



1. CALL THE MEETING TO ORDER

Agenda
Village of Nampa
Council Meeting
July 16, 2019
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held June 18, 2019

4. Business Arising out of the Minutes

- 4.1 Updated Agreement- Peace Regional Sub Division Appeal Board
- 4.2 PLS 2018 Audited Financial Statements * Clarification Required

5 New Business

- 5.1 Mighty Peace Tourist Association Board Meeting, June 24, 2019
- 5.2 RFD: Request for Sponsorship for Nampa & District Museum's
5th Annual Wine Gala at Chateau Nova in Peace River, AB on December 7, 2019
- 5.3 North Peace Housing Foundation Synopsis July 3, 2019 Board Meeting
- 5.4 Offer of Land for Sale to Village - Lot 10 Block 2 Plan 2135EO

6 Reports

Financial Reports

- 6.1a Cheque Listing For Council - 20190316 - 20190371 June 14 - July 8, 2019
- 6.1b May 2019 Bank Rec **Not available
- 6.2 CAO Report July 16, 2019
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Meetings July 16 2019

7. Correspondence

- 7.1 North Peace Housing Foundation New Executive Director
- 7.2 Petition Concerning the Nampa Museum Curator

8. Closed Session

- 8.1 Legal Issue - Land Ownership
- 8.2 Land Issue - Municipal Acquisition of Land

8.3 Land Issue - Property for Public Auction

9 Adjournment

Business Arising Out of the Minutes

4.1 Peace Regional Subdivision Appeal Board Agreement - Updated

The PRSBAB Agreement was on last month's agenda, however it could not be signed off due to a change in the agreement.

Attached is the updated agreement with clause 16(d) added. This does not affect the bylaw or appointment of members.

AN AGREEMENT DATED THIS 1st DAY OF AUGUST, 2019

BETWEEN:

Town of Grimshaw

Box 377, Grimshaw, Alberta, T0H 1W0

- and -

Town of Falher

Box 155, Falher, Alberta, T0H 1M0

- and -

Town of Fairview

*Box 730, 101 – 10209 109 Street
Fairview, Alberta, T0H 1L0*

- and -

Town of McLennan

*Box 356, 19 – 1st Avenue N.W.,
McLennan, Alberta, T0H 2L0*

- and -

Town of Manning

*Box 125, 413 Main Street
Manning, Alberta, T0H 2M0*

- and -

Town of Peace River

*9911 - 100 Street, P.O. Box 6600,
Peace River, Alberta, T8S 1S4*

- and -

Village of Berwyn

Box 250, Berwyn, Alberta, T0H E0E

- and -

Village of Donnelly

PO Box 200, Donnelly, Alberta, T0H 1G0

- and -

Village of Girouxville

4804 – 50th Street, Girouxville, Alberta, T0H 1S0

- 2 -

- and -

Village of Hines Creek
*P O Box 421, 212 – 110th Street
Hines Creek, Alberta, T0H 2A0*

- and -

Village of Nampa
*9902 – 102 Avenue, Box 69
Nampa, Alberta, T0H 2R0*

- and -

Municipal District of Fairview No. 136
*10957 – 91 Avenue, Box 189
Fairview, Alberta, T0H 1L0*

- and -

Municipal District of Peace No. 135
Box 34, Berwyn, Alberta, T0H 0E0

- and -

Clear Hills County
Box 240, Worsley, Alberta, T0H 3W0

- and -

Northern Sunrise County
*135 Sunrise Road, Bag 1300,
Peace River, Alberta, T8S 1Y9*

- and -

County of Northern Lights
*#600, 7th Avenue NW, Box 10
Manning, Alberta, T0H 2M0*

(hereinafter collectively referred to as “the Municipalities”)

PEACE REGIONAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD

WHEREAS the Municipalities have agreed to the establishment of an intermunicipal subdivision and development appeal board in accordance with Section 627(1) of the *Municipal Government Act*, RSA 2000, c. M-26;

NOW THEREFORE, in consideration of the premises and mutual terms, conditions and covenants to be observed and performed by each of the parties hereto, the Municipalities agree as follows:

1. DEFINITIONS

- (a) "Act" means the *Municipal Government Act*, RSA 2000, c. M-26, as amended from time to time.
- (b) "Agency" means the Mackenzie Municipal Services Agency.
- (c) "Administrative Assistant" means the body assigned the function of providing administrative assistance to the Board, as set out in this agreement.
- (d) "Board" means the Peace Regional Subdivision and Development Appeal Board established pursuant to this agreement.
- (e) "Clerk" means a designated officer appointed as a clerk under Section 627.1 of the Act.
- (f) "Council" means the council of any of the Municipalities.
- (g) "Development Authority" means a development authority established pursuant to Section 624 of the Act.
- (h) "Hearing" means the public hearing held to hear an appeal of a decision of a Development Authority or a Subdivision Authority filed in accordance with the Act.
- (i) "Meeting" means a meeting held and attended by the Members, and does not include a Hearing.
- (j) "Member" means a member of the Board.
- (k) "Municipality(ies)" means the municipalities that are parties to this agreement, individually or collectively as the context requires.
- (l) "Panel" means those Members selected to hear an appeal.
- (m) "Regulation" means the Subdivision and Development Appeal Board Regulation, Alberta Regulation 195/2017.

- (n) "Subdivision Authority" means a subdivision authority established pursuant to Section 623 of the Act.

All other terms used in this Agreement shall have the meaning assigned to them in the Act, as amended from time to time.

2. FUNCTIONS AND DUTIES

The Municipalities hereby establish the Board as an intermunicipal subdivision and development appeal board under the Act to hear appeals from decisions of the Development Authorities or Subdivision Authorities of the Municipalities.

3. MEMBERSHIP

- (a) The Board shall consist of a minimum of one (1) and a maximum of (2) Members from each Municipality. Where the Municipality provides two (2) Members, only one may be a member of Council. Where the Municipality provides one (1) Member, that Member may not be a member of Council.
- (b) Members shall not be employees of the Municipalities, the Subdivision Authority or Development Authority.

4. APPOINTMENT

- (a) Members shall be appointed by the Councils of the Municipalities.
- (b) The appointment of a Member shall continue from year to year until the Member's term expires, the Member resigns, or the Member otherwise ceases to be a Member, whichever occurs first.
- (c) Appointments to the Board are for a term of three (3) years; however, the first appointments shall be for staggered terms of one (1), two (2) and three (3) years. An equal number of Members (or as close as possible) will be appointed for each term. The terms for the first appointments will be determined by a random draw process to be administered by the Administrative Assistant at the first Meeting.
- (d) A Municipality may rescind the appointment of its Member at any time.

5. TRAINING

- (a) Members must comply with all the training requirements set out in the Regulation.
- (b) Each Municipality shall be responsible for the cost of training, as required under the Regulation for its Member(s).

6. VACANCIES

- (a) When a Member's term ceases prior to its expiry, the Municipality that the Member represents shall put forward another person for appointment as a Member for the balance of the term within forty-five (45) days of the vacancy arising.
- (b) The appointment of the replacement Member shall be made by the Councils of the Municipalities as soon as reasonably possible.

