

Agenda
Village of Nampa
Council Meeting
May 21, 2019
Village of Nampa Council Chambers
7:00 p.m.

1. Call the meeting to order

2. Adoption of the agenda

3. Adoption of Previous Minutes

- 3.1 Minutes of the Regular Council Meeting held April 16, 2019

4. Business Arising out of the Minutes

5 New Business

- 5.1 Shahira Lalal, MMSA Planner RE: Mill Brown Park Study Update and Land Use Bylaw Drafts
- 5.2 RFD: Nampa Seed Cleaning Plant RE: Annual Allotment in Lieu of Taxes
- 5.3 RFD: Second Adhesion of Treaty 8 Commemoration, June 21, 2019 in Peace River, AB. **RSVP Required
- 5.4 RFD: Dale Espetveidt, Vice President Heart River Golf Club, April 23, 2019 RE: Donation Request for Hole in One Tournament , June 22, 2019
- 5.5 Ritchie Bros RE: Auction Proceeds
- 5.6 RFD: PRSD Invitation to Attend Menno Simons Community School Re-dedication Ceremony on June 7, 2019 in Cleardale, AB. ** RSVP Required
- 5.7 Jerry Godin, President Public Sector Partners for Progress, May 7, 2019 RE: Asset Management Opportunity - Public Sectors Partners
- 5.8 Economic Development Survey - Councils “Thoughts”
- 5.9 Peace Regional Healthcare Attraction and Retention Committee Appreciation BBQ, June 3, 2019 ** RSVP Required by June 4, 2019
- 5.10 NPHF Board Meeting Synopsis May 6, 2019

6 Reports

Financial Reports

- 6.1a Cheque Listing For Council #20190203-20190258 Apr 12 - May 14, 2019
- 6.1b February, March 2019 Bank Rec
- 6.2 CAO Report May 21, 2019
- 6.3 Public Works Report
- 6.4 Mayor/Deputy Mayor/Councilor Reports & Upcoming Mtgs May 21, 2019

7. Correspondence

7.1 Carolyn Kolebeba, Chair, NWL April 26, 2019 RE: NWL Board of Directors
Appointments

8. Closed Session

8.1 Municipal Acquisition
8.2 Land Issue

9 Adjournment



4. BUSINESS ARISING OUT OF THE MINUTES



5. NEW BUSINESS

Bylaw No. XXX**Village of Nampa****A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE VILLAGE OF NAMPA LAND USE BYLAW No. 421.**

WHEREAS Pursuant to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, Council may amend a Land Use Bylaw, and;

WHEREAS The Council of the Village of Nampa, in the Province of Alberta, has adopted the Village of Nampa Land Use Bylaw No. 421, as amended, and;

WHEREAS The Council of the Village of Nampa, in the Province of Alberta, deems it desirable to amend the Village of Nampa's Land Use Bylaw No. 421 to redistrict certain parcels to industrial land uses within the Village;

NOW

THEREFORE Pursuant to Sections 230, 606 and 692 of the Province of Alberta *Municipal Government Act*, the Village of Nampa Council, duly assembled, hereby enacts as follows:

1. Redistrict the following parcels from Secondary Commercial (C-2) Uses to Industrial (M-I) Uses, as shown in Schedule A:

- Lots 1&2 Block 12, Plan: 8021462, and Lots 1-4 Block 11, Plan 8021462

2. Redistrict the following closed roadway and laneway to Industrial (M-I) lands, as shown in Schedule A:

- PLAN 8021462 FIRSTLY: ALL THAT PORTION OF 1ST STREET WEST AND CORNER CUT-OFFS LYING SOUTH OF THE PRODUCTION EASTERLY FROM THE NORTH BOUNDARY OF LOT 2, BLOCK 12 TO THE NORTH BOUNDARY OF LOT 4, BLOCK 11 AND LYING NORTH OF THE PRODUCTION EASTERLY FROM THE SOUTH BOUNDARY OF LOT 1, BLOCK 12 TO THE SOUTH BOUNDARY OF LOT 3, BLOCK 11 SECONDLY: ALL THAT PORTION OF LAND LYING SOUTH OF THE PRODUCTION EASTERLY FROM THE NORTH BOUNDARY OF LOT 4, BLOCK 11 TO THE NORTH BOUNDARY OF LOT 1, BLOCK 11 AND LYING NORTH OF THE PRODUCTION EASTERLY FROM THE SOUTH BOUNDARY OF LOT 3, BLOCK 11 TO THE SOUTH BOUNDARY OF LOT 2, BLOCK 11; and
- PLAN 8021462 FIRSTLY: ALL THAT PORTION OF 1ST STREET WEST AND CORNER CUT-OFFS LYING SOUTH OF THE PRODUCTION EASTERLY FROM THE NORTH BOUNDARY OF LOT 2, BLOCK 12 TO THE NORTH BOUNDARY OF LOT 4, BLOCK 11 AND LYING NORTH OF THE PRODUCTION EASTERLY FROM THE SOUTH BOUNDARY OF LOT 1, BLOCK 12 TO THE SOUTH BOUNDARY OF LOT 3, BLOCK 11 SECONDLY: ALL THAT PORTION OF LAND LYING SOUTH OF THE PRODUCTION EASTERLY FROM THE NORTH BOUNDARY OF LOT 4, BLOCK 11 TO THE NORTH BOUNDARY OF LOT 1, BLOCK 11

AND LYING NORTH OF THE PRODUCTION EASTERLY FROM THE SOUTH BOUNDARY
OF LOT 3, BLOCK 11 TO THE SOUTH BOUNDARY OF LOT 2, BLOCK 11

3. SEVERABILITY

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of the bylaw is deemed valid.

