletter starting in April and that any senior's events could be included in their newsletter, since we were considering giving up the newsletter all together. The school does their own newsletter, which is sent home with the students.

Administration did start the newsletter again in April as per council direction, and it was noted to do it for a couple of months and that it would be revisited to see how it was going.

It was brought to our attention that there was discussion of our newsletter at the May seniors meeting and that the Seniors wanted only one newsletter and they didn't want to have to read 2 different ones. We were also advised that the Seniors were told that FCSS would do up a newsletter specific to Senior events, however they said NO to that idea. Since FCSS runs all the seniors programs it only makes sense that FCSS do the monthly newsletter.

Attached are the latest 2 editions of our newsletter and as council can see, there is a lot of empty space and we are spending \$40 per month for this. We had also put this information on our new web page ( which is very friendly user) and the Library was happy with that as we could link the Library's web page.

**Administration Recommendation:**

Since all this came about, FCSS has been publishing a monthly newsletter in poster form and distributing the posters in the area. Admin would like to recommend to council that we discontinue the newsletter and if any events/happenings need attention we can always put the information on our web and Facebook pages, and if needed put into our water bills.

**REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL**

**Chief Administrative Officer:** Dianne Roshuk

**Date:** August 15, 2019



## 6 REPORTS



# VILLAGE OF NAMPA

Page 1 of 4

## Cheque Listing For Council

6.1a

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20190372	2019-07-09	LOCAL AUTHORITIES PENSION PLAN	June 30 2019	PAYMENT LAPP DEDUCTIONS JUNE 2019	4,268.10	4,268.10
20190373	2019-07-11	ROSHUK, DIANNE G				
20190374	2019-07-11	SURMAN, STEVE C				
20190375	2019-07-11	MCNEIL, JEREMY D				
20190376	2019-07-19	DIRECT ENERGY	2223 July 19 5476 July 19 6793 July 19 7130 July 19 8666 July 19	PAYMENT CIVIC CENTER GAS 97TH STREET LIGHTS GAS OLD OFFICE SEWER LIFT GAS FIRE HALL GAS	151.80 224.52 58.43 61.09 66.44	562.28
20190377	2019-07-19	NAMPA AUTO & FARM SUPPLY	178159	PAYMENT BLADES/GLOVES/WHEEL BRUSH	523.77	523.77
20190378	2019-07-19	TELUS COMMUNICATIONS INC.	0091 July 19 4468 July 19 4642 July 19 7953 July 19 8852 July 19	PAYMENT MUSEUM TELEPHONE PW TELEPHONE OFFICE TELEPHONE FIREHALL TELEPHONE FAX LINE	110.81 87.70 174.51 64.79 65.01	502.82
20190379	2019-07-19	TELUS MOBILITY INC.	9618 July 19	PAYMENT CAO CELL PHONE	105.46	105.46
20190380	2019-07-23	DIRECT ENERGY	0371 JULY 19 6189 JULY 19 6577 JULY 19 6932 JULY 19 7641 JULY 19 7960 JULY 19	PAYMENT ELECTRICITY OLD OFFICE ELECTRICITY FIRE HALL ELECTRICITY TENNIS CRTS ELECTRICITY SEWER LIFT ELECTRICITY BALL DIAMOND ELECTRICITY CIVIC CENTER	117.39 289.07 114.00 397.06 29.37 1,796.78	2,743.67
20190381	2019-07-25	ATTACK OILFIELD SERVICES	9175	PAYMENT SUPPLY PORTABLE TOILETS MIL	758.10	758.10
20190382	2019-07-25	BUTZ, CLYNTON	July 19	PAYMENT MILEAGE COUNCILLOR	51.00	51.00
20190383	2019-07-25	CANADIAN LINEN AND UNIFORM	5003228165 5003239226 8165 - MUS 9226 - MUS	PAYMENT MTHLY MAT RENTAL MTHLY MAT RENTAL MTHLY MAT RENTAL - MUSEUM MTHLY MAT RENTAL - MUSEUM	90.31 90.54 98.54 98.96	378.35
20190384	2019-07-25	CROWLEY, MARY	JULY 2019	PAYMENT CUSTODIAN JULY	187.50	187.50
20190385	2019-07-25	HARTLEY, PHIL	JULY 2019	PAYMENT BACK WINDOW REPLACEMENT	371.70	371.70
20190386	2019-07-25	HI TECH BUSINESS SYSTEMS	154023	PAYMENT MTHLY CONTRACT FEE	51.86	51.86
20190387	2019-07-25	HOME HARDWARE	955780 956529	PAYMENT PAINT KIT & REFILLS LUMBER	13.59 209.92	223.51
20190388	2019-07-25	NAMPA & DISTRICT HISTORICAL SOCIETY	JULY 2019	PAYMENT DONATION TO ANNUAL WINE GA	1,250.00	1,250.00
20190389	2019-07-25	NEW WATER LTD.	173 JULY 2019	PAYMENT PARTNER BILLING MAY & JUNE BULK WATER	21,092.73 14.31	21,107.04
20190390	2019-07-25	NORTHERN SUNRISE COUNTY	9441	PAYMENT GARBAGE PICKUP MAY & JUNE	4,000.00	4,000.00