7. CHAIR OF THE BOARD

- (a) The Board shall appoint one (1) Member to hold the position of Chair and one (1) Member to hold the position of Vice-Chair.
- (b) The Vice-Chair will assume the duties of the Chair in the event that the Chair is not available.
- (c) The appointment of the Chairs shall continue until the Chairs' terms expire, the Chairs resign, or the Chairs otherwise cease to be Members, whichever occurs first.
- (d) The Board may rescind the appointment of the Chairs at any time.

8. CLERK

- (a) The Municipalities shall appoint one or more Clerks in compliance with the requirements of Section 627.1 of the Act to perform the duties set out in Schedule "A" hereto.
- (b) The Municipalities will endeavour to have a minimum of five (5) Clerks appointed at all times.
- (c) Clerks must comply with all the training requirements set out in the Regulation.
- (d) The Municipalities shall be responsible for an equal share of the cost of training for the Clerks as required under the Regulation.
- (e) The Municipalities may rescind the appointment of a Clerk at any time.

9. ADMINISTRATIVE ASSISTANT TO THE BOARD

- (a) The Municipalities appoint the Agency to act as Administrative Assistant to the Board.

- (b) The function of the Administrative Assistant to the Board includes the following:
- (i) arrange and provide notice of Meetings, including date, time and location;
 - (ii) arrange for a record of the proceedings of Meetings;
 - (iii) ensure that all Members and Clerks are in compliance with this agreement, the Act and the Regulations;
 - (iv) keep a detailed set of records/files regarding appeals filed with the Board and associated costs;
 - (v) provide administrative assistance to the Clerk(s) as may be required;
 - (vi) develop a rotation system, taking into account location and availability, to assign Clerks to Hearings, for approval by the Board;
 - (vii) develop a rotation system taking into account location and availability to assign Members to sit on Hearings, for approval by the Board;
 - (viii) arrange for Clerks for Hearings upon receipt of a Notice of Appeal;
 - (ix) arrange for Members (including alternate Members) to sit on Hearings upon receipt of a Notice of Appeal; and
 - (x) on behalf of the Municipalities, submit to Alberta Municipal Affairs on an annual basis, the reports required under Section 3 of the Regulation.

10. REMUNERATION

- (a) Members shall be entitled to such remuneration as may be fixed from time to time by the Municipalities, as set out in Schedule "B" hereto. The Municipality from which the appeal originated shall pay the Members' remuneration for attending a Hearing.
- (b) A Municipality shall pay the remuneration of its Member(s) for attending Meetings at the rate set out by each municipality.
- (c) The cost of the Clerk to fulfil his/her duties shall be paid by the Municipality from which the appeal originated and will be based on an amount determined by the Municipalities, as set out in Schedule "B" hereto.

- (d) Remuneration to the Agency for carrying out the function of the Administrative Assistant shall be in the amount of an annual fee of One Hundred (\$100.00) Dollars payable to the Agency by each Municipality as follows:
 - (i) One Hundred (\$100.00) Dollars at the time of the initial signing of the agreement.
 - (ii) One Hundred (\$100.00) Dollars annually thereafter.

11. COST OF HEARINGS

- (a) All costs for the holding of a Hearing, including, without limitation, Members' remuneration, Clerk costs, advertising and notification costs, facility costs and legal costs, shall be paid by the Municipality from which the appeal originated.
- (b) Should a Hearing deal with appeals from more than one Municipality, the costs shall be paid equally by each Municipality from which the appeals originated.
- (c) Each Municipality shall provide adequate facilities for the Board to hold Hearings of appeals originating from that Municipality.

12. HEARINGS

- (a) The Board shall hold Hearings at a date and time to be determined by the Board in accordance with the requirements of the Act.
- (b) Hearings shall be held in the Municipality from which the appeal originated.
- (c) Notwithstanding Section 12(b) of this Agreement, if a Hearing deals with appeals from more than one Municipality, the location of the Hearing shall be determined by the Board.
- (d) A Hearing may be held before a Panel. A Panel has any or all of the powers, duties and responsibilities of the Board. A decision of a Panel is a decision of the Board.
- (e) A quorum for a Panel is three (3) Members and must not have more than one (1) member of Council.
- (f) If the Chair or Vice-Chair is not part of a Panel for a Hearing, then the Members of the Panel shall select one of the Members of the Panel to assume the duties of the Chair for the Hearing.

13. OFFICIAL ADDRESS

The official address of the Board shall be:

P.O. Box 450, Berwyn, Alberta, T0H 0E0
5109 - 51 Street, Berwyn, Alberta
Phone: 780-338-3862
Fax: 780-338-3811
Email: info@mmsa.ca

14. WITHDRAWAL FROM AGREEMENT

A Municipality may withdraw from this Agreement by giving three (3) months' written notice to each Municipality and the Agency.

15. ADDITION OF NEW MUNICIPALITIES

- (a) A Municipality located within the area shown on Schedule "C" may become a party to this Agreement by providing written notice to the Administrative Assistant on or before March 1 of the year in which the Municipality wishes to become a party:
 - (i) that it wishes to become a party to this Agreement;
 - (ii) of at least one (1) person to be appointed as a Member;
 - (iii) if applicable, of a person to be appointed as a Clerk; and
 - (iv) executing confirmation that it is bound by this Agreement in the same manner as the Municipalities that executed this Agreement in the first instance.
- (b) Upon satisfying the conditions set out in Section 15(a) of this Agreement, the Municipality shall become a party to this Agreement effective May 1 of that year.

16. GENERAL

- (a) Appeal fees shall be in accordance with a schedule of fees set out in Schedule "B" hereto. Each Municipality shall adopt this Schedule of Fees by bylaw.
- (b) The Policies and Procedures to govern Meetings and Hearings are set out in Schedule "A" hereto. The Board may review and recommend changes to the Policies and Procedures from time to time.

- (c) The Municipalities may review and amend the Terms of Agreement establishing the Board from time to time.
- (d) This Agreement may be executed and delivered in several counterparts and/or by facsimile transmission or electronic scan, each of which so executed and delivered will be deemed to be an original and such counterparts together will be deemed to constitute one and the same instrument, provided that any party that executes and delivers this Agreement by facsimile transmission or electronic scan shall deliver an original forthwith upon request.