4. EFFECTIVE DATE

This Bylaw shall come into full force and effect upon the date of its final passing thereof.

First reading given on the _____ day of _____, 2019.

Perry Skrlík, Mayor

Dianne Roshuk, Chief Administrative Officer

Public Hearing held on _____ day of _____, 2019.

Perry Skrlík, Mayor

Dianne Roshuk, Chief Administrative Officer

Second Reading given on the _____ day of _____, 2019.

Perry Skrlík, Mayor

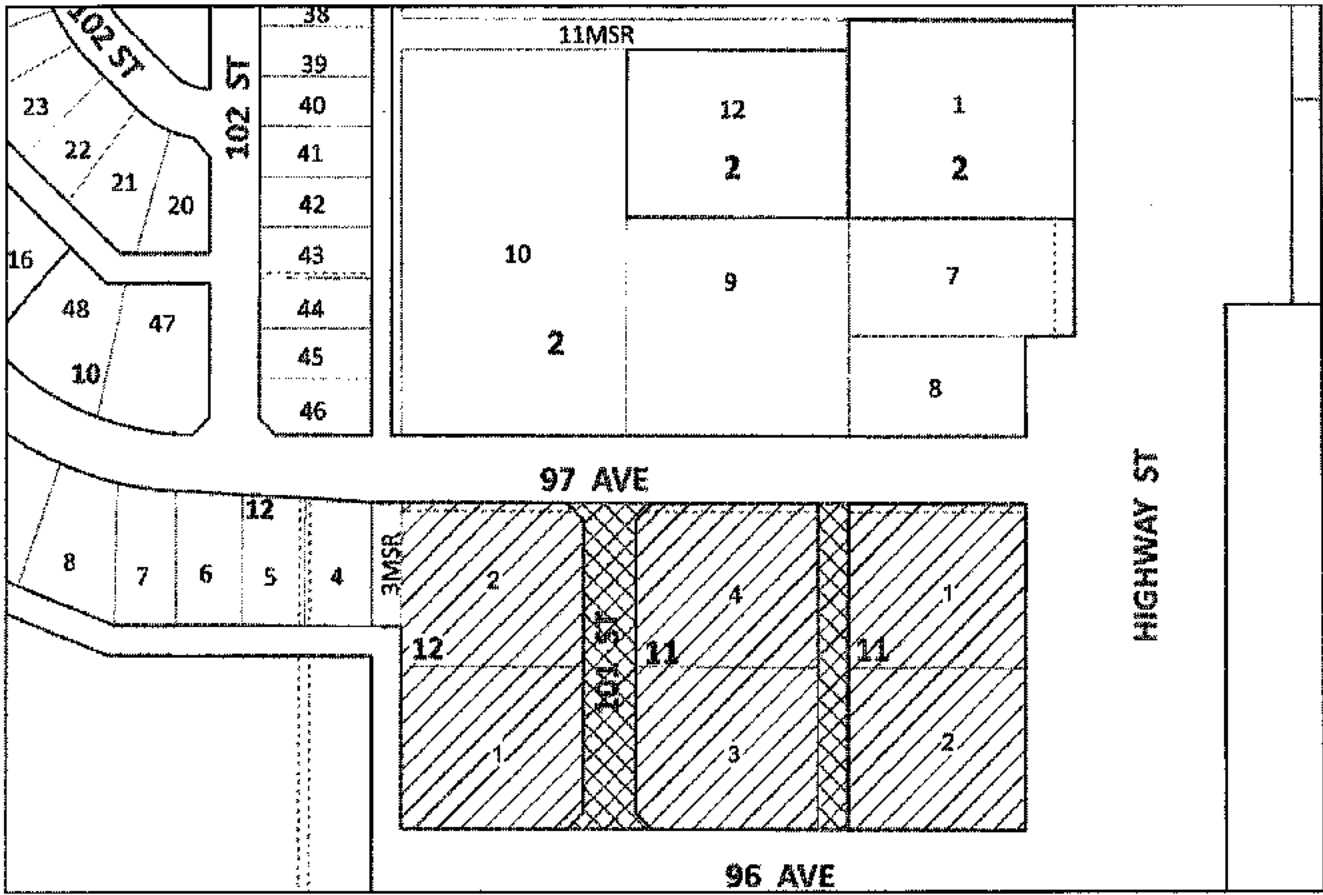
Dianne Roshuk, Chief Administrative Officer

Third Reading and Assent given on the _____ day of _____, 2019.

Perry Skrlík, Mayor

Dianne Roshuk, Chief Administrative Officer

SCHEDULE A



 Closed Road and closed lane to Industrial M1

 Secondary Commercial (C-2) to Industrial (M-1)

Bylaw No. XXX

Village of Nampa

A BYLAW OF THE VILLAGE OF NAMPA IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF AMENDING THE VILLAGE OF NAMPA LAND USE BYLAW No. 421.

WHEREAS Pursuant to the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, Council may amend a Land Use Bylaw, and;

WHEREAS The Council of the Village of Nampa, in the Province of Alberta, has adopted the Village of Nampa Land Use Bylaw No. 421, as amended, and;

WHEREAS The Council of the Village of Nampa, in the Province of Alberta, deems it desirable to amend the Village of Nampa's Land Use Bylaw No. 421 to add Cannabis Production Facility as a discretionary use within the Secondary Commercial District, and to strengthen the current provisions on Cannabis Production Facility by adding a buffer between Cannabis Production Facility and other land uses within the Village;

NOW

THEREFORE Pursuant to Sections 230, 606 and 692 of the Province of Alberta *Municipal Government Act*, the Village of Nampa Council, duly assembled, hereby enacts as follows:

1. Add the use "Cannabis Production Facility" to Section 11.2(2) Discretionary Uses.

2. Add the following to Section 6.11:

9) Cannabis Production Facility use shall not be located within 100 metres from:

- a. a private or public school;
- b. a residential area; or
- c. a provincial health care facility.