## Cheque Listing For Council

6-1a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190391	2019-07-25	NOVAK, CHERYL		PAYMENT		112.00
			JUNE 2019	TRAVEL	112.00	
20190392	2019-07-25	PEACE REGIONAL WASTE MANAGEMENT COMI		PAYMENT		408.96
			20580	TRANSFER STATION	177.92	
			20581	TIPPING FEES	231.04	
20190393	2019-07-25	PETTY CASH		PAYMENT		113.04
			JULY 19	POSTAGE	103.04	
			JULY 2019	WATER FOR COOLER	10.00	
20190394	2019-07-25	RENTCO EQUIPMENT LTD.		PAYMENT		42.00
			354904-4	RENTAL OF HAMMER DRILL	42.00	
20190395	2019-07-25	RURAL MUNICIPALITIES OF ALBERTA		PAYMENT		276.24
			090414	1 CASE PAPER MUSEUM	62.90	
			090414 VON	PAPER	164.04	
			090415	INK CARTRIDGE	49.30	
20190396	2019-07-25	RYLEE ARMSTRONG DESIGNS		PAYMENT		250.42
			040	CONTRACTING FOR A LOGO	250.42	
20190397	2019-07-25	TARIN RESOURCE SERVICES (1994) LTD		PAYMENT		2,919.58
			16089	ACQUISITION OF AERIAL PHOTC	2,919.58	
20190398	2019-07-25	TOKER, TEENA		PAYMENT		225.00
			JULY 2019	CUSTODIAN VON	225.00	
20190399	2019-07-25	VELOCITY ENGINEERING INC.		PAYMENT		9,284.58
			2115	INFRASTRUCTURE SURVEY	6,805.05	
			2117	2019 ROAD REPAIRS	2,479.53	
20190400	2019-07-25	W.R. MEADOWS		PAYMENT		1,013.65
			120007252	CRACKFILL	1,013.65	
20190401	2019-07-25	WORKERS COMPENSATION BOARD		PAYMENT		949.75
			813837 JULY 19	WCB	949.75	
20190402	2019-07-25	ATB FINANCIAL MASTERCARD		PAYMENT		186.99
			July 15 19	COFFEE SUPPLIES	4.99	
			July 2 19	MTHLY DOMAIN FEE	20.95	
			July 2 2019	SNACKS - ECONOMIC DEV MTG	23.18	
			July 2, 2019	COFFEE SUPPLIES	24.57	
			July 9 19	WATER P/W	11.70	
			July 9, 2019	COFFEE SUPPLIES PW	31.30	
			June 20 19	TITLE SEARCHES	20.00	
			June 28 19	MUSEUM CLEANING SUPPLIES	50.30	
20190403	2019-07-30	ROSHUK, DIANNE G				
20190404	2019-07-30	MATIASIEWICH, SHIRLEY A				
20190405	2019-07-30	SURMAN, STEVE C				
20190406	2019-07-30	DIFFERENZ, RHIANNA C				
20190407	2019-07-30	CHENARD, ANGELE L				
20190408	2019-07-30	MCNEIL, JEREMY D				
20190409	2019-07-30	MATIASIEWICH, EVAN M				
20190410	2019-07-30	NOVAK, CHERYL				
20190411	2019-07-30	BUTZ, CLYNTON				
20190412	2019-07-30	SKRLIK, PERRY				
20190413	2019-07-30	TURCOTTE, ASHTON				
20190414	2019-07-30	SKRLIK, JOSEPH				
20190415	2019-07-30	POIRIER, ADRIEN				
20190416	2019-07-30	BULFORD, QUINTON				