IN WITNESS WHEREOF, the Municipalities have executed this Agreement as evidenced by the duly authorized signatures below:

Town of Grimshaw

Per: _____
Mayor Bob Regal
Per: _____
Brian Allen, CAO

Town of Falher

Per: _____
Mayor Donna Buchinski
Per: _____
Adèle Parker, CAO

Town of Fairview

Per: _____
Mayor Gordon MacLeod
Per: _____
Daryl Greenhill, CAO

Town of McLennan

Per: _____
Mayor Michele Fournier
Per: _____
Lorraine Willier, CAO

Town of Manning

Per: _____
Mayor Greg Rycroft
Per: _____
John Brodrick, CAO

Town of Peace River

Per: _____
Mayor Thomas Tarpey
Per: _____
Christopher J. Parker, CAO

Village of Berwyn

Per: _____
Mayor Ken Montie
Per: _____
Cathie Bailey, CAO

Village of Donnelly

Per: _____
Mayor Myrna Lanctot
Per: _____
Rita Maure, CAO

Village of Girouxville

Per: _____
Mayor Alain Dion
Per: _____
Estelle Girard, CAO

Village of Hines Creek

Per: _____
Mayor Hazel Reintjes
Per: _____
Leanne Walmsley, CAO

Village of Nampa

Per: _____
Mayor Perry Skrlík
Per: *Dianne Roshuk*
Dianne Roshuk, CAO

Municipal District of Fairview No. 136

Per: _____
Reeve Peggy Johnson
Per: _____
Sandra Fox, CAO

Municipal District of Peace No. 135

Per: _____
Reeve Robert Willing
Per: _____
Barbara Johnson, CAO

Clear Hills County

Per: _____
Reeve Miron Croy
Per: _____
Allan Rowe, CAO

Northern Sunrise County

Per: _____
Reeve Carolyn Kolebaba
Per: _____
Cindy Millar, CAO

County of Northern Lights

Per: _____
Reeve Terry Ungarian
Per: _____
Theresa Van Oort, CAO

SCHEDULE A
POLICIES AND PROCEDURES

1. DEFINITIONS

Unless otherwise specified herein, all terms shall have the meaning assigned to them in the Agreement or, where not specified in the Agreement, in the Act.

2. APPLICATION

- (a) These Policies and Procedures shall apply to all Meetings and Hearings.
- (b) Any matter of meeting procedure which is not herein provided for, shall be determined according to the most current edition of Robert's Rules of Order.
- (c) Decisions regarding procedure shall be made by the Chair or the Vice-Chair in the absence of the Chair.
- (d) In the event of a conflict between the provisions of these Policies and Procedures and Robert's Rules of Order, the provisions of these Policies and Procedures shall prevail.

3. ORGANIZATIONAL MEETING

- (a) An organizational Meeting of the Board shall be held within two (2) months of Members being appointed and annually thereafter.
- (b) The Administrative Assistant shall fix the time and place for the organizational Meeting with the business of the Meeting being limited to the following.
 - (i) Selection of Chair;
 - (ii) Selection of Vice-chair;
 - (iii) Review and, if required, amendment of Policies and Procedures;
 - (iv) Review and approval of the system to assign Clerks to Hearings and Members to sit on Hearings.
- (c) The Administrative Assistant shall prepare the agenda and notify all Members in advance of the time and location of the Meeting.
- (d) Any costs associated with the organizational Meeting will be shared equally among the Municipalities.

- (e) The quorum for the organizational Meeting and any other Meetings shall be two-thirds (2/3) of the total Members. Decisions shall be made by a majority of the Members in attendance at the Meeting.

4. SIGNING AUTHORITY

- (a) An order, decision, approval or other things, made, given or issued by the Board may be signed on its behalf by the Chair or a Member authorized by the Board to sign on its behalf.
- (b) Subject to Section 4(a), a Member of a Panel selected to act as Chair for a Hearing is authorized to sign on the Board's behalf for matters regarding that Hearing.

5. CLERK (ROLES AND RESPONSIBILITIES)

- (a) The Clerk shall perform such functions as may be necessary to ensure that the Board is in full compliance with its duties respecting an appeal under the *Municipal Government Act*.
- (b) The Clerk shall attend the Hearings.
- (c) The Clerk shall keep the following records:
 - (i) notices of appeal;
 - (ii) notices of hearings and records of persons to whom they were sent;
 - (iii) copies of all written submissions to the Board;
 - (iv) a list of the names and addresses of those making submissions at a Hearing;
 - (v) Hearing minutes;
 - (vi) decision(s) of the Board;
 - (vii) reasons for the decision of the Board;
 - (viii) notices of decision and records of persons to whom they were sent;
 - (ix) all notices, decisions and orders made on appeal from the decisions of the Board; and
 - (x) such other matters as the Board may direct or the Clerk may determine.

6. NOTICE OF APPEAL

- (a) Notices of Appeal must be filed with the Board in writing within the time limits set out in the Act. A Notice of Appeal will be deemed to be filed with the Board if it is filed at the office of the Municipality in which the appeal originates and addressed to the Chief Administrative Officer of the Municipality.
- (b) Within twenty-four (24) hours of receipt of a Notice of Appeal, a Municipality shall submit the Notice of Appeal to the Board and the Administrative Assistant. The Administrative Assistant shall be responsible for arranging for a Clerk to attend the Hearing and Members (including alternate Members) to sit on the Hearing, in accordance with the Board approved rotation system.

7. HEARINGS

- (a) Upon receipt of a Notice of Appeal, the Board may convene a special Meeting to consider what persons are affected by the appeal and should be notified of the Hearing.
- (b) The Board shall endeavour to have all Hearings heard and decided by an odd number of Members.
- (c) The Administrative Assistant shall endeavour to have at least one alternate Member attend the Hearing. In the event that a Member assigned to the Hearing is disqualified from hearing the appeal, the alternate Member shall replace that Member on the Panel. The alternate Member shall not otherwise take part in the Hearing or deliberations.
- (d) When assigning a Clerk to a Hearing, the Administrative Assistant shall give first priority to a Clerk who is an employee of the Municipality from which the appeal originated.
- (e) Hearings shall be held in public, but the Board may deliberate and make its decision in a meeting closed to the public in accordance with Section 197 of the Act.
- (f) A request for adjournment of a Hearing may be granted at the discretion of the Board, but any adjournment must be to a specific time and date.
- (g) The Board may adjourn to a specific time and date upon its own volition to request technical information, legal opinions or other information desired by the Board.
- (h) Procedural matters not otherwise addressed in these Policies and Procedures shall be at the discretion of the Chair for that Hearing.

8. DECISIONS

The decision of the majority of the Members at a Hearing is deemed to be the decision of the Board.

SCHEDULE B

SCHEDULE OF FEES

1. Each Municipality shall adopt this Schedule of Fees by bylaw.
2. Table 1: Remuneration for Members attending a Hearing:

	Daily Rate (more than 4 hours)	Daily Rate (4 hours or less)
Member	\$200.00	\$125.00

3. Table 2: Remuneration for a Clerk assigned to a Hearing (this includes pre-hearing and post-hearing functions) (Note: the remuneration is payable to the Municipality that employs the Clerk, unless the Clerk is an employee of the Municipality from which the appeal originated, in which case no remuneration is payable):

	Per Appeal
Clerk	\$750.00

6. Table 3: Fee for filing appeal (payable to Municipality):

Type of Appeal	
Subdivision	\$150.00
Development	\$150.00
Stop Order	\$150.00

7. Table 4: Travel Expense Allowance:

Shall align with Provincial Government Rates as established from time to time.