10) The separation distance between uses shall be measured from lot line to lot line.

3. SEVERABILITY

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of the bylaw is deemed valid.

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First reading given on the _____ day of _____, 2019.

Perry Skrilik, Mayor

Dianne Roshuk, Chief Administrative Officer

Public Hearing held on _____ day of _____, 2019.

Perry Skrilik, Mayor

Dianne Roshuk, Chief Administrative Officer

Second Reading given on the _____ day of _____, 2019.

Perry Skrilik, Mayor

Dianne Roshuk, Chief Administrative Officer

Third Reading and Assent given on the _____ day of _____, 2019.

Perry Skrilik, Mayor

Dianne Roshuk, Chief Administrative Officer

Request for Decision (RFD)
Council Meeting May 21, 2019

Topic:

Exempt 2019 Property Taxes for Roll # 324000 Nampa Co Op Seed Processors

Background:

In lieu of the agreement between the Village of Nampa and the Nampa Co Op Seed Processors in which they are exempt from paying property taxes for roll #324000, council needs to make an "Act of Council" motion exempting the 2019 property taxes, excluding the pavement amount as they are still responsible to pay that local improvement.

Administration Recommendation:

That council make an "Act of Motion" exempting the 2019 property taxes for Roll # 324000 Nampa Co Op Seed Processors

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: May 10, 2019

Request for Decision (RFD)
Council Meeting May 21, 2019

Topic: Second Adhesion of Treaty 8 Commemoration on June 21, 2019 in Peace River, AB.

Background:

The Peace River Aboriginal Agency Committee and the Town of Peace River are commemorating the historical signing of the Second Adhesion of Treaty 8 that occurred at Peace River Landing on July 1, 1899. They are commemorating this day with a flag raising ceremony, the unveiling of a monument and full afternoon of Indigenous cultural events.

They are inviting the Mayor and council to attend this occasion. RSVP is required

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: May 3, 2019

April 2019

Dear Mayor Penny Skrlík and Council of the
Village of Nampa,

The Peace River Aboriginal Interagency Committee and the
Town of Peace River are commemorating the historical
signing of the Second Adhesion of Treaty 8 that occurred at
Peace River Landing on July 1st, 1899. We are
commemorating this day with a flag raising ceremony, the
unveiling of a monument and a full afternoon of Indigenous
cultural events.

The enormity of this historic event has informed how we
share the territory and will continue to influence our
common relationship with the land in the future. Having our
shared flags flying and a permanent monument would not
be possible without the support and collaboration of many
community individuals and organizations.

Please consider this a special invitation to attend this
occasion on June 21st, 2019 at 1 o'clock pm at River Front
Park in Peace River, 9513-9705 100th Ave

We hope that if you are unable to attend the unveiling that
you may find time to visit Peace River and view this
permanent installation.

Thank you for sending an RSVP for yourself and others prior
to June 1st, 2019 to Tanya Bell, Director of Community
Services with the Town of Peace River.

E. tbell@peacriver.ca or T. 780-624-1000

Travel arrangements are the responsibility of the attendees.

Yours very sincerely,



TOWN OF
PEACE RIVER
ALBERTA



Request for Decision (RFD)
Council Meeting May 21, 2019

Topic: Donation Request from Heart River Golf Club for Hole in One Tournament on June 22, 2019

Background:

The Heart River Golf Club is looking for sponsorship for a Hole in One Tournament that they are planning for June 22, 2019. If the Village was to sponsor they are asking that the Village provide two hole spotters, the idea is to have each sponsor have people representing themselves and they can also offer their own giveaways if they wish to the golfers. The cost of sponsorship would be \$500.00 which would cover the cost of insurance for the sponsored hole.

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: May 3, 2019

From: dale <dresp@telusplanet.net>
Sent: April 23, 2019 5:29 PM
To: office@nampa.ca
Subject: golf tourney

Hi Shirley, as I mentioned to you last week, the Heart River Golf Course is looking for sponsors for a "hole in one" golf tournament that we are planning for June 22 of this year. If the Village was to sponsor, we would ask that you provide two hole spotters and bring your own lawn banner, lawn chairs, umbrella or tent etc. The idea of the tournament is to have each sponsor have people representing themselves and they can offer their own give aways if they wish to the golfers. We have commitments from the credit union, Casey Insurance, St. Isidore co op and we have applied to Northern sunrise County as well so I'm guessing they will be in as a sponsor. We are waiting to hear back from a couple other as well. The tournament would consist of 18 holes of golf played in a "best ball" type format with each hole being eligible for a \$ 10,000 prize for any golfer getting a hole in one. The cost of sponsorship would be \$ 500.00 which would cover the cost of insurance for your sponsored hole.

Please let me know if you have any questions. It would be great to see the Village as a sponsor.

Dale Espetveidt
Royal Lepage Valley Realty
(780) 624-1427 Office
(780) 618-8776 Mobile
dresp@telusplanet.net

Village of Nampa (Dianne Roshuk)

55.

From: rbpaymentscad@rbauktion.com
Sent: May 2, 2019 3:37 PM
To: cao@nampa.ca
Subject: Remittance advice Village of Nampa

Dear Sir/Madam,

Ritchie Bros. has prepared following payment.

The payment will come from account number ****696 to your account number *****724.