## Cheque Listing For Council

6-1a

Cheque #	Cheque Date	Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
20190417	2019-07-31	DIRECT ENERGY	7971 July 19	PAYMENT STREET LIGHTS	7,038.32	7,038.32
20190418	2019-08-06	LOCAL AUTHORITIES PENSION PLAN	JULY 2019	PAYMENT JULY 2019 LAPP DEDUCTIONS	3,473.67	3,473.67
20190419	2019-08-08	BELL MOBILITY	Aug 19	PAYMENT PW CELL PHONE	126.46	126.46
20190420	2019-08-08	IWANTWIRELESS CA LTD	74640	PAYMENT MTHLY INTERNET FEE MUSEUM	52.45	52.45
20190421	2019-08-08	NAMPA AUTO & FARM SUPPLY	179022 179095	PAYMENT OIL/FILTERS/SEAL/SHOP SUPPLI NUTS/BOLTS/WASHERS	635.95 9.41	645.36
20190422	2019-08-08	ATTACK OILFIELD SERVICES	9306	PAYMENT SUPPLY PORTABLE TOILETS JUL	441.00	441.00
20190423	2019-08-08	B & G CONSTRUCTION	1800089	PAYMENT 25% DEPOSIT ON FIRE HALL/PW	5,471.42	5,471.42
20190424	2019-08-08	GOVERNMENT OF ALBERTA	E201904	PAYMENT PUBLIC AUCTION AD AB GAZETT	21.00	21.00
20190425	2019-08-08	GRIMSHAW TRUCKING LTD.	E1446833	PAYMENT FREIGHT RE: CRACK FILL	692.31	692.31
20190426	2019-08-08	HOME HARDWARE	958464	PAYMENT LUMBER	100.78	100.78
20190427	2019-08-08	KIT BUSINESS EQUIPMENT	091087	PAYMENT TONNER	293.84	293.84
20190428	2019-08-08	Matiasiewicz, Shirley	JULY 19	PAYMENT TRAVEL	52.00	52.00
20190429	2019-08-08	NAMPA & DISTRICT HISTORICAL SOCIETY	AUGUST 2019	PAYMENT PURCHASE OF PICTURE FOR SI	250.00	250.00
20190430	2019-08-08	NORTHERN SUNRISE COUNTY	9470 9470-1	PAYMENT WATER TREATMENT PRINCIPAL WATER TREATMENT LOAN INTEI	50,000.00 12,893.15	62,893.15
20190431	2019-08-08	RECEIVER GENERAL	JULY 2019	PAYMENT GARNISHEE	875.39	875.39
20190432	2019-08-08	RECEIVER GENERAL - PAYROLL	201907 CPP 201907 EI 201907 TAX	PAYMENT CPP EI TAX	3,274.84 1,285.85 4,679.03	9,239.72
20190433	2019-08-08	RMRF BARRISTERS SOLICITORS	117021-001-SNF	PAYMENT LAWYERS FEE - ROAD ISSUES	2,536.21	2,536.21
20190434	2019-08-08	ROSHUK, DIANNE	AUG 2019	PAYMENT TRAVEL (SUPPLIES/MEETINGS)	121.00	121.00
20190435	2019-08-08	SHELLEY'S STATIONERY	022	PAYMENT STAMPS	283.50	283.50
20190436	2019-08-08	VITAL EFFECT INC	5688	PAYMENT MTHLY WED SUPPORT	40.95	40.95
20190437	2019-08-08	W.R. MEADOWS	120007368	PAYMENT CRACKFILL	682.64	682.64
20190438	2019-08-15	ROSHUK, DIANNE G				
20190439	2019-08-15	SURMAN, STEVE C				
20190440	2019-08-15	MCNEIL, JEREMY D				





# VILLAGE OF NAMPA

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## Cheque Listing For Council

61a

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					

Total 178,681.09

\*\*\* End of Report \*\*\*



## Chief Administrative Officer Report

6.2

July 17, 2019 - August 20, 2019

July 24 - Met with Cindy to discuss/review Intermunicipal Cooperation Agreement for Aug 1<sup>st</sup> meeting

July 31 - Met with Jason Schuler, Velocity for Pre construction start up meeting - 2019 Road Repairs

August 1 - Met with NSC committee reps to discuss MOU Agreement and IC Agreement between NSC & VON