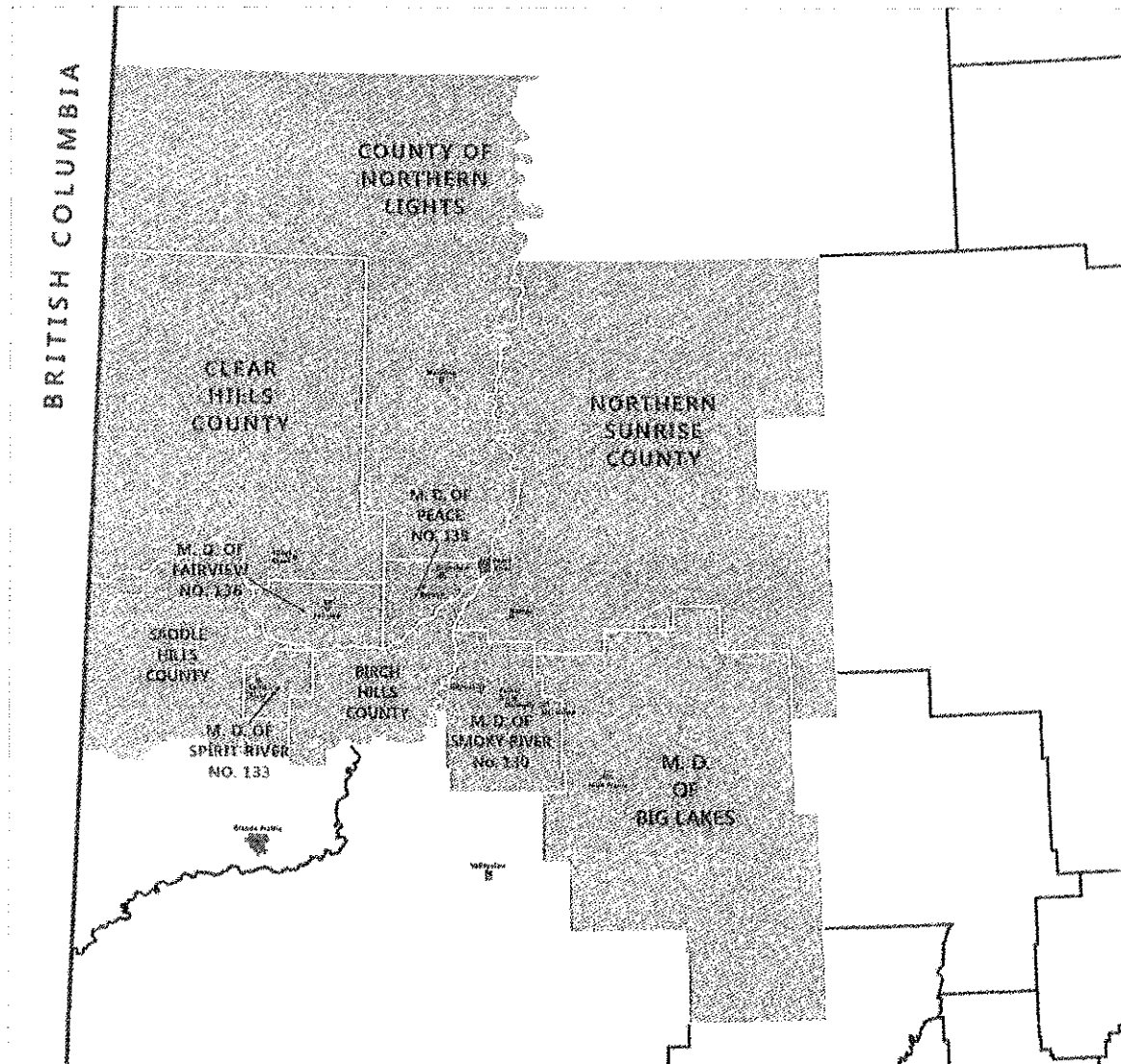
Current rates (March 2019):

Mileage	Breakfast	Lunch	Dinner
\$0.58/km	\$9.20	\$11.60	\$20.75

SCHEDULE C

ELIGIBILITY FOR NEW MEMBERSHIP TO THE BOARD

Municipalities located within the area delineated below are eligible to become party to this agreement.



Agenda
Village of Nampa
Council Meeting
July 16, 2019
Village of Nampa council Chambers
7:00 p.m.

4.2 Business Arising Out of the Minutes

Peace Library System 2018 Audited Financial Statements

At last month's meeting on June 18, 2019 Mayor Skrlík was concerned about the below paragraph in PLS 2018 Audited Financial Statement and Councillor Novak was to bring clarification to next scheduled meeting on July 16, 2019:

"In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so."



5. NEW BUSINESS



Meeting:	Mighty Peace Tourism General Board Meeting		
Date:	June 24th, 2019	Time:	7 pm
Prepared By:	Tammy Brauer	Location:	Hines Creek
Attendees:			
C. Anderson – County of Northern Lights, A.Vos – Peace River Cabins and Outdoors, W. Wald- Town of Grimshaw, L Kosheiff – Horse Trekking Adventures, C. Zavisha – Village of Hines Creek, Tim Schindel – Town of Fairview, Norm Duval – Northern Sunrise County, Colin Brown- Chateau Nova Peace River, Bev Wieben – MD Fairview, A. Bean – Clear Hills County, B. Bos – Wildrose Guest House, T. Johnson – MD Peace, A. Bergeron - Marketing, J. Armstrong – Executive Director T. Brauer - Administration.			

Agenda, Notes and Discussion	
Call to Order	N. Duval called the meeting to order at 7:03 pm.
Adoption of Agenda	L. Kosheiff moved to adopt the agenda as presented. Motion carried.
Adoption of Minutes	C. Zavisha moved to accept the Board of Directors minutes from the Board Meeting on April 29 th 2019 for information. Motion carried.
Financials	The Board of Directors was given the financials. C. Anderson moved to accept the financials as presented. Motion carried.
Executive Director Report	<p>J. Armstrong presented the Executive Director's report-</p> <ol style="list-style-type: none"> Activity Guide Distribution <ol style="list-style-type: none"> 2000 copies distributed GP airport had 100, need 100-200 more. Municipalities – Activity Guides for new comers etc. Travel Alberta <ol style="list-style-type: none"> New Travel Alberta Rep – coming soon Cooperative Marketing. Joint marketing initiative with GPRTA paused. Golf North Campaign for 2020 this summer with MFT and GPRTA. Memberships <ol style="list-style-type: none"> Corporate. Attracting new members Content Development <ol style="list-style-type: none"> Videography Written Work-Talena Winters Preda Grant- Sexsmith video Fundraising – ideas for MPT fund raisers <p>A Bean moved to accept the Executive Director Report as read. Motion carried.</p>
Marketing Report	<p>A Bergeron presented the marketing report-</p> <ol style="list-style-type: none"> Summer Digital Marketing Campaign Facebook paid ads, Facebook, Instagram, Google Ads Grant & Website. Website-The Mighty Peace Tourism website has been updated for Summer. Website Revamp-The website will be launched in July. Travel Alberta Experience Essentials Workshop – well attended, positive feedback MPTA Connect May, June & July Newsletter Content Promo – MPT is offering half price photo shoots to members. Tourism Asset Project- working with Municipalities to identify their Tourism Assets. Travel Alberta Story Telling Project Billboard Advertisements on Main Street in Peace River – Ads running July/Aug Strategic Planning Session <p>C. Brown moved to accept the Marketing Report as read. Motion carried.</p>