Payment Date: 02-MAY-2019
Payment Currency: CAD
Payment Amount: 20,969.92
Payment Number: 9689505

<u>Invoice Number</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Amount Paid</u>
2019127 114-00001 G04	AUCTION PROCEEDS GRANDE PRAIRIE, AB 2019/04/13	28-APR-2019	20,969.92

Please contact Ritchie Bros. if this transfer does NOT reach your bank account within 4 days from the payment date.

Regards,
Ritchie Bros.

Request for Decision (RFD)
Council Meeting May 21, 2019

Topic: PRSD Invitation to attend Menno Simons Community School Re-dedication Ceremony on June 7, 2019 in Cleardale, AB.

Background:

The Peace River School Division Board of Trustees is extending an invitation to council to attend the re-dedication ceremony for the Menno Simons Community School in Cleardale AB on June 7, 2019 at 1 pm. The Menno Simons Community School addition and modernization project is now completed. After the ceremony, tours of the school will be provided as well as refreshments. RSVP is required by May 17, 2019.

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: May 3, 2019



Peace River School Division



Board of Trustees

Chairman
Darren Kuester

Vice Chairman
Delainah Velichka

Trustees
Christopher Schneider
Crystal Owens
Lori Leitch
Robyn Robertson

Superintendent of Schools
Paul Bennett

Assistant Superintendent of
Human Resources
Adam Murray

Assistant Superintendent of
Learning Supports
Aleeta Ploc

Assistant Superintendent of
Teaching & Learning
Jeff Thompson

Secretary-Treasurer
Rhonda Freeman

April 30, 2019

Mayor, Council & CAO
Village of Nampa
Box 69
TOH 2R0, AB 322-3852

Invitation to Attend the Menno Simons Community School Re-dedication Ceremony

The Peace River School Division Board of Trustees wishes to extend an invitation to you to attend the re-dedication ceremony for Menno Simons Community School. This event will be held at 1:00 pm, Friday, June 7, 2019. The Menno Simons Community School addition and modernization project is now completed and the school is located at 521 Cleardale Drive in Cleardale, Alberta.

We hope you can join us in celebrating the successful completion of the modernization and addition at Menno Simons Community School with students, parents, staff and our school communities on June 7, 2019. The ceremony will commence at 1:00 pm. After the ceremony, tours of the school will be provided, as well as refreshments.

Please confirm your attendance to Theresa Wiebe, Administrative Assistant with Peace River School Division by May 17, 2019 via telephone at 780-624-3601 ext. 10146, or email at WiebeT@prsd.ab.ca. If you are unable to confirm your attendance at this time, but are still interested in attending if you are able, please let us know.

We look forward to hearing from you.

Yours truly,

Darren Kuester
Board Chair, PRSD

From: office@nampa.ca
To: "Village of Nampa (Dianne Roshuk)"
Subject: FW: Asset Management Opportunity - Public Sector Partners
Date: May 7, 2019 9:25:05 AM
Attachments: [image001.png](#)
[nampa.pdf](#)
Importance: High

From: Jerry Godin <Jerry.Godin@publicsectorpartners.ca>
Sent: May 6, 2019 7:57 AM
To: perry.skrlik@nampa.ca
Cc: cao@nampa.ca; office@nampa.ca
Subject: Asset Management Opportunity - Public Sector Partners
Importance: High

Dear Mayor Skrlik,

My name is Jerry Godin, I am the President of Public Sector Partners for Progress. The purpose of the attached letter is to propose a collaborative asset management project between Nampa and Public Sector Partners. We are not interested in a typical consulting relationship, but a partnership focused on research for the purposes of advancing the current state of the art of public infrastructure management.

I also wanted to bring to your attention **"The Federal Government announced **Municipal Asset Management Plan (funding is available effective April 4, 2019). We assist with the application."****

Please feel free to reach out with any questions you may have, or if you would be interested in a brief 30 minute demonstration of our services.

Kind regards,

Jerry Godin, PMP



President, Public Sector Partners for Progress (Non-Profit)

www.publicsectorpartners.ca

jerry.godin@publicsectorpartners.ca

289-230-3842



Virus-free. www.avast.com

Request for Decision (RFD)
Council Meeting May 21, 2019

Topic:

Economic Development Strategic Survey

Background:

Last council meeting on April 16, 2019, all council were given a paper copy of the results of the Economic Development Strategic Survey. Evelynna would like to know councils thoughts on the survey

Administration Recommendation:

For discussion

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Chief Administrative Officer: Dianne Roshuk

Date: May 30, 2019



North Peace Housing Foundation

6780-103 Ave Peace River, AB T8S 0B6
Phone: (780) 624-2055 Fax (780) 624-2065

North Peace Housing Foundation Board Meeting Synopsis May 10, 2019

Resident/Tenant Levels

As of March 30, 2019, we had a total of 192 lodge residents, down 3 residents from the month of February. Our lodge unit occupancy currently equates to 86% occupied of the 224 lodge suites.

We had 122 occupied senior apartment suites at the end of March, down 1 tenant from the previous month; this equates to a 94% occupancy rate.

Garden Court Seniors Apartments had 52 out of 63 units occupied at the end of March, which is up 2 tenants from the month of February. We currently have 6 out of the 8 trailers in Cadotte occupied, which is up 1 from the month of February.

The occupancy in our Family Housing units remained the same as the February reporting period. Overall, there continue to be 79 of the 123 Community Housing units occupied, and 25 of the 40 R&N units occupied at the end of March. Overall, occupancy is at 64%.

Rent Supplement tenancies remain the same for the month of March; we are currently at our maximum capacity as determined by our Rent Supplement budget and the total amount of monthly subsidies that are being allocated at this time.