August 2 - Skype Interview for Museum Director position

August 8 - Met with Jim Myers, Myers Benefit Consulting (benefit providers for VON employees) to discuss annual benefits, decrease in premiums

August 20 - Regular council meeting

Daily office duties

\*\* I am registered to start another course in September towards my CLGA certificate

### **\*\* Important Notice**

We will be hosting a Crime Watch meeting on August 29 at 7 pm at the Seniors Drop In Centre. Mayor Skrlík asked Administration to set it up as per some resident's request. Corinna Williams will be doing a presentation on Crime Watch and a RCMP Detachment member will be there to answer any questions. I hope all council will be in attendance

**Public Auction** for property located at 9706 & 9708 - 100 Avenue is scheduled for September 25, 2019 @ 2 p.m. at Seniors Centre

### **Updates:**

A candidate has been hired for the position of Museum Director for the museum, Start date is Sept 11, 2019.

We received the annual allotment from Northern Sunrise County, Administration needs direction from council as to how much they would like to be put into savings acct?



## Councillor Committee Report

Name: Evan Matiasiewicz

Date: August 14, 2019

Meetings/Events Attended:  
(With comments)

No Meetings Attended

### **Upcoming Meetings**

RCMP - September 18, 2019



## Councillor Committee Report

Name: Quinton Bulford

Date: Aug 16, 2019

Meetings/Events Attended:

(With comments)

July 11<sup>th</sup> Ag society meeting – lots of discussion around upgrades and repairs that have been happening this summer, boards from old Peace River rink being installed in Nampa. Also looking at new ways to use curling rink or hall to help generate income

**Upcoming Meetings**



## 7. CORRESPONDENCE

# Government of Alberta ■

## Alberta Emergency Management Agency

# Northwest Region Newsletter

Summer Edition / 2019

AEMA -10320-99 Street, Grande Prairie, AB. T8V 6J4 Ph. 780 876 2930  
[www.aema.alberta.ca](http://www.aema.alberta.ca)

### IN THIS ISSUE:

AGENCY UPDATE

TRAINING UPDATE

PLANS PLANS PLANS

CEMP

#### !!Shortened Version!!

We decided to pare down this issue to one page due to many EM Staff being away on Summer Holidays, therefore we will zero in predominantly on Planning and Training!

Enjoy your summer!

Next Issue – September 2019

NW Region Field Officer

Contact Information:

[Ken.hawrylenko@gov.ab.ca](mailto:Ken.hawrylenko@gov.ab.ca)

Cell: 780 292 1155

[Brice.daly@gov.ab.ca](mailto:Brice.daly@gov.ab.ca)

Cell: 780 876-2930

**POC: 1-866 618 2362**

**24hrs Day / 7 Days a week**

## Welcome to Summer 2019

**Agency Update** – we are well into summer with spring long behind us. I think everyone can agree that part of this is because the NW Region Wildfires trumped everything with regard to normal day to day activities. Thanks to everyone from the NW Region for your assistance – be it the AHIMT Team members coming up to High Level, to those of you who had to hold down the Fort while Staff Members were away assisting and to those that were directly or indirectly involved in aspects of the fires not mentioned and may still be engaged in some capacity as your involvement is greatly appreciated. Thank you. On that note, we would like to take this moment to remind folks of the importance on reflecting upon your own Emergency Management programs and identifying elements that could use some improvements and/or revisions as we move forward in 2019.

**Training Updates** – we rolled out our first DEM course in Saddle Hills County back in early May with a large turnout. This course was in the making for some time and it is our hope that all that were in attendance found it to be very informative and a good use of their time. We also held two DRP Workshops in May – one in Grande Prairie and one in Falher. Again, the turnout was great with the workshop focusing on: the Disaster Recovery Program itself, Recovery Preparedness, Processes & Submission Requirements and the Approval Process. If you are interested in hosting or participating in these or any other courses that the AEMA offers, please contact your NW Region Field Officers.

**Plans Plans Plans** – follow this hyperlink and it will take you to a GoA Site where you can view a number of Provincial plans – some current and some a few years old, but nonetheless a lot of valuable information that you may find very useful especially when developing plans specific to a planned or unplanned event. Go to: <https://www.alberta.ca/government-emergency-plans.aspx>

**CEMP** – we have mentioned before that there continues to be additions to the Document Library and now there is a template named – ‘Authorized Access Permit.’ We urge you to have a look at this Permit, as it could be a real timesaver and very useful as it pertains to granted access in a specific area during an Incident.