New Business	Board Member Responsibilities – N. Duval will email information to board members.
Round Table	<p>B. Bos- Wildrose Guest House – Very busy summer expected.</p> <p>B. Weiben- MD Fairview – Summer's End Festival, Canso going to several airshows.</p> <p>T. Johnson – MD Peace – Bear Lake Hall being rented, Car show – well attended, 28 vehicles, pancake breakfast etc. MD looking for Lac Cardinal live in care taker.</p> <p>J. Armstrong – Executive Director – Fairview Brewery opened this past weekend.</p> <p>A. Bean – County of Clear Hills – July 20th Many Islands Music Festival - \$25 weekend pass. Clear Hills County BBQ – STARS coming – July 25th held at George Lake. Summer's End Festival – Health Professionals Enhancement Committee holding Skills Weekend in conjunction with the festival.</p> <p>L. Kosheiff- Horse Trekking Adventures – Belgian guest staying – helped with website, sight seeing the area, travelled to Whitehorse and trail riding in the mountains.</p> <p>C. Zavisha – Village of Hines Creek – upgraded lighting in all municipal buildings in the village. Spray Park very busy.</p> <p>W. Wald – Town of Grimshaw – Tourist Booth moved to the multiplex. Library has taken over the old tourist booth. Working with bylaws to renovate a school, working with MMSA, July 1st parade.</p> <p>C. Anderson – County of Northern Lights – Fires, Guitar Camp, Battle River Rodeo, Leddy Lake campground expanding and very busy.</p> <p>A. Vos – Peace River Cabins and Outdoors – Fire ban issues, smoke issues affecting tourism.</p> <p>C. Brown – Effects of the fires on the Peace River area.</p> <p>N. Duval – Northern Sunrise County – Pow wow, Anniversary of County and Canada Day Celebration Wednesday June 26th at Cecil Thompson Park. Treaty Days/Cultural Days held by local bands through July. Heart River Golf Tournament, RCMP Ride at PR AG grounds.</p>
Next Meeting	<i>September 30th, 7pm Fairview</i>
Adjournment	N. Duval adjourned the meeting at 8:19 pm

Norm Duval, President

Tammy Brauer, Recording Secretary

Request for Decision (RFD)
Council Meeting July 16, 2019

Topic:

Nampa & District Museum Sponsorship Request for 2019 Wine Gala

Background:

The Nampa district Museum will be holding their 5th Annual Wine Gala at the Chateau Nova in Peace River, AB on December 7, 2019. They are asking the Village of Nampa for sponsorship towards the Wine Gala. Council sponsored the Wine Gala last year in the amount of \$1250.00

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: July 9, 2019



Nampa and District Museum

July 3/2019

Nampa & District Museum
Box 267, Nampa , Alberta
T0H-2R0

Village of Nampa Council,

We write to ask you to consider supporting our organization with a sponsorship towards our 5th Annual Nampa & District Museum Wine Gala. This event will help raise funds for the museum for restoration and preservation projects, as well as the needs of our communities in promoting our local history through classroom instruction and visits to the museum. Last year we had over 250 students come through the museum during field trips and several thousand throughout the year. Without donations from Municipalities, local companies and businesses this would not be possible. Donations help sustain our organization and benefit the community which we serve.

The Wine Gala will take place at the Chateau Nova Peace River Hotel on December 7, 2019 at 5pm.

We are counting on your support. We hope that you will respond positively to our written request.

Donations of \$1000-\$2999 will receive 2 free event tickets

Donations of \$2000 - \$5999 will receive 4 free tickets

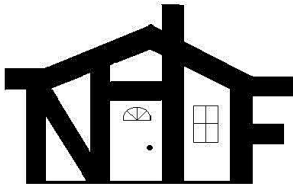
Donations over \$5999 will receive 6 free tickets

If you have any questions or concerns, please do not hesitate to contact me at (780) 618-2152

We look forward to hearing from you in the near future.

Sincerely,
Marie Dyck,

Chairperson for the Nampa & District Historical Society



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@northpeacehousing.ca

North Peace Housing Foundation Board Meeting Synopsis July 3, 2019

Energy Efficiency

On June 11, 2019, North Peace Housing met with Dean Tithecott, Field Coordinator with Energy Efficiency Alberta's delivery partner, Ecofitt, to discuss the size of our portfolio and the proposed implementation plan for the fall of 2019. Ecofitt's team hopes to be back in Peace River in late August or early September to get started with the changeover to more energy efficient lighting, faucet aerators, low-flow shower heads, pre-rinse spray valves, smart power strips, smart thermostats and outdoor outlet timers.

Telecom Savings

North Peace Housing Foundation is currently working with Costek, telecom industry professionals and cost reduction specialists, to review our current telecom expenses to determine if we are eligible to take part in their cost savings program. Costek is a complete telecom consulting service program that is designed to help organizations reduce telecom costs and optimize services; they boast a 30%-50% savings.

There is zero risk to the Foundation with no upfront fees, as Costek only gets paid when we save; they have extensive telecom cost reduction services that include internet, telephone, mobility, Wi-Fi, etc.; Costek will help the Foundation find the most savings possible, as they have designed a variety of pricing models, strategies and service innovations for leading telecom carriers; and, because they have no vendor preferences, we will not be required to change our current vendors.

Additionally, we discussed our need to upgrade our existing mobility devices with our Costek representative, who felt confident that he would be able to offer us substantial savings. We hope to receive a service proposal in the upcoming weeks.

Del Air Lodge Evacuation, Manning

Now that all emergency alerts have been lifted for the Manning area, I am working with the Manning and Fairview/Hines Creek Managers to plan an appreciation event for staff and volunteers who helped with the Manning evacuation.

At present, there is no information regarding the evacuation debriefing that was discussed at the June Board meeting; we will be investigating further to see if North Peace Housing will be included in the session, as we feel that it will be an invaluable learning opportunity.

Practicum Student

The North Peace Housing Foundation had the pleasure of having a student from the Northern Lakes College Social Work program complete her first practicum at Central Office. Our Community Housing Accommodations Manager spent a great deal of time and effort organizing and scheduling opportunities to not only become familiar with the programs offered by the Foundation, but also programs and services provided by outside community agencies that we regularly come into contact with. She had the opportunity to visit and interview seniors in our Lodges, work with the Recreation department, assist FCSS in hosting a senior's event, interview potential tenants, assist in Annual Income Reviews, assist in unit inspections, visit the Employment and Immigration office and had the chance to help out at the evacuation centre. The Foundation wanted to ensure that the experience was fulfilling and educational and I believe that through combined efforts, we succeeded.

Resident and Tenant Levels

As of May 31, 2019, we had a total of 189 lodge residents, consistent with the month of April. Our lodge unit occupancy currently equates to 84% occupied of the 224 lodge suites.

We had 122 occupied senior apartment suites at the end of April, which is the same occupancy as March; this equates to a 94% occupancy rate.

Garden Court Seniors Apartments had 57 out of 63 units occupied at the end of May, which is up 1 tenant from the month of April. We continue to have 6 out of the 8 trailers in Cadotte occupied, with no pending applications.

The Family Housing units had 79 of the 123 Community Housing units occupied, down 1 from the month of April, and 23 of the 40 R&N units occupied, with an overall occupancy of 63%.

Rent Supplement tenancies decreased by 1 for the month of March; we are currently at our maximum capacity as determined by our Rent Supplement budget and the total amount of monthly subsidies that are being allocated at this time.