IT & Communications

April was a very busy month with secondary tenant meetings and staff training plus trade shows, the Board retreat and conferences.

There was a notable difference in the atmosphere of the second round of resident and tenant meetings which were held in April. Since many of the issues had been visibly addressed and because head office staff were much more visible in our lodges, the reception we received was markedly more friendly and cheerful. As well, the number of maintenance and other issues brought up at the second round was minimal and it was very rewarding to hear the many positive comments regarding managers and individual staff members.

Regular Agenda Items

MNP Audit Presentation:

The Director of Finance and MNP will be working on developing templates that will assist the Board in analyzing financial data in order to better communicate financial results and information.



North Peace Housing Foundation

6780-103 Ave Peace River, AB T8S 0B6
Phone: (780) 624-2055 Fax (780) 624-2065

The Board directed Administration to proceed with an Employee survey and Employee exit survey and to bring back recommendations on the Resident survey.

The Board directed Administration to proceed with the purchase of software and hardware to transition to Office 365 for administrative employees and to ensure adequate data backup and system redundancy. Cyber attacks are becoming more frequent, expensive and devastating in their impact and the safeguarding of data crucial to the functioning of the Foundation is needed.

Also, windows 7 “End of extended support” is scheduled by Microsoft to occur on January 14, 2020. At that time Microsoft will not issue any further updates or patches to the Operating System which will leave it increasingly open to system incompatibilities and malware attacks. Several of our systems are still running Windows 7 and will be upgraded to Windows 10 and/or replaced in a functionally and financially responsible manner.

We have also improved our ability to present information regarding Seniors and family housing inventory. An example of seniors affordable housing can be seen at <http://www.nphf.ca/55> . Over the next few months we hope to have visual tours available of all our lodges, and representative examples of our apartments and houses.

Governance

The Board and administration are continuing the process of reviewing and updating NPHF policies and manuals. This ongoing process brings a few items to each meeting for review and recommendations.

This synopsis is not an official record of the Board Meeting as the minutes of the meeting have not been approved.

Approved minutes will be posted to the appropriate section of www.nphf.ca after approval.



6 REPORTS



VILLAGE OF NAMPA

Page 1 of 3

Cheque Listing For Council

2019-May-16
10:02:06AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190203	2019-04-12	Roshuk, Dianne G				
20190204	2019-04-12	SURMAN, STEVE C				
20190205	2019-04-12	MCNEIL, JEREMY D				
20190206	2019-04-17	Roshuk, Dianne G				
20190207	2019-04-17	MATIASIEWICH, SHIRLEY A				
20190208	2019-04-17	SURMAN, STEVE C				
20190209	2019-04-17	BOUCHARD, GISELE				
20190210	2019-04-17	MCNEIL, JEREMY D				
20190211	2019-04-17	MATIASIEWICH, EVAN M				
20190212	2019-04-17	BULFORD, QUINTON				
20190213	2019-04-17	BUTZ, CLYNTON				
20190214	2019-04-17	SKRLIK, PERRY				
20190215	2019-04-24	ATCO ELECTRIC	1015 april 19	PAYMENT STREET LIGHT	23.15	23.15
20190216	2019-04-24	DIRECT ENERGY	0371 april 19 2223 april 19 5476 april 19 6189 april 19 6577 april 19 6793 april 19 6932 april 19 7130 april 19 7641 april 19 7960 april 19 8666 april 19	PAYMENT ELECTRICITY OLD OFFICE CIVIC CENTER GAS 97TH STREET LIGHTS ELECTRICITY FIRE HALL ELECTRICITY TENNIS CRTS GAS OLD OFFICE ELECTRICITY SEWWER LIFT GAS SEWER LIFT ELECTRICITY BALL DIAMOND CIVIC CENTER ELECTRICITY FIRE HALL GAS	141.66 679.79 236.16 454.24 102.06 136.14 224.33 98.77 32.24 1,425.22 374.30	3,904.91
20190217	2019-04-24	NAMPA AUTO & FARM SUPPLY	173676 173843	PAYMENT CHAIN HOIST/ WATER PUMP/MUFFL TIMING BELT ON STREET SWEEPER	4,311.51 722.34	5,033.85
20190218	2019-04-24	TELUS MOBILITY INC.	9618 april 19	PAYMENT CAO CELL	105.46	105.46
20190219	2019-04-24	ALBERTA ONE CALL CORP.	149981	PAYMENT MTHY FEE	12.60	12.60
20190220	2019-04-24	BULFORD, QUINTON	april 19	PAYMENT TRAVEL EXPENSE	60.00	60.00
20190221	2019-04-24	BUTZ, CLYNTON	april 19	PAYMENT TRAVEL FEE	147.00	147.00
20190222	2019-04-24	CANADIAN TIRE	11223666	PAYMENT DETAIL SANDER	31.49	31.49
20190223	2019-04-24	GOVERNMENT OF ALBERTA, LAND TITLES	192080611	PAYMENT MUNICIPAL ACQUISITION FEE	59.00	59.00
20190224	2019-04-24	GRANDE PRAIRIE FIRE EXT.	128275 128275 VON	PAYMENT FIRE EXTINGUISHER INSPECTION FIRE EXTINGUISHER INSP VON/LIBF	59.51 205.09	264.60
20190225	2019-04-24	GRIMSHAW TRUCKING LTD.	GPR11127	PAYMENT FRIEGHT PW	66.74	66.74
20190226	2019-04-24	HI TECH BUSINESS SYSTEMS	1535382	PAYMENT MTHLY CONTRACT	92.94	92.94
20190227	2019-04-24	HOME HARDWARE	944985	PAYMENT COUPLING ADAPATOR RV FILL STA	62.06	169.49