*Ken Hawrylenko & Brice Daly*



7.2  
Box 7256  
Peace River, AB T8S 1S9  
Landfill: 780.624.4182  
Eco Centre: 780.624.1112  
Administration: 780.624.0013  
Fax: 780.624.0023

July 17, 2019

Northern Sunrise County  
Bag 1300  
Peace River AB T8S 1Y9

ATTENTION: Cindy Millar  
Chief Administrative Officer

Town of Peace River  
Box 6600  
Peace River AB T8S 1S4

ATTENTION: Chris Parker  
Chief Administrative Officer

Village of Nampa  
Box 69  
Nampa AB T0H 2R0

ATTENTION: Dianne Roshuk  
Chief Administrative Officer

Dear Madam/Sir:

Re: 2019 Alberta Care Fall Conference

The Peace Regional Waste Management Company (PRWMC) is excited to announce that we will be hosting the Alberta Care Annual Fall Conference in Peace River from September 4<sup>th</sup> to 6<sup>th</sup>, 2019. Please accept our invitation for Council and Administration to attend this event. Please find enclosed a registration form and Agenda for your convenience.

The Association of Alberta Coordinated Action for Recycling Enterprises (**Alberta CARE**) was established in 2010 as a non-profit enterprise for the purpose of supporting recycling and waste management activities, at the community level, in Alberta. The goals of **Alberta CARE**, are summarized, as follows:

- Coordinate recycling and waste management activities at the community level.
- Establish partnerships that will bring together diverse interest groups towards a common focus and implementation strategy for recycling and waste management.
- Promote recycling and waste management as part of the day-to-day lifestyle and culture of Albertans.
- Promote awareness of new recycling initiatives to the general public.



7.2  
Box 7256  
Peace River, AB T8S 1S9  
Landfill: 780.624.4182  
Eco Centre: 780.624.1112  
Administration: 780.624.0013  
Fax: 780.624.0023

We expect to welcome up to 150 delegates from Municipalities and organizations across Alberta and attendees traditionally receive welcome bags when they register at the event. Therefore, we would like to, respectively, request that each of our Members supply us with some promotional items with your logo for these welcome bags. There is a silent auction that runs throughout the event and we will also be giving out prizes for bus tour participants. If you would like to donate it would be greatly appreciated.

Thank you and if you have any questions or concerns, please do not hesitate to contact myself.

Yours truly,

Art Sawatzky  
General Manager  
Peace Regional Waste Management Company  
[asawatzky@prwmc.ca](mailto:asawatzky@prwmc.ca)



August 1, 2019

Dear Colleagues,

As you may know, every year the Alberta Emergency Management Agency organizes The Stakeholder Summit, which has grown to become the premier emergency management conference in Canada. We are now faced with the challenge of ensuring that this event remains relevant, affordable and sustainable into the future, which includes exploring partnerships to host this highly successful event. Unfortunately, this means that this year, we are planning to postpone the date until after January 2020 in order to ensure that we can put on the best Summit possible. Rest assured, however, that we remain committed to supporting this vital and popular networking and professional development opportunity.

Our goal for The Summit is to bring together emergency management partners to strengthen and build relationships, as well as provide thought provoking professional development and information sharing opportunities. We appreciate your ongoing interest in The Summit, and your continued support.

I will be in touch again when we have more information about The Summit. We will continue to update our website: [alberta.ca/emergency-management-consultations-and-workshops.aspx](http://alberta.ca/emergency-management-consultations-and-workshops.aspx). If you have questions, please contact our public education team at [aema.stakeholders@gov.ab.ca](mailto:aema.stakeholders@gov.ab.ca).

I look forward to continuing to work with you on emergency management in Alberta.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shane Schreiber', with a long horizontal flourish extending to the right.

Shane Schreiber  
Managing Director

MINUTES OF THE PEACE RIVER TOWN PEACE REGIONAL HEALTHCARE  
ATTRACTION AND RETENTION COMMITTEE MEETING HELD ON AUGUST 6,  
2019 IN THE COUNCIL CHAMBERS

---

**PRESENT:** Elaine Manzer, Cheryl Anderson, Cheryl Novak, Dan Boisvert, Lana deBoon, Ken Herlinveaux, Susan Smith (via teleconference)

**REGRETS:** Nadia Clarke, Vi Dang, Lynn Gaydosh, Karen Lundgard, Brenda Yasinski, Holly Handfield

**RECORDING SECRETARY:** Ruth McCuaig, Executive Assistant

**I CALL TO ORDER**

Meeting Called to Order at 7:06 pm.