IT & Communications

The staff training focusing on awareness of issues around aging, which arose out items brought up in our tenant meetings, has been completed. Training was held in Fairview, Hines Creek, Manning and Peace River and was well attended by managers and staff. A new round of training on improving staff knowledge of the various services provided by the Foundation is being readied for the fall.

The summer internal newsletters, The NPHF Times for residents and tenants and the Foundation newsletter are in late stage progress and will be released shortly.

The transition to Office 365 is progressing as planned and the Lodge Managers are scheduled to have the transition completed by mid-month. This will improve both data security and intra-foundation communication ability.

We have had favourable response to our Garden Court air-conditioner windows insert program with several tenants taking advantage of the program.

Regular Agenda Items:

The Board has approved the delivery of training by MNP for Board Members on understanding financial information and the also including the development of improved financial communication formats for ourselves and our stakeholders.

As part of the Foundation's ongoing review of governance, the Board approved an updated Role of Board Members which clarified the role of the Board Chair as the only person authorized to speak on behalf of the Board while encouraging individual Board Members to advocate for approved Foundation goals and policies.

The Board ratified Tammy Menssa as Executive Director of the North Peace Housing Foundation. Ms. Menssa joined the Foundation in the fall of 2010 as the Housing Facilities Manager at the Autumn Lodge in Berwyn and, since that time, has held several positions of increasing responsibility.

Request for Decision (RFD)
Council Meeting July 16, 2019

Topic:

Parcel of Land Offered for Sale to Village - Lot 10, Block 2, Plan 2135EO

Background:

Bobbie Toker had come by the office a few days ago and had mentioned to me that she was told that the Village might be interested in buying the above noted lot from her, I told her I had no knowledge about it and asked her to submit her request in writing and I would bring to council's attention.

**See attached letter

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: July 10, 2019

July 9, 2019

Village of Nampa
Box 69
Nampa, AB T0H 2R0

Dear Councilors:

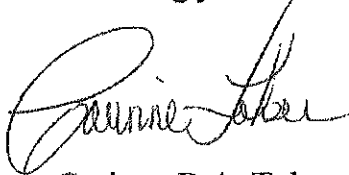
RE: Plan 2135EO, Block 2, Lot 10

The above parcel is rated commercial and as such we cannot use it in anyway. I currently live in Northern Sunrise County and do not see a need to keep it. This parcel of land was given to me by my Aunt, Beatrice Cooper a number of years ago. Taxes are paid yearly and 2019 has been paid.

I would like Council to consider purchasing this parcel from me. The price real estate suggested, is \$5000.00.

Please advise me of your decision as your earliest convenience.

Thanking you in Advance



Corinne B.A. Toker
Box 478
Nampa, AB T0H 2R0



VILLAGE OF NAMPA

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Cheque Listing For Council

2019-Jul-9
9:27:03AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190316	2019-06-14	DIRECT ENERGY		PAYMENT		7,313.73
			5476 JUNE 19	97TH STREET LIGHTS	249.52	
			7971 JUNE 19	ELECTRICITY STREET LIGHTS	7,064.21	
20190317	2019-06-14	ROSHUK, DIANNE G				
20190318	2019-06-14	SURMAN, STEVE C				
20190319	2019-06-14	MCNEIL, JEREMY D				
20190321	2019-06-21	BOUCHARD, GISELE				
20190322	2019-06-25	BUTZ, CLYNTON		PAYMENT		31.00
			JUNE 2019	MILEAGE COUNCIL	31.00	
20190323	2019-06-25	CROWLEY, MARY		PAYMENT		168.75
			JUNE 2019	JANITORIAL MUSEUM	168.75	
20190324	2019-06-25	E3 STRATEGIES INC.		PAYMENT		9,450.00
			126	FINAL REPORT ECONOMIC DEVELO	9,450.00	
20190325	2019-06-25	GADSBY, SHANNON		PAYMENT		471.45
			0050	REGIONAL CENTER LANDSCAPING	471.45	
20190326	2019-06-25	GOVERNMENT OF ALBERTA, LAND TITLES		PAYMENT		5.00
			JUNE 2019	DISCHARGE OF TAX NOTIFICATION	5.00	
20190327	2019-06-25	GRANDE PRAIRIE FIRE EXT.		PAYMENT		57.75
			129187	SENIORS DROP IN CENTER INSPEC	57.75	
20190328	2019-06-25	HI TECH BUSINESS SYSTEMS		PAYMENT		67.46
			1542089	MTHLY CONTRACT FEE	67.46	
20190329	2019-06-25	KIT BUSINESS EQUIPMENT		PAYMENT		179.11
			088175	TONER	123.52	
			088202	WHITE BOARD/TAPE PW	55.59	
20190330	2019-06-25	MATIASIEWICH, EVAN		PAYMENT		30.00
			JUNE 2019	COUNCIL MILEAGE	30.00	
20190331	2019-06-25	MUNICIPAL INFORMATION SYSTEMS		PAYMENT		576.29
			20190654	MTHLY SUPPORT	576.29	
20190332	2019-06-25	PEACE LIBRARY SYSTEM		PAYMENT		1,159.34
			2019217	SEMI-ANNUAL ALLOTMENT	1,159.34	
20190333	2019-06-25	PEACE REGIONAL WASTE MANAGEMENT COMPANY		PAYMENT		487.60
			20480	NAMPA TRANSFER STATION	222.56	
			20481	TIPPING FEES	265.04	
20190334	2019-06-25	RUEL'S CONCRETE LTD.		PAYMENT		2,851.80
			30102	10 SPEED BUMPS	2,851.80	
20190335	2019-06-25	SKRLIK, PERRY		PAYMENT		20.00
			JUNE 2019	COUNCIL TRAVEL	20.00	
20190336	2019-06-25	TOKER, TEENA		PAYMENT		250.00
			JUNE 2019	JANITIROAL VON	250.00	
20190337	2019-06-25	BOARD OF TRUSTEES		PAYMENT		4,716.28
			JUNE 2019	2ND QUARTER ASFF	4,716.28	
20190338	2019-06-25	NORTH PEACE HOUSING FOUNDATION		PAYMENT		5,546.59
			JUNE 2019	2ND QUARTER LEVY	5,546.59	
20190339	2019-06-25	TRI LINE CONTRACTING SERVICE		PAYMENT		8,973.77
			3599	REPAIR CC VALVE (GOSPEL CHURC	1,540.70	
			3600	REPAIR SEWER LINE (100 AVE N JO	7,433.07	
20190340	2019-06-25	DIRECT ENERGY		PAYMENT		5,568.62
			0371 JUNE 19	OLD OFFICE ELECTRICITY	271.34	
			2223 JUNE 19	CIVIC CENTER GAS	326.22	
			6189 JUNE 19	FIRE HALL ELECTRICITY	646.31	