VILLAGE OF NAMPA

Cheque Listing For Council

2019-May-16

10:02:06AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190227	2019-04-24	HOME HARDWARE	945865	PAINT/ROLLERS/WOOD PANEL RV S	107.43	169.49
20190228	2019-04-24	MATIASIEWICH, EVAN	APRIL 19	PAYMENT TRAVEL FEE	27.50	27.50
20190229	2019-04-24	MUNICIPAL INFORMATION SYSTEMS	20190241 20190335 20190336 20190345	PAYMENT MTHLY SUPPORT BANK REC SUPPORT BANK REC SUPPORT TAX ASSESSMENT SUPPORT	576.29 210.00 210.00 210.00	1,206.29
20190230	2019-04-24	RENTCO EQUIPMENT LTD.	340861-4	PAYMENT PUSH LAWNMOWER	456.74	456.74
20190231	2019-04-24	VELOCITY ENGINEERING INC.	1990	PAYMENT 2019 ROAD REPAIRS	1,375.50	1,375.50
20190232	2019-04-24	WORKERS COMPENSATION BOARD	23616969	PAYMENT WCB INSTALLMENT	949.75	949.75
20190233	2019-04-24	XYLEM CANADA COMPANY	3558315912 3558315912-JER 3558315986	PAYMENT MAINTENANCE CONTRACT INSPEC TRAINING FOR PW PUMP FOR LIFT STATION	3,042.90 2,173.50 25,560.15	30,776.55
20190234	2019-05-08	ALBERTA ONE CALL CORP.	150631	PAYMENT MTHLY FEE	6.30	6.30
20190235	2019-05-08	BOUCHARD, GISELE	MAY 2019	PAYMENT TRAINING	73.50	73.50
20190236	2019-05-08	CANADIAN LINEN AND UNIFORM	5003122653 5003147427 5003147427 MUS 5003158474 5003158474 MUS 5003171944 5003171944 MUS CREDIT	PAYMENT MAT RENTAL MUSEUM MTHLY MAT RENTAL MUSEUM MAT RENTAL MTHLY MAT RENTAL MUSEUM MAT RENTAL MTHLY MAT RENTAL MTHLY MAT RENTAL MUSEUM CREDIT FOR MAT RENTAL	16.88 94.90 122.76 168.12 176.19 83.62 91.82 (236.37)	517.92
20190237	2019-05-08	CROWLEY, MARY	APRIL 2019	PAYMENT JANITORIAL MUSEUM	175.00	175.00
20190238	2019-05-08	GOVERNMENT OF ALBERTA, LAND TITLES	192093635 APRIL 30 19	PAYMENT DISCHAGE OF TAX NOTIFICATION DRR NOTICES TAX ARREARS	5.00 85.00	90.00
20190239	2019-05-08	GRIMSHAW TRUCKING LTD.	E1390336	PAYMENT FREIGHT	326.82	326.82
20190240	2019-05-08	HOME HARDWARE	946703	PAYMENT ELECTRICAL PANEL - SHOP	7.02	7.02
20190241	2019-05-08	LOCAL AUTHORITIES PENSION PLAN	042019	PAYMENT LAPPP DEDUCTIONS FOR APRIL 20	4,268.10	4,268.10
20190242	2019-05-08	MESSER	2100435558	PAYMENT LEASE RENEWAL CYLINDERS	132.85	132.85
20190243	2019-05-08	NEW WATER LTD.	168 200220000MAY19	PAYMENT PARTNER BILLING MARCH/APRIL 20 TRUCKFILL	18,703.44 57.24	18,760.68
20190244	2019-05-08	PETTY CASH	ADMIN MAY 19 OFFICE MAY 19 POST APR 19	PAYMENT FLOWERS - ADMIN DAY WATER - OFFICE POSTAGE	49.33 10.00 80.88	140.21
20190245	2019-05-08	RECEIVER GENERAL	2019 April	PAYMENT GARNISHEESURMAN	875.39	875.39
20190246	2019-05-08	RECEIVER GENERAL - PAYROLL	201904	PAYMENT APRIL 2019 DEDCUTIONS	7,698.97	7,698.97



VILLAGE OF NAMPA

Page 3 of 3

Cheque Listing For Council

2019-May-16
10:02:06AM

Cheque		Vendor Name	Invoice #	Invoice Description	Invoice Amount	Cheque Amount
Cheque #	Date					
20190247	2019-05-08	SHELLEY'S STATIONERY	16 MAY 19	PAYMENT STAMPS	283.50	283.50
20190248	2019-05-08	TOKER, TEENA	APRIL 2019	PAYMENT JANITORIAL	237.50	237.50
20190249	2019-05-08	TRI LINE CONTRACTING SERVICE	3556	PAYMENT REPAIR CC VALVE	2,029.78	2,029.78
20190250	2019-05-08	VITAL EFFECT INC	5305	PAYMENT MTHLY WEB HOSTING	40.95	40.95
20190251	2019-05-08	XYLEM CANADA COMPANY	3558316607	PAYMENT CHAIN & ATTACHMENTS FOR SEWE	290.85	290.85
20190252	2019-05-08	BELL MOBILITY	MAY 2019	PAYMENT PW CELL PHONE	126.46	126.46
20190253	2019-05-08	IWANTWIRELESS CA LTD	69030	PAYMENT INTERNET FEE MUSEUM	52.45	52.45
20190254	2019-05-08	NAMPA AUTO & FARM SUPPLY	174513 174997	PAYMENT AIR FILTER/BOLTS/SCREWS/OIL SKIDSTEER TIRE REPAIR	279.69 54.58	334.27
20190255	2019-05-08	TELUS COMMUNICATIONS INC.	4468 MAY 19 4642 MAY 19 7953 MAY 19 9885 MAY 19	PAYMENT PW TELEPHONE OFFICE PHONE FIRE HALL PHONE OFFICE FAX LINE	122.58 211.33 100.31 101.63	535.85
20190256	2019-05-14	ROSHUK, DIANNE G				
20190257	2019-05-14	SURMAN, STEVE C				
20190258	2019-05-14	MCNEIL, JEREMY D				