**II ADOPTION OF AGENDA**

1 Additions:

2 Deletions:

**Motion-2019-06** Dan Boisvert moved to accept the agenda of the August 6, 2019 Peace Regional Healthcare Attraction and Retention Committee as presented.

**MOTION CARRIED**

**III ADOPTION OF MINUTES**

1 Minutes of the May 7, 2019 Peace Regional Healthcare Attraction and Retention Committee

**Motion-2019-07** Cheryl Anderson moved to accept the minutes of the May 7, 2019 Peace Regional Healthcare Attraction and Retention Committee as amended.

**MOTION CARRIED**

**IV UNFINISHED BUSINESS**

1 Consider extending program to dentists and optometrists  
- deferred until next meeting

MINUTES OF THE PEACE RIVER TOWN PEACE REGIONAL HEALTHCARE  
ATTRACTION AND RETENTION COMMITTEE MEETING HELD ON AUGUST 6,  
2019 IN THE COUNCIL CHAMBERS

---

- 2 Supplies for baskets for residents (update on stocks of supplies)
  - need to replenish supplies (Councils, Mr. Mikes, Farmer's Restaurant)
  - bring to Town of Peace River office

**Motion-2019-08 Cheryl Novak moved that the Committee request replenishment items from member Councils to stock 10 gift baskets for medical residents.**

**MOTION CARRIED**

- 3 Recruiting and retaining physiotherapist and mental health professionals
- 4 High School Skills Day (April 2020)
  - Follow up with Holly for next steps
- 5 Visit of prospective new doctors (Aug 7-9)
  - visit rescheduled until September
  - consider adding St. Isidore to the tour (doctors are from Quebec)

**V**

**NEW BUSINESS**

- 1 Welcomes to new healthcare providers
  - consider basket for Dr. Tam (4-5 month locum, considering remaining in the community)
  - two new baskets being presented this month

Healthcare provider update:

- the new providers are being phased in
- at present, OR and other schedules are being filled with remaining times being allocated to clinical appointments
- a wait list has been started to determine the level of demand versus availability (280 names on the wait list after the first week, 350 after the second)
- these figures do not include the 100 identified as needing a family physician for follow up following treatment for a serious illness (i.e. cancer)

- 2 Welcoming PNME students
  - 4 second year medical students will be doing a rotation in gastrointestinal medicine in September

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- a number of these students return to practice here (welcome baskets etc play a role in making the area attractive)
- retention strategies: passes to local attractions, gift bags, luncheon, meet and greet, information packages

- 3 Resident Lunch in Grande Prairie in September
  - two of the new physicians will be attending the Resident Lunch in Grande Prairie
  - want to know if Committee can pay for lunch
  - Committee will provide a basket for the residents and local passes
  - Committee will look into attending via video conference from hospital

**Motion-2019-09 Cheryl Anderson moved that the Committee purchase a basket for \$100 for the resident lunch in Grande Prairie and further that the Committee fund the luncheon up to \$300.**

**MOTION CARRIED**

- 4 RhPAP update

**VI**

**REPORTS**

- 1 Financial Report

**Motion-2019-10 Cheryl Novak moved to accept the Financial Report for information**

**MOTION CARRIED**

**VII**

**INFORMATION**

- 1 The position of Executive Director for Peace River Primary Care Network is vacant
  - the Committee will send a card of thanks to the outgoing member for his work with the Committee
- 2 Welcome to new physicians and a thank you to those working in healthcare
  - a quarter page ad in Move Up (once per year)
  - ad to include all municipal logos

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**Motion-2019-11 Cheryl Novak moved that the Committee place quarter page ad in Move Up Magazine to welcome physicians who have moved to the region.**

**MOTION CARRIED**

**VIII IN CAMERA**

- 1** FOIP Division 2, Exceptions to Disclosure, s. 17 Disclosure harmful to personal privacy (Personnel)

**IX ADJOURNMENT**

Meeting adjourned 8:18 pm.

Next meeting Tuesday, November 5.

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**Chairperson**



## 8. CLOSED SESSION