VILLAGE OF NAMPA

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Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190340	2019-06-25	DIRECT ENERGY	6577 JUNE 19	TENNIS CRTS ELECTRICITY	261.66	5,568.62
			6793 JUNE 19	OLD OFFICE GAS	73.09	
			6932 JUNE 19	SEWER LIFT ELECTRICITY	494.57	
			7130 JUNE 19	SEWER LIFT GAS	66.89	
			7641 JUNE 19	BALL DIAMOND ELECTRICITY	64.66	
			7960 JUNE 19	CIVIC CENTER ELECTRICITY	3,222.51	
			8666 JUNE 19	FIRE HALL GAS	141.37	
20190341	2019-06-25	TELUS MOBILITY INC.	9618 JUNE 19	PAYMENT CAO CELL PHONE	105.46	105.46
20190342	2019-06-25	ATB FINANCIAL MASTERCARD		PAYMENT		1,798.06
			JUNE 12	SENIORS WEEK DESSERT	52.95	
			JUNE 12 2019	COFFEE/WATER PW	55.85	
			JUNE 2 2019	MTHLY WEB FEE	20.95	
			JUNE 3	COMPUTER/MONITOR/KEYBOARD P	1,464.59	
			JUNE 4 19	COFFEE SUPPLIES PW	13.30	
			JUNE 6 19	ROUTER PW	62.96	
			JUNE 6 2019	CLEANNING SUPPLIES - MUSEUM	23.58	
			LTO MAY 21	TITLE	20.00	
			LTO MAY 21 01	TITLE SEARCH	20.00	
			MAY 22	COFFEE SUPPLIES PW	37.17	
			MAY 29	PAPER	17.29	
			MAY 29 19	CLEANNING SUPPLIES MUSUEM	9.42	
20190343	2019-06-27	ROSHUK, DIANNE G				
20190344	2019-06-27	MATIASIEWICH, SHIRLEY A				
20190345	2019-06-27	SURMAN, STEVE C				
20190346	2019-06-27	CHENARD, ANGELE L				
20190347	2019-06-27	MCNEIL, JEREMY D				
20190348	2019-06-27	TURCOTTE, ASHTON				
20190349	2019-06-27	MATIASIEWICH, EVAN M				
20190350	2019-06-27	BULFORD, QUINTON				
20190351	2019-06-27	NOVAK, CHERYL				
20190352	2019-06-27	BUTZ, CLYNTON				
20190353	2019-06-27	SKRLIK, PERRY				
20190354	2019-07-08	BELL MOBILITY	jULY 2109	PAYMENT PW CELL PHONE	126.46	126.46
20190355	2019-07-08	IWANTWIRELESS CA LTD	72757	PAYMENT INTERNET - MUSEUM	52.45	52.45
20190356	2019-07-08	NAMPA AUTO & FARM SUPPLY	177605	PAYMENT CLAMPS/PAINT/BLADES/HOSE/WASI	539.65	539.65
20190357	2019-07-08	AGM VALUATIONS GROUP LTD.	AGM-19-0198	PAYMENT APPRAISAL FEE	420.00	420.00
20190358	2019-07-08	ALBERTA ONE CALL CORP.	INV152024	PAYMENT MTHLY FEE	37.80	37.80
20190359	2019-07-08	ALBERTA WEB DESIGNS	3067	PAYMENT MUSEUM DOMAIN NAME RENEWAL	52.40	52.40
20190360	2019-07-08	BRENNAN PLUMBING & HEATING LTD	7620	PAYMENT REPAIR URNIAL PW/FIREHALL	912.68	912.68
20190361	2019-07-08	BUTZ, CLYNTON	JULY 2019	PAYMENT GIFT FOR NSC ANNIVERSARY	640.00	640.00
20190362	2019-07-08	CANADIAN LINEN AND UNIFORM	5643	PAYMENT MTHLY MAT RENTAL	83.61	350.88
			5643 - MUS	MTHLY MAT RENTAL MUSEUM	91.83	



VILLAGE OF NAMPA

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Cheque Listing For Council

2019-Jul-9
9:27:03AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190362	2019-07-08	CANADIAN LINEN AND UNIFORM	6853	MTJLY MAT RENTAL	83.61	350.88
			6853 MUS	MTHY MAT RENTAL MUSEUM	91.83	
20190363	2019-07-08	HOME HARDWARE	954987	PAYMENT PAINT/BRUSHES/LINERS	118.06	118.06
20190364	2019-07-08	MUNICIPAL INFORMATION SYSTEMS	20190761	PAYMENT		628.79
			20190856	DEPOSIT MAINTENANCE SUPPORT MTHLY SUPPORT	52.50 576.29	
20190365	2019-07-08	NORTHERN SUNRISE COUNTY	9423	PAYMENT REPAIR WASHING MACHINE FIRE H,	439.40	439.40
20190366	2019-07-08	RECEIVER GENERAL	JUNE 2019 GAR	PAYMENT GARNISHEE	875.39	875.39
20190367	2019-07-08	RECEIVER GENERAL - PAYROLL	JUNE 19 CPP	PAYMENT		7,754.94
			JUNE 19 EI	CPP	2,711.10	
			JUNE 19 TAX	EI DEDUCTIONS TAX DEDUCTIONS	1,015.24 4,028.60	
20190368	2019-07-08	RMA FUEL	PF-7643-78052	PAYMENT FUEL	1,827.27	1,827.27
20190369	2019-07-08	RURAL MUNICIPALITIES OF ALBERTA	1120-50022176	PAYMENT		399.06
			87600	SCHOOL SIGN MUSEUM INK/DESK	99.97 299.09	
20190370	2019-07-08	SHELLEY'S STATIONERY	20 JULY 2019	PAYMENT STAMPS	283.50	283.50
20190371	2019-07-08	VITAL EFFECT INC	5561	PAYMENT MTHY WEB PAGE	40.95	40.95

Total 92,123.72

*** End of Report ***



Chief Administrative Officer Report

6.2

June 19, 2019 - July 16, 2019

July 2 - Economic Development Strategic Planning meeting

July 16 - Regular council meeting

Daily office duties

Renovations on Fire Hall/PW Shop - scheduled to start beginning of August (replacing siding and eaves).

Infrastructure Survey - Velocity will be doing an infrastructure survey for the Village, which will benefit the Village immensely. The intent of this survey is that it will provide detailed infrastructure drawings and updated CAD base drawings that can be used to facilitate future infrastructure planning and to help PW with ongoing maintenance, operation and upgrades. The drawings can also be incorporated in a GIS system, which we can have MMSA do. This will be of great value to the Village. Costs range from \$27,130 to \$39,880, dependant on time to locate infrastructure and determination of what structures have already been tied in. Costs will be covered by grant monies.

Railway tracks on highway - Spoke with Irwin with Alberta Transportation about when the work was going to be done at the tracks on the highway, and since Ledcor is going to be in the area doing work, they will be coordinating the work with them and the hope is to have it started mid-August.