Total 104,275.51

*** End of Report ***



Chief Administrative Officer Report

6.2

April 17, 2019 - May 21, 2019

April 18 - April 30 - Away on holidays

May 1 - Interviews for Museum Summer Student Position

May 2 - Interviews for Museum Summer Student Position

2 students have been hired as of May 6, 2019

May 7 - Met with Shauna Kuhar, Business Development Manager, Business & Ag - Alberta North with ATB, discussed Villages existing accounts - How the accounts are working out? Any changes? All is good and the accounts that we have at present are sufficient for the Village.

May 21- Regular Council Meeting

Received an email from Karen Diebert with MMSA advising all members that the Town of Peace River would not be renewing their service contract with the Agency and that Alisha Mody has accepted a position with the town. They will be moving forward with contract negotiations with the remaining members and also possibly seek new memberships. The board had approved the new Strategic Plan for 2020-2024. They are reviewing their options with future staffing, they need to fill the position of Manager of Planning with an outside candidate. The Executive committee will be meeting on May 16th to determine their next steps with regards to delegations to councils.

Daily office duties

March 2019 month end

- Took water meter readings
- Took sewer lift station readings every day
- Garbage's every Monday and Friday
- Alberta one calls as required
- Dump runs as needed
- CC shut off/on as needed
- Maintenance and repairs on equipment as needed
- Water meter repair/replacement as needed
- RF water meter readings as needed
- Clean up yard and all sheds, dump runs (in progress)
- Deliver water shut off notices as needed
- Street sweeping
- Repaired water break at RV dump, and rebuilt sign
- Changed rear broom and gutter broom on sweeper
- Rebuilt frame for electrical panel in yard
- New pump arrived for lift station, ordered new panel. Will get Peco Exodus to install panel and wire in new pump. I will keep pump one as a spare and put the new pump down hole for warranty purposes,
- Installed new chain hoist and chain hook at lift station.
- Repaired the CC at Robertas place 9909-101 street
- MRF workshop in Peace River

- Put up snow fence in trailer park back alley to stop through traffic
- Leadership workshop in Peace River
- Built up alleyways by complex and school yard with asphalt millings from last years road rehabilitation
- Brought in dirt and seeded grass in front of museum and Milbrown park, as well as by Nampa foods
- Grass cutting as needed
- Repaired speed bumps in trailer park
- Filled in sink hole off highway by CNJ
- Cleaned up piles of dirt at petes trailer and Wolf's property
- Tri-line started sewer flushing the Village. While flushing East to West on 100th Ave between 100St and 101St, they got their sewer flusher stuck. We went in with a camera to see what the issue was. We determined that we had a 3 meter low spot with signs of a break. We got emergency locates done. We had overhead power lines and an underground high pressure gas line as well as a low pressure gas line. This made the dig difficult as you cannot dig with a mechanical excavator within five meters of a high pressure gas line. We exposed the gas line and we were able to dig within 1.5 meters. We confirmed the low spot and sewer break once we exposed the sewer pipe. The break was directly under the gas lines, so we had to dig on either side of the gas lines, and undermine them,

making a very large hole. We repaired the break and sewer is flowing normal. We had to dig out the main gutter that feeds all the storm water to the catch basin. We had to back fill the entire hole with 3" reject gravel so we don't have to wait for it to settle. Settling could cause the gas lines to break, and with our gutter gone there is nowhere for storm water to go except our hole, which would be constantly saturated and we wouldn't be able to patch over it. With the gravel we can repair it immediately, or add it to the road rehabilitation project this summer.

-



Councillor Committee Report

Name: Evan Matiasiewich

Date: May 14, 2019

Meetings/Events Attended:
(With comments)

May 1, 2019 – CPTED – Grimshaw

- Effective planning can help reduce the fear of crime
- Providing more light in dark areas will help
- Creating Murals on buildings can help eliminate tagging. "empty spaces encourage unwanted behaviour"
- More interactive spaces throughout the community
- All municipalities have to work together to provide safe communities

Upcoming Meetings:

June 13, 2019 – Watershed Meeting

June 19, 2019 - RCMP

Cheryl Novak

May 7 - Library meeting

Talked about getting front sidewalk done, picked a contractor. Made plans for Farmers Day

May 7- Dr Retention Peace River

Talked about new Doctors that will be coming in early fall,

And Appreciation Event June 13, which council members are invited. And giving a farewell to the Doctors Potvin's who will be leaving end of July.

May 8- FCSS NSC- talked about all the programs and the Stats on each one. Talked about the programs for May and June and about some of the events happening at Farmers Day. The Nampa seniors stated to FCSS they want any programs for them to be put into the Nampa news letter every month. Next meeting is June 6 at the Chateau Nova 6 pm after appreciation supper.

May 10- NPH Manning- Synopsis of meeting on separate sheet.