June 2019 month end

- Took water meter readings
- Took sewer lift station readings every day
- Garbage's every Monday and Friday
- Alberta one calls as required
- Dump runs as needed
- CC shut off/on as needed
- Maintenance and repairs on equipment as needed
- Water meter repair/replacement as needed
- RF water meter readings as needed
- Grass cutting/weed eating as needed
- Maintain sewer break hole
- Harrow ball diamonds as needed
- Water flowers as needed
- Replaced CC, box, and rod at 10110-100Ave. Tri-line had it dug up already for the home owner, so I replaced the CC to save costs in future.
- Installed school zone sign by library on 99Ave.
- Tri-Line Replaced isolation valve rod at far west end of 98Ave behind church
- Tri-line replaced broken service sewer line 6 feet from main at 10110-100Ave.
- Jeremy gone on holidays June 18-July 2 2019
- Summer students started July 2/2019

- Flushed all fire hydrants
- Backfilled and seeded 10011-99st from cc replacement in the winter.
- Refurbished old monkey bars to be installed in the trailer park playground
- Excavated the asphalt next to the shop so new siding could be installed, back filled with gravel level with siding.
- Drilled out asphalt and installed yield sign at complex
- Pulled out culvert and backfill in driveway boulevard at 10008-99st



Councillor Committee Report

Name: Quinton Bulford

Date: July 12, 2019

Meetings/Events Attended:

(With comments)

July 11th Ag society meeting – lots of discussion around upgrades and repairs that have been happening this summer, boards from old Peace River rink being installed in Nampa, New Zamboni has arrived. Also brought up that NSC is doing a feasibility study about converting the curling rink into a daycare which was a surprise to the board. The board has asked to be more involved in the economic development which could involve new/different uses for the hall or curling rink

June 20th MMSA development appeal board – Went to and appeal in Manning

Upcoming Meetings



Councillor Committee Report

Name: Evan Matiasiewich

Date: June 26, 2019

Meetings/Events Attended:
(With comments)

June 19, 2019 - RCMP Advisory Board

- Bike & Boat patrols will be starting up
- Ticketing Bylaw addressed
- Peace River is adding another Peace Officer
- Teddy Bear Picnic - 475 children attended @ Belle Center
- To look at Art Alley Website in Red Deer
- June 26th NSC celebrating 25 Years
- 43 homeless in Peace River aged 23 or younger as of May/19
- Discussed CPTED

Upcoming Meetings:

Regular Council August 20/19

RCMP Advisory September 18/19



Councillor Committee Report

Name: Cheryl Novak

Date: July 11, 2019

Meetings/Events Attended:
(With comments)

June 19 – Library- Had a Bar B Que for all the volunteers that helped work the canteen for Farmers Day. Without them we couldn't have done it.

June 20- Rotary House invitation- The Rotary is all finished and looks very beautiful. They have residents already staying there, both families and Locums. Gives the new locums a place to stay while short term working at hospital. Helps families out while there loved ones are in hospital.

June 21- Treaty 8 invite- it was a great ceremony with all the speeches from the Chiefs and Mayor, and the playing of the drums and the raising of the Treaty 8 Flag. Then moved over to the river front park where we all did the round dance, an they had exhibits, I won the birdhouse in one of there draws.

June 26- NSC Canada Day invite, celebrating 25 years of them becoming a county. Talked with a lot of people and other

councillors, Listened to the speeches, including Clinton's, by the way good job Clinton.

July 2 – Economic Development Village Office- recapped all the ideas to help make our community a better an more beautiful place to live.

July 3 – NPH synopsis (high Lights) sent in from NPH for council.

Upcoming Meetings

July 17- Village Council

7.1

Village of Nampa (Dianne Roshuk)

From: Don Good <don.good@nphf.ca>
Sent: July 5, 2019 9:22 AM
To: mironcroy@gmail.com; ungarianT@countyofnorthernlights.com; ckolebaba@northernsunrise.net; peggyward4@mdfairview.ab.ca; rwillling@mdpeace.com; Gord Macleod; Greg Rycroft; Tom Tarpey; Ken Montie; Hazel Reintjes; rrregal@telusplanet.net; pskrlik@gmail.com; allan@clearhillscounty.ab.ca; cao@countyofnorthernlights.com; cmillar@nothernsunrise.net; sandra.fox@mdfairview.ab.ca; bjohnson@mdpeace.com; cao@fairview.ca; cao@grimshaw.ca; cao@manning.ca; Christopher Parker; vberwyn@serbernet.com; walmsley@abnorth.com; cao@nampa.ca
Cc: Tammy Menssa; Don Good; Clayton Bober; Hazel Reintjes
Subject: To all North Peace Housing Foundation Member Municipalities Re: Executive Director
Attachments: NPHF Executive Director.pdf

To all North Peace Housing Foundation Member Municipalities – Mayors, Reeves & CAO's

Good Morning,

We are pleased to announce that Ms. Tammy Menssa has accepted the position of Executive Director of the North Peace Housing Foundation effective July 3, 2019.

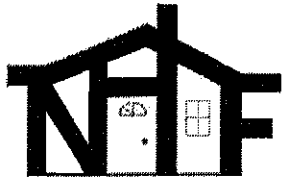
Please find attached a copy of the letter sent by Hazel Reintjes, Board Chair, to Dora Fitz, Housing Advisor, Alberta Housing confirming Ms. Menssa's acceptance of the position.

Yours truly,

Don

Don Good
Director - IT, Communications and Stakeholder Relations
North Peace Housing Foundation
6780 - 103 Ave.,
Peace River, AB
T8S 0B6

PH: 780-624-2055
don.good@nphf.ca



North Peace Housing Foundation

6780 – 103 Ave., Peace River, AB, T8S 0B6

Tel: (780) 624-2055 Fax: (780) 624-2065

Email: tammy.menssa@northpeacehousing.ca

Dora Fitz
North Housing Operations
3rd floor, 44 Capital Boulevard
10044 - 108 Street Edmonton
T5J 5E

Hazel Reintjes - Board Chair
780-494-2346
khreintjes@hotmail.com

Dear Dora,

On behalf of the Board of the North Peace Housing Foundation, I am pleased to announce that Tammy Menssa has accepted the position of Executive Director. Reporting to the Board, this position is responsible for directing the operation of the Foundation retirement Lodges, apartment complexes, and social housing rental properties as well as ensuring the efficient and effective delivery of services to residents and the overall administration of activities, policies and programs.

Ms. Menssa joined the Foundation in the fall of 2010 as the Housing Facilities Manager at the Autumn Lodge in Berwyn and, since that time has held several positions of increasing responsibility.

In early 2012 Ms. Menssa became the Operations Manager for Family Housing and the next year was appointed to the newly created role of Operations Manager for both Family and Seniors Housing. At the start of 2017 she assumed the role of Human Resources/Operations Manager when the roles of Human Resources Manager and Operations Manager were combined. In February of this year, the Board asked Ms. Menssa to assume the role of Acting Executive Director upon the retirement of the previous Executive Director, in addition to maintaining her existing role.

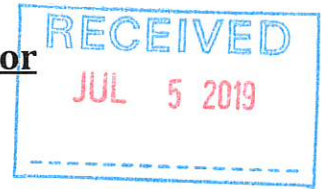
Ms. Menssa has demonstrated a genuine focus on our client's well-being that is a strong asset to our administration team. She brings a history of incorporating the highest levels of professionalism and dedication in all the positions she has held in our Foundation and we look forward to the future under her leadership.

Yours truly,



Hazel Reintjes

Petition Concerning the Nampa Museum Curator



To: Mayor Perry Skrlík and Council of the Village of Nampa
Village of Nampa, Box 69, Nampa AB T0H 2R0

We the undersigned, petition the Mayor and Council to consider the far-reaching effect of the termination of the Nampa and District Museum's Curator. This termination occurred at the onset of the museum's busiest time of year.

By signing this petition, I acknowledge that this petition will become a public document and all information contained in it will be publicly available.

[illegible]



8. CLOSED SESSION