May 15-16 th St Isadore- 2 days subjects were from authors of story telling for kids, touched on homelessness, Author of Life After Dark, survivors of suicide. Regional Meeting. Ukrainian supper. Picnic in The Park narrated by Paul Herbert, Garden Loft Presentation, small senior homes(500sq ft homes) small little communities of the homes put together, trying to replace Senior Housing.

2019 North Peace Housing Foundation Planning Retreat Synopsis

The Board of Directors held their annual planning retreat on April 26th & 27th, 2019 at the Sawridge Inn Conference Centre. The key items of discussion are as follows:

- The Board of Directors reaffirmed the importance of the Fairview and Manning projects as being key to the ability of the NPHF to offer adequate capacity to serve seniors in their respective communities as well as provide the increased levels of care necessitated by our aging population. In both instances a partnership with AHS will be essential to bring these needed increases in levels of service to the community.
- Additionally, both the Spruce Court redevelopment and the Westview Condo developments are integral parts of the NPHF's future. The plans are for NPHF to have a Condo Focus Group made up of people interested in buying condos. This would be held in the early fall to discuss the items that are important to the potential purchasers. We already have several people who have expressed interest and have asked to participate. The plans for the Spruce Court redevelopment rely on working with, and funding from, the Province of Alberta.
- The Board of Directors is pleased with the progress that has been made in the area of Communications. Significant factors in this have been the successful Resident and Tenant meetings held throughout the region and the Senior's issues awareness training given to staff in our lodges. As well, increased efforts in social media and traditional advertising are serving to raise community awareness of the roles and responsibilities of the NPHF and its benefits to the region it serves. Communications will remain a priority of the foundation.
- The Board of Directors stressed that a key factor in the achievement and promotion of the goals of the Foundation is the building of positive relationships by increasing our communication with regional Councils as well as initiating and maintaining ongoing communication with other agencies and community groups.
- "Branding" was the subject of much discussion at the retreat. Concerning the visual aspects of branding, discussion included the consideration of a new logo that better reflects the totality of our operations and choosing colours and graphics that would assist in creating a visual consistency of signage and messaging upon entry to our facilities. The new logo etc. would show that NPHF is "turning a page" to the future. This new logo, colours and graphics would also be used for staff dress and in all public communications.

Along with consideration of new logos, colours, and signage etc., the discussion included other factors that go into a "Brand." Some of these factors are consistency of operational standards and processes and may include things such as the way phones are answered, staff dress, foods that are served, to how client issues are managed.

One definition is "A brand is an overall experience of a customer that distinguishes an organization or product from its rivals in the eyes of the customer." Shopify defines it as "Branding is all of the ways you establish an image of your company in your customers' eyes."

- Regarding Seniors Housing, along with the physical Manning & Fairview projects, the NPHF will be concentrating on improving and maintaining high levels of personal interaction and service to our clients. Happy senior tenants are integral to the success of the NPHF. As it has been said, "our residents don't live in our workplaces, we work in their homes."
- Call systems throughout our facilities are aging and need to be replaced.
- In the area of Family & Social Housing, the Board of Directors has reaffirmed its commitment to, within budget and operational constraints, improving the "curb appeal" and aesthetics of our portfolio. Maintaining a high level of service and communication with our Family & Social Housing clients is also a priority. It is felt that continual attention to these areas will have a positive effect on our ability to maintain high levels of successful occupancy of our units.
- The Board of Directors called for improvements to our IT infrastructure to achieve the goals of improved operational efficiency and corporate stability and survival. They recognize that data security and backup and disaster recovery factors need to be further addressed to ensure continuity of operations in the face of increasing threats such as ransomware and sophisticated hacking exploits.
- The Board of Directors have directed management to examine current staffing levels and organizational structure to, in a financially responsible manner, optimally meet the needs of the Foundation.



Councillor Committee Report

Name: Councillor Butz

Date: May 16, 2019

Meetings/Events Attended:
(With comments)

No meetings to report

Upcoming Meetings



Councillor Committee Report

Name: Councillor Bulford

Date: May 17, 2019

Meetings/Events Attended:
(With comments)

No meetings to report

Upcoming Meetings



Councillor Committee Report

Name: Perry Skrlík

Date: May 16, 2019

Meetings/Events Attended:
(With comments)

May 2nd Senior Meeting - Discussed painting outside of building, awarded to CCL for \$ 11,300.00, sounds like building color will be the same as the civic centre. , also discussed newsletter

Upcoming Meetings



7. CORRESPONDENCE



Bag 1300
Peace River, AB T8S 1Y9
Office: 780.624.4668
Administration: 780.624.0013
Fax: 780.624.0023

April 26, 2019



Mayor Perry Skrlík & Council
Village of Nampa
P.O. Box 69
Nampa, AB T0H 2R0

Perry
Mayor Skrlík & Council:

RE: NEW water Ltd. (NwL) Board of Director Appointments

At the NwL Board Meeting on February 4, 2019; the Board of Directors made the following motion:

MOVED by Director Williams that when Lubicon Lake Band becomes a partner of NEW water Ltd., the Board shall consist of nine Directors; three Directors from Northern Sunrise County, two Directors from the Village of Nampa, two Directors from Woodland Cree First Nation, and two Directors from Lubicon Lake Band.
CARRIED

The above motion will reduce the current Village complement of three Directors on the NwL Board. Upon partnership finalization, the Village will need to confirm the two Directors to be appointed to the NwL Board.

Until Lubicon Lake Band comes on as another partner, the Board will remain as it is now with three Directors from the Village of Nampa.

We will continue to keep you apprised of the ongoing partnership process.

Sincerely,

Carolyn Kalebaba

Carolyn Kalebaba
Chairperson
NEW water Ltd.



8. IN CAMERA



9. ADJOURNMENT